



**AMERICAN RESCUE PLAN ACT FUND OF 2021
BELTON SMALL BUSINESS GRANT PROGRAM
CAPITAL IMPROVEMENT REIMBURSEMENT**

Grant Criteria

The City of Belton is offering small business grants to assist with capital improvements and/or business enhancements that may be necessary due to negative impacts of COVID-19 totaling \$850,000.

Grant closes **June 3, 2022 at 5:00pm CST.**

Award Floor: \$5,000

Award Ceiling: \$20,000

*up to \$20,000 may be awarded for each qualifying business based on funding availability

Eligibility:

- Must be a locally owned, independent business, currently open and operating with an approved Certificate of Occupancy from the City of Belton.
- Must have 100 or fewer FTE (Full Time Equivalent) employees as of April 1, 2022.
- Must have a physical and publicly accessible location within Belton city limits in a commercial building or business district with a valid Certificate of Occupancy.
- Must demonstrate a negative impact from COVID-19.
- A small business that received other COVID-19 relief funding from Belton or another entity is eligible but must include information about other funding received in the application.
- Non-Profits with 501 (c) (3) status are eligible to apply. Faith-based non-profit organizations are not eligible.

Ineligible Businesses:

- Sexually Oriented Businesses
- Lobbying Organizations
- Tax Delinquent Businesses
- Political Organizations
- Short-Term Rental Companies
- Gambling Organizations
- Home-Based Businesses
- Food Trucks

Eligible Expenses:

- Capital Expenditures

- Building Renovations
- Kitchen Equipment
- Office Furniture/Equipment

- Environmental Remediation
- Façade Improvements
- PPE and Sanitation Supplies

Ineligible Expenses:

- Salaries
- Operating Expenses

Application Process

Applications will open on May 11, 2022, and close at 5 p.m. local time on June 3, 2022.

Applicants must submit a complete application. All applications must be received by the deadline. Applications may be submitted via email or dropped off at City Hall (333 Water Street) addressed to Judy Garrett; email submittals preferred. Submit emailed applications to BeltonSBG@ctcog.org

Direct questions to Anna Barge at anna.barge@ctcog.org or via phone at 254-346-0308.

Complete applications will be batched by CTCOG staff weekly and sent to the City of Belton grant funding committee for review and recommendation to the Belton City Council for funding.

All funding will be reimbursement-based, and receipts will be necessary when submitting reimbursement requests.

All expenditures must be made after notification of award is made by the City of Belton to applicants. **NO** expenditures are authorized for reimbursement that are made prior to notification of award.

All expenditures must be incurred by **December 29, 2023** in order for grant recipient to provide supporting documentation by the City's deadline.

**City of Belton, Texas Small Business Grant Application
Capital Improvement Reimbursement Program
ARPA 2021**

Name of Business: _____

Name of Owner(s): _____

Name of Applicant (if not an owner, please note your job title) _____

Email address: _____

Phone number: _____

Business Address: _____ (Street Address)

_____ (City), Texas _____ (Zip code)

Is your business physically located within the city limits of Belton? ____ Yes ____ No

Type of Business: (ex.: retail, restaurant, spa) _____

How many full-time employees does your business employ at the current time? _____

Please explain any negative impacts experienced due to COVID-19. Please provide any documentation to support your answer. The documentation can be attached separately.

Please explain the planned use for project funds. Please include a budget and/or itemized list attached separately.

Please explain how the project or items will mitigate the impacts of Covid-19 on your business from an operational perspective.

Please explain the timeline for the requested funds to be used, including expected date of final request for reimbursement. (No later than January 6, 2023).

Please include the following documents:

- Proof of negative financial impacts experienced and/or revenue decline through financial statements
- Current IRS Form W-9, signed and dated
- Previous COVID-19 support from City of Belton, Bell County, federal or state government

City of Belton, Texas Small Business Grant Certification Page
Capital Improvement Reimbursement Program
ARPA 2021

Name of Business:

I, (First and Last Name) _____ certify that all information provided is accurate and fully reflects the business I represent. I understand that this application does not entitle my business to grant funding. If funded, I will submit the required documentation to City of Belton staff as required to be reimbursed. I will not purchase items before being notified of project award.

Name

Date

The Belton City Council and the Central Texas Council of Governments will endeavor to retain all submitted information on a confidential basis to the extent allowed by law.