

City of Belton



**Annual
Budget
FY 2007**



Annual Budget
2006 ~ 2007

City of Belton, Texas



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Belton
Texas**

For the Fiscal Year Beginning

October 1, 2005

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Belton, Texas** for its annual budget for the fiscal year beginning **October 1, 2005**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

	<u>PAGE</u>
TABLE OF CONTENTS	i-iv
BUDGET MESSAGE	
Transmittal Letter.....	1
CITY INFORMATION	
City Map & Mayor's Welcome.....	13
Telephone Directory.....	14
City Information.....	15
FY 2007 Budget & Tax Calendar.....	18
Financial and Budget Policies.....	20
Performance Measurement.....	22
A Historical Perspective.....	24
City and Area Demographics.....	26
STRATEGIC PLAN	
Multi-Year Cost Projection.....	34
Elements Funded in FY 2007.....	35
Strategic Planning Process.....	36
PERSONNEL	
Organization Chart.....	73
Paid Personnel - In Full Time Equivalents.....	74
Elected and Appointed Officials.....	75
BUDGET SUMMARIES	
Summary of Sources and Uses - All Funds.....	79
All Funds Graph.....	80
Budget Summary - All Funds.....	81
Expenditure Summary by Department - All Funds.....	82
GENERAL FUND	
Fund Balance Projection.....	83
Revenue Graphs.....	84
Expenditure Graphs.....	85
Revenues.....	86
Revenue Assumptions.....	88

Department/Division Expenditure Detail	
City Council.....	94
Administration.....	98
Finance.....	103
Operations.....	104
Personnel.....	110
Legal.....	114
Police Department.....	119
Administration.....	120
Operations.....	124
Criminal Investigation.....	130
Animal Control.....	134
Fire Department.....	139
Suppression.....	140
Emergency Medical Services.....	146
Streets Department.....	152
Parks and Recreation.....	157
Maintenance.....	158
Community Center.....	164
Development Services.....	169
Planning.....	170
Inspections.....	174
Library Department.....	178
Other Costs.....	182
Refuse Department.....	184
Maintenance Department.....	187
Fleet.....	188
Buildings & Grounds.....	192

WATER & SEWER FUND

Available Cash Projection.....	197
Revenue Graphs.....	198
Expenditure Graphs.....	199
Revenues.....	200
Revenue Assumptions.....	201
Department/Division Expenditure Detail	
Utility Administration Department.....	203
Operations.....	204
Finance.....	208
Water Department.....	212
Sewer Department.....	219
Collection.....	220
Lift Stations.....	224
Other Costs.....	228

OTHER FUNDS

Economic Development Fund	
Fund Balance Projection.....	232
Revenues.....	233
Expenditure Detail.....	234
Hotel/Motel Fund	
Fund Balance Projection.....	240
Revenues.....	241
Expenditure Detail.....	241
Debt Service Fund	
Fund Balance Projection.....	244
Revenues.....	245
Expenditure Detail.....	245

TAX & BOND INFORMATION

Tax Information.....	247
Proposed Tax Rate Structure.....	249
Comparison of Taxable Value, Levy and Rates.....	249
Historical Tax Data.....	250
Bonded Debt.....	251
General Obligation Debt	
Schedule of Bonded Debt.....	252
Schedule of Requirements.....	253
Water & Sewer Debt	
Schedule of Bonded Debt.....	254
Schedule of Requirements.....	255
Economic Development Debt	
Schedule of Bonded Debt.....	256
Schedule of Requirements.....	257

CAPITAL OUTLAY & IMPROVEMENTS

Capital Outlay Planning.....	259
General Fund Capital Outlay.....	260
Water/Sewer Fund Capital Outlay.....	260
General Capital Projects Fund.....	261
General Capital Equipment Fund.....	262
Water and Sewer Capital Projects Fund.....	264
2002 Certificates of Obligation.....	265
2005 General Obligation Bonds.....	266

ORDINANCES

Annual Budget Ordinance..... **269**
Tax Ordinance..... **270**
City Rates & Fees Ordinance..... **272**

GLOSSARY..... 289

ACRONYMS..... 294



City of Belton

- Founded 1850 -

October 1, 2006

To the Honorable Mayor
and Members of the City Council
City of Belton
333 Water Street
Belton, Texas 76513

Mayor and Council Members:

We are pleased to submit the budget for the 2007 fiscal year, beginning October 1, 2006 and ending September 30, 2007. The budget is the means of presenting, in financial terms, the overall plan for accomplishing the City's objectives during the coming year.

This budget represents the combined efforts of the City Council, Management, and Department Heads to allocate the City's financial resources to the functions and responsibilities of municipal government to meet the goals established by the City Council within the limitations of sound financial policies.

BUDGET THEMES

1. Implement Strategic Plan

The City of Belton undertook an in-depth strategic, long-range planning project in 2000. The Strategic Plan was then adopted by the City Council as an integral part of the FY 2001 budget process. Each year since then, the Plan has been reviewed, revised, and updated as needs and conditions dictate. The revised plan forms the framework upon which the budget is built. A comprehensive Strategic Plan update occurred in FY 2007. The Strategic Plan is presented in detail in a separate section in this document. Strategic Plan elements funded in FY 2007 include:

	<u>General Fund</u>	<u>W&S Fund</u>	<u>CIP and Other Funds</u>
1A Strategic Plan Update	\$ 2,500	\$ 2,500	\$ 0
1H Neighborhood Preservation	0	0	50,000
2B Customer Service	15,000	0	0
3B Balance Service with Revenues	0	0	15,000
3C Trained & Compensated Staff	100,000	75,000	0

4C	Customer Communication	0	3,500	0
5B	Full Range of Economic Activity	0	0	1,160,000
5C	Quality of Life Business Recruiting	0	0	22,500
6B	Infrastructure System	100,000	0	2,650,000
7B	Revise Development Standards	30,000	0	0
7C	Growth Management Strategy	20,000	0	0
7D	Code Enforcement Strategy	30,000	0	0
9A	Staffing, Training & Equipment	200,000	0	0
9E	Participate in BCCC Programs	178,403	0	0
10B	Parks & Rec Master Plan	<u>0</u>	<u>0</u>	<u>750,000</u>
	Total	<u>\$675,903</u>	<u>\$ 81,000</u>	<u>\$4,647,500</u>

Also, some Strategic Plan elements are imbedded in the operating budgets and spread through multiple departments and divisions:

4B	Technology Plan	\$ 52,832
6C	Maintain Infrastructure	<u>287,130</u>
	Total	<u>\$339,962</u>

2. Maintain Operations Within a Balanced Budget

The FY 2007 budget is oriented toward sustaining the City’s current operating levels while meeting the demands created by growth. A balanced approach of focusing on improving levels of service and facilities while remaining fiscally conservative, served as the basis for this budget. The issues impacting achievement of this goal include:

- ▶ Serving citizens’ needs;
- ▶ Assessing staff workload/personnel;
- ▶ Ensuring competitive pay and benefits;
- ▶ Acquiring needed capital and equipment; and
- ▶ Recognizing available funding limitations.

In addition to long-range planning, increasing development activity, and scheduled capital projects, there remains the need to perform the day-to-day operations of municipal government. These operations include among other things, maintaining city streets, repairing sewer lines, putting out fires, responding to emergency situations, maintaining park spaces, and providing library services. These operational duties must be performed on a budget, within the constraints of limited resources. The City has adopted several financial and budget policies (see City Information Section) which reinforce the principle that we must live within our means.

3. Accommodate Increased Costs

Several supply and service items show significant price increases for FY 2007, including:

- ▶ Employee health insurance coverage;
- ▶ Electricity; and
- ▶ Fuel.

These increases must be absorbed into the City's operating budget which places even more stress on the City's limited resources.

4. Update Manpower Study

For several years, a manpower study was an identified priority in the Strategic Plan. A comprehensive staffing and pay study was needed to ensure the City is competitive in recruiting, training, and retaining high quality, performance-oriented employees. In FY 2005, the Strategic Plan provided \$15,000 for development of this plan, funded from the General Fund and Water and Sewer Fund. The Plan was completed and approved by City Council in the spring of 2005. At that time, Council approved funding to implement the plan beginning July 1, 2005. The FY 2006 budget included \$300,000 to implement the plan for a full year, and the FY 2007 budget includes funding to maintain those increases. Additionally, the Strategic Plan includes funding to perform an in-house review of pay scales, with salary updates focusing on public safety officers and public works positions. Market forces have served to make recruitment and retention of employees difficult in these two areas.

5. Evaluate Revenue Enhancement Options

As pressure mounts on the budget, we must also look for ways to enhance revenue streams. Exploring opportunities for grants is a prime way to grow the City's resources. Department Heads have been challenged in this regard, with particular success in the areas of housing, public safety equipment, parks, and library.

Partnerships are also a way to reduce costs, avoid an increase in costs, or shift costs for increased equity. We will again be pursuing such efforts in the coming year. We must also ensure that all City resources are collected in a timely, efficient manner. To this end, we will explore ways to make it easier to do business with City Hall, including on-line applications and forms.

The Strategic Plan outlined the need for a comprehensive assessment of the City's fee structure. In 2002, all city fees and charges were evaluated by Staff, and the Council adopted a new and comprehensive rate structure with the budget. These fees are reviewed, modified as needed and adopted during each annual budget process (see Reference Section).

One extremely important separate fee analysis is the Water and Sewer Rate Study. This 2002 study had the dual objectives of updating rates and anticipating critical utility infrastructure projects. This study and accompanying five-year rate structure was adopted by the Council. Subsequently, Contractual Obligations were issued in FY 2003 to fund three major water and sewer projects, two of which have been completed, with the third to be completed during the coming year. FY 2007 contains the debt service on these bonds, as well as implementing the fifth year rates contained in the rate study.

Water and sewer master plans were begun in FY 2006, and will form the basis for a new Capital Improvements Plan (CIP). An update of the water and sewer rate study will be performed during FY 2007, which will incorporate proposed water and sewer infrastructure projects identified during the CIP process.

6. Reduce the Ad Valorem Tax Rate

In conjunction with the 2004 budget, the ad valorem tax rate was increased by six cents (from \$0.675 to \$0.735), to fund the manpower expenses for the hiring of six new firefighters to man the new fire station. At that time, the City Council made the commitment to reducing the tax rate as soon as practical. The tax rate in FY 2005 was reduced by three cents, and by another three cents in FY 2006, bringing the tax rate back to the \$0.675 pre-bond level. Continued growth in the FY 2007 ad valorem tax base as well as growth in other revenues gave Council the opportunity to reduce the tax rate by an additional two cents, bringing it to \$0.655, the lowest rate since 1985.

7. Neighborhood Revitalization and Preservation

The City of Belton was founded in 1850, and the community treasures its rich and colorful history. Two City projects in particular are geared to preserving and celebrating that local history and tradition.

The *T.B. Harris Community Center* had its beginnings as the Harris School, a historic African American school constructed in 1936. After the last class graduated in 1966, the school was used for a variety of purposes, eventually ending up as a storage facility. In 2004, the City's CIP Committee developed a proposal to make use of the Harris School. In 2005, voters overwhelmingly approved a bond issue which included \$900,000 for the rehabilitation of the Harris School as a community center. The Belton Independent School District conveyed the school building and grounds to the City, and renovations began in Fall 2005.

A replica of the historic cupola and the Texas State Historic Marker adorn the restored building. Interior doors and transoms have been preserved and restored, while new flooring, restrooms, a kitchen, and modern heat and air conditioning have been added. Although some modern components were necessary, the building still retains the look and feel of the old school. The Center itself is named for the school and its revered principal, T.B. Harris. The meeting rooms bear the names of the other former Harris principals. Finally, a brick memorial plaza surrounding the flagpole pays tribute to those who contributed to the rich history of this facility. The Harris Center was dedicated in July 2006, in conjunction with the West Belton-Harris High Ex-Student's Association annual reunion.

The Harris Center is the first community center for Belton, and the FY 2007 budget includes funding for operating the Center, including the addition of a Center Manager. The Center's budget is included in a new division in the Parks Department of the General Fund budget. The area surrounding the Center is slated to be developed as a City park, and a Texas Parks and Wildlife Department grant is being pursued to fund the park.

The *Visionaries in Preservation Program (VIP)* is modeled after an innovative planning process known as "visioning". Visioning is a tool that brings the community together to develop a shared image of the future and form an action plan for achieving that vision. The Texas Historical Commission (THC) empowers Texas communities to shape the future of their historic preservation efforts through visioning and planning and provides training and assistance tailored to achieve local preservation goals. The THC believes that preserving a community's heritage is vital to ensuring a promising future. The THC works with VIP communities to achieve preservation goals while at the

same time creating new jobs, providing affordable housing, increasing economic development and revitalizing downtown districts. The THC encourages its VIP communities to use preservation in a way that translates into economic power by:

- Using buildings as existing resources;
- Using restoration efforts to keep dollars locally;
- Promoting heritage tourism that feeds local businesses; and
- Attracting investment and creating value.

The City of Belton was required to submit an application to the THC in May of 2004 to qualify for the VIP program. This was a competitive process with only three communities in Texas receiving this designation. Belton was required to submit preservation plans, letters of support, existing historical designations, and slides of historic and cultural landmarks along with their application. Belton was selected as one of three VIP Communities in August of 2004.

Through the Visionaries program, Belton committee members have learned about preservation and preservation techniques and have applied that knowledge with energy and enthusiasm. To date some of the important accomplishments of Belton's Visionaries in Preservation include:

- The successful application for an Action Plan Implementation Grant to assist the city in funding the 2006 Historic Survey completed December 2006;
- The adoption of a Façade Improvement Grant Program by City Council - December 2006;
- The successful application for a Heritage Tourism Partnership Grant to fund the "See Belton" Directional Signage Project - March 2006;
- The adoption of the Preservation Action Plan by City Council - November 2005;
- The designation of a Downtown Development District and related tax abatement program for improvements to downtown structures and for the purpose of encouraging preservation friendly businesses downtown - July 2005; and
- The establishment of a weekly historical series in the *Belton Journal* titled "Remember When" - June 2005.

The VIP Committee remains active, and will continue to guide the City's preservation and revitalization efforts.

8. Implement a Storm Water Drainage Fund

Another budget objective was the initiation of a storm water drainage fund to address drainage projects identified in the City's Storm Water Drainage Master Plan. Various funding alternatives for these projects have been discussed over the past two years, including a monthly fee to be levied on all properties within in the City. The decision was ultimately made to defer such a fee as long as possible, and until such time as Federal storm water regulations are finally implemented. In FY 2005, the Council began the drainage fund in a modest but meaningful way by setting aside one cent of the ad valorem tax rate for this purpose. The FY 2006 budget included the designation of two cents of the ad valorem tax rate for drainage, and the FY 2007 budget again designates approximately two cents of tax for this purpose.

9. Code Enforcement Strategies

The Strategic Plan has continued to stress the need to emphasize code enforcement efforts. Due to the tremendous work load in the building department because of high construction levels in the community, inspectors were unable to devote any significant time to code enforcement. In mid FY 2005, the City Council approved the addition of a full-time code enforcement officer to address code issues. The FY 2007 budget includes a full year of funding for this position, as well as \$30,000 for abatement and demolition of code violations.

10. Capital Improvement Plan (CIP)

In FY 2005, the City had the unique opportunity to issue up to \$4.5 million in General Obligation debt without a tax increase, due to the retirement of outstanding bonds. The City Council appointed a Capital Improvement Plan Committee, composed of a diverse group of Belton citizens to analyze City infrastructure needs and make a recommendation to the Council. The committee developed three project recommendations, which were endorsed by the Council and presented to Belton citizens for approval:

Proposition 1: Streets	\$3.3 million
Proposition 2: Drainage	\$0.2 million
Proposition 3: Parks	<u>\$1.0 million</u>
 Total	 <u>\$4.5 million</u>

In February 2005, Belton voters approved all three propositions. Work on the projects began in FY 2006 and is expected to stretch over three fiscal years. The Harris Community Center was substantially completed in FY 2006, and the FY 2007 budget includes a new division, 01-092: Community Center, to account for the operating costs of the center. A summary of the CIP projects appears in the Capital Outlay Section.

BUDGET SUMMARY FY 2007

Overview:

The combined FY 2007 expenditures for all City of Belton appropriated funds are \$14,899,698 which is an increase of \$985,709 from the FY 2006 budget. This overall increase is largely due to an increase in Development Corporation spending for capital improvements. After taking these non-recurring items into account, the total budget increased \$339,709. The changes in various expenditure categories and funds are discussed in detail below.

The City's overall financial position is very sound. The reserves in all funds are adequate and will continue to be monitored. This monitoring is accomplished through continued refinement of long-range fund projections and formal mid-year budget performance reviews.

Tax Rate:

The FY 2007 budget was formulated on an ad valorem tax rate of \$.6550 per \$100 of taxable valuation, which is a decrease of \$.02 from the FY 2006 rate. The taxable valuation for the City increased \$67.7 million or 13.5% from the FY 2006 roll. New property and improvements added \$29.4 million to the tax rolls, with the remainder of the increase being due to changes in the values of existing properties and exemptions.

The tax rate is comprised of two components - the debt service portion that is dedicated to the payment of principal, interest, and fees on general obligation debt, and the maintenance and operation portion which is utilized in the General Fund for general governmental purposes. The debt service tax rate for FY 2007 is \$.1094, and the General Fund (operations and maintenance) tax rate is \$.5456. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

General Fund:

The General Fund is the chief operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides traditional local government services, such as public safety, parks, libraries, streets, and administration.

The total **projected revenues for the General Fund in FY 2007 are \$8,296,972**, an increase of \$551,300 or 7.12% from the prior year budget. The change in revenues from the prior year budget follows:

<u>Revenue</u>	<u>Increase (Decrease)</u>
Sales tax receipts	\$ 270,000
Ad valorem taxes	253,773
Ambulance revenues	85,000
Franchise revenues	60,500
Interest income	58,000
Refuse collection revenues and fees	41,020
Municipal court revenues	9,300
Other revenues	2,000
Interfund transfers	(7,000)
Permits and licenses	(31,000)
Grants and reimbursements	<u>(190,293)</u>
Total increase	<u>\$ 551,300</u>

A more detailed discussion of projected revenues and the changes from FY 2006 is contained in the General Fund Section.

General fund proposed expenditures total \$8,296,813, an increase of \$187,703 or 2.31% from the prior year. The change in expenditures from the prior year budget follows:

Personnel	\$ 540,995
Supplies	(38,307)
Maintenance	(15,541)
Services	186,270
Contingency	12,500
Capital outlay	(90,281)
Transfers	<u>(407,933)</u>
Total increase	<u>\$ 187,703</u>

Personnel costs for FY 2007 include a full year of funding for continuation of the manpower study recommendations approved by Council in the Spring of FY 2005. In addition, the budget includes funding for:

- ▶ New Harris Center Manager position;
- ▶ One additional patrol officer;
- ▶ One additional parks worker;
- ▶ ½ year funding for Construction Inspector (previously paid from bond funds);
- ▶ Increase in health insurance premiums – estimated at 10% effective January 1;
- ▶ Merit pay plan increases;
- ▶ Civil service step increases;
- ▶ Update of pay scales.

The remainder of the increase in personnel costs is the natural growth due to pay plan increases, civil service step increases, and related benefits thereon.

In FY 2006, the Fire Department received a grant that included \$85,000 in small equipment supplies. After taking that one-time expenditure into account, **supplies** are budgeted to increase 13.88%, most of which is due to sharp increases in fuel prices.

Last year’s budget was amended during the year to pay for removal of a collapsed bridge. After deducting that non-recurring expenditure, **repairs and maintenance** are budgeted to increase 3.83%, primarily due to the addition of the budget items for the Harris Center.

Services are budgeted to increase 10.45% from the previous year. Pursuant to a rate increase in FY 2006, the budget for the third-party refuse collection contract has increased (\$35,500). Electricity and street lighting line items (\$94,700) are up due to energy costs, additional buildings, the addition of lighting on the new Hike & Bike Trail, and an increasing number of street lights as residential housing units are built. The budget also includes new funding (\$15,000) for a revision and update of the City’s website. Departmental training and travel budgets were increased (\$24,500) pursuant to departmental requests. The remainder of the increase is spread over multiple budget line items and categories.

The City Charter provides that the budget shall include a **contingency** amount to be used in case of unforeseen items of expenditures, in an amount not to exceed 3% of total General Fund expenditures. The FY 2007 amount of \$87,500 (1.07%) is well within that limit.

Strategic plan components to be funded from the General Fund total \$675,903. A schedule of strategic plan elements in this year's budget appears in the Strategic Plan Section.

Capital outlay fluctuates annually depending on the specific needs for equipment replacement and infrastructure requirements. A discussion of capital outlay and schedules of the specific items in this year's operating budget appears in the Capital Outlay Section.

Transfers from the General Fund occur when additional funding for capital projects is needed, or when the Council wants to designate funds to be used for a special purpose over a series of years. The FY 2007 budget includes transfers to the Capital Projects Fund and the Capital Equipment Fund.

Water & Sewer Fund:

The Water and Sewer Fund accounts for all activities related to the provision of water and sewer services to the residents of Belton, including administration, operations, maintenance, debt service on revenue bonds, billing, and collection.

The total **projected revenues for the Water and Sewer Fund in FY 2007 are \$4,058,400**, an increase of \$256,950 or 6.76% from the prior year budget. A more detailed discussion of projected revenues and the changes from FY 2006 is contained in the Water and Sewer Section.

Water and Sewer Fund proposed expenditures total \$4,155,207, an increase of \$172,980 or 4.34% from the prior year. The change in expenditures from the prior year budget is as follows:

Personnel	\$ 74,823
Supplies	17,095
Maintenance	(8,405)
Services	2,841
Water purchases	386,540
Wastewater treatment	33,678
Interfund transfers	(26,650)
Contingency	0
Debt service	(212,692)
Strategic Plan	(63,500)
Capital outlay	<u>(30,750)</u>
Total increase	<u>\$ 172,980</u>

Personnel costs for FY 2007 include a full year of funding for implementation of the manpower study recommendations approved by Council in the Spring of FY 2005. In addition, the budget includes funding for an increase in health insurance premiums (estimated 10% effective January 1), funding for the merit pay plan, and for an update of pay scales. The remainder of the increase in personnel costs is the natural growth due to pay plan increases, civil service step increases, and related benefits thereon.

Supplies are budgeted to increase due to higher fuel prices (\$12,225), increased small equipment requests (\$2,000), and to accommodate the increase in postage for mailing of utility bills (\$1,500).

The prior year budget was amended to allow replacement of some minor water and sewer lines, which fell beneath the capitalization threshold. After taking those items into account, **repair & maintenance** categories will increase 7.99%. The budget includes \$3,500 for computer software improvements, with the remainder of the increase spread between line item categories.

Services are budgeted to increase due to rising electricity costs (\$3,000) for water and sewer pumping.

Projected **water purchases** for FY 2007 are based on fixed costs from BCWCID #1 (the District), raw water based on a per gallon M&O charges for a normal year water consumption, and election use/option water charges. Fixed costs fluctuate according to the debt requirements for the District. In FY 2007, the City's share of fixed costs rose sharply, as a planned result of the District's debt service for 1997 bonds. Belton's share of that bond issue was designed to match a corresponding drop in debt service on City issued bonds. The District also significantly increased their raw water rates in the middle of FY 2006, as a result of higher energy costs.

Wastewater treatment payments are made to the Brazos River Authority for Belton's share of the Temple-Belton Regional Sewer System. Each year, the BRA calculates the split of its operating budget based on actual flows from Belton and Temple. Belton's share of the flow increased slightly from 25.3777% to 25.6328%. Meanwhile, the BRA operating budget increased \$116,000. The combination of these two factors will result in payments to the BRA increasing by 6.48% for FY 2007.

Transfers to the General Fund are for reimbursement of costs and payment in lieu of franchise fees. The FY 2007 budget includes:

- ▶ Franchise transfer to General Fund calculated as approximately 5% of budgeted water and sewer sales.
- ▶ Reimbursement transfer to General Fund calculated as 25% of Maintenance Department budget.

Contingency funds will remain budgeted at \$25,000 for FY 2007.

Strategic plan components to be funded from the Water & Sewer Fund for FY 2007 total \$81,000. A schedule of strategic plan elements in this year's budget appears in the Strategic Plan Section.

Debt service on City revenue bonds fluctuates according to the actual debt service payments to be made during the year. Schedules of outstanding water and sewer revenue bonds and debt service requirements appear in the Taxes and Debt Section.

A detailed list of **capital outlay** from operating funds is included in the Capital Outlay Section.

Economic Development Fund:

The Economic Development Fund was created in 1991, pursuant to the ½ percent economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

The budgeted **revenues for FY 2007 are \$1,072,360**, an increase of \$29,820 from the prior year. A discussion of economic development revenues is included in the Other Funds Section.

Total **expenditures are \$1,731,160**, an increase of \$631,122 from the prior year. Both the 2006 and the 2007 budgets include expenditures for construction and finish-out of the speculative building, and Business Park improvements. The 2006 budget also included \$15,000 in non-recurring repair expenses to the Development Corporation's rental building. After adjusting for these large capital expenditures and non-recurring maintenance items, operating expenditures will remain relatively unchanged from FY 2006 to FY 2007.

Hotel/Motel Fund:

The Hotel/Motel Fund accounts for the levy and utilization of the hotel/motel room tax. State law requires that revenues from this tax be used for advertising and promotion of the City.

The **Hotel/Motel Fund FY 2007 budgeted revenues are \$157,700**, an increase of \$72,850 or 85.86% from the prior year. A discussion of Hotel/Motel revenues appears in the Other Funds Section.

The budgeted **expenditures for FY 2007 are \$106,368**, a decrease of \$3,147 or 2.87%. The bulk of Hotel/Motel funding is allocated to the Chamber of Commerce, which must annually submit a budget request for funding to the City Council. Details of this year's budgeted expenditures appear in the Other Funds Section.

Debt Service Fund:

The Debt Service Fund is used to account for the accumulation of resources for and the payment of, general long-term debt principal and interest. As mentioned earlier in the discussion of the tax rate, the ad valorem rate has a debt service component that is dedicated to the payment of principal, interest and fees on general obligation debt. The debt service tax rate for FY 2007 is \$.1094 per \$100 of taxable valuation. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

Fund Balances:

The Water & Sewer Fund and the Economic Development Fund are budgeted to have a decline in fund balance by the end of FY 2007. This is a planned result, and does not result from operating expenditures exceeding available revenues. Fund balance in all other funds will increase or stay at the same level. The City's policy is to maintain adequate fund balances to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that it is

appropriate to expend excess fund balances (amounts above prudent reserves) on non-recurring expenditures and capital outlay projects.

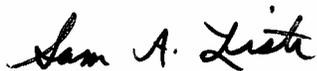
CONCLUSION

This is a time of unprecedented opportunity in Belton. The City of Belton finds itself well positioned for the future in the midst of a sustained period of growth. Belton's growth does create new challenges which must be addressed, and this budget continues strong support for the Strategic Plan as a framework for the future. Virtually every sector of the City has construction projects underway, with projects pending in residential, industrial, retail/commercial, and governmental/institutional sectors. Meeting these challenges takes financial resources, a Council vision directing the Strategic Plan, and a management team to implement it. The City Council has taken the initiative to create opportunities for affordable housing in Belton through TDHCA grants. The initiative to fund capital infrastructure for sewer to northwest Belton has opened up several hundred acres for new residential development, addressing a deficiency in lot inventory. Other important capital investments in utility infrastructure will create further opportunity in the southern sector of the City. The Nolan Creek Hike and Bike Trail has opened up the beauty along the creek area, while connecting downtown to assorted historical, governmental, and educational facilities. The Harris Center and surrounding area, which is to be developed into a City park, are located along the Trail and serve as the showpiece of the City's recent construction projects and preservation efforts.

The FY 2007 budget, while continuing prior year commitments to improve services and facilities, reflects a balanced approach to the multi-faceted needs of a growing community. This proposed budget continues to build on the City's successes, moving steadily forward, seeking to meet the dual goal of preserving community character, while prudently planning for future growth.

The leadership of the City Council, as well as your time and attention provided during the development of the FY 2007 budget, is greatly appreciated. Thanks also to Department Heads and all the City staff members, for their attention to detail and focus on meeting community public service needs in the development of this year's budget.

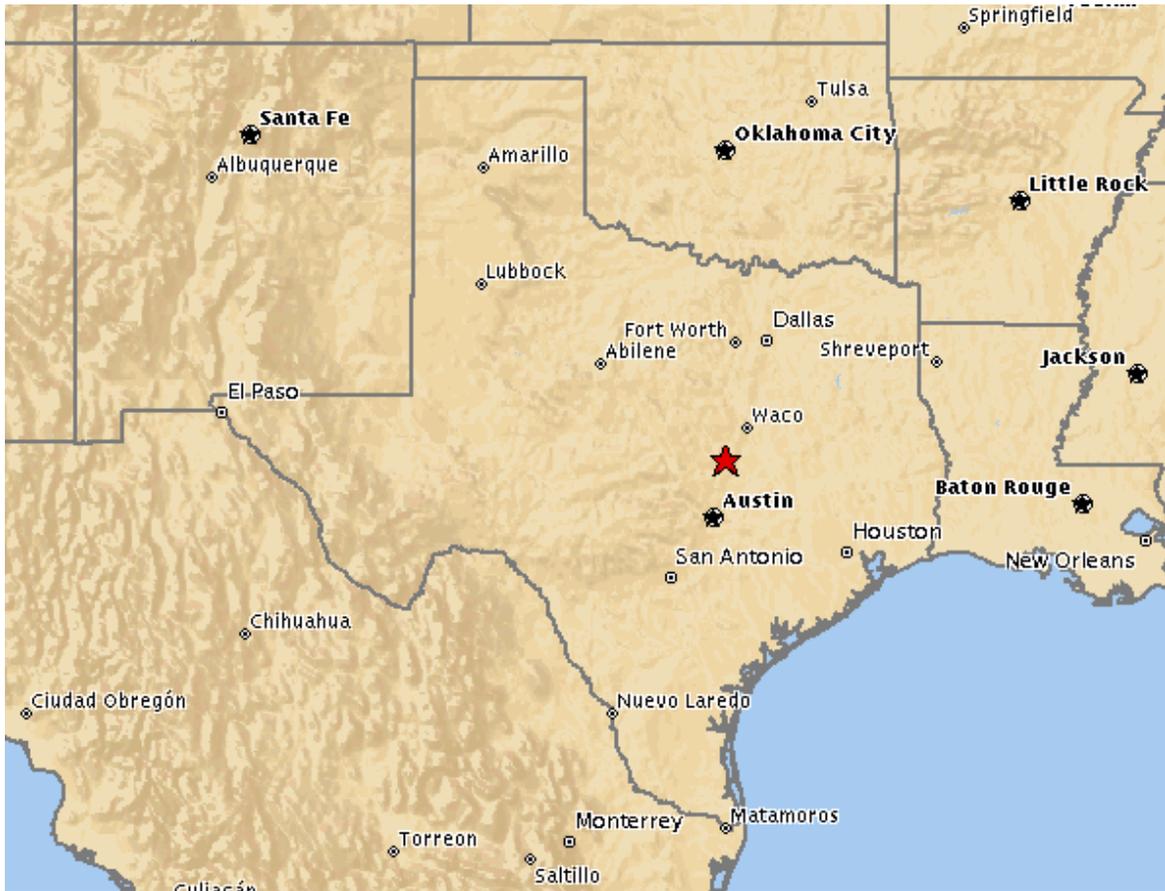
Respectfully submitted,



Sam A. Listi
City Manager



Cristy Daniell
Assistant City Manager
Finance Director



Located deep in the heart of Texas, Belton is a unique city with friendly people and a rich history. Founded in 1850 on the banks of Nolan Creek, Belton serves as the county seat of Bell County, one of the fastest growing areas in Texas. Belton is located on the famous Chisholm Trail, it was home to Texas' first female governor and has been visited by the famous (Sam Houston) and the infamous (Sam Bass).

We celebrate the 4th of July in a big way! The celebration kicks off with the stirring God & Country Concert. Three exciting days of PRCA rodeo follow, held in the air-conditioned comfort of the Bell County Expo. And on the 4th of July, we have a Texas-sized parade! *Texas Highways* magazine says Belton is one of the top-ten places in Texas to be on the 4th of July. I think it is the BEST!

In our downtown area, you will find the Bell County Courthouse, which was recently restored, along with a surrounding Courthouse square. You will also find the Bell County Museum, housed in the historic Carnegie Library building, Cochran, Blair & Potts (the oldest department store in Texas), as well as numerous antique stores and other retail establishments.

Belton takes pride in its public school system and also in being home of the University of Mary Hardin-Baylor, chartered by the Republic of Texas in 1845. We have many churches which continue to grow, and an increasing number and variety of quality homes where a family can put down real Texas roots.

Lake Belton and Lake Stillhouse Hollow offer opportunities for water sports, camping, or just relaxing on the beach. On Lake Belton, you will find the Miller Springs Nature Center, where you can enjoy walking trails and experience nature with a wide variety of flowers, birds and wildlife. Chalk Ridge Falls Park, located on Lake Stillhouse Hollow, also offers walking trails and a lovely 20 foot waterfall.

While this is just a small part of what Belton has to offer, we take great pride in our city and our citizens, and invite you to visit Belton soon. Y'all come visit us on the Chisholm Trail!

Jim Covington
Mayor

TELEPHONE DIRECTORY

CITY HALL	933-5800	PUBLIC WORKS	933-5823
<u>Administration</u>		Building Maintenance	721-6154
City Manager	933-5819	Shop	933-5825
Assistant City Manager	933-5808	Streets	933-5824
City Clerk	933-5817	Water & Sewer	933-5823
Support Services Coordinator	933-5813	Fax	933-5811
Executive Secretary to City Mgr	933-5818		
Fax	933-5822	MUNICIPAL COURT	933-5838
		Court Clerk	933-5839
<u>Finance</u>		Fax	933-5870
Finance Director	933-5808		
Assistant Finance Director	933-5807	PARKS	
Accounts Payable	933-5806	Parks Superintendent	933-5834
Ambulance Billing	933-5804	Fax	933-5833
Cashier	933-5802		
Computer Technician	933-5803	POLICE DEPARTMENT	933-5840
Personnel Clerk	933-5805	Emergency	911
Receptionist	933-5800	Communications Room	933-5846
Utility Billing	933-5809		
<u>Development Services</u>		<u>Administration</u>	
Development Services Director	933-5816	Police Chief	933-5845
Building Official	933-5815	Chief's Secretary	933-5844
Assistant Building Official	933-5814	Admin Commander	933-5854
Code Enforcement Officer	933-5820	Animal Control/Parking	933-5856
Clerk	933-5812	Fax	933-5835
		<u>Criminal Investigation Division</u>	
ECONOMIC DEVELOPMENT	933-5836	Investigator	933-5850
Fax	933-5859	Investigator	933-5851
		Investigator	933-5852
FIRE DEPARTMENT		Investigator	933-5853
Central Fire Station	933-5828	Secretary	933-5843
Fire Station #2	933-5881		
Emergency	911	<u>Operations</u>	
Fire Chief	933-5885	Operations Commander	933-5848
Assistant Fire Chief	933-5884	Patrol Sergeants	933-5847
Central Fire Station Fax	933-5826	Patrol Office	933-5849
Fire Station #2 Fax	933-5887		
LIBRARY	933-5830		
Library Director	933-5832		
Fax	933-5831		

Visit us on the internet at:

www.ci.belton.tx.us

You can email most City employees by using the following addressing method:
First initial, last name, followed by @ci.belton.tx.us

For example, you can email Assistant City Manager Cristy Daniell at:
cdaniell@ci.belton.tx.us

CITY INFORMATION

BUDGET CONTENTS

The City of Belton's annual budget is comprised of twelve sections, which can be grouped into three broad categories.

1. INTRODUCTION AND INFORMATION

Table of Contents: Indicates topic and page number location.

Budget Message: This letter contains information about the City's overall plan for accomplishing the City's objectives during the coming year and accomplishments during the past year.

City Information: Descriptions of the budget, the budget process, and the City organization. Also included is a synopsis of the City of Belton's history that was excerpted from "The Story of Bell County" and was written by the City's librarian, Lena Armstrong. This section also contains City and area demographic information compiled by the Development Corporation of Belton. This section is intended to give non-technical users basic information to make the budget more "user-friendly".

Strategic Plan: Includes a description of the Strategic Plan purpose and process, current year budget, multi-year budget and the full plan itself.

Personnel: Includes the City's organizational chart and listings of the City's elected and appointed officials.

2. FINANCIAL

Budget Summaries: Contains summaries of budget totals for all budgeted Funds of the City.

General Fund, Water/Sewer Fund, & Other Funds: These sections contain detailed budget information for the various Funds, Departments, and Divisions of the City. Where applicable, descriptions, goals, and performance indicators for the various Departments and Divisions are given.

Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and revenue debt that are featured in this section.

Capital Outlay & Improvements: Schedules of the capital outlay (equipment, vehicles, etc.) contained in the operating budget. Also includes a schedule of capital outlay and improvements (infrastructure) to be made from capital project funds.

3. SUPPORTING INFORMATION

Reference: Copies of the ordinances generated by the budget process: the ordinance adopting the budget, the ordinance adopting the tax rate, and the ordinance adopting rates for City services which were included in budgeted revenues. Also includes the City's current fee schedule and a glossary of some of the words and acronyms contained in the budget.

THE CITY ORGANIZATION

The City of Belton is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a mayor and six members who are elected by plurality vote from the City at large to serve a term of two years. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. He is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Divisions within it, but are subject to the supervision and control of the City Manager. A Department Head may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In May, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated expenditure amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Department calculates personnel costs, debt service requirements, and revenue projections for the new year. This data combined with the Department requests form a preliminary or "first draft" budget. At this stage, the budget is usually unbalanced; that is departmental requests, personnel costs, and debt service requirements are usually greater than anticipated revenues.

After receiving the first-draft budget from Finance, the City Manager conducts a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate his priorities and work agenda.

A series of City Council budget workshops are held, usually in July and August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found in the local media coverage.

The workshops allow the City Council to receive input on the budget from the City Manager, the Departments, and Finance. It is through these workshops, as well as discussions with City staff, that the Council forms its priorities and work program for the proposed budget.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 28, the budget submitted by the City Manager is deemed to have been finally adopted by the Council until such time as the Council adopts a budget.

After adoption of the budget, the City Manager may transfer any unencumbered (unobligated) budget amount or portion thereof between general classifications of expenditures within a Division or Department. At the request of the City Manager and within the last three months of the fiscal year, the Council may by resolution, transfer any unencumbered appropriation or portion thereof from one Division or Department to another. The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, after the conduction of a public hearing called for such purpose. This year's budget calendar follows on the next page.

CITY OF BELTON
Budget & Tax Calendar
FY 2007

Date	Event	Requirement/Action
May 9 2006 (Tuesday)	Budget Packets to Departments	▶ Budget printouts & budget request forms distributed to departments.
May 23, 2006 (Tuesday)	Regular Council Meeting	▶ Presentation of mid-year budget report to Council.
May 29, 2006 (Monday)	Budget Packets to Finance	▶ Departments return completed budget request forms to Finance.
June 1 – June 30, 2006	Budget Preparation	▶ City Manager & staff review requests; department heads meet w/Manager; staff prepares draft budget.
July 18, 2006	Special Called Meeting Budget Workshop	▶ Water & Sewer Budget
July 25, 2006	Regular Council Meeting Budget Workshop	▶ Development Corp Budget
August (month of)	Calculate & Publish Effective and Rollback Tax Rates	▶ By Appraisal District.
August 1, 2006 (Tuesday)	Special Called Meeting Budget Workshop	▶ General Fund Budget
August 8, 2006	Regular Council Meeting Budget Workshop	▶ Hotel/Motel Budget
August 15, 2006 (Tuesday)	Special Called Meeting Budget Workshop	▶ Clean-up budget workshop ▶ Discuss ad valorem tax rate.
August 22, 2006 (Tuesday)	Regular Council Meeting Budget Workshop	▶ Clean-up budget workshop. ▶ Take record vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item and call for two public hearings on the tax rate (required if proposed rate exceeds the effective tax rate or rollback rate). ▶ Call for public hearing on budget.
August 24, 2006 (Thursday)	Newspaper Notices	▶ Publish notice of public hearing on budget (publication must be at least 7 days before public hearing). ▶ Publish notice of public hearings on tax rate (if proposed rate exceeds effective or rollback rate). (At least 7 days before 1 st public hearing.) ▶ Post web site notice of public hearings on tax rate (if proposed rate exceeds effective or rollback rate). (At least 7 days before 1 st public hearing, to stay posted until 2 nd hearing concludes.)
August 31, 2006 (Thursday)	Special Called Meeting	▶ 1 st public hearing on tax rate (if proposed rate exceeds effective or rollback rate). (At least 7 days after notice published and posted.) ▶ Announce the date, time and place of the meeting at which Council will vote on the tax rate.
September 5, 2006 (Tuesday)	Special Called Meeting	▶ 2 nd public hearing on tax rate (if proposed rate exceeds effective or rollback rate). (At least 3 days after 1 st public hearing.) ▶ Announce the date, time and place of the meeting at which Council will vote on the tax rate. ▶ Public hearing on budget. ▶ Public input on strategic plan.
September 8, 2005 (Thursday)	Newspaper Notice	▶ Publish "Notice of Vote on Tax Rate"- required if proposed tax rate exceeds effective rate or rollback rate).
September 12, 2006 (Tuesday)	Regular Council Meeting	▶ Adopt budget (no less than 5 days after hearing). ▶ Adopt strategic plan. ▶ Adopt fee schedule. ▶ Adopt tax rate (no less than 3 nor more than 14 days after 2 nd public hearing).

CITY FUNDS

As mentioned previously, the City is organized into Funds. For fiscal (financial) purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded. The budgeted funds for the City include:

Governmental Funds:

- General Fund: Accounts for all financial resources except those required to be accounted for in another Fund. The General Fund of the City of Belton contains the Administration (City Manager), Finance, Municipal Court, Police, Fire, Streets, Parks, Development Services, Library, Refuse Collection, and Maintenance Departments.
- Development Corporation of Belton Fund: Accounts for activities related to the ½ percent economic development sales tax approved by voters in 1990.
- Hotel/Motel Tax Fund: Accounts for activities related to the City's 7 percent hotel/motel occupancy tax. These funds can only be used for purposes designated by the State and further designated by the City Council.
- Debt Service Fund: Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Proprietary Funds:

- Water/Sewer Fund: Accounts for operations related to providing water and sewer service to the citizens of Belton. The Water/Sewer Fund contains the Utility Administration, Water, and Sewer Departments.

The CAFR does include non-budgeted funds, which are not included in this budget document.

BASIS OF BUDGET & ACCOUNTING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Liabilities for compensated absences that are expected to be liquidated with available financial resources are accrued as earned by employees (GAAP) as opposed to being expensed when paid (Budget basis).
- Principal payments on long-term debt are applied to the outstanding liability on a GAAP basis, as opposed to being expensed on a Budget basis.
- Capital outlays are recorded as assets on a GAAP basis and expensed on a Budget basis.

FINANCIAL AND BUDGET POLICIES

The **General Fund balance** shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. The minimum fund balance should be at least 90 days of operating expenditures. The projected fund balance at the end of FY 2007 is 127.69 days.

Investments made by the City shall be in conformity with State law and the City of Belton investment policy, adopted by the City Council on December 13, 2005. All investments shall stress safety, liquidity, public trust, and yield - in that order.

An **independent audit** will be conducted annually.

The City will produce **annual financial statements in accordance with** generally accepted accounting procedures (**GAAP**) as outlined by the Governmental Accounting Standards Board (**GASB**).

The City will produce a Comprehensive Annual Financial Report (**CAFR**) **which meets the requirements for** the Government Finance Officers Association's (**GFOA**) **Certificate of Achievement for Excellence in Financial Reporting**. The City has received twenty consecutive Certificates from FY 1986 through FY 2005. We believe the FY 2006 audit will also conform to the standards of the Certificate Program, and it will be submitted to GFOA for award consideration.

The **budget should be balanced** with current revenues plus available unreserved fund balances equal to or greater than current expenditures. All budgeted funds have balanced budgets for FY 2007.

The **tax rate should be adequate** to produce revenues required to pay for City services as approved by the City Council. The City Council has indicated their desire to avoid increasing the tax rate and has decreased the rate 16.89 cents over the last thirteen years.

Sales tax revenue projections should be conservative due to the elastic nature of this economically sensitive revenue source. Sales tax projections for FY 2007 are budgeted with a conservative 5% growth factor.

The **General Fund should be compensated by other funds for** general and administrative **services provided**, including management, finance, personnel, and the use of City streets and the City shop. The transfers for FY 2007 are \$246,000.

The City will **not issue debt to finance current operations**. No debt was issued in FY 2006 to finance current operations.

A **contingency amount** shall be included in the annual budget in an amount not to exceed 3% of total General Fund expenditures, to be used in case of unforeseen items of expenditures. The FY 2007 contingency amount is set at \$87,500 or 1.11% of operating expenditures before the contingency amount.

The City will **maintain physical assets** at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The City will produce an **annual budget document that meets the criteria for GFOA's Distinguished Budget Presentation Award**. The City has received the award for fourteen consecutive years, for FY 1993 through FY 2006.

The City's water and sewer **utilities shall operate on a self-supporting basis** so that user charges for services shall fully cover the cost of providing those services. All water and sewer revenue in the FY 2007 budget is generated from user fees and interest thereon.

The City will **not use property taxes** or other General Fund revenues **to subsidize the utility operations**. The FY 2007 budget does not contain any transfers from the General Fund to the Water & Sewer Fund.

Utility rates shall be reviewed annually to ensure that they will generate revenues adequate to cover operating expenditures, meet bond covenants, and allow for adequate capital replacement. A formal water and sewer rate study was conducted in FY 2002. The water and sewer rates for FY 2007 have been raised to accommodate expansion of system infrastructure.

The City's **rate structures for water and sewer services will** (to the greatest extent possible) **be fair and equitable** to all customers. The current water and sewer rates per 1,000 gallons are the same for all customers.

The City will **maintain sufficient net revenues to meet the debt coverage** required by existing revenue bond indentures. The projected coverage for FY 2007 exceeds current debt coverage requirements.

The **utility system will maintain a bond rating** of Baa (Moody's) and A- (Standard & Poors). The most recent ratings are at this level.

The **utility system will operate in the most efficient manner possible** to keep rates as low as possible while maintaining sufficient revenues for the timely maintenance and replacement of utility system capital assets.

The City will **make timely investment in the expansion of capital assets** to provide adequate levels of service in conformance with State and Federal regulations, and meeting the appropriate health, safety, and environmental standards.

The City will **provide timely and accurate billing to customers**, providing safeguards to ensure prompt payment and minimal financial losses from delinquent customers which have to be passed onto the remaining customers.

PERFORMANCE MEASUREMENT

Performance measurement is a management tool that measures both quantitatively and qualitatively the level of service being provided. This tool seeks to answer the question “How well are we doing?” as well as the question “How well should we be doing?”

Generally, government entities collect volumes of data on a wide variety of services and activities. This data is usually available from existing sources such as financial reports, audits, department reports and studies. However, data to measure efficiency and effectiveness are less available than information on workload and expenditures. For example, data on the number of streets maintained are usually available, but information on the condition of streets is not. Measurable goals and information on citizen satisfaction is often unavailable. Consequently, managers, elected officials, and the public know how much services cost and the levels of service provided, but know little about the productivity, accomplishments, and quality of those services.¹ A performance measurement and management program seeks to provide that information.

The City of Belton has long collected data on workload demands and service levels; however, the City has just begun to identify performance measurements. The following performance measures were developed by staff and management. Some of the information for the measures was already being collected; some was not. These measures will continue to be refined and expanded in FY 2007.

Department	Performance Measure	Goal	Actual FY 2006
Finance	Maintain a fund balance of at least 25% of operating expenditures (90 days operation).	25%	35%
	Collection rate for current taxes.	96½%	97.7%
	Produce an annual budget document that meets GFOA Distinguished Budget criteria.	Yes	Yes
	Produce an annual CAFR that meets GFOA Certificate of Achievement criteria.	Yes	Yes
Police	Average response time to calls for emergency service within the City.	5 min.	4.5 min.
	Percentage of stolen property recovered.	60%	60%
	Percentage of issued warrants that are served.	60%	30%

¹ “A Practical Guide for Measuring Program Efficiency and Effectiveness in Local Government”, The Innovations Group, Copyright 1992.

Department	Performance Measure	Goal	Actual FY 2006
Fire	Respond to fire calls inside the City within 5 minutes.	98%	98%
	Contain structural fires to confines of building.	98%	98%
Streets	Repair of utility cuts within 5 days.	95%	95%
	Complete work orders within 5 days.	95%	95%
Planning	Complete review of applications within 5 days of receipt.	5 days	7 days
	Issue utility permits within an average of 30 minutes.	30 min.	30 min.
Inspections	Average time per inspection.	30 min.	30 min.
	% of requests for specialty inspections completed within 4 hours of request (during working hours).	95%	97%
	% of requests for building inspections completed within 4 hours of request (during working hours).	90%	94%
	% of investigations due to citizen complaint completed within 15 days of receipt.	95%	98%
	Average time for compliance with code.	7 days	14 days
Library	Increase circulation each year.	5%	(0.4%)
Utilities	Bad debts written off as a % of total billed.	0.50%	0.24%
	15% or less unaccounted for water loss.	15%	15%
	Repair main breaks within 3 hour average or less.	3 hours	3 hours
	Respond to all emergency main breaks within 20 minutes (regular working hours).	100%	100%
Maintenance	Repairs returned for corrective action.	2%	2%
	90% of equipment repairs completed within 2 working days.	90%	90%
	Maximum average downtime for fleet repairs.	2 days	2 days
	Respond to service requests within 1 day of receipt.	1 day	1 day

A HISTORICAL PERSPECTIVE

Lena Armstrong, the City Librarian for 54 years and the unofficial historian of Belton wrote the following synopsis of Belton's history. She penned a longer version of Belton history, which is included in the two-volume edition of "The Story of Bell County" published in 1988 by the Bell County Historical Commission. Lena retired from the City in December of 1998, and subsequently passed away in January of 1999. She is fondly remembered and sorely missed.

In August 1850, the new pioneer town of Belton (first named Nolandville that was changed to Belton in 1851) was laid out in blocks, streets, and lots with the courthouse public square the center. It was designated County seat for the newly organized Bell County. Incorporated in 1852, it was the only town in the County and was the last place of civilization seen by the pioneers heading West by horseback or wagon train.

Within a month after lots were sold, a post office was established and mail was arriving by horseback. But in 1852, a stagecoach route beginning in Tennessee and ending in Brownsville was stopping weekly in Belton to deliver mail, new arrivals and freight. By now, the first courthouse was in use, a log cabin placed high on blocks as safeguard from devastating floods, provided all too frequently by Nolan Creek running very near the public square. In 1853, a two-story log jail was built followed by a school, hotel, church, saloons, stores and other businesses. Most were log buildings or pole shacks, but with a new surge of people, more permanent buildings were built. Stores were erected using native stone and were two-story with the business on the first floor, family quarters on the second. A number of these stores have survived and are still in use. The A.D. Potts building, built in the late 1860's, not only is still in use but is still owned by the Potts family.

Just prior to the Civil War, Sam Houston stumped the State, urging people to not vote for secession. He made two speeches in downtown Belton, but his talks were not well received. He was booed so loudly on one occasion, he took out his two pistols, laid them on the goods box he was using for a podium, and dared anyone to interrupt him. They did not.

In 1858, the County commissioners built a new courthouse, spending \$14,000 for a two-story limestone building replacing the first courthouse which had become completely inadequate for the population the County now served. Bellcountians so opposed the new edifice, they voted out of office every commissioner, replacing them with more conservative men. It was 26 years before a third (and last) courthouse was approved and built.

Over a thousand Bell County and Belton men joined the Confederate Army and Belton women did their part by meeting daily at the courthouse to sew clothing for the soldiers. There was only one sewing machine in Belton, and it saw constant use. As the War progressed, the effects of the War were felt strongly. Supplies and inventories, as well as currency dwindled and many stores were forced to close. War's end, and defeat, saw all elected officials from the Governor to Mayors replaced with Union appointees. Federal troops patrolled the streets of Belton giving little protection to the citizens and their property. Outlaws roamed the area stealing, assaulting and killing

to such an extent that Belton men decided to do something. In the dark of the night, bands of horsemen arrived at the County jail (still standing) where ten prisoners were jailed. The horsemen dismounted, moved into the jail and shot nine men to death. It is said that for decades after, outlaws rode wide around Belton. Sam Bass, on his way to rob a bank, refused to enter Belton, saying "Those Belton men are too tough for me".

The 1870's saw a boom with building, new businesses and new enterprises. A Belton group organized the Belton Telegraph company that was chartered and extended to Round Rock where it joined Western Union. The telegraph provided daily quotes of the cotton market, necessary for an area where cotton was King. The 1870's also saw the formation of the now famous Belton Woman's Commonwealth, a loosely organized group that in retrospect seems more a battered wives' refuge than a utopian commune.

Belton met its first setback in 1881 when the City fathers, after meeting the demands of Santa Fe railroad representatives and putting up \$75,000, found themselves duped out of a railroad in Belton. They sued, but the company built their own town that they named Temple. After many years, the Supreme Court finally ended the case in favor of Belton. Meanwhile, they contracted with the M.K. & T. and by 1882, the Katy's depot was built a block from the courthouse. In the interim, Belton went "modern" with a water system and mains throughout town, an electric and telephone companies, a fire department, lumber yard, flour mill, plus newspapers, and banks. There was also a brand new college - Baylor Female College, now the University of Mary Hardin Baylor. Two beautiful parks, still maintained by the City of Belton, were acquired during these decades: the Confederate Park, donated to the City by citizens honoring the ex-Confederate Veterans; and the Yettie Tobler Polk Park, commemorating Mrs. Polk and her four children who drowned in a devastating flood that inundated Belton in 1913.

Belton got into severe financial difficulties before the Great Depression, but managed to work its way out by the 1970's. World War II and the arrival of Fort Hood to the County brought economic relief and a surge of growth. Two large lakes built during this time provide tourist attractions and IH-35 makes Belton attractive to industries and businesses.

Lena Armstrong

CITY AND AREA DEMOGRAPHICS

LOCATION

Belton is situated along the banks of the Leon River in the rapidly growing Central Corridor of Texas. It is on Interstate 35 near the geographic center of the state, approximately 135 miles south of Dallas/Fort Worth and 60 miles north of Austin. Local topography varies from rolling plains to wooded hills with two large lakes just ten minutes from downtown. Within a 150 mile radius of Belton is a market of over 9.4 million people, including the Dallas/Fort Worth Metroplex, San Antonio, and much of Houston. This region encompasses 55 percent of the population of Texas.

Distance to:

Austin	60 miles	Denver	900 miles
Dallas	135 miles	Atlanta	953 miles
San Antonio	137 miles	Chicago	1,117 miles
Houston	170 miles	Los Angeles	1,393 miles
El Paso	582 miles	New York	1,780 miles

CLIMATE

Average Winter Temperature	47.3 ° F
Average Summer Temperature	87.5 ° F
Average Annual Precipitation	35.60"
Average Annual Snowfall	0.90"
Elevation	736 Feet

POPULATION

	<u>2000</u>	<u>1990</u>	<u>1980</u>
Belton	14,623	12,476	10,660
Bell County	237,974	191,088	157,889
Killeen/Temple MSA (Bell, Coryell Counties)	312,952	255,301	214,656

EDUCATION

Belton Independent School District:

- 1- high school, 2 - junior high schools, 7 - elementary schools
- Over 90 percent of graduating seniors pursue further education.

- Belton High School was recognized in 1991 by the U.S. Department of Education as an exemplary Drug Free School.

Higher Education:

- Belton: University of Mary Hardin Baylor
- Bell County: Texas A & M College of Medicine, Temple
Temple College, Temple
Central Texas College, Killeen
University of Central Texas, Killeen
- Area Colleges/Universities: Baylor University, Waco
McLennan Community College, Waco
Texas State Technical College, Waco
Southwestern University, Georgetown
The University of Texas, Austin
St. Edwards University, Austin
Huston-Tillotson College, Austin
Concordia Lutheran College, Austin
Austin Community College, Austin
Texas A & M University, College Station

TRANSPORTATION

- Highways: Interstate 35, US Highway 190, State Highway 317, Loop 121, State Highway 253, FM 436, FM 439, FM 93, and FM 817.
- Bus Lines: Greyhound/Trailways and Kerrville Bus Lines - 19 departures daily.
- Motor Freight: Eleven local carriers.
- Railroad: Santa Fe Railroad, Georgetown Railroad, AMTRAK passenger service in Temple.
- Air: Killeen-Fort Hood Regional Airport via American Eagle and Continental Airlines.

UTILITIES

Electric Power:

Supplier	TXU Electric Delivery
Transmission Lines	Numerous retail electric providers
Distribution Voltage	Two 138,000 KV lines 12,000 KV

Natural Gas:

Supplier	TXU (Texas Utilities)
Transmission Line	One 16-inch line
Transmission Line Pressure	250 - 350 PSI
Heating Value	1,030 BTU per cubic foot

Water Supply:

Supplier	City of Belton
Water Source	Surface water, Lake Belton
Plant Capacity	6.57 Million Gallons Daily
Average Consumption	1.31 Million Gallons Daily

Sewer System:

Operator	Brazos River Authority
Treatment Plant	Activated sludge
Capacity	2.50 Million Gallons Daily
Current Usage	1.04 Million Gallons Daily

Telephone:

Supplier	Southwestern Bell
Digital Switching	Numerous long distance and mobile companies Yes

INDUSTRIES

Belton's business community is dominated by three sectors comprising the majority of employees - manufacturing, education, and government.

The industrial sector is represented by companies manufacturing office chairs, school furniture, agriculture equipment, welding gases, fiberglass tanks, roofing material, specialty advertising products, corrugated boxes, women's formal wear, exercise equipment, veterinary vaccines, and centrifugal alloy castings. Various warehousing and distribution plants handle meat products, snack foods, parcel delivery, and insulation.

Fort Hood U.S. Army Installation is located 17 miles west of Belton. It is the largest armored base in the free world and retains a military force of approximately 38,000. Land area totals 339 square miles in Bell and Coryell Counties. The annual financial impact exceeds \$1.5 billion.

Health care stands as the largest single industry in Bell County. Over 15,000 people are employed in the medical field with over 450 physicians in the Belton/Temple area alone. There are five hospitals in Bell County: Scott & White Hospital and Clinic, King's Daughters Hospital and Clinic, Olin E. Teague Veteran's Center, Metroplex Hospital, and Darnall Army Community Hospital. Scott & White has the fourth largest multi-specialty group practice in the U.S., employing 5,000 people.

There are four banks and two credit unions represented in Belton with branch offices located throughout Bell County and Central Texas.

MAJOR EMPLOYERS

<u>Employer</u>	<u>Product</u>	<u>Employees</u>
Belton Independent School District	Education	1,200
Bell County	Government	1,021
University of Mary Hardin Baylor	Education	615
Super Wal-Mart	Department Store	373
Custom Printing	Specialty Advertising Products	225
Fleetwood Homes of Texas	Mobile Home Manufacturer	145
Cedar Crest Hospital & Clinic	Counseling & Treatment Center	145
Superior Chaircraft	Office Furniture	140
City of Belton	Government	133
Central Texas Council of Govt.	Governmental Association	132
United Parcel Service	Package Delivery	127
HEB Grocery	Grocery Store	125
Belco Manufacturing	Fiberglass Tanks	115
Izzy Design	Office Furniture	115
Crestview Manor	Nursing Home	83
American Spincast	Centrifugal Alloy Castings	67
McDonalds	Restaurant	60
Tarco of Texas	Roofing Material	50
Ag-Meier	Farm Equipment	50
Texas Dept of Transportation	Highway Construction	39
Whataburger	Restaurant	35
Compass Bank	Financial Institution	34
U.S. Postal Service	Package Delivery	33
Hydraulic Fitness & Rehab Equipment	Fitness Equipment, Parts, & Repair	30
Age Box Company	Corrugated Boxes	25
First Texas Bank	Financial Institution	22
U.S. Army Corps of Engineers	Management of Lakes	20
T.R. Thornton	Bridal/Formal Wear Mfg.	20
Frito Lay	Distribution Center	19

COMMUNITY AND RECREATION FACILITIES

Newspaper:	Belton Journal (weekly) Temple Daily Telegram (daily)
Radio:	KPLE - Country/Western format KUSJ - Country/Western format KTEM - Talk Radio KNCT - Public Broadcasting System KTON - Christian Radio KIIZ/KLFX - Classic Rock format
Television:	KCEN-TV Channel 6 KWTX-TV Channel 10 KXXV-TV Channel 25 35 Cable Channels
Library:	1 Municipal - over 25,000 volumes 1 University - Mary Hardin Baylor
Churches:	33 with 12 denominations
Motels:	3 with 158 rooms
Hotels:	1 with 72 rooms
Golf Course:	1 Public 18-hole course in Belton. Within a 10 minute drive, there are 2 Championship Country Clubs and 1 Public Course.
Museums:	Bell County Historical Museum Bell Fine Arts Museum

Harris Community Center: This newly renovated structure is situated gracefully along Nolan Creek and is an ideal setting for meetings, receptions, and reunions. The original building was constructed in 1936 and housed the Harris School, a historic African American school recognized with a state historical marker for its contribution to African American education. The building and grounds were conveyed from the school district to the City of Belton in 2005 for renovation. The Center was dedicated in July 2006 in conjunction with the West Belton-Harris High Ex-Student's Association annual reunion. The Center has already received numerous awards and accolades, and ensures that the legacy, heritage, and contributions of those who came before us will be remembered.

Bell County Expo Center: Central Texas' newest and best entertainment complex, the Expo Center includes a 9,400 seat main arena, a special events room, an assembly hall, an exposition building, and horse barns.

Lakes: Belton Lake (7,400 acres) and Stillhouse Hollow Lake (6,340 acres) offer outdoor recreation, fishing, boating, skiing, boat rentals, launching ramps, picnic grounds, restrooms, restaurants, snack bars, drinking water, camping areas, RV areas, marinas, and nature trails.

Heritage Park: This 62 acre park along the Leon River includes a baseball/softball complex, 4 soccer fields, picnic areas, jogging paths, fishing dock, playscape area, group pavilion, concession stand, and ample lighted parking.

Chisholm Trail Park: This 34 acre park includes a one mile walking trail, 2 softball fields, soccer field, multipurpose field, in-line hockey rink, multipurpose court, volleyball court, playground, horseshoe pits, picnic areas, amphitheater, pavilion, concessions stand, and parking.

SummerFun USA: A water amusement park along the banks of the Leon River adjacent to Heritage Park. The park includes a swimming pool, giant water slides, children's area, concessions, and picnic area.

Bell County Museum: One of twelve remaining Carnegie Libraries in Texas, this historic building was restored in 1990 and now stands as the major collection of Bell County history. In 1991, Bell County Museum was awarded the entire collection of artifacts of Miriam "Ma" Ferguson, the first woman governor of Texas and a native of Bell County.

Independence Day Celebration and PRCA Rodeo: The Annual 4th of July Celebration has been celebrated since the late 1800's and attracts crowds from all over Central Texas. The Celebration includes a kick-off barbecue and old time shoot out on the Courthouse lawn, a four day Professional Rodeo Cowboy's Association Rodeo, a family fun carnival, God and Country concert featuring religious and Texas music, July 4th parade and patriotic program, and a day full of activities in Yettie Polk Park. Festivities in Yettie Polk Park include Children's Day in the Park, Old Fiddler's Contest, gospel singing, arts and crafts festival, and food booths. The Celebration is sponsored by the Belton Area Chamber of Commerce.

Historical Homes Tour: The annual Historical Homes Tour is held the last weekend in April. The tour features private homes and public buildings. The buildings include the Bell County Courthouse, the Bell County Museum, the University of Mary Hardin Baylor Museum, and the Old Church Art Gallery. The Homes Tour is sponsored by the Belton Area Chamber of Commerce and the Historical Homes Tour Committee.



THE STRATEGIC PLAN

In FY 2000, the City Council began an in-depth strategic, long-range planning project. The objective of this project was to identify long-range problems, challenges, and opportunities for the City of Belton and to develop and pursue answers and goals for these issues. The process began with two weekend retreats attended by Council Members, the City Manager, and a professional facilitator. These retreats resulted in the identification of a set of preliminary goals divided into five categories: (1) Delivery of Services; (2) Economic Development, Growth and Revenue; (3) Parks and Recreation; (4) Environmental; and (5) Strategic Initiative.

After goals were preliminarily identified and ranked by Council, City staff conducted its own strategic planning session, aided by the facilitator. Staff's objective was to review Council's list and recommend retention, deletion, or modification of each goal. Staff also identified which personnel would be primarily responsible for the implementation and oversight of each goal.

Next, Council sought input from community leaders by inviting over 100 individuals from all sectors of the community. Attendees came from State agencies, County government, the School District, the University of Mary Hardin Baylor, the Chamber of Commerce, City allies, various City boards and commissions, and the media. This session further refined goals and even added a couple of goals which had not been identified from inside the City organization. The high attendance and enthusiastic involvement of attendees testify to the community support for this strategic planning process.

The next step was for citizens to provide their input through a series of public meetings on the strategic plan. Finally, City staff developed barriers, strategies, and tasks necessary to achieve each goal.

This planning process was conducted using several key studies and plans already in place, including the Parks Master Plan, the Water/Sewer Master Plan, and the preliminary Master Thoroughfare Plan. A key to maintaining the final product of this process is goal one of the first category of goals: "Update Strategic Plan regularly". This provides a natural starting point for the budget process each year, as well as adding structure and focus to the budget process.

A multi-year cost projection for the Strategic Plan, the FY 2007 Strategic Plan Budget, and the detailed Strategic Plan appear on the immediately following pages.

Departmental/division goals are notated with the applicable Strategic Plan goal.

**City of Belton
Strategic Plan Elements - Five Year Implementation Plan
Multi-Year Cost Projection**

Strategic Plan Element	Actual FY 05	Projected FY 06	Proposed FY 07	Estimated FY 08	Estimated FY 09
1. Strategic Initiative Goals					
A Update Strategic Plan regularly	\$ 15,000	\$ 7,500	\$ 5,000	\$ 5,000	\$ 10,000
B Ultimate vision for City	\$ 26,658				
C Infrastructure master plans		\$ 45,000	FCL / CIP	FCL / CIP	FCL / CIP
D Updated CIP			FCL / CIP	FCL / CIP	FCL / CIP
E Seek grants		----- Varies with grant and award amount -----			
F Affordable housing strategies	\$ 45,366	\$ 37,500	FCL	FCL	FCL
G Enhance partnerships		\$ 100,000			
H Neighborhood preservation and rehab		\$ 18,335	\$ 50,000	FCL	FCL
2. Community Relations Goals					
A Public info about City services & programs			FCL	\$ 50,000	\$ 50,000
B Customer service & response to citizens			\$ 15,000	FCL	FCL
3. Delivery of Services Goals					
A City master plans			FCL	FCL	FCL
B Balance service expansion with revenues		\$ 5,000	\$ 15,000		
C Adequately trained & compensated staff			\$ 175,000		
4. Fiscal Management Goals					
A Long-range fiscal strategy					
B Comprehensive technology plan	\$ 98,146	\$ 82,559	\$ 52,832	\$ 75,000	\$ 75,000
C Customer service and communication			\$ 3,500	\$ 15,000	\$ 15,000
5. Economic Development Goals					
A Economic development strategy					
B Full range of economic develop activity	\$1,041,959	\$ 514,000	\$1,160,000	FCL	FCL
C Quality of life business recruitment	\$ 10,800	\$ 22,800	\$ 22,500	\$ 22,500	\$ 22,500
6. Municipal Infrastructure Goals					
A Plan the City's infrastructure system				FCL	FCL
B Build the City's infrastructure system	\$ 42,650	\$ 97,392	\$ 100,000		
Build the City's infrastructure system	\$1,987,774	\$5,882,592	\$2,650,000	FCL / CIP	FCL / CIP
C Maintain the City's infrastructure system	\$ 185,430	\$ 280,465	\$ 287,130	\$ 295,000	\$ 305,000
7. Planning, Development and Growth Goals					
A Comprehensive land use plan	\$ 1,000			FCL	FCL
B Revise development standards		\$ 30,000	\$ 30,000		
C Growth management strategy			\$ 20,000	FCL	FCL
D Code enforcement strategy	\$ 18,000	\$ 12,000	\$ 30,000	\$ 35,000	\$ 40,000
8. Transportation Goals					
A Thoroughfare plan				FCL / CIP	FCL / CIP
B Partnerships for transportation interests					
C City code requirements and transportation					
9. Public Safety Goals					
A Staffing, training, equipment and facilities	\$ 133,183	\$ 4,100			
Staffing, training, equipment and facilities	\$ 16,000		\$ 200,000	FCL	FCL
B Education, outreach and prevention					
C Utilize BCCC records management system					
D Drug task force					
E Participate fully in BCCC programs	\$ 202,765	\$ 176,990	\$ 178,403	\$ 180,000	\$ 185,000
10. Leisure Service Goals					
A Library master plan			FCL / CIP	FCL / CIP	FCL / CIP
B Parks and recreation master plan	\$ 104,962	\$ 965,656	\$ 750,000	FCL / CIP	FCL / CIP
Totals	\$3,929,693	\$8,281,889	\$5,744,365	\$ 677,500	\$ 702,500
General Fund	\$ 359,439	\$ 375,967	\$ 675,903	\$ 267,500	\$ 280,000
Water & Sewer Fund	\$ 8,000	\$ 53,750	\$ 81,000	\$ 17,500	\$ 20,000
Other Funds	\$1,052,759	\$ 636,800	\$1,247,500	\$ 22,500	\$ 22,500
CIP-Capital Improvments Program	\$2,225,919	\$6,852,348	\$3,400,000	FCL	FCL
Imbedded in Operating Budgets	\$ 283,576	\$ 363,024	\$ 339,962	\$ 370,000	\$ 380,000

Key:

General Fund cost	Other Funds
Water & Sewer Fund cost	CIP - Capital Improvements Program
Shared cost between funds	Blank - No direct cost; in-house effort.
Cost imbedded in operating budgets	FCL - Future Costs Likely

City of Belton
Strategic Plan Summary
Elements Funded in FY 2007

STRATEGIC PLAN GOAL		FUNDING	ITEM
1A	Strategic Plan Update	\$5,000	Facilitator assistance for Strategic Plan update.
1H	Neighborhood Preservation	\$50,000	TIRZ Funds – Façade enhancement grants
2B	Customer service & response to citizens	\$15,000	Update of City website design, format and layout.
3B	Balance service with revenues	\$15,000	Finish up water and sewer rate study.
3C	Adequately train & compensate staff	\$175,000	Merit pay and update of manpower study for non-civil service pay schedules.
4B	Technology plan	\$52,832	Budget funding for software and hardware equipment and maintenance, and internet access.
4C	Customer service and communication	\$3,500	Software for customer access to account info, new billing format
5B	Full range of economic development activity	\$1,160,000	Construction of Digby Drive and finish out of spec building in Business Park.
5C	Business recruitment	\$22,500	Development Corporation’s annual advertising and promotion budget.
6B	Build infrastructure	\$100,000	Stormwater program, to include implementation of drainage fee, drainage structure design and construction.
6B	Build infrastructure	\$2,650,000	Balance of 2005 GO Bonds, street projects. Balance of 2002 W&S bonds, sewer project.
6C	Maintain infrastructure	\$287,130	Budget funding for infrastructure maintenance (300 account series).
7B	Development standards	\$30,000	Revise development and design standards.
7C	Growth management	\$20,000	Annexation studies.
7D	Code enforcement strategies	\$30,000	Funding for removal of debris, dilapidated structures, mowing weedy lots, annual City-wide cleanup.
9A	Public safety staffing	\$200,000	Civil service step increases and update of civil service pay schedules.
9E	Participate in BCCC	\$178,403	Annual funding for participation in Bell County Communications Center.
10B	Parks master plan	\$750,000	Construct South Belton Park, Harris Park and special needs ball field at Chisholm Trail Park.
TOTAL 2007		\$5,744,365	Total strategic plan elements funded for FY 2007

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS**

1-A

Strategic Plan Policy Statement: The City of Belton maintains an updated Strategic Plan.

Goal: Update Strategic Plan regularly.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Time commitment by participants.
- Need to step back from short term goals and think and plan strategically.

Strategies to Overcome or Remove Barriers:

- Incorporate update early in annual budget process for routine review.
- Meet with Senior Staff and then Council to identify key elements.
- Routine update annually; major update every two-three years.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Establish process and schedule	June/Annually	\$5,000	GF; W/S Fund
Fund for major updates at 3 year intervals	As needed	\$10,000 ('09)	GF; W/S Fund

Notes:

\$5,000 in FY 2007, 2008; \$10,000 in FY 2009; \$5,000 in FY 2010, 2011.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-B**

Strategic Plan Policy Statement: The City of Belton maintains an ultimate vision for the City.

Goal: Develop an ultimate vision for the City to include realistic development services boundary and growth management strategy.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

_____ _____ _____

Barriers to Goal Achievement:

- Defining a community vision borne out of consensus.
- Development services boundary a function of identifying a strategic growth path and the resulting cost benefit analysis.

Strategies to Overcome or Remove Barriers:

- Directed Council workshops to assess and define community vision.
- Develop resulting growth management strategy.
- Identify development services boundary.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Schedule Council Workshops on community vision	FY 2007	\$0	N/A
Schedule Council Workshops on growth management strategy, development services	FY 2007	\$0	N/A

Notes:
See related Goal 7-C on Growth Management.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-D**

Strategic Plan Policy Statement: The City of Belton maintains an ongoing Capital Improvement Plan (CIP).

Goal: Develop an updated CIP to schedule water, sewer, storm drainage, street improvements.

Year Identified/Revised: 2006

Team Leader: City Manager

Assisted By: Asst. City Manager, Public Works Director

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Available resources to fund projects.

Strategies to Overcome or Remove Barriers:

- Water/Sewer revenue; storm drainage fee; TIRZ funds; General Fund revenue.
- General Obligation Bonds - voter approved, non utility projects.
- Certificate of Obligation Bonds – utility projects.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Organize CIP Committee after Master Plan update complete	FY 2007	\$0	Project driven

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS**

1-F

Strategic Plan Policy Statement: The City of Belton strives to encourage a range in home prices, including homes priced at less than \$100,000.

Goal: Develop strategies to facilitate housing priced at less than \$100,000.

Year Identified/Revised: 2006

Team Leader: City Manager

Assisted By: _____

Goal Priority: High _____ Med ✓ Low _____

Barriers to Goal Achievement:

- Increasing prices of all construction materials.
- Lot availability.
- Available infrastructure; financing.

Strategies to Overcome or Remove Barriers:

- Provide funds for TDHCA grant match for first time homebuyers (affordable housing) with CTHC (Consortium).
- Facilitate affordable housing development by acquiring properties at tax sales; infill lot purchases; both for resale.
- Assist in making available infrastructures, financing, where practical.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Fund down payment assistance.	FY 2007	\$37,500 carryover funds	GF
Study infrastructure extension cost alternatives	FY 2007	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-G**

Strategic Plan Policy Statement: The City of Belton develops strategies to identify, develop, and strengthen partnership.

Goal: Enhance partnerships with agencies and legislators in Belton's best interest.

Year Identified/Revised: 2007

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- High number of agencies and occasional competing interests.

Strategies to Overcome or Remove Barriers:

- Seek to minimize conflicts.
- Seek to enhance partnerships, but agree to disagree when appropriate.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Build partnerships through associations based on mutual respect/common interests	Continuously	\$0	N/A
Seek excellence for each community, region, state	Continuously	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
STRATEGIC INITIATIVE GOALS
1-H**

Strategic Plan Policy Statement: The City of Belton implements actions which revitalize and preserve its neighborhoods.

Goal: Encourage neighborhood preservation/revitalization.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Funding to accomplish objectives.
- Lack of design guidelines.
- Property owner resistance to code enforcement.

Strategies to Overcome or Remove Barriers:

- TIRZ District, VIP Action Plan, and Comprehensive Plan in place for implementation, reference.
- Develop design guidelines after historical survey.
- Education/outreach on importance of code enforcement.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Implement tools	Continuously	\$0	N/A
Design guidelines	FY 2007	\$60,000	City/THC Grant
Code enforcement education	Continuously	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
COMMUNITY RELATIONS GOALS
2-A**

Strategic Plan Policy Statement: The City of Belton implements programs that effectively communicate its goals and visions and seeks to increase public awareness of City services.

Goal #1: Develop programs to educate the public regarding City initiatives, programs, and services.

Year Identified/Revised: 2006

Team Leader: City Manager

Assisted By: City Council

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Varying interest level among citizens and variety of modes of communication which are available for use. Three area newspapers, TV, radio, City/Chamber and DCB websites.

Strategies to Overcome or Remove Barriers:

- Experiment with varying means of information exchange – web page enhancement; newspaper articles; press releases; interviews; civic club presentations; “coffee with the Mayor”; National Night Out; newsletter to citizens.
- Ensure City employees are aware of goals so they can help inform the public when questions arise.
- Establish Public Information Officer position.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Experiment with examples discussed above	Continuous	Nominal	General Fund
Establish PIO position	FY 2008 at earliest	Up to \$50,000 annually	General Fund

Notes:

PIO position duties likely to be absorbed by one or more existing staff members until position is justifiable.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
COMMUNITY RELATIONS GOALS
2-B**

Strategic Plan Policy Statement: The City of Belton serves its citizens like customers who have a choice – with a positive supportive, and complete response.

Goal: Improve customer service and response to citizen inquiries.

Year Identified/Revised: 2006

Team Leader: City Manager

Assisted By: City Employees

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Personnel workload due to staff vacancies.
- Lack of information by City personnel.

Strategies to Overcome or Remove Barriers:

- Staff up as needed.
- Hire positive people.
- Educate City workforce about City policies, programs, and/or sources for more information.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Fill vacant positions with positive people	Continuously	Budget	GF-W/S Fund
Develop customer service response process	FY 2007	\$0	N/A
Provide web site access to customer accounts, city forms, etc.	FY 2007	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
DELIVERY OF SERVICES GOALS**

3-A

Strategic Plan Policy Statement: The City of Belton provides quality city services to meet the needs of its citizens in a planned, efficient, and cost effective manner.

Goal: Update/maintain master plans as current for implementation: Comprehensive Plan, Utility Plans, Thoroughfare Plan, Library Plan, Parks Plan, Drainage Plan, Finance Plan.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Number and complexity, and need to integrate Plan Elements in a logical way.
- Cost of updating Plans.
- Cost to implement Plans.

Strategies to Overcome or Remove Barriers:

- Update Plans systematically and emphasize linkages, relationships, to achieve integration.
- Fund for updates as needed.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Fund Plan updates	Continuously	Varies as Needed	GF; W/S Fund; Drainage Fund
Implement Plans	Continuously	Varies	Varies

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
DELIVERY OF SERVICES GOALS
3-B**

Strategic Plan Policy Statement: The City of Belton balances provision of services with available revenues.

Goal: Balance municipal services expansion with available revenue sources.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager, Asst. City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Citizen requests for service expansion.
- Citizen requests for reduced tax rate.
- Sales tax revenue difficult to predict due to uncertain economy.
- Reduced grant funds.

Strategies to Overcome or Remove Barriers:

- Education/public information exchange – PIO officer – in relation to costs for enhanced service delivery and City efforts to keep budget in line with revenues.
- Underestimate sales tax revenue in recognition of uncertain economy.
- Strive to secure grant funds where meaningful to mission.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Public information outreach to citizens, employees	Continuously	\$0	N/A
Grant application	Varies	Varies	Varies

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
DELIVERY OF SERVICES GOALS
3-C**

Strategic Plan Policy Statement: The City of Belton provides adequate staffing to deliver municipal services to its citizens.

Goal: Deliver municipal services with a service-oriented, trained, and compensated staff.

Year Identified/Revised: 2006

Team Leader: City Manager

Assisted By: City Council

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Increased cost of compensation to remain competitive in region.
- Availability of personnel and equipment to provide services, especially if additional property is annexed or if more park land and facilities are brought under City jurisdiction.
- Adequacy of manpower to meet organization service goals.

Strategies to Overcome or Remove Barriers:

- Competitive funding for salaries and benefits.
- Aggressive marketing for staff services.
- Careful review of staffing and equipment needs in conjunction with each annexation study and park expansion.
- Updated Manpower and Compensation Plan.
- Exit interview on manpower, workload, pay issues.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Annual Budgeting, including comprehensive needs assessment when annexation/park expansion are considered	Annually	Varies	All Funds
Marketing Plan for employees	Regularly	Varies	All Funds
Regular Updating of Manpower Study	5 Years-2010	Varies	All Funds
Exit interviews	Regularly	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
FISCAL MANAGEMENT GOALS**

4-A

Strategic Plan Policy Statement: The City of Belton maintains a comprehensive fiscal strategy with short, medium, and long range objectives.

Goal: Develop and maintain a long range fiscal strategy.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager; Assistant City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Competing objectives – demand for more services and lower tax rates and other costs for services.
- Environment for projecting revenues/expenditures somewhat uncertain.
- Grant funding extremely competitive.
- General Obligation (GO) debt financing is a good resource, but has a long lead time involving planning, citizens’ committee, and successful election.

Strategies to Overcome or Remove Barriers:

- Balance expectations with reality of revenues, costs and benefits of services.
- Budget conservatively – low for revenues, high for expenditures.
- Be selective about grant applications focusing on important community projects.
- Establish an ongoing Capital Improvement Plan Committee.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Develop/maintain fiscal strategy, with focus on ad valorem tax strategy, sales tax enhancement, and TIRZ resource allocation	Continuously	\$0	N/A
Educate the public on issues	Continuously	\$0	N/A
Target grants in priority areas	Continuously	Varies	Varies
Review, adjust City fees annually	August	\$0	N/A
Review investment strategy periodically	Continuously	\$0	N/A
Utilize debt financing carefully, and only for projects with long life	As needed	Varies	Varies
Develop drainage fee structure	FY 2007	\$10,000	Drainage Fee

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
FISCAL MANAGEMENT GOALS
4-B**

Strategic Plan Policy Statement: The City of Belton maintains an updated and comprehensive City-wide technology plan.

Goal: Develop and update comprehensive technology plan.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager; Assistant City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Time to develop and maintain.
- Funding constraints.
- Personnel constraints.

Strategies to Overcome or Remove Barriers:

- Allocate time, resources, and personnel as needed.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Develop plan including long range equipment replacement tied to annual budgeting, to avoid major one time capital costs	Continuously	Varies	Appropriate Funds
Analyze technology to achieve efficiency enhancements	Continuously	Varies	Appropriate Funds
Improve City web site	Continuously	Nominal	Appropriate Funds

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
FISCAL MANAGEMENT GOALS
4-C**

Strategic Plan Policy Statement: The City of Belton provides improved customer service and communications to its customers, the Citizens of Belton.

Goal: Enhance customer service and communication at all levels of interaction especially account information, facility reservation, fee and fine payment.

Year Identified/Revised: 2006

Team Leader: Assistant City Manager

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Complexity of systems.
- Identifying deficiency or need for change.
- Funding for system changes.

Strategies to Overcome or Remove Barriers:

- Review enhanced software, other products.
- Train personnel.
- Review City web site.
- Migrate from postcard utility bill to letter/envelope format

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Study and secure enhanced software	Continuously	Varies	Appropriate Funds
Train personnel as needed	Continuously	Varies	Appropriate Funds
Improve City web site to provide citizen/ customer access to accounts, forms	FY 2008	Nominal	Appropriate Funds
Change billing format	FY 2008	\$20,000	Utility Fund

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
ECONOMIC DEVELOPMENT GOALS
5-B**

Strategic Plan Policy Statement: The City of Belton encourages economic development in all its aspects – industrial, manufacturing, commercial, retail, housing.

Goal: Pursue a full range of economic development activity in the City’s best interest.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: Dev. Corp. of Belton; Chamber of Commerce; City Manager

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Regional competitiveness may affect actual and perceived success.
- City resources available for incentives.
- Infrastructure in some areas.
- Distance to major markets (ie., Austin, DFW Metroplex, San Antonio)

Strategies to Overcome or Remove Barriers:

- Focus, emphasize actual markets – BISD, MSA, for example rather than city limits.
- Look beyond traditional incentives to induce desired development activity – be creative.
- Maintain an aggressive and targeted Capital Improvement Plan to address needed infrastructure.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Participate in regional efforts as appropriate, yet maintain local emphasis	Continuously	\$0	N/A
Review economic development incentives in changing marketplace	Annually	\$0	N/A
Maintain accurate information base and enhance working relationships, partnerships, among City, Chamber, DCB	Continuously	\$0	N/A
Establish/maintain an ongoing 5 year CIP	Continuously	\$0	N/A

Notes:
See related Goal 1-D on Capital Improvement Plan.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
ECONOMIC DEVELOPMENT GOALS
5-C**

Strategic Plan Policy Statement: The City of Belton maintains policies that encourage retention, expansion, and recruitment of businesses in the Community.

Goal: Retain, expand, and recruit business that improve Belton’s quality of life.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: Dev. Corp. of Belton; Chamber of Commerce; City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Competitive regional, state, and global market place.
- Lack of awareness of local business needs.
- Demographics (population) for retail recruitment.
- Lack of sites for retail and rail – served properties for industrial development.

Strategies to Overcome or Remove Barriers:

- Awareness of changing local market conditions.
- Awareness of local business needs.
- Continue growing residential development.
- Determine potential commercial and industrial sites.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Active involvement by DCB in Central Texas Economic Development Corridor (CTEC); Central Texas Workforce (CTW); and Texas Economic Development Council (TEDC)	Ongoing	\$0	N/A
Access multiple data sources on market conditions	Ongoing	\$0	N/A
Communication with local businesses on issues affecting staying in Belton, expansion of plant or employees, linkages to related business recruitment	Ongoing	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
MUNICIPAL INFRASTRUCTURE GOALS**

6-A

Strategic Plan Policy Statement: The City of Belton plans, builds, and maintains a municipal infrastructure system that provides residents, businesses, and visitors with excellent public facilities.

Goal: Plan the City’s infrastructure system.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager; Public Works Director; Dev. Services Director

Goal Priority: High ✓ Med _____ Low _____

Barriers to Goal Achievement:

- Funding for planning.
- Different plans on different implementation schedules.

Strategies to Overcome or Remove Barriers:

- Budget for plan updates as needed.
- Coordinate plan implementation.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Keep infrastructure plans updated and inter-related.	Continuously	Varies	Varies by Fund

Notes:

See related Goal 1-C on Infrastructure Master Plans.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
MUNICIPAL INFRASTRUCTURE GOALS
6-B**

Strategic Plan Policy Statement: The City of Belton plans, builds, and maintains a municipal infrastructure system that provides residents, businesses, and visitors with excellent public facilities.

Goal: Build the City’s infrastructure system.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Available resources to fund projects.

Strategies to Overcome or Remove Barriers:

- Utilize variety of public funding sources – CIP including general obligation bonds; water/sewer revenue bonds; storm drainage funds; TIRZ; general revenue funds; utility rates; assessments.
- Tap private funding sources through developer/owner participation.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Update CIP and allocate priorities and costs	Ongoing	Varies	Varies by Fund
Review/revise infrastructure extension policies for more equitable cost share	FY 2007	\$0	N/A

Notes:

See related Goal 1-D on Capital Improvement Plan.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
MUNICIPAL INFRASTRUCTURE GOALS**

6-C

Strategic Plan Policy Statement: The City of Belton plans, builds, and maintains a municipal infrastructure system that provides residents, businesses, and visitors with excellent public facilities.

Goal: Maintain the City’s infrastructure system.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: Public Works Director

Goal Priority: High ✓ Med Low

Barriers to Goal Achievement:

- Available resources for maintenance.

Strategies to Overcome or Remove Barriers:

- Comprehensive needs assessment by infrastructure type – water; sewer; streets; storm drainage; etc.
- Annual budgeting for maintenance and associated personnel.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Comprehensive Needs Assessment	FY 2007 and FY 2008	Varies	Appropriate Fund
Budget for maintenance requirements	Annually	Varies	Appropriate Fund

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PLANNING, DEVELOPMENT & GROWTH MANAGEMENT**

7-A

Strategic Plan Policy Statement: The City of Belton facilitates quality mixed use development and redevelopment while maintaining the unique character of Belton.

Goal : Maintain and update a future land use plan that implements the comprehensive plan for Belton and its ETJ.

Year Identified/Revised: 2006

Team Leader: Development Services Director

Assisted By: Planning & Zoning Commission/City Council/City Staff

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Different attitudes of what development character is acceptable in community.
- Communicating Plan to public.

Strategies to Overcome or Remove Barriers:

- Reference and use Plan in P&ZC, Council review of zone changes.
- Update Plan as needed.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Utilize Plan regularly	Continuously	\$0	N/A
Update/amend Plan as needed	Continuously	\$0	
Evaluate Plan annually	Continuously	\$0	

Notes:

Comprehensive Plan adopted by Council August 22, 2006.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PLANNING, DEVELOPMENT & GROWTH MANAGEMENT
7-B**

Strategic Plan Policy Statement: The City of Belton facilitates quality mixed use development and redevelopment while maintaining the unique character of Belton.

Goal: Revise development standards to address inadequate zoning districts, signage, landscaping, and building materials, as well as protection of historical assets to promote preservation and enhancement of the unique character of Belton.

Year Identified/Revised: 2006

Team Leader: Development Services Director

Assisted By: Planning & Zoning Commission/City Council/City Staff

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Revising development standards “in-house” may be difficult due to current planning activity level.

Strategies to Overcome or Remove Barriers:

- Secure consulting assistance.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Establish P&ZC Subcommittee to develop systematic review process	FY 2007	\$0	N/A
Secure consultant to create a development design manual	FY 2007	\$60,000	General Fund
Recommendation to TIRZ/P&ZC/CC	FY 2007	\$0	N/A

Notes:

\$30,000 budgeted in FY ‘06 was carried over and combined with \$30,000 additional in FY 2007.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PLANNING, DEVELOPMENT & GROWTH MANAGEMENT
7-C**

Strategic Plan Policy Statement: The City of Belton maintains a comprehensive growth management strategy.

Goal: Develop a growth management strategy to include a three year annexation plan and annual program elements.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: City Manager, Development Services Director

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Complexity, involving regular changes in annexation law by State legislature.
- Ability to project logical, future growth and to meet municipal service plan obligations for all services.
- Annexation unpopular to property owners.

Strategies to Overcome or Remove Barriers:

- Monitor legislation.
- Carefully planned annexations will inform property owners, allow for scheduling of needed services, minimize capital and operating (staff) expenses.
- Awareness of plan (3 yr and 1 yr elements) can stabilize property values, give some useful assurances of annexation schedule to landowners.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Monitor legislation; comment as needed	Continuously	\$0	N/A
Develop 3 yr and 1 yr annexation phasing plans focused on strategic corridors, areas readily served with utilities, other services	FY 2007	\$0	N/A
Work to explain advantages of annexation – application of consistent land use standards; development/building codes; and logical extensions of utility infrastructure – all of which preserve or enhance property values	Continuously	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PLANNING, DEVELOPMENT & GROWTH MANAGEMENT
7-D**

Strategic Plan Policy Statement: The City of Belton implements a comprehensive code enforcement strategy in order to enhance public health, safety, and community appearance, and to maintain and enhance property value.

Goal: Develop and implement a comprehensive code enforcement strategy.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: Development Services Director, City Staff

Goal Priority: High √ Med Low _____

Barriers to Goal Achievement:

- Available resources to administer a comprehensive program.
- Prioritization of program emphasis given limited resources.
- Resistance to code compliance from 20%.

Strategies to Overcome or Remove Barriers:

- Provide adequate funding and code updates to address need.
- Given limited resources, focus code enforcement on high priority issues and locations.
- Compassionate and consistent code enforcement can bring support from citizens when they can see fairness in application of codes.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Focus code enforcement effort by emphasis on priority issues and strategic locations	FY 2007	\$0	N/A
Review code enforcement process letters to owners; follow up contact; citation; court hearing, etc., to improve citizen awareness of Council/community objectives	FY 2007	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
TRANSPORTATION
8-A**

Strategic Plan Policy Statement: The City of Belton develops and implements comprehensive transportation plans and policies that effectively and safely improve transportation facilities in the City.

Goal: Maintain and update Thoroughfare Plan and coordinate with KTUTS.

Year Identified/Revised: 2006

Team Leader: Development Services Director

Assisted By: Public Works Director; City Manager

Goal Priority: High √ Med _____ Low _____

Barriers to Goal Achievement:

- Effective subdivision plat review needed to secure right-of-way.
- Public education – community, developers and engineers.
- Funding for identified projects.

Strategies to Overcome or Remove Barriers:

- P&ZC, Council, Staff, and citizen awareness of transportation needs.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Careful plat review.	Continuously	\$0	N/A
Maintain updated Plan. Extensive reference to Plan in P&ZC, Council decisionmaking.	Continuously	\$0	N/A
Secure final alignment and plan approval from TxDOT for Lake-to-Lake Road project.	FY 2007	\$0	N/A
Secure funding for high priority projects.	FY 2008	Unknown	City/TxDOT

Notes:

- Thoroughfare Plan Adopted by City Council 07/21/01.
- Lake-to-Lake Road study, FM 2271 to US 190 – underway by TxDOT. Route determination Fall 2006. Funding to follow.
- 9th Avenue Extension, Harris to Loop 121 – listed on KTUTS long-range plan. Seek funding.

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
TRANSPORTATION
8-B**

Strategic Plan Policy Statement: The City of Belton monitors and enhances partnerships with KTUTS, TxDOT, Bell County, and surrounding cities regarding transportation issues.

Goal: Enhance partnerships with area agencies to ensure Belton’s transportation interests are realized.

Year Identified/Revised: 2006

Team Leader: City Council

Assisted By: Development Services Director; City Manager

Goal Priority: High √ Med _____ Low _____

Barriers to Goal Achievement:

- TxDOT funding constraints.
- TxDOT emphasis on other large regional projects.
- Competing City/County project interests at TxDOT.

Strategies to Overcome or Remove Barriers:

- Demonstrate to TxDOT how Belton projects achieve Regional interests.
- Bring other partners to the table through KTUTS – Killeen, Harker Heights, Temple, Salado, Bell County.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Maintain active participation in KTUTS	Continuously	\$0	N/A
Enhance relationship with TxDOT representatives	Continuously	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
TRANSPORTATION
8-C**

Strategic Plan Policy Statement: The City of Belton evaluates code changes which result in an enhanced transportation system and which improve pedestrian friendly modes of transportation.

Goal: Evaluate City code requirements in order to improve the transportation system and induce pedestrian elements.

Year Identified/Revised: 2006

Team Leader: Development Services Director

Assisted By: Public Works Director; City Manager

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Time frame for in house review.
- Conflict between property owner access and transportation system.
- Funding pedestrian elements.

Strategies to Overcome or Remove Barriers:

- Work in analysis or hire consulting help.
- Acknowledge conflict, but seek balance between interests.
- Prioritize pedestrian elements and determine funding options.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Review subdivision regulations and consider Traffic Impact Analysis (TIA), and access management standards	FY 2007 and FY 2008	\$0	N/A
Consider priority for pedestrian elements such as sidewalks, trails, bikes, and linkages to existing system	FY 2007 and FY 2008	\$0	N/A

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-A**

Strategic Plan Policy Statement: The City of Belton provides staffing, training, equipment, and facilities for adequate response to public safety needs.

Goal: Provide staffing, training, equipment and facilities to meet public safety needs.

Year Identified/Revised: 2006

Team Leader: Police Chief/Fire Chief

Assisted By: City Manager

Goal Priority: High √ Med _____ Low _____

Barriers to Goal Achievement:

- Staffing: Competition for staff in Region – availability, number of appropriate personnel for all required functions, and salary required.
- Training: Time needed for training for paid force (PD/Fire Depts.), and training for Volunteer FD.
- Equipment: Routine to advanced equipment needs.
- Facilities: 3rd Fire Station when growth requires it.
- Number of abandoned animals.

Strategies to Overcome or Remove Barriers:

- Provide adequate staff to meet local needs.
- Provide adequate equipment to meet local needs.
- Ensure adequate facilities and services are provided for animal control services.
- Train personnel adequately.
- Provide adequate facilities.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Evaluate staff needs	Annually	\$0	N/A
Develop, update training program	Annually	Varies	General Fund, Grants
Analyze and budget for staffing and equipment needs	Annually	Varies	General Fund, Grants
Review facility needs based on growth	Annually	\$0	GO Bonds for CIP items; GF for operations
Contract with Bell County Animal Shelter for enhanced service	FY 2007-2010	\$16,800 annually	General Fund

Notes:

Implementation Score Card:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-B**

Strategic Plan Policy Statement: The Belton Police and Fire Departments develop and implement proactive programs to deliver and improve public safety services to the community.

Goal: Update and expand education, outreach, and prevention programs.

Year Identified/Revised: 2006

Team Leader: Police Chief/Fire Chief

Assisted By: Staff

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Effective distribution of public information to citizens, schools, businesses, and media.
- Scheduling with BISD due to limited time available.
- Home, business inspection scheduling due to available personnel.

Strategies to Overcome or Remove Barriers:

- Improve coordination with public requests.
- Keep web page up to date with City resources, available services.
- Expand “Ident-A-Kid” and National Night Out activities.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Improve coordination with public/private entities – inspections	Continuously	Nominal	General Fund
Improve coordination with BISD – curriculum, planning	Continuously	Nominal	General Fund
Make personnel available to expand “Ident-A-Kid” and National Night Out activities	FY 2007	Nominal	General Fund

Notes:

Implementation Scorecard:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-C**

Strategic Plan Policy Statement: The City of Belton utilizes technology to enhance service to the community and provide security for public safety personnel.

Goal: Acquire technology and train personnel to fully utilize communication/records management system that is available through the Communications Center.

Year Identified/Revised: 2006

Team Leader: Police Chief/Fire Chief

Assisted By: Staff

Goal Priority: High _____ Med √ _____ Low _____

Barriers to Goal Achievement:

- Hardware and software costs.
- Training needs.
- Policy implementation.

Strategies to Overcome or Remove Barriers:

- Research grant opportunities.
- Establish protocols and policy for implementation.
- Develop long term plan to keep up with technology and its changes.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Identify appropriate equipment	FY 2007	Unknown	General Fund, grants
Budget for and acquire needed equipment	FY 2008	Unknown	General Fund, grants
Improve training	Ongoing	Nominal	General Fund

Notes:

Implementation Score Card:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-D**

Strategic Plan Policy Statement: The City of Belton investigates all criminal activity involving drugs including the use, sale, distribution and trafficking of narcotics by employing surveillance, the use of informants and undercover work to identify those involved for prosecution.

Goal: Initiate Drug Task Force to reduce narcotic use and crimes associated with illegal drugs.

Year Identified/Revised: 2006

Team Leader: Police Chief

Assisted By: CID Commander

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Resources and staff.
- Implementation of program to ensure effective protocols and results.

Strategies to Overcome or Remove Barriers:

- Funding – City funds, State grants, Federal grants.
- Develop policy and procedure.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Secure funding for added personnel	FY 2008	Varies	General Fund, grants
Develop protocols and goals	FY 2008	\$0	N/A

Notes:

Seized assets such as cash, vehicles or real property would not only hinder the drug offender from further drug activity and related crimes, but also offer the Police Department a means to enhance our operations and effectiveness.

Implementation Score Card:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
PUBLIC SAFETY GOALS
9-E**

Strategic Plan Policy Statement: The City of Belton participates fully in the Bell County Communication Center’s planning and programming.

Goal: Participate fully in the planning and programming for the BCCC for service to Belton citizens.

Year Identified/Revised: 2006

Team Leader: Police Chief/Fire Chief

Assisted By: City Manager

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Multiple agencies of varying sizes with different needs.
- Consensus needed for policy implementation, expenditures, staffing changes.

Strategies to Overcome or Remove Barriers:

- Ensure that the BCCC integrates well with Belton and other member cities to serve us.
- Use both Boards – City Manager Board and Law Enforcement Board - to explore Regional/local needs.
- Conduct CIP work session at least every 2 years, in addition to annual budgeting process.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Participate fully in BCCC Boards	Continuously	\$0	N/A
Annual budgeting and regular CIP work session to ensure view of “big picture”	Budget: annually CIP: Every 2 yrs.	\$0	N/A

Notes:

Reverse 911 will soon be available from BCCC for enhanced disaster preparedness on a cost per use basis.

Implementation Score Card:

**CITY OF BELTON STRATEGIC PLAN PRIORITIES
LEISURE SERVICE GOALS – LIBRARY
10-A**

Strategic Plan Policy Statement: The City of Belton maintains an updated Library Master Plan.

Goal: Review and update Library Master Plan periodically and implement its recommendations.

Year Identified/Revised: 2006

Team Leader: Library Director

Assisted By: Library Board; City Manager

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Time commitment by participants – Library Board; Council – to assess 6 goals in house.
- Staff and financial resources to update and implement plan.

Strategies to Overcome or Remove Barriers:

- Schedule assessment well in advance of need and utilize Library Board as principal resource.
- Recently adopted Master Plan now available as a usable format for regular update.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Assess six goals for relevancy	FY 2007	\$0	N/A
Prioritize goals	FY 2007	\$0	N/A
Anticipate comprehensive review	FY 2008	\$0	N/A

Notes:

Library Master Plan, 2005-2012, adopted by Council in August 2005.

Implementation Scorecard:

CITY OF BELTON STRATEGIC PLAN PRIORITIES
LEISURE SERVICE GOALS – PARKS, RECREATION & OPEN SPACE
10-B

Strategic Plan Policy Statement: The City of Belton develops and maintains a system of parks, recreation, and open space facilities to address the quality of life for its citizens.

Goal: Maintain, update, implement Parks & Recreation Master Plan.

Year Identified/Revised: 2006

Team Leader: Parks Board

Assisted By: City Council; Staff

Goal Priority: High √ Med Low

Barriers to Goal Achievement:

- Increased citizen expectations for services.
- Resources and staff.
- Recreational programming not currently done by City, but need growing more apparent.

Strategies to Overcome or Remove Barriers:

- Funding – City funds; state grants; private foundation grants; partnerships.
- Schedule Plan Update well in advance of needs.
- Reorganization of tasks and personnel to establish Parks & Recreation Department.

Tasks to Complete Goal	Timeline/ Implementation	Cost	Funding Source
Maintain and update Plan; 2 year and 5 year intervals to satisfy Texas Parks & Wildlife Dept., RE: grants	FY 2007	Nominal if in house	General Fund
Manage, maintain & enhance parks	Continuously	Varies	General Fund
Develop Harris Community Park	FY 2007	\$550,000	City, TxP&W grant, partners
Develop special needs baseball field at Chisholm Trail Park	FY 2007	\$100,000	MLB grant and City funds
Evaluate soccer field use following 1 st year of agreements – assess space needs	FY 2007	\$0	N/A
Establish P&R Department and hire Recreation Director	FY 2008	\$100,000 annually	General Fund
Evaluate lease of Lakeview Park (U.S. Army Corps of Engineers)	FY 2007 for FY 2008 implementation	\$70,000 annually personnel and maintenance; \$70,000 annually for 5 yr CIP	General Fund and General Obliga-tion Bonds
Develop South Belton Community Park	FY 2008	\$150,000	GO Bonds, TxP&W grant, partners

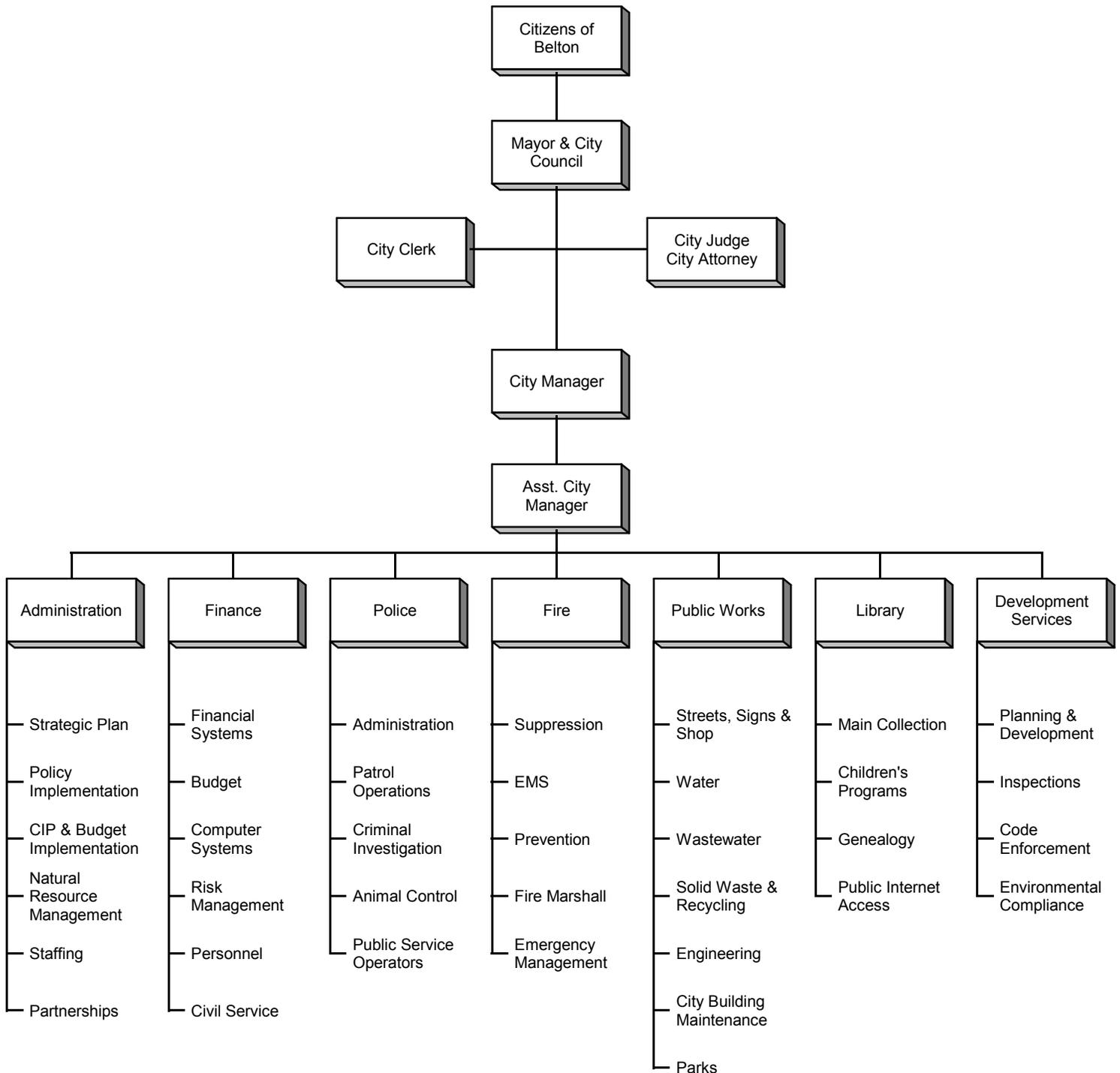
Notes:

Parks Master Plan Adopted (Revised) April 26, 2005.

Implementation Scorecard:



CITY OF BELTON Functional Structure



CITY OF BELTON

- Paid Personnel - In Full Time Equivalents

Department	FY 2005	FY 2006	FY 2007
Administration	3	4 (c)	4
Finance	7	7	7
Legal	2	2	2
Police	36 (a)	36	37 (e)
Fire	27	27	27
Streets	8	8	9 (f)
Parks	7	8 (d)	10 (g)
Development Services	5 (b)	5	5
Library	5	5	5
Maintenance	6	6	6
Utility Administration	7	7	7
Water	7	7	7
Sewer	5	5	5
Economic Development	2	2	2
Total	127	129	133

(a) Addition of three patrol officers

(b) Addition of one code enforcement officer

(c) Addition of one secretary

(d) Addition of one park maintenance worker

(e) Addition of one patrol officer

(f) Addition of one public works inspector

(g) Addition of one park maintenance worker and one community center manager

ELECTED OFFICIALS

CITY COUNCIL

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Jim Covington, Mayor	May 17, 2008
Marion Grayson, Mayor Pro Tem	May 17, 2008
Clifton Peters	May 12, 2007
David K. Leigh	May 12, 2007
Joe B. Baisden	May 12, 2007
Craig Pearson	May 12, 2007
John Agan	May 17, 2008

APPOINTED OFFICIALS

CITY STAFF

<u>POSITION</u>	<u>NAME</u>	<u>DATE APPOINTED</u>
City Manager	Sam Listi	March 19, 2001
City Attorney	John Messer	September 1, 1978
City Clerk	Connie Torres	September 24, 1991
City Judge	Mickey Wade	October 1, 1995
Asst. City Manager/Finance Director	Cristy Daniell	February 17, 1992
Support Services Coordinator	Beverly Zendt	April 1, 2005
Development Corporation Director	Carol Mills	December 1, 2005
Fire Chief	Roy Harmon	April 12, 1994
Police Chief	Mike Sleeth	January 24, 1995
Director of Public Works	Les Hallbauer	May 1, 2002
Parks Superintendent	Dennis Browning	January 8, 2003
Building Superintendent	Wayne Guthrie	September 17, 2001
Library Director	Kim Kroll	October 2, 2000
Development Services Director	Fred Morris	October 7, 2002
Building Official	Rex Robertson	April 6, 1998
Asst. Building Official	Tom Doehre	March 1, 2004
Code Enforcement Officer	Kim Ross	May 16, 2005

BELL COUNTY HEALTH DISTRICT BOARD

Three-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
JoAn Musick-Flowers	October 16, 2007
Clifton Peters, Alternate	October 16, 2007

BELL COUNTY TAX APPRAISAL DISTRICT

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Carl Bozon	January 1, 2008

CENTRAL TEXAS HOUSING CONSORTIUM BOARD

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Griff Lord	January 24, 2007
Wayne Carpenter	January 24, 2007

DEVELOPMENT CORPORATION OF BELTON BOARD OF DIRECTORS

Three-Year Terms

Created by Resolution No. 030591-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Griff Lord	November 30, 2008
M. H. Cowan III	November 30, 2009
Bill Holmes	November 30, 2008
Brad Crye	November 30, 2007
Dr. Andy Crowson	November 30, 2007

ELECTRICAL BOARD

Two-Year Terms

Created by Ordinance No. 72881-2

<u>NAME</u>	<u>TERM EXPIRES</u>
Glen Baird	October 23, 2007
John Toone (TXU Rep)	October 23, 2007
Jamie Sanderford	October 23, 2008
V. W. (Bill) Barge	October 23, 2008
Roy Harmon, Fire Chief	Virtue of Position

ETHICS COMMISSION

One-Year Terms

Created by Ordinance No. 2005-47

<u>NAME</u>	<u>TERM EXPIRES</u>
John Holmes	May 5, 2007
Wayne Carpenter	May 5, 2007
Mark Fitzwater	May 5, 2007
Robert Jones	May 5, 2007
Chris Moore	May 5, 2007
Larry Pointer	May 5, 2007
Dennis Turk	May 5, 2007

HOUSING BOARD OF ADJUSTMENTS & APPEALS

Four-Year Terms

Created by Ordinance No. 72881-2

<u>NAME</u>	<u>TERM EXPIRES</u>
Jeff Pustka	August 11, 2007
Carl Bozon	August 11, 2007
James Neeley	August 11, 2008
Emil Studinka	August 11, 2008
Woody Durbin	August 11, 2008

LAY REPRESENTATIVES TO CENTRAL TEXAS LIBRARY SYSTEM

Two-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Karen Clemons	September 1, 2007
Ann Carpenter, Alternate	September 1, 2007

LIBRARY BOARD OF DIRECTORS

Three-Year Terms

Created by Ordinance February 28, 1933

<u>NAME</u>	<u>TERM EXPIRES</u>
Mary Ann Clark	November 30, 2007
Mary Duke	November 30, 2008
Howard Ritter	November 30, 2006
Janice Robinson	November 30, 2007
Georgia Seals	November 30, 2008

PARKS BOARD

Two-Year Terms

Created by Ordinance No. 51083-3

<u>NAME</u>	<u>TERM EXPIRES</u>
Diane Ring	June 20, 2007
Woody Durbin	June 20, 2007
Ron Hale	June 20, 2008
Mike Ratliff	June 20, 2007
Joe Brooks	June 13, 2008
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

PLANNING & ZONING COMMISSION

Two-Year Terms

Created by Ordinance No. 52885-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Mike Miller	May 28, 2008
Bruce Burleson	June 13, 2007
Jason Morgan	June 13, 2007
Dan Kirkley	May 28, 2008
Krissie Lastovica	May 28, 2008
Chris Moore	June 13, 2007
Bert Peeples	May 28, 2008
Guy O'Banion	May 28, 2008
Justin Scott	June 13, 2007

POLICE & FIRE CIVIL SERVICE COMMISSION

Three-Year Terms

Ordinance No. 96-27

<u>NAME</u>	<u>TERM EXPIRES</u>
Jeff Hardin	September 24, 2009
Ron Brown	September 24, 2008
Vickie Moose	September 24, 2007

PUBLIC PROPERTY FINANCE CORPORATION BOARD OF DIRECTORS

Six-Year Terms

Created by Ordinance No. 51987-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Bill Holmes	August 12, 2011
Joe Pirtle	August 12, 2011
JoAn Musick-Flowers	August 12, 2011

TAX INCREMENT REINVESTMENT ZONE BOARD

Two-Year Terms

Created by Ordinance No. 2004-64

<u>NAME</u>	<u>TERM EXPIRES</u>
David K. Leigh	December 13, 2006
Clifton Peters	December 13, 2006
Brad Crye	December 13, 2006
Jon Burrows	December 13, 2006
Richard Cortese	December 13, 2006
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

TEMPLE AIRPORT ADVISORY BOARD

Three-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Clark Potter	September 1, 2007

TEXAS DORMITORY FINANCE AUTHORITY, INC.

Two-Year Terms

Created by Ordinance 82289-1

<u>NAME</u>	<u>TERM EXPIRES</u>
Bill Holmes	April 26, 2008
Dan Kirkley	April 26, 2008
Carl Bozon	April 26, 2008
Joe Pirtle	April 26, 2008
George Dulany	April 26, 2008
Andy Davis	April 26, 2008
Dr. Andy Crowson	April 26, 2008

ZONING BOARD OF ADJUSTMENTS

Two-Year Terms

Created by City Council April 1971

<u>NAME</u>	<u>TERM EXPIRES</u>
Gary Baxley	August 22, 2007
Eric Jackson	June 25, 2008
Roger Peacock	August 22, 2007
Matthew Kirkley	August 22, 2007
Jeffery Odell	August 22, 2007
Tina Smith, Alternate	June 25, 2008
Dr. Larry Montgomery, Alternate	August 22, 2007

CITY OF BELTON Annual Budget FY 2007

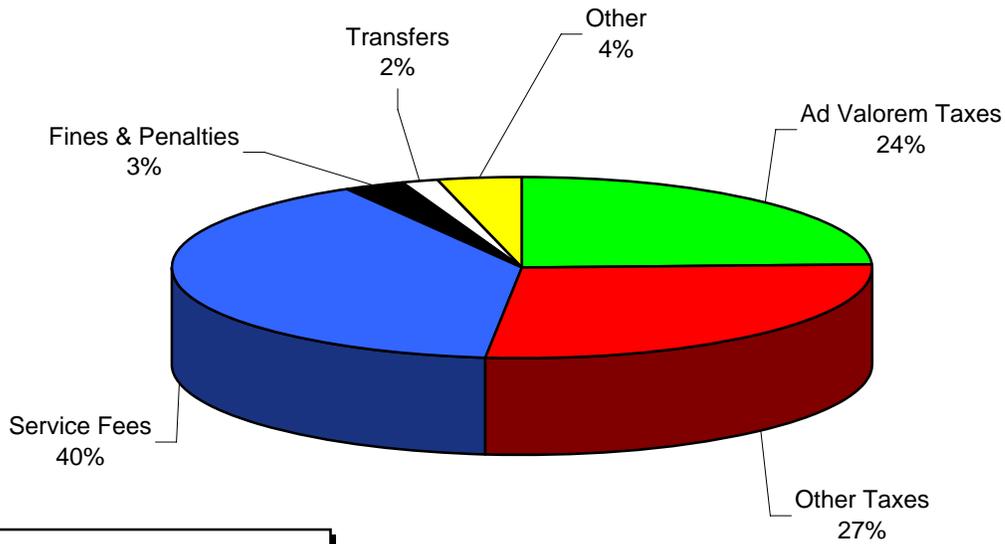
- Summary of Sources and Uses - All Funds

	General Fund	Water & Sewer Fund	Economic Development	Hotel/Motel Fund	Debt Service Fund	Totals
Projected Fund/Cash Balance						
October 1, 2006	\$ 2,733,569	\$ 1,602,737	\$ 1,742,863	\$ 180,059	\$ 64,613	\$ 6,323,841
Sources						
Ad Valorem Taxes	\$ 2,865,888	\$ -	\$ -	\$ -	\$ 613,539	\$ 3,479,427
Other Taxes	\$ 2,791,500	\$ -	\$ 940,000	\$ 150,000	\$ -	\$ 3,881,500
Service Fees	\$ 1,669,440	\$ 4,001,400	\$ -	\$ -	\$ -	\$ 5,670,840
Fines & Penalties	\$ 394,200	\$ -	\$ -	\$ -	\$ -	\$ 394,200
Transfers	\$ 246,000	\$ -	\$ -	\$ -	\$ -	\$ 246,000
Other	\$ 329,944	\$ 57,000	\$ 132,360	\$ 7,700	\$ 21,000	\$ 548,004
Total Sources	\$ 8,296,972	\$ 4,058,400	\$ 1,072,360	\$ 157,700	\$ 634,539	\$ 14,219,971
Total Available Funds						
	\$ 11,030,541	\$ 5,661,137	\$ 2,815,223	\$ 337,759	\$ 699,152	\$ 20,543,812
Uses						
Maintenance & Operations	\$ 7,727,113	\$ 2,978,057	\$ 333,664	\$ 106,368	\$ -	\$ 11,145,202
Capital Outlay	\$ 219,700	\$ 25,000	\$ 1,160,000	\$ -	\$ -	\$ 1,404,700
Contingency	\$ 87,500	\$ 20,000	\$ -	\$ -	\$ -	\$ 107,500
Debt Service	\$ -	\$ 853,650	\$ 237,496	\$ -	\$ 610,150	\$ 1,701,296
Strategic Plan	\$ 135,500	\$ 2,500	\$ -	\$ -	\$ -	\$ 138,000
Interfund Transfers	\$ 127,000	\$ 276,000	\$ -	\$ -	\$ -	\$ 403,000
Total Uses	\$ 8,296,813	\$ 4,155,207	\$ 1,731,160	\$ 106,368	\$ 610,150	\$ 14,899,698
Projected Fund/Cash Balances						
September 30, 2007	\$ 2,733,728	\$ 1,505,930	\$ 1,084,063	\$ 231,391	\$ 89,002	\$ 5,644,114

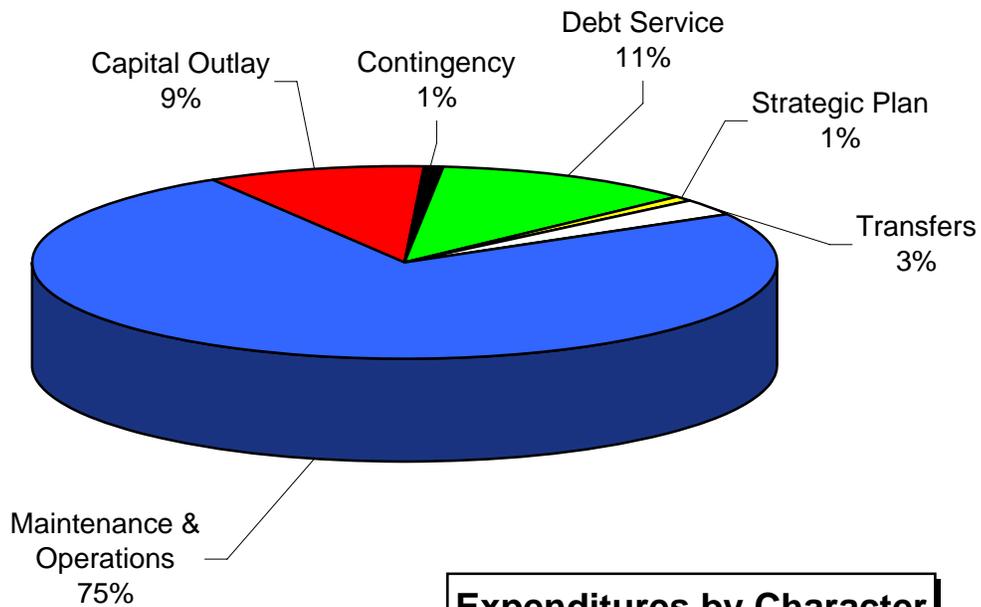
Projected declines in fund and cash balances are an intended result. Instances of expenditures exceeding revenues are the result of major capital projects and recurring items, and are not a result of operating expenditures exceeding available revenues.

The City's policy is to maintain adequate fund and cash balances to handle unexpected decreases in revenues plus extraordinary, unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that any excess reserves should occasionally be used for capital outlay and non-recurring expenditures only.

All Funds FY 2007



Revenues by Source



Expenditures by Character

CITY OF BELTON

Annual Budget

FY 2007

- Budget Summary -

Revenues	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
General Fund	\$ 7,297,781	\$ 7,745,672	\$ 8,155,466	\$ 8,296,972
Water & Sewer Fund	\$ 3,777,473	\$ 3,801,450	\$ 4,032,562	\$ 4,058,400
Development Corporation	\$ 2,121,369	\$ 1,042,540	\$ 1,166,186	\$ 1,072,360
Hotel/Motel Fund	\$ 95,258	\$ 84,850	\$ 87,000	\$ 157,700
Debt Service Fund	\$ 619,044	\$ 621,411	\$ 629,106	\$ 634,539
Total Revenues	\$ 13,910,925	\$ 13,295,923	\$ 14,070,320	\$ 14,219,971

Expenditures	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
General Fund	\$ 7,308,972	\$ 8,109,110	\$ 7,933,295	\$ 8,296,813
Water & Sewer Fund	\$ 3,781,554	\$ 3,982,227	\$ 4,016,742	\$ 4,155,207
Development Corporation	\$ 2,602,057	\$ 1,100,038	\$ 1,077,406	\$ 1,731,160
Hotel/Motel Fund	\$ 76,304	\$ 109,515	\$ 109,515	\$ 106,368
Debt Service Fund	\$ 615,622	\$ 613,099	\$ 613,099	\$ 610,150
Total Expenditures	\$ 14,384,509	\$ 13,913,989	\$ 13,750,057	\$ 14,899,698

CITY OF BELTON
Annual Budget
FY 2007

- Department Summary -

	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
<u>General Fund</u>				
City Council	\$ 54,504	\$ 72,206	\$ 50,097	\$ 58,645
Administration	\$ 142,321	\$ 190,216	\$ 182,809	\$ 210,984
Finance	\$ 244,468	\$ 261,225	\$ 257,388	\$ 297,909
Legal	\$ 117,474	\$ 122,833	\$ 130,866	\$ 132,768
Police	\$ 1,995,315	\$ 2,135,335	\$ 2,105,724	\$ 2,234,300
Fire	\$ 1,694,027	\$ 1,801,584	\$ 1,746,404	\$ 1,758,458
Streets	\$ 1,094,849	\$ 752,709	\$ 760,495	\$ 766,520
Parks	\$ 353,197	\$ 429,025	\$ 419,893	\$ 540,616
Development Services	\$ 253,577	\$ 357,136	\$ 335,675	\$ 364,919
Library	\$ 170,908	\$ 181,815	\$ 178,717	\$ 205,684
Other Costs	\$ 358,420	\$ 909,187	\$ 863,577	\$ 795,163
Refuse Collection	\$ 607,668	\$ 631,509	\$ 640,009	\$ 668,130
Maintenance	\$ 222,244	\$ 264,330	\$ 261,641	\$ 262,717
General Fund Total	\$ 7,308,972	\$ 8,109,110	\$ 7,933,295	\$ 8,296,813
<u>Water & Sewer Fund</u>				
Utility Administration	\$ 1,628,335	\$ 1,667,132	\$ 1,662,417	\$ 1,461,033
Water	\$ 1,286,980	\$ 1,271,818	\$ 1,316,760	\$ 1,690,515
Sewer	\$ 858,476	\$ 935,692	\$ 933,965	\$ 906,159
Other Costs	\$ 7,763	\$ 107,585	\$ 103,600	\$ 97,500
Water & Sewer Fund	\$ 3,781,554	\$ 3,982,227	\$ 4,016,742	\$ 4,155,207
Economic Develop Fund	\$ 2,602,057	\$ 1,100,038	\$ 1,077,406	\$ 1,731,160
Hotel/Motel Fund	\$ 76,304	\$ 109,515	\$ 109,515	\$ 106,368
Debt Service Fund	\$ 615,622	\$ 613,099	\$ 613,099	\$ 610,150
Total All Funds	\$ 14,384,509	\$ 13,913,989	\$ 13,750,057	\$ 14,899,698

**City of Belton
Fund Balance Projection
FY 2007**

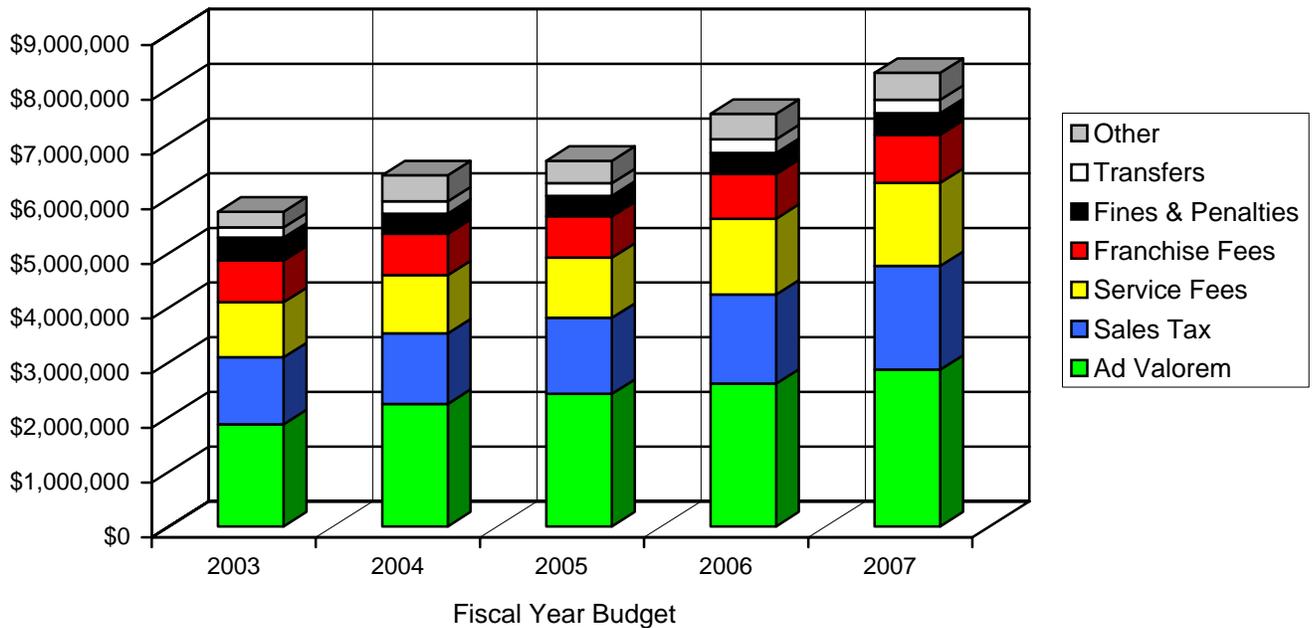
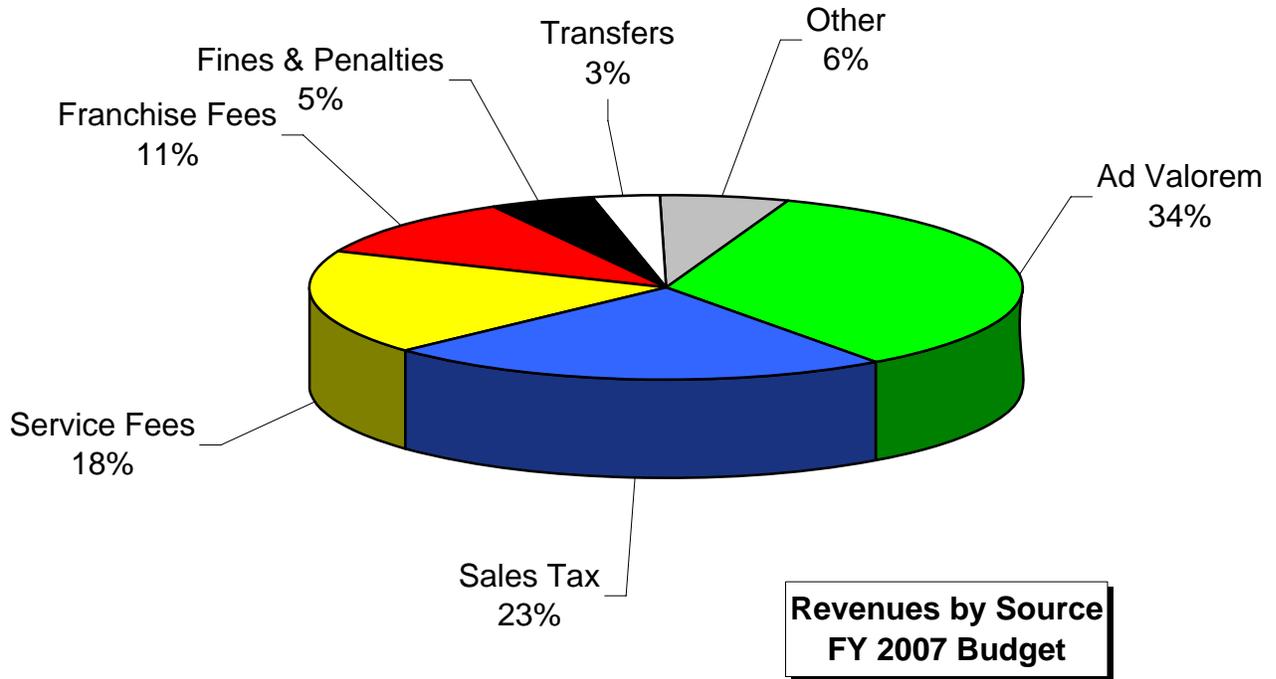
- General Fund -

Projected Beginning Fund Balance (10-1-2006)		\$2,733,569
Projected FY 2007 Revenues and Transfers In	\$8,296,972	
Proposed FY 2007 Expenditures		
Personnel	\$5,173,136	
Supplies	\$383,104	
Repairs & Maintenance	\$337,902	
Services	\$1,832,971	
Contingency	\$87,500	
Total O&M Expenditures	(\$7,814,613)	
Revenues in Excess of O&M Expenditures	\$482,359	
Transfers	(\$127,000)	
Capital Outlay	(\$219,700)	
Strategic Plan Elements	(\$135,500)	
Net Impact of Proposed Budget on Fund Balance		\$159
Estimated Fund Balance End of FY 2007		\$2,733,728
Minimum Fund Balance (3 months O & M Budget)	(a) (\$1,953,653)	
Estimated Fund Balance in Excess of Minimum		\$780,075

(a) City policy requires a minimum unreserved cash fund balance equal to at least three months of operating expenditures. For the proposed FY 2007 budget, the minimum fund balance is \$1,953,653. The estimated fund balance at the end of FY 2007 is 4.2 months of operating expenditures.

General Fund

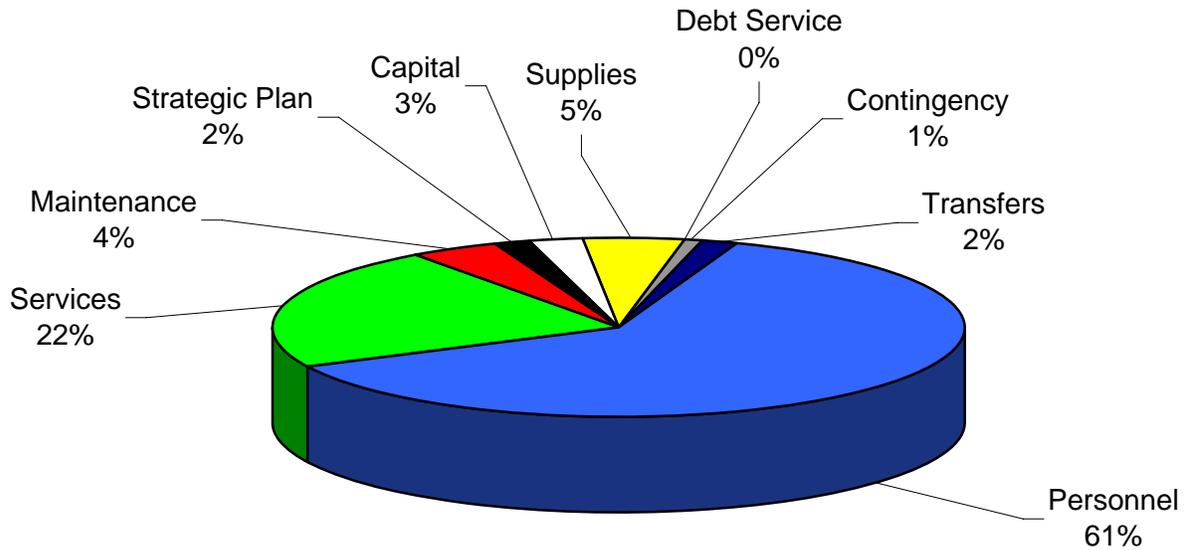
- Revenues - FY 2007



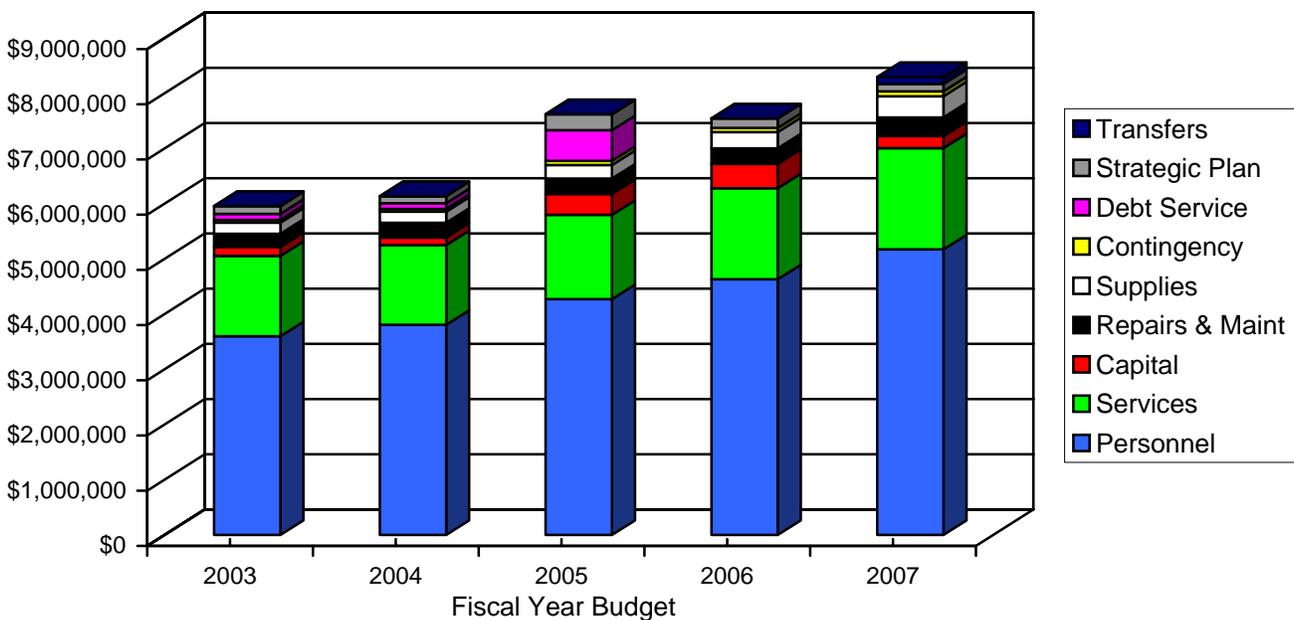
General Fund

- Expenditures -

FY 2007



**Expenditures by Character
FY 2007 Budget**



**Expenditures by Character
Last Five Budgets**

General Fund Revenues

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-3-1010	Current Ad Valorem Taxes	\$ 2,417,675	\$ 2,686,552	\$ 2,686,552	\$ 3,015,443
01-3-1020	Tax Discounts	\$ (49,236)	\$ (56,418)	\$ (54,208)	\$ (63,324)
01-3-1030	Delinquent Ad Valorem Taxes	\$ 47,028	\$ 33,750	\$ 47,000	\$ 47,000
01-3-1040	Penalty & Interest	\$ 36,667	\$ 26,250	\$ 37,000	\$ 37,000
01-3-1050	Payment in Lieu of Taxes	\$ 4,108	\$ 4,600	\$ 4,600	\$ 4,600
01-3-1060	Ad Valorem to TIRZ	\$ -	\$ (82,619)	\$ (82,619)	\$ (174,831)
	Total Ad Valorem Taxes	\$ 2,456,242	\$ 2,612,115	\$ 2,638,325	\$ 2,865,888
01-3-1210	Sales Tax	\$ 1,537,164	\$ 1,630,000	\$ 1,790,000	\$ 1,900,000
	Total Sales Tax	\$ 1,537,164	\$ 1,630,000	\$ 1,790,000	\$ 1,900,000
01-3-1310	Electric Franchise	\$ 549,641	\$ 547,000	\$ 547,000	\$ 580,000
01-3-1320	Telecommunications Franchise	\$ 82,690	\$ 88,000	\$ 83,175	\$ 84,000
01-3-1330	Cablevision Franchise	\$ 78,102	\$ 78,000	\$ 78,000	\$ 81,000
01-3-1340	Gas Franchise	\$ 76,541	\$ 65,500	\$ 69,695	\$ 70,000
01-3-1350	Garbage Franchise	\$ 46,214	\$ 41,000	\$ 58,000	\$ 65,000
	Total Franchise Taxes	\$ 833,188	\$ 819,500	\$ 835,870	\$ 880,000
01-3-1410	Alcoholic Beverage Tax	\$ 9,059	\$ 9,200	\$ 11,500	\$ 11,500
	Total Other Taxes	\$ 9,059	\$ 9,200	\$ 11,500	\$ 11,500
01-3-3010	Building Permits	\$ 92,425	\$ 100,000	\$ 70,000	\$ 70,000
01-3-3020	Electrical Permits	\$ 35,791	\$ 28,000	\$ 24,000	\$ 24,000
01-3-3030	Plumbing Permits	\$ 22,977	\$ 20,000	\$ 23,000	\$ 23,000
01-3-3040	Mechanical, Heat & A/C Permits	\$ 19,725	\$ 15,000	\$ 17,000	\$ 17,000
01-3-3045	Swimming Pool Permits	\$ 1,425	\$ 1,200	\$ 1,425	\$ 1,500
01-3-3050	Fire Marshall Inspection Fees	\$ 1,475	\$ 1,800	\$ 1,475	\$ 1,500
01-3-3060	Rezoning Fees	\$ 5,010	\$ 4,000	\$ 5,000	\$ 4,000
01-3-3070	Sub-Division Fees	\$ 6,479	\$ 8,000	\$ 5,900	\$ 6,000
	Total Building Permits & Licenses	\$ 185,307	\$ 178,000	\$ 147,800	\$ 147,000
01-3-3120	Park Permits	\$ 2,430	\$ 2,500	\$ 2,500	\$ 2,500
01-3-3130	Beer & Wine Licenses	\$ 720	\$ 700	\$ 700	\$ 700
01-3-3140	Garage Sale Permits	\$ 2,005	\$ 1,900	\$ 1,900	\$ 2,000
	Total Other Permits & Licenses	\$ 5,155	\$ 5,100	\$ 5,100	\$ 5,200
01-3-4010	Municipal Court Fines	\$ 270,165	\$ 261,000	\$ 262,000	\$ 260,000
01-3-4020	Parking Fines	\$ 18,810	\$ 20,000	\$ 19,000	\$ 18,000
01-3-4030	Court Administrative Fees	\$ 30,208	\$ 30,000	\$ 30,000	\$ 31,000
01-3-4040	Local Time Payment Fees	\$ 11,073	\$ 11,000	\$ 11,000	\$ 12,000
01-3-4050	Local FTA Fees	\$ 1,513	\$ 1,300	\$ 1,300	\$ 1,700
01-3-4060	Defensive Driving Fees	\$ 4,720	\$ 5,000	\$ 5,000	\$ 4,900
01-3-4070	Warrant & Arrest Fees	\$ 55,903	\$ 55,000	\$ 55,000	\$ 64,000
01-3-4080	Child Safety Fees	\$ 1,779	\$ 1,600	\$ 1,600	\$ 1,700
01-3-4095	Local Judicial Fee	\$ -	\$ -	\$ -	\$ 900
	Total Municipal Court Revenues	\$ 394,171	\$ 384,900	\$ 384,900	\$ 394,200

General Fund Revenues Continued

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-3-5010	Refuse Collection Fees	\$ 593,324	\$ 616,500	\$ 616,500	\$ 652,000
01-3-5020	Refuse Contract Fees	\$ 70,754	\$ 72,720	\$ 73,980	\$ 78,240
01-3-5030	Recycling Proceeds	\$ 764	\$ -	\$ -	\$ -
01-3-5150	Ambulance Revenues	\$ 589,479	\$ 690,000	\$ 750,000	\$ 775,000
01-3-5200	Harris Community Center Rental	\$ -	\$ -	\$ -	\$ 12,000
01-3-5210	Rental Income	\$ 16,800	\$ 8,400	\$ 16,800	\$ -
01-3-5220	PPFC/TDFA Finance Fees	\$ 10,000	\$ 10,000	\$ -	\$ -
01-3-5710	Sale of City Property	\$ 5,080	\$ -	\$ 27,100	\$ -
	Total Services Provided	\$ 1,286,201	\$ 1,397,620	\$ 1,484,380	\$ 1,517,240
01-3-6010	Grant Revenues	\$ 169,551	\$ 270,855	\$ 270,855	\$ 85,994
01-3-6110	Insurance Proceeds	\$ 7,646	\$ 15,472	\$ 26,991	\$ -
01-3-6120	School Reimbursements	\$ 30,535	\$ 35,460	\$ 35,460	\$ 38,850
01-3-6130	Bell County Fire Dept Contribution	\$ 12,035	\$ 12,000	\$ 16,572	\$ 17,000
01-3-6140	Bell County Child Safety Fund	\$ 17,172	\$ 17,000	\$ 18,111	\$ 18,500
01-3-6160	State LEOSE Funding	\$ 2,404	\$ 2,450	\$ 2,602	\$ 2,600
	Total Grants & Reimbursements	\$ 239,343	\$ 353,237	\$ 370,591	\$ 162,944
01-3-7010	Miscellaneous Income	\$ 23,391	\$ 15,000	\$ 71,000	\$ 20,000
01-3-7020	Cash Over/Under	\$ 16	\$ -	\$ -	\$ -
01-3-7030	Copies	\$ 3,636	\$ 3,000	\$ 3,000	\$ 4,000
	Total Miscellaneous Income	\$ 27,043	\$ 18,000	\$ 74,000	\$ 24,000
01-3-8001	Interfund Transfer-Franchise	\$ 177,000	\$ 180,500	\$ 180,500	\$ 180,500
01-3-8002	Interfund Transfer-Reimbursement	\$ 52,000	\$ 65,500	\$ 65,500	\$ 65,500
01-3-8118	Transfer from Police Donations Fund	\$ -	\$ 7,000	\$ 7,000	\$ -
01-3-8137	Transfer from Rockwool Fund	\$ 345	\$ -	\$ -	\$ -
	Total Transfers	\$ 229,345	\$ 253,000	\$ 253,000	\$ 246,000
01-3-9100	Interest Income-Bank	\$ 267	\$ -	\$ -	\$ -
01-3-9120	Interest Income-TexPool	\$ 80,552	\$ 85,000	\$ 110,000	\$ 143,000
01-3-9121	Interest Income-TexStar	\$ 14,744	\$ -	\$ 50,000	\$ -
	Total Interest Income	\$ 95,563	\$ 85,000	\$ 160,000	\$ 143,000
	Total General Fund Revenues	\$ 7,297,781	\$ 7,745,672	\$ 8,155,466	\$ 8,296,972

- GENERAL FUND REVENUES - Revenue Assumptions

<u>01-3-1010</u>	<u>Current Ad Valorem Taxes</u>
<u>01-3-1020</u>	<u>Tax Discounts</u>
<u>01-3-1030</u>	<u>Delinquent Ad Valorem Taxes</u>
<u>01-3-1040</u>	<u>Penalty & Interest</u>

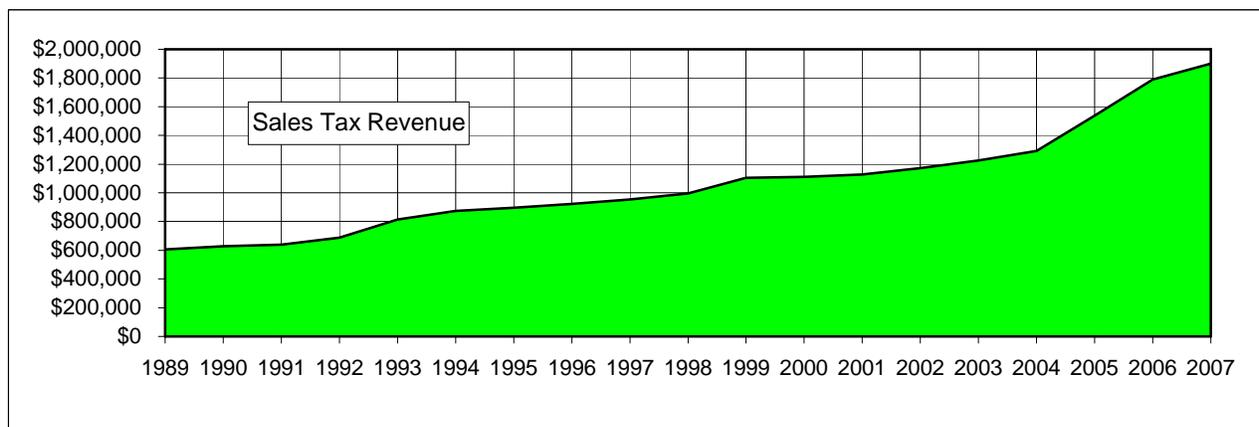
Ad valorem tax revenues are projected using a combination of methods. First, the taxable values for properties within the City of Belton are obtained from the Bell County Appraisal District, which appraises value for all property within Bell County. Next, the current tax levy is computed by applying the tax rate set by the City Council to the taxable roll. (A discussion of the development of the tax rate is contained in the “Tax & Bond Information” section of this document.) Finally, collection percentages based on historical experience for the City are applied to the current levy to project the various tax revenues.

The certified 2006 taxable value (for taxation in FY 2007) per the Appraisal District is \$569,777,215, an increase of \$67,757,817 or 13.5% from the 2005 taxable value. New property and improvements added \$29.4 million to the tax rolls, with the remainder of the increase being due to changes in the values of existing properties and exemptions.

Current tax revenue in the General Fund is calculated using the maintenance and operations tax rate of \$.5456 per \$100 of taxable value and a collection rate of 97%. Tax discounts are projected at 2.1% of the tax levy. Delinquent tax revenues (45%) and penalty and interest (35%) are calculated as a percentage of the estimated delinquent taxes receivable at the beginning of the fiscal year.

01-3-1210 **Sales Tax**

Sales tax revenues are projected using a multi-year trend analysis. Sales tax revenues have increased each year since 1989. The increases range from 0.69% (FY 2001) to 18.33% (FY 1993), and FY 2006 receipts are projected to be up 16.45% from the prior year. FY 2007 revenues were projected using the estimated collections for FY 2006 with a 5% growth factor.



<u>01-3-1310</u>	<u>Electric Franchise</u>
<u>01-3-1320</u>	<u>Telecommunications Franchise</u>
<u>01-3-1330</u>	<u>Cablevision Franchise</u>
<u>01-3-1340</u>	<u>Gas Franchise</u>
<u>01-3-1350</u>	<u>Garbage Franchise</u>

Utility companies that use the City's streets and rights-of-way in the course of conducting their business pay franchise fees to the City. Franchise fees are paid by these companies as a % of their gross receipts collected from their customers within the City of Belton. FY 2007 revenues are projected using the current year's receipts as a benchmark.

<u>01-3-3010</u>	<u>Building Permits</u>
<u>01-3-3020</u>	<u>Electrical Permits</u>
<u>01-3-3030</u>	<u>Plumbing Permits</u>
<u>01-3-3040</u>	<u>Mechanical, Heating & A/C Permits</u>

These revenue streams are elastic in nature and are directly related to the level of construction activity in the community. These revenues increased significantly in FY 2003 due to a new fee structure and increased construction activity in the residential sector. FY 2004 and 2005 revenues increased yet again, due to the levels of ongoing construction activity. FY 2006 revenues decreased from the prior year due to decreased multi-family and commercial construction. The FY 2007 budget anticipates construction activity at levels experienced in FY 06.

<u>01-3-4010</u>	<u>Municipal Court Fines</u>
<u>01-3-4030</u>	<u>Municipal Court Administrative Fees</u>
<u>01-3-4040</u>	<u>Local Time Payment Fees</u>
<u>01-3-4050</u>	<u>Local FTA Fees</u>
<u>01-3-4060</u>	<u>Defensive Driving Fees</u>
<u>01-3-4070</u>	<u>Warrant & Arrest Fees</u>

Court fines and fees are levied by the Municipal Judge for violations of State laws and City ordinances. The State also levies fees on these fines, which are collected by the City and remitted to the State. The City is allowed to retain 10% of State fees as an administrative fee for collecting and processing the fees. Court fines and fees are projected using multi-year trend analysis with ticket level and collection activity taken into account. FY 2007 revenues are projected to be at the FY 2006 budget and year end projected levels.

<u>01-3-5010</u>	<u>Refuse Collection Fees</u>
<u>01-3-5020</u>	<u>Refuse Contract Fees</u>
<u>01-3-5030</u>	<u>Recycling Proceeds</u>

Refuse collection revenue is projected using an average monthly billing amount, computed during the budget process using the latest available information. The average monthly billing used was \$54,333 and the FY 2007 budget amount of \$652,000 is projected based on this average.

The City's contract with the refuse collector gives the City 12% of refuse collection receipts as a collection and franchise fee. Based upon the average billings above, the budget amount for FY 2007 will be \$78,240.

01-3-5150 **Ambulance Revenues**

This revenue is dependent on the number of ambulance runs made each year, over which the City has very little control. Ambulance revenue is projected using a multi-year trend analysis, with consideration given for the level of ambulance runs, collection activity and any rate changes.

In mid FY 2003, receipts decreased significantly (16%) due to the relinquishment of service area to other entities. The fire needs assessment study conducted the previous year indicated that the City's EMS service needed to be decreased in order to provide better coverage - first to the citizens of Belton, and then to outlying areas in the County. The FY 2004 budget anticipated a full year of the decrease in the EMS service area, which was to be mitigated somewhat by an increase in ambulance rates. However, despite the reduction in service area, the number of runs rebounded in FY 2004 and increased again in FY 2005, as the City's second fire station and additional front-line ambulance came on-line. FY 2006 revenues are projected to be up 27%, due to rate increases effective at the beginning of the fiscal year. FY 2007 revenues are projected to be slightly up from FY 2006, based on continued increases in call numbers.

01-3-5210 **Rental Income**

In prior years, the City leased its building in Yettie Polk Park to the Central Texas Council of Governments. CTCOG acquired its own building and vacated the City's building in the middle of FY 2006. In FY 2007, the Development Services department will move from City Hall to this building, and this revenue will be eliminated.

01-3-5510 **Sale of City Property**

This revenue source fluctuates according to the type and quality of obsolete equipment sold at auction each year. Due to the uncertainty of this revenue source and the small amount of revenue generated, no amount is budgeted.

01-3-6010 **Grant Revenues**

This account includes funding from grant sources and emergency management funds. Budget projections are based on grant award amounts. The known grants and amounts for FY 2007 are as follows:

<u>Grant Project</u>	<u>Funding Agency</u>	<u>Amount</u>
COPS – 3 Additional Police Officers	U.S. Dept. of Justice	\$60,000
Emergency Management Assistance	FEMA	<u>\$25,994</u>
Total		\$85,994

The Community Oriented Policing Services (COPS) grant is a three year, declining-match grant to fund the hiring of three additional patrol officers. FY 2007 is the third year of the grant and the split is 55% grant funds with a 45% match by the City. At the conclusion of the grant, the City will assume 100% of the funding for these officers.

The FEMA grant reimburses the City for a portion of its manpower costs that are devoted to development of emergency management procedures. Funding under this program must be reapplied for each year.

01-3-6120 **School Reimbursements**

The Belton School District pays to the City to help defray costs for the High School Liaison Officer. Their contribution is \$38,850, the cost of an officer for nine months.

01-3-6130 **Bell County Fire Dept Contribution**

This payment from Bell County is distributed by the Bell County Fire Chief’s Association and is allocated among the fire departments within the County. The allocation is based upon the number of accredited calls made by each department to unincorporated areas in the County. The amount received by the City varies each year, and the FY 2007 budget of \$17,000 is the level of funding received in FY 2006.

01-3-7010 **Miscellaneous Income**

Miscellaneous income is generated by items not readily classified to other categories. It includes handling charges for insufficient fund checks written to the City and administrative fees from the Development Corporation. The FY 2007 budget is based on an average amount received as determined by trend analysis.

01-3-8001 **Interfund Transfer - Franchise**
01-3-8002 **Interfund Transfer - Reimbursement**

Transfers from the Water and Sewer Fund are for reimbursement of costs and payment in lieu of franchise fees. The FY 2007 budget includes:

- Franchise transfer to General Fund remains at the FY 2006 amount.
- Reimbursement transfer to General Fund for the Maintenance Department facilities and expense remains at the FY 2006 amount.

01-3-9120

Interest Income

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The projected interest earnings for FY 2007 are \$143,000.

General Fund Expenditures

Mission

The Mayor and six Council members act as the elected representatives of the citizens of Belton to formulate public policy to meet community needs and assure orderly development in the City.

Description

- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts the Strategic Plan as a framework for policy direction.
- Adopts the City's annual budget and ad valorem tax rate.
- Adopts City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves purchases and contracts as prescribed by the City Charter and State Law.

Accomplishments

- Continued implementation of Strategic Plan. (1A)
- Reduced property tax rate two cents from \$0.675 to \$0.655 per \$100 valuation. (4A)
- Implemented 2005 GO bond program, including streets (Dunns Canyon); drainage (Beal detention pond); and parks (T.B. Harris Community Center). (6B, 10B)
- Acquired 4.5 square miles of the Dog Ridge Water Supply Corporation CCN. (3B, 6B)
- Adopted Visionaries in Preservation Action Plan. (1H)
- Adopted tax abatement guidelines and criteria for Downtown Belton. (4A, 5B)
- Implemented Ethics Commission. (1A)
- Approved Belton Lakeview Park Master Plan. (10B)

Goals

- Preserve community character while preparing for future growth. (1H, 5C)
- Implement/update Strategic Plan as the framework for the Community's future. (1A, 1B)
- Adopt Stormwater Management Plan and process. (6B)
- Develop strategy on Georgetown Railroad/Superfund area. (5A)
- Maintain and enhance partnerships for enhanced effectiveness. (1G, 8B)
- Facilitate Gin Redevelopment project in Downtown Belton. (1H, 10B)
- Establish a Historic Preservation Board. (1H)
- Develop a long-range annexation strategy. (1C, 3B)

(Strategic Plan goal #)

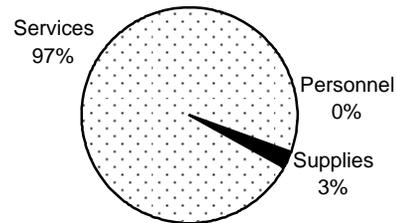
Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 16	\$ 20	\$ 20	\$ 21
Supplies	\$ 4,198	\$ 1,525	\$ 1,375	\$ 1,475
Services	\$ 50,290	\$ 70,661	\$ 48,702	\$ 57,149
Total	\$ 54,504	\$ 72,206	\$ 50,097	\$ 58,645

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Mayor *	1	1	1
Council Member *	6	6	6
Total	7	7	7

* Elected, unpaid positions.



City Council

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-010-101	Salaries-Administrative	\$ 7	\$ 7	\$ 7	\$ 7
01-4-010-124	Workers' Comp. Insurance	\$ 9	\$ 13	\$ 13	\$ 14
	Total Personnel	\$ 16	\$ 20	\$ 20	\$ 21
01-4-010-201	Office Supplies	\$ 795	\$ 850	\$ 700	\$ 700
01-4-010-202	Postage	\$ 317	\$ 325	\$ 325	\$ 425
01-4-010-229	Other Supplies	\$ 352	\$ 350	\$ 350	\$ 350
01-4-010-250	Small Equipment	\$ 2,734	\$ -	\$ -	\$ -
	Total Supplies	\$ 4,198	\$ 1,525	\$ 1,375	\$ 1,475
01-4-040-501	Advertising	\$ 1,262	\$ -	\$ 1,180	\$ 3,200
01-4-010-509	Public Notices	\$ 2,330	\$ 1,500	\$ 2,300	\$ 2,300
01-4-010-510	Dues & Publications	\$ 4,039	\$ 4,289	\$ 4,289	\$ 4,404
01-4-010-513	Travel & Meals	\$ 4,015	\$ 10,000	\$ 9,500	\$ 17,900
01-4-010-551	Insurance-Errors & Omissions	\$ 11,737	\$ 13,000	\$ 13,000	\$ 10,000
01-4-010-561	Legal Services	\$ 8,646	\$ 5,000	\$ 3,000	\$ 5,000
01-4-010-562	Engineering	\$ -	\$ 21,125	\$ 1,313	\$ 1,500
01-4-010-570	Special Services	\$ 8,230	\$ 1,643	\$ 2,810	\$ 2,450
01-4-010-571	Election Expenses	\$ 1,515	\$ 2,937	\$ 2,310	\$ 1,395
01-4-010-572	Employee Relations	\$ 8,516	\$ 11,167	\$ 9,000	\$ 9,000
	Total Services	\$ 50,290	\$ 70,661	\$ 48,702	\$ 57,149
	Total City Council	\$ 54,504	\$ 72,206	\$ 50,097	\$ 58,645

City Council

Account Number	Description	Amount
01-4-010-201	Office Supplies	
	- Business cards for Council & stationary	\$ 100
	- Department share of copy paper	\$ 600
		\$ 700
229	Other Supplies	
	- Minute book	\$ 200
	- Nameplates and proclamation materials	\$ 150
		\$ 350
509	Public Notices	
	- Legal advertisements and official recordings	
		\$ 2,300
510	Dues & Publications	
	- National League of Cities	\$ 1,324
	- Association of the United States Army	\$ 75
	- Belton Chamber of Commerce	\$ 500
	- Texas Municipal League	\$ 2,505
		\$ 4,404
513	Travel & Meals	
	- Six (6) council members	\$ 6,000
	- Mayor	\$ 2,000
	- NLC Congressional conference - CM & council member	\$ 4,600
	- NLC exposition	\$ 2,300
	- AUSA conference	\$ 2,000
	- AUSA dinner sponsorship	\$ 500
	- Other seminars and council member travel	\$ 500
		\$ 17,900
561	Legal Services	
	- Specialized legal services	
		\$ 5,000
570	Special Services	
	- Council workshops	\$ 150
	- Council's 4th of July reception	\$ 400
	- Volunteer Firefighter banquet	\$ 800
	- Boards & commissions appreciation banquet	\$ 1,000
	- Parade VIP - 4th of July	\$ 100
		\$ 2,450
571	Election Expenses	
	- Election judges and clerks	\$ 661
	- Election ballots	\$ 246
	- Election forms and supplies	\$ 150
	- Election voting equipment	\$ 112
	- Election publications and updates	\$ 76
	- Lunch for election workers	\$ 30
	- Publication of ordinances	\$ 120
		\$ 1,395
572	Employee Relations	
	- Employee benevolent fund	\$ 500
	- Employee Christmas hams and party	\$ 7,200
	- Employee appreciation barbecues	\$ 500
	- Awards and plaques	\$ 800
		\$ 9,000

Mission

To provide professional management and administration of the City, implementing City Council policy decisions by directing, coordinating, monitoring, and evaluating all City government activities.

Description

- Executes the policies established by the City Council and administers the affairs of the City consistent with the City Charter.
- Assists Council in the formulation of City goals and long-term planning efforts.
- Provides oversight and management direction to all City departments; monitors City operations to ensure compliance with all rules, policies, regulations, and laws.
- Prepares and maintains minutes, ordinances, resolutions, and proclamations.
- Conducts City elections.
- Researches various issues and conducts special projects.

Accomplishments

- Obtained a \$275,000 Texas Parks & Wildlife grant for development of a park at the Harris School Site. (1E, 10B)
- Obtained a \$50,000 Texas Parks & Wildlife grant to develop a park in south Belton. (1E, 10B)
- Obtained a \$46,723 grant from the Major League Baseball Association's Baseball Tomorrow Fund for a new special needs softball field. (1E, 10B)
- Implemented a directional signage program for the downtown area with a \$3,000 grant from the Texas Historical Commission. (1E, 1H)
- Developed Parks Board bylaws and Harris Community Center policies. (10B)
- Implemented the Visionaries in Preservation Program which received an Innovative Planning Award from the American Planning Association. (1H)

Goals

- Pursue discussions with water supply corporations in growth path. (3B, 6A)
- Begin electronic indexing of City documents for easier records/information searches and retrieval.
- Develop strategies to encourage all levels of housing construction including housing priced at less than \$100,000. (1F)
- Obtain a grant from the Texas Historical Commission to develop a set of architectural design guidelines. (1E, 1H)
- Obtain funding for the Gin Redevelopment project in Downtown Belton. (1E, 1H, 10B)
- Develop a Drainage Utility Program.

(Strategic Plan goal #)

Expenditure Summary

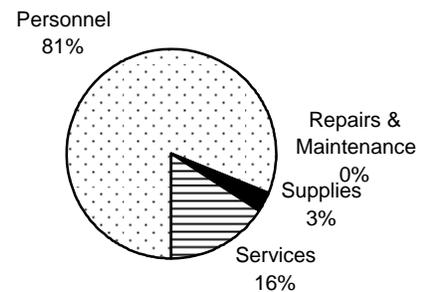
Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 104,453	\$ 150,930	\$ 150,930	\$ 171,356
Supplies	\$ 4,576	\$ 3,930	\$ 6,050	\$ 6,162
Repairs & Maintenance	\$ 164	\$ -	\$ -	\$ -
Services	\$ 33,128	\$ 35,356	\$ 25,829	\$ 33,466
Total	\$ 142,321	\$ 190,216	\$ 182,809	\$ 210,984

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Formal Council Meetings	23	22	24
Special Council Meetings	11	5	8
Council Work Sessions	11	8	8
Elections	2	1	1
Proclamations	20	20	20
Official Documents Indexed	144	184	173
Permits	129	119	125
Open Records Requests	39	36	35

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
City Manager	1	1	1
City Clerk	1	1	1
Support Services Coord.	1	1	1
City Manager's Secretary	0	1	1
Total	3	4	4



Administration

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-020-101	Salaries-Administrative	\$ 27,715	\$ 28,167	\$ 28,167	\$ 29,693
01-4-020-102	Salaries-Professional	\$ 50,503	\$ 63,476	\$ 63,476	\$ 67,485
01-4-020-105	Salaries-Office & Clerical	\$ -	\$ -	\$ -	\$ 35,000
01-4-020-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 866
01-4-020-114	Vehicle Allowance	\$ 6,098	\$ 5,200	\$ 5,200	\$ 6,000
01-4-020-121	TMRS	\$ 7,918	\$ 7,716	\$ 7,716	\$ 10,779
01-4-020-122	FICA	\$ 6,924	\$ 7,408	\$ 7,408	\$ 10,637
01-4-020-123	Employee Insurance	\$ 5,043	\$ 5,936	\$ 5,936	\$ 8,169
01-4-020-124	Workers' Comp. Insurance	\$ 199	\$ 306	\$ 306	\$ 478
01-4-020-125	Unemployment Compensation	\$ 53	\$ 46	\$ 46	\$ 729
01-4-020-126	Contributions to CM 457(f)	\$ -	\$ -	\$ -	\$ 1,520
01-4-020-150	New Personnel Requests	\$ -	\$ 32,675	\$ 32,675	\$ -
	Total Personnel	\$ 104,453	\$ 150,930	\$ 150,930	\$ 171,356
01-4-020-201	Office Supplies	\$ 1,842	\$ 2,000	\$ 2,000	\$ 2,000
01-4-020-202	Postage	\$ 1,091	\$ 1,150	\$ 900	\$ 900
01-4-020-229	Other Supplies	\$ 1,130	\$ 780	\$ 780	\$ 850
01-4-020-250	Small Equipment	\$ 513	\$ -	\$ 2,370	\$ 2,412
	Total Supplies	\$ 4,576	\$ 3,930	\$ 6,050	\$ 6,162
01-4-020-406	Computer System Maintenance	\$ 164	\$ -	\$ -	\$ -
	Total Repairs & Maintenance	\$ 164	\$ -	\$ -	\$ -
01-4-020-501	Advertising	\$ 122	\$ 150	\$ 139	\$ 140
01-4-020-510	Dues & Publications	\$ 2,668	\$ 2,746	\$ 3,058	\$ 3,041
01-4-020-512	Registration & Tuition	\$ 2,691	\$ 3,935	\$ 3,185	\$ 4,210
01-4-020-513	Travel & Meals	\$ 6,020	\$ 5,325	\$ 3,800	\$ 7,475
01-4-020-521	Equipment Lease	\$ 5,489	\$ 6,000	\$ 4,055	\$ 4,100
01-4-020-550	Insurance-General Liability	\$ 1,041	\$ 1,200	\$ 637	\$ 900
01-4-020-551	Insurance-Errors & Omissions	\$ 11,737	\$ 13,000	\$ 7,155	\$ 10,000
01-4-020-581	Communication Services	\$ 3,360	\$ 3,000	\$ 3,800	\$ 3,600
	Total Services	\$ 33,128	\$ 35,356	\$ 25,829	\$ 33,466
	Total Administration	\$ 142,321	\$ 190,216	\$ 182,809	\$ 210,984

Administration

Account Number	Description	Amount
01-4-020-201	Office Supplies	
	- Department share of copy paper	\$ 400
	- Letterhead & envelopes	\$ 375
	- Fax machine print cartridges	\$ 100
	- Inkjet printer cartridges	\$ 375
	- Laser printer cartridge	\$ 129
	- Color copier cartridges	\$ 100
	- Other office supplies	\$ 521
		\$ 2,000
229	Other Supplies	
	- City logo business card blanks & letterhead	
		\$ 850
250	Small Equipment	
	- Paper shredder	\$ 1,740
	- Step ladder	\$ 672
		\$ 2,412
501	Advertising	
	- Directory listing charges	
		\$ 140
510	Dues & Publications	
	- TCMA dues	\$ 325
	- International City Manager Association dues	\$ 850
	- TCMA Region 7 dues	\$ 25
	- TMCA dues	\$ 70
	- TABA dues	\$ 345
	- Municipal Clerk's Handbook Update	\$ 75
	- Newspaper subscriptions	\$ 163
	- Texas State Directory	\$ 36
	- American Planning Association dues	\$ 367
	- AUSA dues	\$ 75
	- City Manager civic club dues	\$ 420
	- Local Government Code update	\$ 40
	- Texas Downtown Association	\$ 75
	- Preservation Texas membership	\$ 75
	- Miscellaneous publications	\$ 100
		\$ 3,041
512	Registration & Tuition	
	- TML conference - 2 staff	\$ 300
	- NLC conference	\$ 400
	- TCMA conference	\$ 350
	- ICMA conference - City Manager	\$ 500
	- Municipal Clerk's seminars & exams	\$ 350
	- Election law seminar	\$ 210
	- Arc GIS II training	\$ 1,350
	- Miscellaneous seminars and training	\$ 750
		\$ 4,210
513	Travel & Meals	
	- TML conference - 2 staff	\$ 1,250
	- NLC conference	\$ 2,050
	- TCMA conference	\$ 625
	- ICMA conference - City Manager	\$ 1,600
	- Arc Gis II training	\$ 500
	- City Manager - other travel	\$ 700
	- City Clerk - other travel	\$ 500
	- Staff - other travel	\$ 250
		\$ 7,475
521	Equipment Lease	
	- Copier rental	
		\$ 4,100
581	Communication Services	
	- Cellular phone service	\$ 600
	- Telephone & long distance	\$ 3,000
		\$ 3,600



Description

The Finance department is comprised of two divisions:

1. Operations
2. Personnel

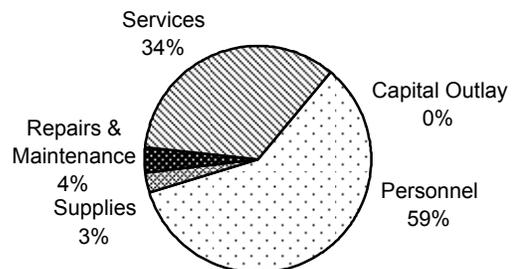
The details of these divisions follow.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 147,347	\$ 164,774	\$ 164,774	\$ 176,476
Supplies	\$ 5,536	\$ 6,805	\$ 8,092	\$ 7,765
Repairs & Maintenance	\$ 9,817	\$ 10,220	\$ 10,220	\$ 11,442
Services	\$ 67,946	\$ 79,426	\$ 74,302	\$ 102,226
Capital Outlay	\$ 13,822	\$ -	\$ -	\$ -
Total	\$ 244,468	\$ 261,225	\$ 257,388	\$ 297,909

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Asst. City Mgr./Finance Dir.	1	1	1
Asst. Finance Director	1	1	1
Computer Technician	1	1	1
Accounts Payable Clerk	1	1	1
Personnel Clerk	1	1	1
Ambulance Clerk	1	1	1
Receptionist	1	1	1
Total	7	7	7



Mission

To administer the financial affairs of the City.

Description

- Assists City Manager in the oversight of City operations.
- Provides guidance, assistance and support to Department Heads in the performance of their missions.
- Responsible for the collection, investment, disbursement & documentation of all City funds.
- Prepares and publishes the City's annual budget document and annual comprehensive financial report (audit).
- Monitors and approves all City purchases and expenditures.
- Responsible for all banking and investment transactions.
- Prepares information and forecasts for the budget process; monitors budget appropriations.
- Prepares reports, analysis and information as needed by the City Manager, City Council and other departments.
- Provides oversight/management of City technology systems and risk management services.
- Provides oversight for Utility and EMS billing and collection, personnel, and Civil Service functions.

Accomplishments

- Prepared FY 2006 budget document that received the City's fourteenth consecutive GFOA Distinguished Budget Presentation Award.
- Received the twentieth consecutive GFOA Certificate of Achievement for Excellence in Financial Reporting for the City's FY 2005 Comprehensive Annual Financial Report.
- Drafted balanced budget for FY 2007, incorporating a 2 cent tax decrease. (4A)
- Managed FY 2006 budget to ensure compliance within budgetary limits. (3B, 4A)
- Revised the City Investment Policy. (4A)

Goals

- Implement stormwater drainage rate structure. (3B, 7A)
- Review/update City purchasing policies and develop a City purchasing manual.
- Utilize technology (internet, e-mail, phone, fax) to develop and implement customer friendly procedures. (4C)
- Develop technology plan, to include linkage to annual budget. (4B)
- Implement revision of City web-site layout and design. (4B, 5C)
- Develop a Drainage Utility Program.

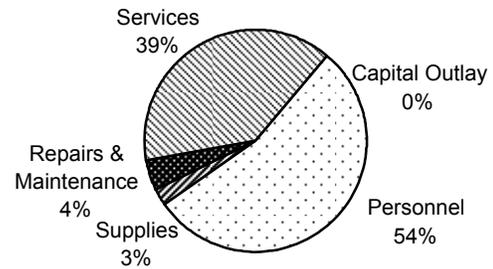
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 104,001	\$ 117,775	\$ 117,775	\$ 126,787
Supplies	\$ 4,570	\$ 5,525	\$ 6,812	\$ 6,375
Repairs & Maintenance	\$ 8,422	\$ 8,750	\$ 8,750	\$ 9,825
Services	\$ 62,599	\$ 73,146	\$ 68,022	\$ 91,511
Capital Outlay	\$ 13,822	\$ -	\$ -	\$ -
Total	\$ 193,414	\$ 205,196	\$ 201,359	\$ 234,498

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Budget Prepared	√	√	√
Annual Audit Performed	√	√	√
GFOA Certificate - CAFR	√	√	√
GFOA Certificate - Budget	√	√	√
Purchase Orders Issued	601	660	725
A/P Checks Processed	3,567	3,615	3,664
EMS Runs Billed	1,615	1,757	1,915



Finance - Operations

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-031-101	Salaries-Administrative	\$ 30,192	\$ 34,559	\$ 34,559	\$ 36,305
01-4-031-102	Salaries-Professional	\$ 36,376	\$ 39,363	\$ 39,363	\$ 44,130
01-4-031-105	Salaries-Office & Clerical	\$ 12,374	\$ 18,065	\$ 18,065	\$ 18,843
01-4-031-111	Communications Allowance	\$ -	\$ -	\$ -	\$ 420
01-4-031-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 779
01-4-031-114	Vehicle Allowance	\$ 3,018	\$ 3,000	\$ 3,000	\$ 3,000
01-4-031-121	TMRS	\$ 7,947	\$ 7,568	\$ 7,568	\$ 8,022
01-4-031-122	FICA	\$ 7,010	\$ 7,266	\$ 7,266	\$ 7,916
01-4-031-123	Employee Insurance	\$ 6,780	\$ 7,595	\$ 7,595	\$ 6,422
01-4-031-124	Workers' Comp. Insurance	\$ 199	\$ 300	\$ 300	\$ 356
01-4-031-125	Unemployment Compensation	\$ 105	\$ 59	\$ 59	\$ 594
	Total Personnel	\$ 104,001	\$ 117,775	\$ 117,775	\$ 126,787
01-4-031-201	Office Supplies	\$ 2,344	\$ 2,675	\$ 2,675	\$ 2,725
01-4-031-202	Postage	\$ 2,181	\$ 2,200	\$ 2,500	\$ 2,500
01-4-031-229	Other Supplies	\$ -	\$ 250	\$ 250	\$ 150
01-4-031-250	Small Equipment	\$ 45	\$ 400	\$ 1,387	\$ 1,000
	Total Supplies	\$ 4,570	\$ 5,525	\$ 6,812	\$ 6,375
01-4-031-406	Computer System Maintenance	\$ 8,422	\$ 8,750	\$ 8,750	\$ 9,825
	Total Repairs & Maintenance	\$ 8,422	\$ 8,750	\$ 8,750	\$ 9,825
01-4-031-510	Dues & Publications	\$ 1,917	\$ 2,005	\$ 2,005	\$ 1,995
01-4-031-512	Registration & Tuition	\$ 2,230	\$ 2,870	\$ 2,870	\$ 2,870
01-4-031-513	Travel & Meals	\$ 2,385	\$ 2,350	\$ 2,350	\$ 2,500
01-4-031-550	Insurance-General Liability	\$ 149	\$ 200	\$ 91	\$ 125
01-4-031-552	Insurance-Employee Bond	\$ 875	\$ 900	\$ 831	\$ 950
01-4-031-567	Collection Fees	\$ -	\$ -	\$ 300	\$ 500
01-4-031-570	Special Services	\$ -	\$ -	\$ -	\$ 15,000
01-4-031-571	Audit Fees	\$ 18,569	\$ 14,500	\$ 13,525	\$ 16,521
01-4-031-572	Tax Appraisal & Collection Fee	\$ 32,949	\$ 46,371	\$ 42,000	\$ 47,000
01-4-031-574	Budget Preparation	\$ 1,302	\$ 1,750	\$ 1,750	\$ 1,750
01-4-031-581	Communication Services	\$ 2,223	\$ 2,200	\$ 2,300	\$ 2,300
	Total Services	\$ 62,599	\$ 73,146	\$ 68,022	\$ 91,511
01-4-031-806	Computer Equipment	\$ 13,822	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 13,822	\$ -	\$ -	\$ -
	Total Finance - Operations	\$ 193,414	\$ 205,196	\$ 201,359	\$ 234,498

Finance - Operations

Account Number	Description	Amount
01-4-031-201	Office Supplies	
	- Department share of copy paper	\$ 400
	- Envelopes - window, plain & security	\$ 200
	- Letterhead stationery	\$ 100
	- A/P checks - 3,500 @ \$96/1,000 + S&H	\$ 360
	- 1099 forms & envelopes	\$ 40
	- Computer paper	\$ 200
	- Inkjet printer cartridges	\$ 600
	- Laser printer cartridges	\$ 130
	- Printout binders	\$ 100
	- Other office supplies	\$ 595
		\$ 2,725
229	Other Supplies	
	- Miscellaneous other supply items	\$ 150
250	Small Equipment	
	- Paper shredder	\$ 1,000
406	Computer System Maintenance	
	- Incode GL application maintenance - 1/2	\$ 4,988
	- Incode AR application maintenance - 1/2	\$ 715
	- Computer system support - 1/3	\$ 2,500
	- Norton AntiVirus upgrade	\$ 250
	- FrontPage upgrade	\$ 100
	- Other	\$ 1,272
		\$ 9,825
510	Dues & Publications	
	- GFOA membership	\$ 175
	- GFOAT - 2 memberships	\$ 180
	- State licenses	\$ 540
	- Sam's Club membership - primary and one regular	\$ 80
	- Training manuals & GFOA publications	\$ 300
	- Texas Building & Procurement Commission COOP program	\$ 100
	- Buy Board membership	\$ 200
	- Local community organization	\$ 420
		\$ 1,995
512	Registration & Tuition	
	- GFOAT spring conference - 2 staff	\$ 500
	- GFOAT fall conference - 2 staff	\$ 450
	- Governmental accounting, auditing & reporting update	\$ 670
	- TML annual conference	\$ 285
	- Investment training	\$ 520
	- TMRS fall conference	\$ 150
	- Other staff training	\$ 295
		\$ 2,870
513	Travel & Meals	
	- GFOAT spring conference	\$ 250
	- GFOAT fall conference	\$ 1,000
	- TML annual conference	\$ 600
	- TMRS fall conference	\$ 150
	- Miscellaneous seminar and training travel	\$ 500
		\$ 2,500

Finance - Operations Continued

Account Number	Description	Amount
01-4-031-571	Audit Fees - Annual audit fees \$ 12,521 - Single audit \$ 3,000 - Printing of audit document and GFOA submission \$ 1,000	\$ 16,521
572	Tax Appraisal & Collection Fee - Fees to Tax Appraisal District for appraisal, assessment and collection of ad valorem tax	\$ 47,000
574	Budget Preparation - Budget workshops \$ 500 - Budget preparation materials and printing of final document \$ 1,250	\$ 1,750



Mission

- Administer payroll and human resource matters for all City employees.

Description

- Prepares the City employee payroll.
- Administers employee benefit programs.
- Prepares reports, analysis and information as needed by Council, management, and departments.
- Serves as Civil Service Director.
- Oversees the City's employee selection process.

Accomplishments

- Conducted civil service exams for Fire and Police departments. (9A)
- Implemented new policies for vacation leave, sick leave, and notice from departing employees. (4A)

Goals

- Review/revise employee job descriptions.
- Conduct civil service promotional exams.
- Update personnel policy manual.
- Conduct in-house update of City pay schedules. (9A)
- Develop exit interview forms and process for departing employees. (9A)

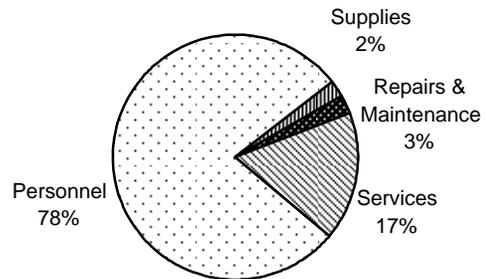
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 43,346	\$ 46,999	\$ 46,999	\$ 49,689
Supplies	\$ 966	\$ 1,280	\$ 1,280	\$ 1,390
Repairs & Maintenance	\$ 1,395	\$ 1,470	\$ 1,470	\$ 1,617
Services	\$ 5,347	\$ 6,280	\$ 6,280	\$ 10,715
Total	\$ 51,054	\$ 56,029	\$ 56,029	\$ 63,411

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Payrolls Processed	26	26	26
Payroll Checks Processed	1,067	1,155	1,250
Payroll ACH Employees	87	84	85
Employees Hired	29	41	35
C/S Tests Administered	5	4	7
C/S Promo. Exams Admin.	11	2	3



Finance - Personnel

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-032-101	Salaries-Administrative	\$ 11,517	\$ 12,478	\$ 12,478	\$ 13,086
01-4-032-102	Salaries-Professional	\$ 4,043	\$ 4,318	\$ 4,318	\$ 5,640
01-4-032-105	Salaries-Office & Clerical	\$ 18,467	\$ 20,557	\$ 20,557	\$ 21,765
01-4-032-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 1,558
01-4-032-121	TMRS	\$ 3,183	\$ 2,976	\$ 2,976	\$ 3,260
01-4-032-122	FICA	\$ 2,839	\$ 2,858	\$ 2,858	\$ 3,217
01-4-032-123	Employee Insurance	\$ 3,195	\$ 3,666	\$ 3,666	\$ 734
01-4-032-124	Workers' Comp. Insurance	\$ 80	\$ 118	\$ 118	\$ 145
01-4-032-125	Unemployment Compensation	\$ 22	\$ 28	\$ 28	\$ 284
	Total Personnel	\$ 43,346	\$ 46,999	\$ 46,999	\$ 49,689
01-4-032-201	Office Supplies	\$ 614	\$ 800	\$ 800	\$ 890
01-4-032-229	Other Supplies	\$ 352	\$ 480	\$ 480	\$ 500
	Total Supplies	\$ 966	\$ 1,280	\$ 1,280	\$ 1,390
01-4-032-406	Computer System Maintenance	\$ 1,395	\$ 1,470	\$ 1,470	\$ 1,617
	Total Repairs & Maintenance	\$ 1,395	\$ 1,470	\$ 1,470	\$ 1,617
01-4-032-510	Dues & Publications	\$ 354	\$ 155	\$ 155	\$ 540
01-4-032-512	Registration & Tuition	\$ 125	\$ 325	\$ 325	\$ 325
01-4-032-513	Travel & Meals	\$ -	\$ 450	\$ 450	\$ 500
01-4-032-571	Employee Ads & Testing	\$ 4,541	\$ 5,000	\$ 5,000	\$ 9,000
01-4-032-581	Communication Services	\$ 327	\$ 350	\$ 350	\$ 350
	Total Services	\$ 5,347	\$ 6,280	\$ 6,280	\$ 10,715
	Total Finance - Personnel	\$ 51,054	\$ 56,029	\$ 56,029	\$ 63,411
	Total Finance	\$ 244,468	\$ 261,225	\$ 257,388	\$ 297,909

Finance - Personnel

Account Number	Description	Amount
01-4-032-201	Office Supplies	
	- Department share of copy paper	\$ 100
	- Envelopes - window, plain & security	\$ 100
	- P/R checks - 1,650 @ \$140/1,000 + S&H	\$ 240
	- W-2 forms & envelopes	\$ 80
	- Laser printer cartridges	\$ 130
	- Other office supplies	\$ 240
		\$ 890
229	Other Supplies	
	- Leave request forms - 2,500	\$ 350
	- Personnel posters	\$ 150
		\$ 500
406	Computer System Maintenance	
	- Incode PR application maintenance - 1/2	
		\$ 1,617
510	Dues & Publications	
	- Manager's Legal Bulletin	\$ 80
	- TMPA	\$ 75
	- Texas Social Security program administrative fee	\$ 35
	- Other	\$ 350
		\$ 540
512	Registration & Tuition	
	- TMRS fall conference - Austin	\$ 150
	- TMPA conference	\$ 175
		\$ 325
513	Travel & Meals	
	- TMRS fall conference - Austin	\$ 150
	- TMPA conference	\$ 350
		\$ 500
571	Employee Ads & Testing	
	- Employment ads	\$ 6,500
	- Pre-employment physicals & drug screens	\$ 2,200
	- Psychological testing for police officer applicants	\$ 300
		\$ 9,000

Mission

- To advise the City Council in all legal matters and to ensure compliance with all City codes and ordinances.
- To process violations of City ordinances resulting from citizen complaints, traffic citations, and misdemeanor arrests.

Description

City Attorney:

- Serves as the legal adviser and attorney for the City.
- Serves as legal counsel during meetings of the City Council and as advisor to other City boards and commissions.
- Responsible for preparation of legal documents for the City and for rendering legal opinions to the City Council and staff as required.

City Judge:

- Presides over the City's municipal court proceedings.
- Responsible for the final disposition of all charges and tickets filed under City ordinances and laws.

Court Clerks:

- Process fines and complaints for court proceeding, payment and other disposition.
- Maintains the court records on the computer database.
- Provides clerical services to the City Judge.

Accomplishments

- Contracted with outside vendor, as authorized by state legislation, to further enhance collections. (4A)
- Refined filing system and continued to develop/modify court forms to improve paperwork flow, access, and customer service. (4C)
- Participated in additional court software training which resulted in enhanced use of the system for processing payments/data and edit/creation of forms and court documents.

Goals

- Participate in warrant roundup with area law enforcement agencies.
- Develop process in conjunction with the Police Department to routinely serve warrants to decrease volume of outstanding warrants.
- Seek grant opportunities related to court operations/programs. (1E)
- Seek technological enhancements to automate the issuance of traffic and parking citations. (4B)

(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 104,737	\$ 113,191	\$ 113,191	\$ 113,412
Supplies	\$ 5,564	\$ 5,770	\$ 5,608	\$ 5,439
Facility Maintenance	\$ 125	\$ 300	\$ 150	\$ 2,300
Services	\$ 7,048	\$ 3,572	\$ 11,917	\$ 11,617
Total	\$ 117,474	\$ 122,833	\$ 130,866	\$ 132,768

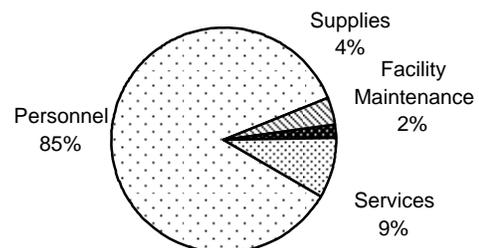
Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Court sessions	48	45	48
Warrants Issued	3,861	2,553	3,200
Warrants Outstanding	2,562	1,943	2,000
Cases Filed:			
State Law	1,685	1,129	1,400
Traffic	5,085	4,083	4,600
Parking	2,496	1,852	1,800
City Ordinance	<u>171</u>	<u>236</u>	<u>280</u>
Total Cases Filed	9,437	7,300	8,080

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
City Attorney - 1*	Part Time	Part Time	Part Time
City Judge - 1*	Part Time	Part Time	Part Time
Court Administrator	1	1	1
Court Clerk	1	1	1
Warrant Officer	Part Time	0	0
Total	2	2	2

* Appointed, part-time positions.



Legal

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-040-101	Salaries-Administrative	\$ 50,400	\$ 50,400	\$ 50,400	\$ 50,400
01-4-040-102	Salaries-Professional	\$ 5,069	\$ 5,183	\$ 5,183	\$ 5,436
01-4-040-105	Salaries-Office & Clerical	\$ 33,101	\$ 38,578	\$ 38,578	\$ 38,902
01-4-040-121	TMRS	\$ 3,153	\$ 3,486	\$ 3,486	\$ 3,437
01-4-040-122	FICA	\$ 3,179	\$ 3,348	\$ 3,348	\$ 3,392
01-4-040-123	Employee Insurance	\$ 9,203	\$ 10,416	\$ 10,416	\$ 10,960
01-4-040-124	Workers' Comp. Insurance	\$ 193	\$ 1,723	\$ 1,723	\$ 318
01-4-040-125	Unemployment Compensation	\$ 439	\$ 57	\$ 57	\$ 567
	Total Personnel	\$ 104,737	\$ 113,191	\$ 113,191	\$ 113,412
01-4-040-201	Office Supplies	\$ 1,422	\$ 1,500	\$ 1,350	\$ 1,500
01-4-040-202	Postage	\$ 2,265	\$ 2,300	\$ 2,300	\$ 1,900
01-4-040-229	Other Supplies	\$ 1,877	\$ 1,970	\$ 1,958	\$ 2,039
	Total Supplies	\$ 5,564	\$ 5,770	\$ 5,608	\$ 5,439
01-4-040-301	Building Maintenance	\$ 125	\$ 300	\$ 150	\$ 2,300
	Total Facility Maintenance	\$ 125	\$ 300	\$ 150	\$ 2,300
01-4-040-501	Advertising	\$ 3,444	\$ -	\$ -	\$ -
01-4-040-510	Dues & Publications	\$ 290	\$ 223	\$ 225	\$ 225
01-4-040-512	Registration & Tuition	\$ -	\$ 100	\$ -	\$ 1,000
01-4-040-513	Travel & Meals	\$ 788	\$ 850	\$ 1,123	\$ 2,588
01-4-040-550	Insurance-General Liability	\$ 743	\$ 850	\$ 455	\$ 650
01-4-040-552	Insurance-Employee Bond	\$ 94	\$ 100	\$ 83	\$ 110
01-4-040-567	Collection Fees	\$ -	\$ -	\$ 8,000	\$ 5,000
01-4-040-570	Special Services	\$ 321	\$ 249	\$ 531	\$ 544
01-4-040-581	Communication Services	\$ 1,368	\$ 1,200	\$ 1,500	\$ 1,500
	Total Services	\$ 7,048	\$ 3,572	\$ 11,917	\$ 11,617
	Total Legal	\$ 117,474	\$ 122,833	\$ 130,866	\$ 132,768

Legal

Account Number	Description	Amount
01-4-040-201	Office Supplies	
	- Docket jackets - 5,000	\$ 700
	- Envelopes - plain and window	\$ 300
	- Fax cartridges	\$ 75
	- Other office supplies	\$ 425
		\$ 1,500
229	Other Supplies	
	- Traffic citations - 5,000	\$ 1,129
	- Parking citations - 3,000	\$ 325
	- Warning tickets - 2,500	\$ 385
	- Miscellaneous forms	\$ 200
		\$ 2,039
301	Building Maintenance	
	- Replace laminate	\$ 2,000
	- Carpet cleaning	\$ 300
		\$ 2,300
510	Dues & Publications	
	- Texas Court Clerk Association dues - 3 staff	\$ 105
	- Texas Traffic/Criminal law updates	\$ 84
	- Texas Municipal Justice Court newsletter	\$ 36
		\$ 225
512	Registration & Tuition	
	- Incode education forum - 2 staff	\$ 900
	- Texas Legal Association court related seminars	\$ 100
		\$ 1,000
513	Travel & Meals	
	- Travel costs for Clerk's school - 2 staff	\$ 250
	- Travel costs for Incode education forum - 2 staff	\$ 1,538
	- Travel costs for Judge's school	\$ 250
	- Travel costs for Bailiff's school	\$ 150
	- Miscellaneous seminar and training travel	\$ 400
		\$ 2,588
570	Special Services	
	- Interpreter services	\$ 400
	- Juror fees	\$ 144
		\$ 544



Description

The Police department is comprised of four divisions:

1. Administration
2. Operations
3. Criminal Investigation
4. Animal Control

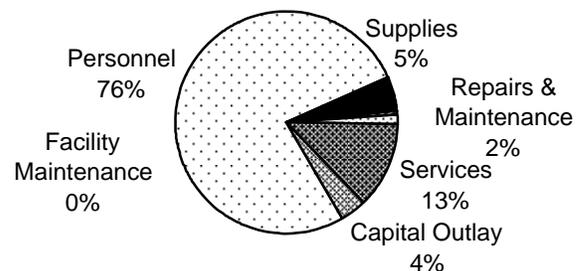
The details of these divisions follow.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 1,529,601	\$ 1,613,825	\$ 1,614,825	\$ 1,709,940
Supplies	\$ 78,526	\$ 98,289	\$ 100,750	\$ 117,772
Facility Maintenance	\$ 5,110	\$ 5,000	\$ 4,000	\$ 7,500
Repairs & Maintenance	\$ 31,500	\$ 45,625	\$ 33,080	\$ 33,840
Services	\$ 281,894	\$ 268,804	\$ 253,153	\$ 281,248
Capital Outlay	\$ 68,684	\$ 103,792	\$ 99,916	\$ 84,000
Total	\$ 1,995,315	\$ 2,135,335	\$ 2,105,724	\$ 2,234,300

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Chief of Police	1	1	1
Commander	2	2	2
Sergeant	3	3	3
Senior Officer	3	3	3
Investigator	4	4	4
Patrol Officer	14	14	15
PSO Supervisor	1	1	1
Dispatcher/PSO	4	4	4
Parking Officer	1	1	1
Animal Control Officer	1	1	1
Secretary	2	2	2
Reserve Officers - 6	Volunteers	Volunteers	Volunteers
Total	36	36	37



Mission

To preserve order and protect life and property through the enforcement of laws and municipal ordinances.

Description

- Coordinates law enforcement activities with other law enforcement agencies.
- Develops and implements departmental training programs.
- Initiates and supervises internal investigations when needed.
- Supervises all aspects of the Belton Police Reserve Force.
- Oversees all major criminal investigations undertaken by the Police department.
- Serves as liaison to Bell County Communications 911 Center.

Accomplishments

- Completed annual racial profiling report with no issues.
- Increased crime prevention programs within the community. (4C)
- Obtained a thermal imager from the Office of Homeland Security 2005 Commercial Equipment Direct Assistance Program. (1E)
- Negotiated a new contract for animal shelter services. (3C)

Goals

- Increase community partnerships. (1G)
- Identify grant opportunities for police operations. (1E, 9A)
- Obtain a grant from the U.S. Department of Justice to purchase bulletproof vests. (1E, 9A)
- Participate fully in BCCC programs. (9E)

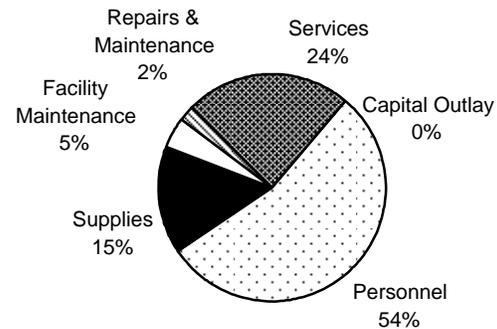
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 79,642	\$ 84,089	\$ 84,089	\$ 89,751
Supplies	\$ 4,811	\$ 4,625	\$ 5,000	\$ 25,350
Facility Maintenance	\$ 5,110	\$ 5,000	\$ 4,000	\$ 7,500
Repairs & Maintenance	\$ 4,936	\$ 4,334	\$ 3,030	\$ 3,600
Services	\$ 27,712	\$ 30,880	\$ 28,536	\$ 38,920
Capital Outlay	\$ 24,505	\$ -	\$ -	\$ -
Total	\$ 146,716	\$ 128,928	\$ 124,655	\$ 165,121

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
In Service Training Hours	1,570	1,600	2,000
Preparation for Instruction	260	280	300
Student Participation	820	900	1,000
Community Service	3,800	3,800	4,000



Police - Administration

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-051-101	Salaries-Administrative	\$ 41,868	\$ 44,254	\$ 44,254	\$ 46,003
01-4-051-105	Salaries-Office & Clerical	\$ 20,824	\$ 22,256	\$ 22,256	\$ 24,773
01-4-051-112	Longevity	\$ 234	\$ 240	\$ 240	\$ 264
01-4-051-121	TMRS	\$ 5,695	\$ 5,318	\$ 5,318	\$ 5,507
01-4-051-122	FICA	\$ 5,108	\$ 5,107	\$ 5,107	\$ 5,435
01-4-051-123	Employee Insurance	\$ 4,892	\$ 5,485	\$ 5,485	\$ 5,765
01-4-051-124	Workers' Comp. Insurance	\$ 978	\$ 1,386	\$ 1,386	\$ 1,572
01-4-051-125	Unemployment Compensation	\$ 43	\$ 43	\$ 43	\$ 432
	Total Personnel	\$ 79,642	\$ 84,089	\$ 84,089	\$ 89,751
01-4-051-201	Office Supplies	\$ 909	\$ 850	\$ 850	\$ 850
01-4-051-202	Postage	\$ 723	\$ 650	\$ 750	\$ 800
01-4-051-222	Fuel	\$ 1,510	\$ 1,425	\$ 1,700	\$ 2,000
01-4-051-227	Janitorial Supplies	\$ 937	\$ 1,100	\$ 1,100	\$ 1,100
01-4-051-229	Other Supplies	\$ 447	\$ 600	\$ 600	\$ 600
01-4-051-250	Small Equipment	\$ 285	\$ -	\$ -	\$ 20,000
	Total Supplies	\$ 4,811	\$ 4,625	\$ 5,000	\$ 25,350
01-4-051-301	Building Maintenance	\$ 3,060	\$ 3,000	\$ 3,000	\$ 6,000
01-4-051-302	Heat & A/C Maintenance	\$ 2,050	\$ 2,000	\$ 1,000	\$ 1,500
	Total Facility Maintenance	\$ 5,110	\$ 5,000	\$ 4,000	\$ 7,500
01-4-051-402	Equipment Maintenance	\$ 1,211	\$ -	\$ -	\$ -
01-4-051-403	Vehicle Maintenance	\$ 137	\$ 400	\$ 430	\$ 500
01-4-051-406	Computer System Maintenance	\$ 3,588	\$ 3,734	\$ 2,500	\$ 3,000
01-4-051-407	Radio Maintenance	\$ -	\$ 200	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 4,936	\$ 4,334	\$ 3,030	\$ 3,600
01-4-051-501	Advertising	\$ 49	\$ -	\$ 30	\$ 100
01-4-051-510	Dues & Publications	\$ 242	\$ 230	\$ 236	\$ 240
01-4-051-512	Registration & Tuition	\$ 220	\$ 650	\$ 160	\$ 600
01-4-051-513	Travel & Meals	\$ 601	\$ 850	\$ 848	\$ 500
01-4-051-521	Equipment Lease	\$ 3,135	\$ 3,200	\$ 3,100	\$ 3,200
01-4-051-553	Insurance-Law Enforcement Liab.	\$ 1,451	\$ 1,600	\$ 933	\$ 1,600
01-4-051-554	Insurance-Automobile	\$ 425	\$ 500	\$ 365	\$ 500
01-4-051-556	Insurance-Real Property	\$ 2,787	\$ 3,000	\$ 1,484	\$ 3,000
01-4-051-570	Special Services	\$ 1,935	\$ 3,650	\$ 1,500	\$ 7,500
01-4-051-581	Communication Services	\$ 1,412	\$ 1,450	\$ 1,450	\$ 1,450
01-4-051-582	Gas Service	\$ 212	\$ 250	\$ 230	\$ 230
01-4-051-583	Electric Service	\$ 15,243	\$ 15,500	\$ 18,200	\$ 20,000
	Total Services	\$ 27,712	\$ 30,880	\$ 28,536	\$ 38,920
01-4-051-803	Vehicles	\$ 19,371	\$ -	\$ -	\$ -
01-4-051-806	Computer Equipment	\$ 5,134	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 24,505	\$ -	\$ -	\$ -
	Total Police - Administration	\$ 146,716	\$ 128,928	\$ 124,655	\$ 165,121

Police - Administration

Account Number	Description	Amount
01-4-051-201	Office Supplies - Copier supplies \$ 250 - Fax printer cartridges \$ 150 - Laser and Inkjet printer cartridges \$ 200 - Other office supplies \$ 250	\$ 850
229	Other Supplies - Awards & recognition \$ 350 - U.S. and Texas flags \$ 100 - Ice & other supplies \$ 150	\$ 600
250	Small Equipment - Miscellaneous	\$ 20,000
301	Building Maintenance - Floor service \$ 1,020 - Fire extinguisher \$ 165 - Pest control \$ 220 - Replace laminate \$ 3,000 - Repair and maintenance of police and courts building \$ 1,595	\$ 6,000
302	Heat & A/C Maintenance - Monthly service and minor repairs	\$ 1,500
406	Computer System Maintenance - Computer system support - 1/3 \$ 2,500 - Norton AntiVirus upgrade \$ 250 - Other \$ 250	\$ 3,000
510	Dues & Publications - Texas Police Chiefs Association \$ 200 - Sam's Club membership \$ 20 - Belton Journal subscription \$ 20	\$ 240
512	Registration & Tuition - Police Chief conferences & other seminars \$ 500 - Police Chief's Secretary seminar \$ 100	\$ 600
513	Travel & Meals - Police Chief conferences & other seminars	\$ 500
521	Equipment Lease - Copier annual lease	\$ 3,200
570	Special Services - Incarceration of prisoners at County jail \$ 6,000 - Chaplaincy program \$ 1,000 - Shooting range lease \$ 500	\$ 7,500
581	Communication Services - Telephone & long distance \$ 1,030 - Pager service \$ 55 - Cellular phone service \$ 365	\$ 1,450

Mission

To provide patrol, dispatch and crime prevention services to the Community.

Description

- Receives and responds to calls from the public requesting police emergency services.
- Receives and dispatches all 411 calls.
- Conducts preliminary and follow-up investigations of criminal incidents.
- Responds to traffic-related incidents and accidents.
- Issues citations for traffic and parking violations and serves warrants and summonses.
- Files complaints and performs duties related to processing of misdemeanor and felony complaints.
- Maintains crime scenes in an effort to collect and preserve evidence.
- Works in conjunction with the Bell County Drug Task Force in an effort to prevent and intervene in illegal drug activities.
- Provides student education program in coordination with BISD needs.
- Issues citations for traffic and parking violations.
- Conducts random patrols to establish police presence and deter crime.

Accomplishments

- Organized Belton's fourth annual National Night Out. (1H, 9B)
- Promoted crime prevention in the City through community policing techniques. (1H)
- Established an elderly assistance program (Code Blue). (9B)
- Established internet safety program for sixth graders. (9B)
- Supported the Special Olympics Program. (9B)
- Increased patrol presence in neighborhoods. (1H, 9B)

Goals

- Increase training for all employees. (9A)
- Increase the serving of warrants.
- Enhance cooperation and coordination with school district. (1G)
- Research and develop strategies for officer recruitment and retention. (9A)
- Fully utilize BCCC records management system. (9C)

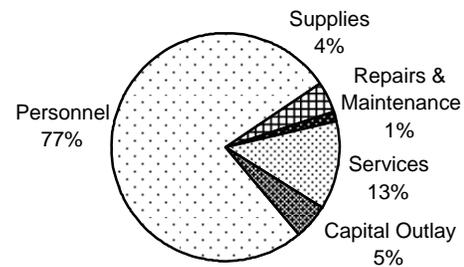
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 1,143,835	\$ 1,198,138	\$ 1,199,138	\$ 1,277,922
Supplies	\$ 61,822	\$ 76,140	\$ 76,450	\$ 74,205
Repairs & Maintenance	\$ 22,891	\$ 35,691	\$ 25,600	\$ 24,400
Services	\$ 227,775	\$ 208,635	\$ 200,504	\$ 209,135
Capital Outlay	\$ 41,009	\$ 89,292	\$ 87,292	\$ 84,000
Total	\$ 1,497,332	\$ 1,607,896	\$ 1,588,984	\$ 1,669,662

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Calls for Service	27,042	26,705	28,500
Escorts	223	202	220
Citations Issued	5,288	3,412	3,500
Arrests	1,422	1,500	1,500
Alarms Responded To	695	651	700
Miles Patrolled	309,000	319,000	320,000
Disturbance Calls	429	575	600
Accidents	1,030	1,112	1,200
Assist Ambulance	199	260	250
House Watches	180	310	275
Offense Reports	4,260	4,740	5,000



Police - Operations

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-052-101	Salaries-Administrative	\$ 16,481	\$ 17,647	\$ 17,647	\$ 18,287
01-4-052-103	Salaries-Supervisory	\$ 194,980	\$ 213,271	\$ 213,271	\$ 215,777
01-4-052-104	Salaries-Operational	\$ 522,402	\$ 556,073	\$ 557,073	\$ 556,797
01-4-052-105	Salaries-Office & Clerical	\$ 97,144	\$ 104,233	\$ 104,233	\$ 115,492
01-4-052-107	Salaries-Overtime	\$ 45,779	\$ 25,000	\$ 25,000	\$ 35,523
01-4-052-108	Salaries-Part Time	\$ 5,758	\$ 3,000	\$ 3,000	\$ 3,000
01-4-052-111	Communications Allowance	\$ -	\$ -	\$ -	\$ 420
01-4-052-112	Longevity	\$ 5,507	\$ 5,472	\$ 5,472	\$ 5,580
01-4-052-121	TMRS	\$ 78,671	\$ 74,265	\$ 74,265	\$ 73,484
01-4-052-122	FICA	\$ 69,149	\$ 71,535	\$ 71,535	\$ 72,742
01-4-052-123	Employee Insurance	\$ 84,203	\$ 96,384	\$ 96,384	\$ 101,248
01-4-052-124	Workers' Comp. Insurance	\$ 21,622	\$ 30,500	\$ 30,500	\$ 33,309
01-4-052-125	Unemployment Compensation	\$ 2,139	\$ 758	\$ 758	\$ 7,583
01-4-052-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 38,680
	Total Personnel	\$ 1,143,835	\$ 1,198,138	\$ 1,199,138	\$ 1,277,922
01-4-052-201	Office Supplies	\$ 2,275	\$ 2,250	\$ 2,200	\$ 2,200
01-4-052-205	Educational Supplies	\$ 1,349	\$ 1,250	\$ 1,500	\$ 1,500
01-4-052-220	Clothing Supplies	\$ 7,130	\$ 9,660	\$ 9,500	\$ 10,225
01-4-052-222	Fuel	\$ 44,208	\$ 45,000	\$ 49,000	\$ 56,000
01-4-052-229	Other Supplies	\$ 4,713	\$ 4,130	\$ 4,250	\$ 4,280
01-4-052-250	Small Equipment	\$ 2,147	\$ 13,850	\$ 10,000	\$ -
	Total Supplies	\$ 61,822	\$ 76,140	\$ 76,450	\$ 74,205
01-4-052-402	Equipment & Machinery Maint.	\$ 895	\$ 200	\$ 200	\$ 200
01-4-052-403	Vehicle Maintenance	\$ 19,911	\$ 26,091	\$ 18,000	\$ 20,000
01-4-052-406	Computer System Maintenance	\$ 1,060	\$ 5,300	\$ 4,300	\$ 1,200
01-4-052-407	Radio Maintenance	\$ 1,025	\$ 4,100	\$ 3,100	\$ 3,000
	Total Repairs & Maintenance	\$ 22,891	\$ 35,691	\$ 25,600	\$ 24,400
01-4-052-510	Dues & Publications	\$ 379	\$ 435	\$ 435	\$ 335
01-4-052-512	Registration & Tuition	\$ 1,439	\$ 2,882	\$ 2,900	\$ 3,000
01-4-052-513	Travel & Meals	\$ 1,878	\$ 2,118	\$ 1,900	\$ 2,000
01-4-052-553	Insurance-Law Enforcement Liab.	\$ 13,059	\$ 14,500	\$ 8,400	\$ 14,500
01-4-052-554	Insurance-Automobile	\$ 4,795	\$ 5,200	\$ 3,319	\$ 5,200
01-4-052-570	Special Services	\$ -	\$ -	\$ -	\$ 500
01-4-052-571	Bell County Communications	\$ 202,765	\$ 180,000	\$ 180,000	\$ 180,000
01-4-052-581	Communication Services	\$ 3,460	\$ 3,500	\$ 3,550	\$ 3,600
	Total Services	\$ 227,775	\$ 208,635	\$ 200,504	\$ 209,135
01-4-052-803	Vehicles	\$ 24,854	\$ 82,992	\$ 80,992	\$ 84,000
01-4-052-804	Office & Electronic Equipment	\$ 16,155	\$ -	\$ -	\$ -
01-4-052-806	Computer Equipment	\$ -	\$ 6,300	\$ 6,300	\$ -
	Total Capital Outlay	\$ 41,009	\$ 89,292	\$ 87,292	\$ 84,000
	Total Police - Operations	\$ 1,497,332	\$ 1,607,896	\$ 1,588,984	\$ 1,669,662

Police - Operations

Account Number	Description	Amount
01-4-052-201	Office Supplies	
	- Typewriter ribbons & correction tapes	\$ 60
	- Business cards	\$ 330
	- Paper	\$ 350
	- Printer cartridges	\$ 1,100
	- Short media disks	\$ 80
	- Other office supplies	\$ 280
		\$ 2,200
205	Educational Supplies	
	- National Night Out handouts	\$ 750
	- School & special events handouts	\$ 750
		\$ 1,500
220	Clothing Supplies	
	- Uniform inventory	\$ 3,700
	- Six (6) protective vests with carriers	\$ 3,600
	- Four (4) winter coats	\$ 600
	- Nylon gear replacement	\$ 600
	- Twenty-five (25) PSO shirts	\$ 750
	- Four (4) raincoats for officers	\$ 100
	- Thirty-five (35) summer shirts	\$ 875
		\$ 10,225
229	Other Supplies	
	- DPS forms (5,000)	\$ 250
	- Ammunition and targets	\$ 2,000
	- Printed forms	\$ 400
	- Batteries	\$ 125
	- Audio & video tapes	\$ 125
	- Film/developing	\$ 200
	- Fingerprint kits	\$ 350
	- Drug test kits	\$ 550
	- Pepper spray	\$ 280
		\$ 4,280
510	Dues & Publications	
	- Crime prevention dues - 4 staff	\$ 100
	- Bell County map book	\$ 35
	- "Criss-Cross" directory	\$ 200
		\$ 335
512	Registration & Tuition	
	- Family Violence seminar	\$ 485
	- Child Abuse seminar	\$ 485
	- Sex Offender Characteristics seminar	\$ 485
	- Asset Forfeiture seminar	\$ 485
	- Sexual Assault seminar	\$ 485
	- Cultural Diversity seminar	\$ 485
	- Miscellaneous training for patrol & communications	\$ 90
		\$ 3,000

Police - Operations Continued

Account Number	Description	Amount
01-4-052-513	Travel & Meals	
	- Family Violence seminar	\$ 300
	- Child Abuse seminar	\$ 300
	- Sex Offender Characteristics seminar	\$ 300
	- Asset Forfeiture seminar	\$ 300
	- Sexual Assault seminar	\$ 300
	- Cultural Diversity seminar	\$ 300
	- Miscellaneous training for patrol & communications	\$ 200
		\$ 2,000
570	Special Services	
	- Wrecker fees/seizures	\$ 500
571	Bell County Communications	
	- City's share of County-wide radio & dispatch system	\$ 180,000
581	Communication Services	
	- Pagers	\$ 175
	- Telephone & long distance	\$ 3,425
		\$ 3,600
803	Vehicles	
	- Three (3) patrol units - equipped	\$ 84,000



Mission

To investigate all criminal cases reported to the Police Department.

Description

- Completes and maintains all file records regarding each case submitted for investigation.
- Presents cases before the grand jury.
- Acts with the County and District Attorneys in the prosecution and trial of criminals.
- Follows up on information received from Crime Stoppers and citizens in regard to criminal activities.
- Coordinates with other law enforcement agencies regarding information on similar cases and suspects.
- Works with the Department of Human Services to investigate all child abuse cases.
- Recovers property and maintains evidence in any case forwarded for investigation.
- Provides assistance to victims.

Accomplishments

- Implemented Leads on Line tri-state evidence searching program. (3C)
- Implemented state monitored driver's license online photo program.

Goals

- Research and implement technology advances to assist investigations. (4A, 9A)
- Implement drug task force. (9D)
- Increase training for Investigators. (9A)
- Enhance relationships with other law enforcement agencies. (1G)

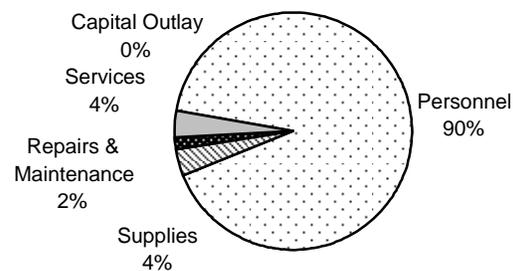
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 280,023	\$ 303,764	\$ 303,764	\$ 313,132
Supplies	\$ 8,756	\$ 13,570	\$ 14,990	\$ 12,932
Repairs & Maintenance	\$ 2,938	\$ 4,800	\$ 3,850	\$ 5,240
Services	\$ 8,729	\$ 11,964	\$ 8,263	\$ 12,868
Capital Outlay	\$ 3,170	\$ 14,500	\$ 12,624	\$ -
Total	\$ 303,616	\$ 348,598	\$ 343,491	\$ 344,172

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Sexual Assault	24	25	20
Attempted Murder/Murder	0	0	0
Robbery	9	5	5
Assault	306	338	340
Auto Theft	31	33	30
Burglaries	383	397	400
Theft Over \$1500	311	298	300
Forgery	154	163	165
Injury to Child/Neglect	5	9	8
Kidnapping	1	0	0
Criminal Mischief	305	348	350
Juvenile Detention	106	242	175
Narcotics	159	183	200
Cases Reported to CID	589	556	575
Cases Cleared by CID	347	452	450



Police - Criminal Investigations

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-053-101	Salaries-Administrative	\$ 16,481	\$ 17,647	\$ 17,647	\$ 18,287
01-4-053-103	Salaries-Supervisory	\$ 22,451	\$ 27,957	\$ 27,957	\$ 27,957
01-4-053-104	Salaries-Operational	\$ 148,584	\$ 159,114	\$ 159,114	\$ 162,030
01-4-053-105	Salaries-Office & Clerical	\$ 20,892	\$ 22,770	\$ 22,770	\$ 23,627
01-4-053-107	Salaries-Overtime	\$ 6,707	\$ 6,500	\$ 6,500	\$ 7,599
01-4-053-111	Communications Allowance	\$ 2,113	\$ 2,100	\$ 2,100	\$ 2,100
01-4-053-112	Longevity	\$ 2,341	\$ 2,496	\$ 2,496	\$ 2,700
01-4-053-121	TMRS	\$ 19,827	\$ 19,009	\$ 19,009	\$ 18,939
01-4-053-122	FICA	\$ 17,242	\$ 18,252	\$ 18,252	\$ 18,689
01-4-053-123	Employee Insurance	\$ 17,844	\$ 19,975	\$ 19,975	\$ 20,983
01-4-053-124	Workers' Comp. Insurance	\$ 5,386	\$ 7,789	\$ 7,789	\$ 8,668
01-4-053-125	Unemployment Compensation	\$ 155	\$ 155	\$ 155	\$ 1,553
	Total Personnel	\$ 280,023	\$ 303,764	\$ 303,764	\$ 313,132
01-4-053-201	Office Supplies	\$ 1,219	\$ 1,000	\$ 1,000	\$ 1,200
01-4-053-220	Clothing Supplies	\$ 268	\$ 650	\$ 650	\$ 400
01-4-053-222	Fuel	\$ 6,148	\$ 6,000	\$ 7,200	\$ 9,000
01-4-053-229	Other Supplies	\$ 387	\$ 900	\$ 500	\$ 2,332
01-4-053-250	Small Equipment	\$ 734	\$ 5,020	\$ 5,640	\$ -
	Total Supplies	\$ 8,756	\$ 13,570	\$ 14,990	\$ 12,932
01-4-053-403	Vehicle Maintenance	\$ 2,938	\$ 3,500	\$ 3,200	\$ 3,940
01-4-053-406	Computer System Maintenance	\$ -	\$ 500	\$ 250	\$ 500
01-4-053-407	Radio Maintenance	\$ -	\$ 800	\$ 400	\$ 800
	Total Repairs & Maintenance	\$ 2,938	\$ 4,800	\$ 3,850	\$ 5,240
01-4-053-510	Dues & Publications	\$ 92	\$ 1,464	\$ 1,437	\$ 1,168
01-4-053-512	Registration & Tuition	\$ 1,045	\$ 1,200	\$ 600	\$ 2,450
01-4-053-513	Travel & Meals	\$ 517	\$ 1,700	\$ 800	\$ 1,650
01-4-053-553	Insurance-Law Enforcement Liab.	\$ 3,446	\$ 3,800	\$ 2,217	\$ 3,800
01-4-053-554	Insurance-Automobile	\$ 1,339	\$ 1,500	\$ 909	\$ 1,500
01-4-053-581	Communication Services	\$ 2,290	\$ 2,300	\$ 2,300	\$ 2,300
	Total Services	\$ 8,729	\$ 11,964	\$ 8,263	\$ 12,868
01-4-053-803	Vehicles	\$ -	\$ 14,500	\$ 12,624	\$ -
01-4-053-806	Computer Equipment	\$ 3,170	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 3,170	\$ 14,500	\$ 12,624	\$ -
	Total Police - Criminal Invest.	\$ 303,616	\$ 348,598	\$ 343,491	\$ 344,172

Police - Criminal Investigations

Account Number	DESCRIPTION	AMOUNT
01-4-053-201	Office Supplies	
	- Printer cartridges	\$ 500
	- Printer paper	\$ 450
	- 250 Zip disks	\$ 30
	- CD writeables	\$ 20
	- Other	\$ 200
		\$ 1,200
220	Clothing Supplies	
	- Uniform inventory	\$ 320
	- Two (2) cotton coveralls	\$ 80
		\$ 400
229	Other Supplies	
	- Fingerprint supplies	\$ 300
	- Ninhydrin spray	\$ 100
	- Evidence supplies	\$ 300
	- Two (2) Microsoft power point programs	\$ 400
	- Storage boxes	\$ 600
	- Film & developing	\$ 100
	- Drug test kits	\$ 112
	- Rubber gloves	\$ 60
	- Hazardous waste container	\$ 80
	- Four (4) 100' measuring reel	\$ 60
	- Two (2) work lights	\$ 60
	- Two (2) UV mini lights	\$ 60
	- Batteries, video & audio tapes	\$ 100
		\$ 2,332
403	Vehicle Maintenance	
	- Four (4) window retints	\$ 200
	- Eight (8) strobe replacements	\$ 240
	- Other	\$ 3,500
		\$ 3,940
510	Dues & Publications	
	- Notary fee	\$ 100
	- Leads-on-line	\$ 1,068
		\$ 1,168
512	Registration & Tuition	
	- Sex Offender Characteristics seminar	\$ 450
	- Continuing education & training seminars	\$ 2,000
		\$ 2,450
513	Travel & Meals	
	- Sex Offender Characteristics seminar	\$ 450
	- Meals and lodging for training and schools	\$ 1,200
		\$ 1,650
581	Communication Services	
	- Pagers	\$ 225
	- Telephone & long distance	\$ 2,075
		\$ 2,300

Mission

To control and contain stray animals within the City limits through enforcement of City ordinances.

Description

- Provides pickup and transport of stray animals within the City limits.
- Provides disposal of dead animals within the City limits.
- Follows through on all animal bite reports and ensures that animal owners follow State quarantine laws.
- Completes and maintains information for reporting to City management and State agencies.
- Provides information for prosecution of cases involving criminality.

Accomplishments

- Increased community awareness of the responsibilities of animal ownership. (9B)
- Educated citizens about State and City laws and rules involving pet ownership. (9B)
- Researched options for animal control facility. (3C)

Goals

- Continue to educate citizens about State and City laws and rules involving pet ownership. (9B)
- Reduce stray and abandoned animal activity. (3C)

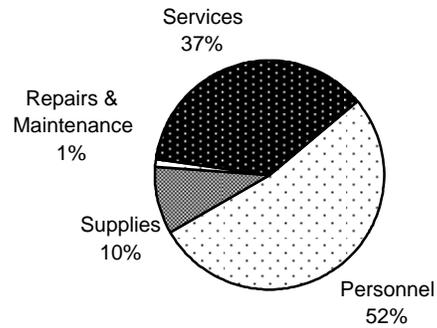
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 26,101	\$ 27,834	\$ 27,834	\$ 29,135
Supplies	\$ 3,137	\$ 3,954	\$ 4,310	\$ 5,285
Repairs & Maintenance	\$ 735	\$ 800	\$ 600	\$ 600
Services	\$ 17,678	\$ 17,325	\$ 15,850	\$ 20,325
Total	\$ 47,651	\$ 49,913	\$ 48,594	\$ 55,345

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Calls Received	1,309	1,490	1,500
Animals Picked Up-Dogs	358	367	375
Animals Picked Up-Cats	441	431	450
Dead Animals Picked Up	213	213	220
Citations Issued	0	0	5
Animals Claimed	42	47	50
Animals Adopted	94	103	110
Traps Lent Out	124	117	125
Animals Disposed Of	218	223	225



Police - Animal Control

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-054-104	Salaries-Operational	\$ 19,525	\$ 20,740	\$ 20,740	\$ 21,495
01-4-054-121	TMRS	\$ 1,700	\$ 1,652	\$ 1,652	\$ 1,666
01-4-054-122	FICA	\$ 1,546	\$ 1,587	\$ 1,587	\$ 1,644
01-4-054-123	Employee Insurance	\$ 3,019	\$ 3,390	\$ 3,390	\$ 3,565
01-4-054-124	Workers' Comp. Insurance	\$ 284	\$ 438	\$ 438	\$ 495
01-4-054-125	Unemployment Compensation	\$ 27	\$ 27	\$ 27	\$ 270
	Total Personnel	\$ 26,101	\$ 27,834	\$ 27,834	\$ 29,135
01-4-054-201	Office Supplies	\$ 62	\$ 150	\$ 150	\$ 150
01-4-054-220	Clothing Supplies	\$ 132	\$ 570	\$ 250	\$ 730
01-4-054-221	Chemical Supplies	\$ 306	\$ 162	\$ 150	\$ 165
01-4-054-222	Fuel	\$ 2,495	\$ 2,500	\$ 3,250	\$ 4,000
01-4-054-229	Other Supplies	\$ 43	\$ 162	\$ 100	\$ 240
01-4-054-250	Small Equipment	\$ 99	\$ 410	\$ 410	\$ -
	Total Supplies	\$ 3,137	\$ 3,954	\$ 4,310	\$ 5,285
01-4-054-403	Vehicle Maintenance	\$ 735	\$ 700	\$ 500	\$ 500
01-4-054-407	Radio Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 735	\$ 800	\$ 600	\$ 600
01-4-054-509	Public Notices	\$ 28	\$ -	\$ -	\$ -
01-4-054-550	Insurance-General Liability	\$ 446	\$ 500	\$ 273	\$ 500
01-4-054-553	Insurance-Law Enforcement Liab.	\$ 181	\$ 200	\$ 117	\$ 200
01-4-054-554	Insurance-Automobile	\$ 310	\$ 350	\$ 185	\$ 350
01-4-054-570	Special Services	\$ 16,463	\$ 16,000	\$ 15,000	\$ 19,000
01-4-054-581	Communication Services	\$ 250	\$ 275	\$ 275	\$ 275
	Total Services	\$ 17,678	\$ 17,325	\$ 15,850	\$ 20,325
	Total Police - Animal Control	\$ 47,651	\$ 49,913	\$ 48,594	\$ 55,345
	Total Police	\$ 1,995,315	\$ 2,135,335	\$ 2,105,724	\$ 2,234,300

Police - Animal Control

Account Number	Description	Amount
01-4-054-201	Office Supplies - Inkjet cartridge \$ 30 - Printed forms \$ 100 - General office supplies \$ 20	\$ 150
220	Clothing Supplies - Uniform inventory \$ 480 - Duty gear \$ 100 - Large catch gloves \$ 150	\$ 730
221	Chemical Supplies - Chemicals for tranquilizing animals \$ 140 - Miscellaneous chemical supplies \$ 25	\$ 165
229	Other Supplies - Paper towels \$ 45 - Pet leashes \$ 35 - Garbage bags \$ 40 - Syringe pole needles \$ 60 - Tranquilizer darts \$ 60	\$ 240
570	Special Services - Canine impound fees \$ 13,500 - Feline impound fees \$ 5,000 - Rabies testing & veterinarian services \$ 500	\$ 19,000



Description

The Fire department is comprised of two divisions:

1. Fire Suppression
2. Emergency Medical Services (EMS)

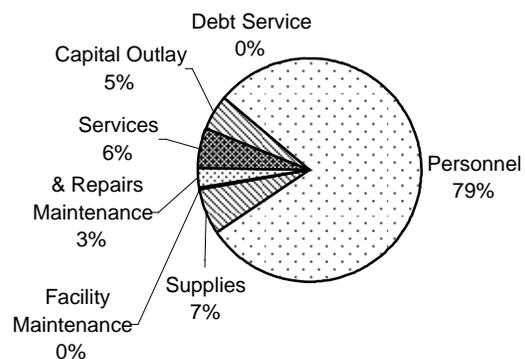
The details of these divisions follow.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 1,247,711	\$ 1,354,678	\$ 1,289,241	\$ 1,396,600
Supplies	\$ 86,618	\$ 211,802	\$ 218,677	\$ 117,156
Facility Maintenance	\$ 2,877	\$ 4,400	\$ 4,650	\$ 6,950
Repairs & Maintenance	\$ 40,743	\$ 52,773	\$ 52,000	\$ 45,650
Services	\$ 85,397	\$ 87,242	\$ 91,147	\$ 105,102
Debt Service	\$ 80,961	\$ -	\$ -	\$ -
Capital Outlay	\$ 149,720	\$ 90,689	\$ 90,689	\$ 87,000
Total	\$ 1,694,027	\$ 1,801,584	\$ 1,746,404	\$ 1,758,458

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Captain	3	3	3
Lieutenant	3	3	3
Firefighter/EMS	18	18	18
Secretary	1	1	1
Total	27	27	27



Mission

Protect lives and property from fire and man-made or natural disasters. Provide emergency management procedures for the City and investigate all suspicious fires within the City.

Description

- Responds to and extinguishes structure, vehicle, grass and brush fires in the City of Belton (primary) and surrounding rural areas (secondary).
- Responds to other emergency situations in conjunction with the Police department and other emergency agencies.
- Provides mutual aid to neighboring emergency agencies.
- Assists in fire prevention activities.
- Serves as liaison to Bell County Communications 911 Center.
- Coordinates all planning and preparedness activities for emergency management.
- Investigates fires to determine cause and origin.
- Conducts routine fire safety inspections of public buildings, private industry and residential homes to ensure the safety of the public, employees and citizens.
- Conducts annual fire hydrant maintenance throughout the city.

Accomplishments

- Conducted emergency management functional exercise. (9A)
- Received the eighth consecutive Life Safety Achievement Award for 2005 from the Residential Fire Safety Institute for zero deaths in residential structure fires. (3C)
- Received a \$5,355 and a \$4,000 Texas Commission on Fire Protection grant for training and personal protective equipment. (1E)
- Received a \$157,813 Firefighter Safety grant. (1E)
- Partnered with the Salado Volunteer Fire Department to provide fire protection. (1G)

Goals

- Conduct emergency management tabletop and full scale exercises. (9A)
- Recruit and strive to retain volunteer personnel and encourage their active role in day to day operations. (1G, 3B)
- Partner with neighboring fire departments to provide training and education for paid and volunteer personnel. (1G, 9A)
- Add a frequently asked questions section and information regarding what to do after a fire to the departmental website. (2B, 4B)
- Designate a training officer to coordinate departmental training efforts. (9A, 9B)

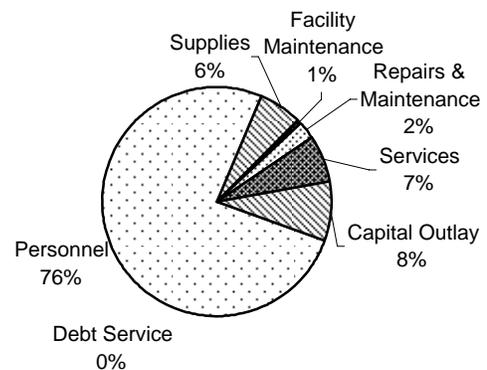
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 693,978	\$ 763,129	\$ 731,169	\$ 794,334
Supplies	\$ 39,987	\$ 151,774	\$ 154,649	\$ 61,824
Facility Maintenance	\$ 2,877	\$ 4,400	\$ 4,650	\$ 6,950
Repairs & Maintenance	\$ 23,333	\$ 33,373	\$ 31,200	\$ 25,650
Services	\$ 57,000	\$ 57,617	\$ 64,625	\$ 70,612
Debt Service	\$ 11,422	\$ -	\$ -	\$ -
Capital Outlay	\$ 40,328	\$ 90,689	\$ 90,689	\$ 87,000
Total	\$ 868,925	\$ 1,100,982	\$ 1,076,982	\$ 1,046,370

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Residential Fires	43	41	43
Commercial/Industrial Fires	3	3	3
Grass Fires	78	112	100
Trash Fires	16	17	16
Car Fires	42	27	30
Good Intent	36	45	40
EMS Assists	1,565	1,368	1,400
False Alarms	253	246	250
Other Calls/Spills/HazMat	18	20	20
Fire Investigations	12	17	15
Fire Inspections	220	86	90
Courtesy Inspections	<u>200</u>	<u>243</u>	<u>245</u>
Total Calls	2,486	2,225	2,252



Fire - Suppression

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-061-101	Salaries-Administrative	\$ 38,399	\$ 44,593	\$ 44,593	\$ 46,663
01-4-061-103	Salaries-Supervisory	\$ 152,311	\$ 189,633	\$ 168,500	\$ 193,284
01-4-061-104	Salaries-Operational	\$ 282,888	\$ 307,712	\$ 277,500	\$ 312,275
01-4-061-105	Salaries-Office & Clerical	\$ 22,173	\$ 23,046	\$ 23,046	\$ 22,880
01-4-061-107	Salaries-Overtime	\$ 33,729	\$ 19,800	\$ 34,500	\$ 25,278
01-4-061-108	Salaries-Part Time	\$ 825	\$ 1,500	\$ 1,500	\$ 1,500
01-4-061-109	Salaries-Other	\$ 13,125	\$ 12,000	\$ 15,500	\$ 18,000
01-4-061-111	Communications Allowance	\$ 423	\$ 420	\$ 420	\$ 420
01-4-061-112	Longevity	\$ 3,834	\$ 4,147	\$ 4,147	\$ 4,471
01-4-061-121	TMRS	\$ 47,668	\$ 46,957	\$ 44,156	\$ 46,924
01-4-061-122	FICA	\$ 42,749	\$ 45,200	\$ 42,397	\$ 46,418
01-4-061-123	Employee Insurance	\$ 45,488	\$ 52,448	\$ 55,890	\$ 55,086
01-4-061-124	Workers' Comp. Insurance	\$ 9,278	\$ 15,262	\$ 15,262	\$ 17,026
01-4-061-125	Unemployment Compensation	\$ 1,088	\$ 411	\$ 3,758	\$ 4,109
	Total Personnel	\$ 693,978	\$ 763,129	\$ 731,169	\$ 794,334
01-4-061-201	Office Supplies	\$ 995	\$ 1,200	\$ 1,200	\$ 1,200
01-4-061-202	Postage	\$ 324	\$ 350	\$ 350	\$ 350
01-4-061-205	Educational Supplies	\$ 131	\$ 1,250	\$ 625	\$ 250
01-4-061-220	Clothing Supplies	\$ 11,022	\$ 61,716	\$ 61,716	\$ 14,719
01-4-061-221	Chemical Supplies	\$ (39)	\$ 800	\$ 800	\$ 1,125
01-4-061-222	Fuel	\$ 12,921	\$ 12,500	\$ 16,000	\$ 17,000
01-4-061-227	Janitorial Supplies	\$ 2,522	\$ 3,300	\$ 3,300	\$ 3,300
01-4-061-228	Minor Tools & Equipment	\$ 449	\$ 673	\$ 673	\$ 970
01-4-061-229	Other Supplies	\$ 1,375	\$ 3,275	\$ 3,275	\$ 2,910
01-4-061-250	Small Equipment	\$ 10,287	\$ 66,710	\$ 66,710	\$ 20,000
	Total Supplies	\$ 39,987	\$ 151,774	\$ 154,649	\$ 61,824
01-4-061-301	Building Maintenance	\$ 2,375	\$ 3,500	\$ 3,500	\$ 5,800
01-4-061-302	Heat & A/C Maintenance	\$ 147	\$ 500	\$ 750	\$ 750
01-4-061-311	Fire Hydrant Maintenance	\$ 355	\$ 400	\$ 400	\$ 400
	Total Facility Maintenance	\$ 2,877	\$ 4,400	\$ 4,650	\$ 6,950
01-4-061-402	Equipment & Machinery Maint.	\$ 6,241	\$ 7,500	\$ 7,500	\$ 6,950
01-4-061-403	Vehicle Maintenance	\$ 13,370	\$ 22,173	\$ 20,000	\$ 15,000
01-4-061-406	Computer System Maintenance	\$ 1,178	\$ 1,400	\$ 1,400	\$ 1,400
01-4-061-407	Radio Maintenance	\$ 2,544	\$ 2,300	\$ 2,300	\$ 2,300
	Total Repairs & Maintenance	\$ 23,333	\$ 33,373	\$ 31,200	\$ 25,650
01-4-061-510	Dues & Publications	\$ 1,888	\$ 3,437	\$ 3,437	\$ 3,277
01-4-061-512	Registration & Tuition	\$ 8,170	\$ 6,315	\$ 6,315	\$ 8,650
01-4-061-513	Travel & Meals	\$ 5,112	\$ 5,050	\$ 5,050	\$ 4,915
01-4-061-521	Equipment Lease	\$ 2,403	\$ 2,510	\$ 2,510	\$ 2,400
01-4-061-550	Insurance-General Liability	\$ 1,933	\$ 2,200	\$ 1,183	\$ 2,200
01-4-061-554	Insurance-Automobile	\$ 6,210	\$ 6,700	\$ 6,464	\$ 6,700
01-4-061-555	Insurance-Mobile Equipment	\$ 27	\$ 30	\$ 28	\$ 30
01-4-061-556	Insurance-Real Property	\$ 1,312	\$ 1,400	\$ 3,013	\$ 3,500
01-4-061-571	Volunteer Pension Fund	\$ 1,875	\$ 1,875	\$ 1,875	\$ 2,190
01-4-061-581	Communication Services	\$ 6,100	\$ 6,100	\$ 9,000	\$ 9,000
01-4-061-582	Gas Service	\$ 4,379	\$ 4,500	\$ 4,750	\$ 4,750
01-4-061-583	Electric Service	\$ 17,591	\$ 17,500	\$ 21,000	\$ 23,000
	Total Services	\$ 57,000	\$ 57,617	\$ 64,625	\$ 70,612

Fire - Suppression Continued

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-061-601	Brush Truck Payment	\$ 11,422	\$ -	\$ -	\$ -
	Total Debt Service	\$ 11,422	\$ -	\$ -	\$ -
01-4-061-802	Machinery & Equipment	\$ 6,346	\$ 45,689	\$ 45,689	\$ -
01-4-061-803	Vehicles	\$ 20,621	\$ -	\$ -	\$ 87,000
01-4-061-804	Office & Electronic Equipment	\$ 13,361	\$ 10,000	\$ 10,000	\$ -
01-4-061-806	Computer Equipment	\$ -	\$ 35,000	\$ 35,000	\$ -
	Total Capital Outlay	\$ 40,328	\$ 90,689	\$ 90,689	\$ 87,000
	Total Fire - Suppression	\$ 868,925	\$ 1,100,982	\$ 1,076,982	\$ 1,046,370

Fire - Suppression

Account Number	Description	Amount
01-4-061-109	Salaries - Other - Volunteer firefighter pay at \$7.00 per call	\$ 18,000
201	Office Supplies - Inspection forms - 1,000 \$ 175 - Inkjet & laser printer cartridges \$ 330 - Fax machine print cartridge \$ 30 - Paper \$ 100 - Labels & diskettes \$ 50 - Other office supplies \$ 515	\$ 1,200
205	Educational Supplies - In-house training supplies	\$ 250
220	Clothing Supplies - Regular replacement of turnout gear \$ 7,500 - Emergency replacement of turnout gear \$ 3,000 - Five (5) winter coats \$ 650 - Five (5) helmets \$ 875 - Uniforms \$ 2,694	\$ 14,719
221	Chemical Supplies - Spill control microbes \$ 100 - Fire fighting foam \$ 225 - Absorbent \$ 800	\$ 1,125
228	Minor Tools & Equipment - Plug & wedges kit \$ 40 - 1" Webbing \$ 61 - 2" Webbing \$ 80 - Two (2) swift water rescue throw bags \$ 50 - 1/4 Prusik cord \$ 25 - Two (2) glass-master-cuts windshields \$ 326 - Four (4) hydrant tool kit bags \$ 88 - Two (2) chimney bags \$ 100 - Four (4) SCBA brackets \$ 200	\$ 970
229	Other Supplies - Ice \$ 2,100 - Linens & towels \$ 250 - Reflective tape \$ 100 - Batteries \$ 60 - Other miscellaneous supplies \$ 400	\$ 2,910
250	Small Equipment - Miscellaneous	\$ 20,000

Fire - Suppression Continued

Account Number	Description	Amount
01-4-061-301	Building Maintenance - Update bay doors - station 2 \$ 800 - Tile - stations 1 & 2 \$ 5,000	\$ 5,800
311	Fire Hydrant Maintenance - Blue reflective street markers \$ 100 - Paint and color-code fire hydrants \$ 300	\$ 400
402	Equipment & Machinery Maintenance - Air cascade system maintenance agreement \$ 3,000 - Ladder test - NFPA required \$ 800 - Replacement of gas detector sensors \$ 850 - Three (3) diesel filter replacements \$ 600 - General maintenance of other equipment \$ 1,700	\$ 6,950
406	Computer System Maintenance - Norton AntiVirus upgrade \$ 450 - Fire program maintenance agreement \$ 700 - Other \$ 250	\$ 1,400
510	Dues & Publications - Texas Fire Chiefs Association \$ 250 - State Fireman and Fire Marshal dues for volunteers \$ 755 - Central Texas Fireman's dues \$ 21 - Fire Journal \$ 50 - Belton Journal \$ 50 - NFPA dues \$ 135 - NFPA code updates \$ 535 - State Fire Marshal association dues \$ 21 - Texas Commission on Fire Protection \$ 650 - National Fire Protection association dues - 2 staff \$ 270 - Other \$ 540	\$ 3,277
512	Registration & Tuition - State Fire Marshal conference - 2 staff \$ 500 - Texas A&M fire school - 6 staff \$ 2,400 - Swift water rescue classes - 3 staff \$ 975 - Texas Fire Chiefs conference - 2 staff \$ 500 - Interactive computer training \$ 1,500 - Emergency management conference \$ 150 - Volunteer training \$ 1,875 - Fire plan review school \$ 250 - Other \$ 500	\$ 8,650
571	Volunteer Pension Fund - Contributions to volunteer retirement fund	\$ 2,190
581	Communications Services - Telephone & long distance \$ 1,600 - Pager service \$ 3,085 - Cellular phone \$ 475 - Internet access fees \$ 3,840	\$ 9,000
803	Vehicles - Brush truck	\$ 87,000

Mission

To protect and preserve lives by responding to emergency medical calls.

Description

- Renders patient care and transportation to area hospitals.
- Responds to emergency situations and disasters in conjunction with the Police department and other emergency agencies.
- Provides mutual aid to neighboring emergency agencies.
- Assists with EMS and fire prevention education.
- Assists with fire suppression activities.

Accomplishments

- Certified two firefighters to level of paramedic. (9A)
- Qualified for funds and equipment from the Central Texas Trauma Council. (1E, 9A)
- Conducted in house training and monthly EMS run review. (9A)

Goals

- Continue revision of EMS coverage area to improve response times in the City. (2B, 3B)
- Participate with the Central Texas Trauma Council to qualify for State grants for training and equipment. (1E, 9A)
- Train with neighboring EMS agencies to maintain the mass casualty incident response and to improve patient care prior to EMS arrival. (1G, 9A)
- Provide basic EMS training classes for all city employees. (3C)

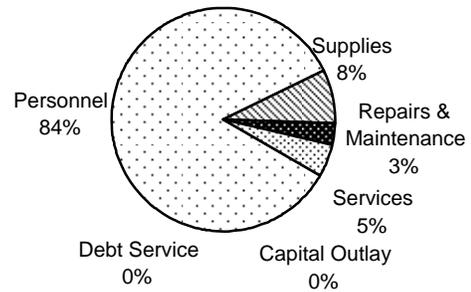
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 553,733	\$ 591,549	\$ 558,072	\$ 602,266
Supplies	\$ 46,631	\$ 60,028	\$ 64,028	\$ 55,332
Repairs & Maintenance	\$ 17,410	\$ 19,400	\$ 20,800	\$ 20,000
Services	\$ 28,397	\$ 29,625	\$ 26,522	\$ 34,490
Debt Service	\$ 69,539	\$ -	\$ -	\$ -
Capital Outlay	\$ 109,392	\$ -	\$ -	\$ -
Total	\$ 825,102	\$ 700,602	\$ 669,422	\$ 712,088

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Advanced life support	743	762	854
Basic life support	719	818	916
No Transports	<u>646</u>	<u>782</u>	<u>876</u>
Total Calls	2,108	2,362	2,646



Fire - Emergency Medical Services

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-062-101	Salaries-Administrative	\$ 29,492	\$ 35,632	\$ 35,632	\$ 37,235
01-4-062-104	Salaries-Operational	\$ 345,753	\$ 373,693	\$ 338,500	\$ 381,670
01-4-062-105	Salaries-Office & Clerical	\$ 23,053	\$ 24,839	\$ 24,839	\$ 26,098
01-4-062-107	Salaries-Overtime	\$ 31,307	\$ 24,200	\$ 30,000	\$ 19,083
01-4-062-108	Salaries-Part Time	\$ 1,009	\$ 1,833	\$ 1,833	\$ 1,833
01-4-062-112	Longevity	\$ 1,455	\$ 1,661	\$ 1,661	\$ 1,817
01-4-062-113	Health Insurance Allowance	\$ -	\$ -	\$ 1,133	\$ 1,732
01-4-062-121	TMRS	\$ 38,388	\$ 36,844	\$ 34,547	\$ 36,253
01-4-062-122	FICA	\$ 34,912	\$ 35,516	\$ 33,170	\$ 35,914
01-4-062-123	Employee Insurance	\$ 40,170	\$ 45,464	\$ 42,248	\$ 44,391
01-4-062-124	Workers' Comp. Insurance	\$ 7,058	\$ 11,509	\$ 11,509	\$ 12,662
01-4-062-125	Unemployment Compensation	\$ 1,136	\$ 358	\$ 3,000	\$ 3,578
	Total Personnel	\$ 553,733	\$ 591,549	\$ 558,072	\$ 602,266
01-4-062-201	Office Supplies	\$ 1,709	\$ 1,500	\$ 1,500	\$ 1,500
01-4-062-202	Postage	\$ 1,834	\$ 2,000	\$ 2,000	\$ 2,000
01-4-062-220	Clothing Supplies	\$ 392	\$ -	\$ -	\$ -
01-4-062-221	EMS Meds & Supplies	\$ 26,571	\$ 28,000	\$ 28,000	\$ 30,000
01-4-062-222	Fuel	\$ 13,179	\$ 13,500	\$ 17,500	\$ 19,000
01-4-062-228	Minor Tools & Equipment	\$ 125	\$ 898	\$ 898	\$ 1,012
01-4-062-229	Other Supplies	\$ 1,133	\$ 1,575	\$ 1,575	\$ 1,820
01-4-062-250	Small Equipment	\$ 1,688	\$ 12,555	\$ 12,555	\$ -
	Total Supplies	\$ 46,631	\$ 60,028	\$ 64,028	\$ 55,332
01-4-062-402	Equipment & Machinery Maint.	\$ 4,040	\$ 6,006	\$ 7,000	\$ 5,400
01-4-062-403	Vehicle Maintenance	\$ 10,039	\$ 10,500	\$ 10,500	\$ 10,500
01-4-062-406	Computer System Maintenance	\$ 2,231	\$ 2,500	\$ 2,500	\$ 2,500
01-4-062-407	Radio Maintenance	\$ 1,100	\$ 394	\$ 800	\$ 1,600
	Total Repairs & Maintenance	\$ 17,410	\$ 19,400	\$ 20,800	\$ 20,000
01-4-062-510	Dues & Publications	\$ 1,869	\$ 370	\$ 370	\$ 1,470
01-4-062-512	Registration & Tuition	\$ 8,867	\$ 10,155	\$ 10,155	\$ 13,220
01-4-062-513	Travel & Meals	\$ 859	\$ 1,600	\$ 1,600	\$ 1,600
01-4-062-550	Insurance-General Liability	\$ 3,419	\$ 3,800	\$ 2,093	\$ 3,800
01-4-062-554	Insurance-Automobile	\$ 3,467	\$ 3,800	\$ 2,404	\$ 3,800
01-4-062-567	Collection Fees	\$ 3,409	\$ 3,100	\$ 3,100	\$ 3,500
01-4-062-571	Medical Director Fees	\$ 4,225	\$ 4,500	\$ 4,500	\$ 4,800
01-4-062-581	Communication Services	\$ 2,282	\$ 2,300	\$ 2,300	\$ 2,300
	Total Services	\$ 28,397	\$ 29,625	\$ 26,522	\$ 34,490
01-4-062-601	Ambulance Repayment	\$ 69,539	\$ -	\$ -	\$ -
	Total Debt Service	\$ 69,539	\$ -	\$ -	\$ -
01-4-062-802	Machinery & Equipment	\$ 22,501	\$ -	\$ -	\$ -
01-4-062-803	Vehicles	\$ 86,891	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 109,392	\$ -	\$ -	\$ -
	Total Fire - EMS	\$ 825,102	\$ 700,602	\$ 669,422	\$ 712,088
	Total Fire	\$ 1,694,027	\$ 1,801,584	\$ 1,746,404	\$ 1,758,458

Fire - Emergency Medical Services

Account Number	Description	Amount
01-4-062-201	Office Supplies	
	- Ambulance bills - 5,500 @ \$55/1,000 + S&H	\$ 350
	- Insurance ambulance forms - 1 box	\$ 100
	- Laser printer cartridge	\$ 90
	- Other office supplies	\$ 960
		\$ 1,500
202	Postage	
	- Mailing of EMS bills	
		\$ 2,000
221	EMS Meds & Supplies	
	- Consumable medical supplies and medications for use on ambulance	
		\$ 30,000
228	Minor Tools & Equipment	
	- Two (2) blood pressure cuffs	\$ 128
	- Four (4) stethoscopes	\$ 64
	- Two (2) oxygen regulators	\$ 160
	- Two (2) frac-pacs	\$ 180
	- Six (6) head blocks	\$ 480
		\$ 1,012
229	Other Supplies	
	- Ambulance run sheets & ALS forms	\$ 1,500
	- Linens & towels	\$ 250
	- Clip boards	\$ 70
		\$ 1,820
402	Equipment & Machinery Maint.	
	- Physio Control maintenance contract	\$ 4,000
	- Three (3) AED batteries	\$ 300
	- Life Pak 12 fax modem	\$ 500
	- Two (2) stretcher repair contracts	\$ 600
		\$ 5,400
406	Computer System Maintenance	
	- "Sweet Soft" ambulance billing maintenance agreement	
		\$ 2,500
510	Dues & Publications	
	- EMS provider fee	\$ 1,000
	- Physician's Desk Reference	\$ 150
	- Emergency magazine	\$ 70
	- "Criss-Cross" directory	\$ 150
	- ICD-9 code book	\$ 100
		\$ 1,470
512	Registration & Tuition	
	- PALS course - 3 staff	\$ 600
	- Paramedic course - 3 staff	\$ 9,000
	- Texas EMS conference - 3 staff	\$ 420
	- Computer assisted training (EMI-Net) - 27 staff	\$ 2,700
	- Other training & seminars	\$ 250
	- Other training & seminars - Ambulance Clerk	\$ 250
		\$ 13,220
513	Travel & Meals	
	- Texas EMS conference - 3 staff	\$ 600
	- Other travel	\$ 500
	- Other travel - Ambulance Clerk	\$ 500
		\$ 1,600
567	Collection Fees	
	- Credit bureau fees for collection of delinquent ambulance accounts	
		\$ 3,500

Fire - Emergency Medical Services Continued

Account Number	Description	Amount
01-4-062-571	Medical Director Fees - Contract for medical director - \$375/month	\$ 4,800
581	Communication Services - Cellular phone \$ 360 - Telephone & long distance \$ 1,940	\$ 2,300



Mission

To provide and maintain a transportation system of streets, alleys and sidewalks for safe and efficient vehicular and pedestrian traffic, and to provide and maintain a stormwater management system to efficiently convey storm water and prevent flooding.

Description

- Repairs potholes and patches utility cuts.
- Repairs streets for damage caused by water line breaks and failure of road base material.
- Prepares street driving surfaces for annual seal coating program.
- Reconstructs streets to upgrade driving surface and drainage.
- Inspects and makes repairs to City bridges and sidewalks.
- Performs annual crack sealing of streets to prevent water damage.
- Installs and maintains traffic control signs and paving markers.
- Responds to emergency conditions by barricading, sandbagging, and clearing debris.
- Performs sanding of streets during icing conditions.
- Mows rights-of-way and maintains street and alley shoulders.
- Installs and maintains street name signs.

Accomplishments

- Assisted code enforcement efforts by mowing of weedy lot and demolishing condemned structures. (1H, 7D)
- Rebuilt six City streets utilizing funding from the 2005 GO Bonds. (6B, 8A)
- Constructed parking lot and sidewalks at T.B. Harris Community Center. (6B, 10B)
- Installed lighting along Nolan Creek Hike & Bike Trail. (6B, 10B)
- Oversaw contract for construction of Campus Drive and Dunn's Canyon Road. (6B, 8A, 8B)

Goals

- Increase level of weed control in right-of-ways and streets. (7D)
- Continue clean up of Nolan Creek. (10B)
- Rebuild five city streets utilizing 2005 GO Bond proceeds. (6B, 8A)
- Oversee contract for construction of 9th Street and University Drive. (6B, 8A, 8B)
- Develop policy for extension of streets to developing areas. (6A, 8A, 8C)
- Develop schedule for rebuilding/replacement of City streets. (6A, 6B, 6C, 8A)
- Pave parking lots at Yettie Polk Park. (6C, 10B)

(Strategic Plan goal #)

Expenditure Summary

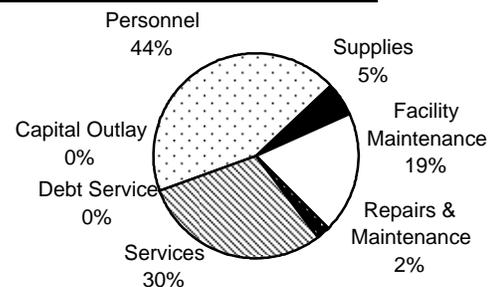
Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 243,212	\$ 310,979	\$ 290,431	\$ 333,676
Supplies	\$ 30,861	\$ 31,640	\$ 37,355	\$ 41,414
Facility Maintenance	\$ 103,960	\$ 160,350	\$ 154,114	\$ 146,230
Repairs & Maintenance	\$ 14,590	\$ 22,500	\$ 24,000	\$ 18,000
Services	\$ 171,346	\$ 182,240	\$ 209,595	\$ 227,200
Debt Service	\$ 475,882	\$ -	\$ -	\$ -
Capital Outlay	\$ 54,998	\$ 45,000	\$ 45,000	\$ -
Total	\$ 1,094,849	\$ 752,709	\$ 760,495	\$ 766,520

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Tons of HMAC for Potholes	131	69	100
Tons of HMAC for Util. Cuts	132	46	100
Utility Cuts Made	26	16	20
Utility Cuts Repaired	31	16	20
Traffic Signs Erected/Repl.	79	40	50
Street Signs Erected/Repl.	70	25	40
Man-Hours Mowing ROWs	495	720	1,000
Tons of Base or Surface	1,498	522	1,200
Sq. Yds. of Seal Coating	64,239	59,204	67,000

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Street Supervisor	1	1	1
Public Works Inspector	0	0	1
Maintenance Worker II	4	4	4
Maintenance Worker I	3	3	3
Total	8	8	9



Streets

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-080-101	Salaries-Administrative	\$ 15,505	\$ 17,380	\$ 17,380	\$ 18,285
01-4-080-103	Salaries-Supervisory	\$ 34,699	\$ 38,488	\$ 38,488	\$ 40,125
01-4-080-104	Salaries-Operational	\$ 119,379	\$ 151,291	\$ 128,000	\$ 152,520
01-4-080-107	Salaries-Overtime	\$ 2,844	\$ 3,500	\$ 5,000	\$ 5,779
01-4-080-108	Salaries-Part Time	\$ 7,420	\$ 17,472	\$ 17,472	\$ 2,880
01-4-080-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 1,732
01-4-080-121	TMRS	\$ 15,813	\$ 16,784	\$ 16,784	\$ 16,935
01-4-080-122	FICA	\$ 14,242	\$ 17,452	\$ 17,452	\$ 16,931
01-4-080-123	Employee Insurance	\$ 21,515	\$ 28,398	\$ 28,398	\$ 26,279
01-4-080-124	Workers' Comp. Insurance	\$ 11,221	\$ 19,957	\$ 19,957	\$ 20,923
01-4-080-125	Unemployment Compensation	\$ 574	\$ 257	\$ 1,500	\$ 2,314
01-4-080-150	New Personnel Requests	\$ -	\$ -	\$ -	\$ 28,973
	Total Personnel	\$ 243,212	\$ 310,979	\$ 290,431	\$ 333,676
01-4-080-201	Office Supplies	\$ 20	\$ -	\$ -	\$ -
01-4-080-220	Clothing Supplies	\$ 2,906	\$ 4,863	\$ 4,863	\$ 5,315
01-4-080-221	Chemical Supplies	\$ 7	\$ -	\$ 1,215	\$ 2,380
01-4-080-222	Fuel	\$ 17,280	\$ 16,500	\$ 21,000	\$ 25,000
01-4-080-227	Janitorial Supplies	\$ 240	\$ 300	\$ 300	\$ 500
01-4-080-228	Minor Tools & Equipment	\$ 1,757	\$ 3,095	\$ 3,095	\$ 3,410
01-4-080-229	Other Supplies	\$ 6,284	\$ 2,832	\$ 2,832	\$ 3,009
01-4-080-250	Small Equipment	\$ 2,367	\$ 4,050	\$ 4,050	\$ 1,800
	Total Supplies	\$ 30,861	\$ 31,640	\$ 37,355	\$ 41,414
01-4-080-301	Building Maintenance	\$ 26	\$ 100	\$ 100	\$ 100
01-4-080-302	Heat & A/C Maintenance	\$ -	\$ 250	\$ 250	\$ 250
01-4-080-332	Bridge Maintenance	\$ -	\$ 28,000	\$ 28,000	\$ -
01-4-080-333	Street Maintenance	\$ 19,207	\$ 26,500	\$ 22,500	\$ 31,100
01-4-080-334	Sign Maintenance	\$ 3,715	\$ 13,000	\$ 13,000	\$ 12,030
01-4-080-335	Seal Coating	\$ 79,538	\$ 90,000	\$ 88,264	\$ 100,000
01-4-080-336	Sidewalks	\$ 716	\$ 500	\$ 1,500	\$ 1,000
01-4-080-337	Street Sweeping	\$ 449	\$ 1,000	\$ 500	\$ 750
01-4-080-338	Drainage Maintenance	\$ 309	\$ 1,000	\$ -	\$ 1,000
	Total Facility Maintenance	\$ 103,960	\$ 160,350	\$ 154,114	\$ 146,230
01-4-080-402	Equipment & Machinery Maint.	\$ 8,501	\$ 13,500	\$ 15,000	\$ 10,000
01-4-080-403	Vehicle Maintenance	\$ 6,022	\$ 8,500	\$ 8,500	\$ 7,500
01-4-080-407	Radio Maintenance	\$ 67	\$ 500	\$ 500	\$ 500
	Total Repairs & Maintenance	\$ 14,590	\$ 22,500	\$ 24,000	\$ 18,000
01-4-080-510	Dues & Publications	\$ 36	\$ 40	\$ 40	\$ -
01-4-080-512	Registration & Tuition	\$ -	\$ 100	\$ 100	\$ 100
01-4-080-513	Travel & Meals	\$ 10	\$ -	\$ -	\$ -
01-4-080-550	Insurance-General Liability	\$ 2,322	\$ 1,350	\$ 728	\$ 1,350
01-4-080-554	Insurance-Automobile	\$ 6,082	\$ 6,700	\$ 4,038	\$ 6,700
01-4-080-555	Insurance-Mobile Equipment	\$ 1,701	\$ 1,800	\$ 1,641	\$ 1,800
01-4-080-556	Insurance-Real Property	\$ 820	\$ 900	\$ 698	\$ 900
01-4-080-562	Engineering	\$ 17,108	\$ 18,000	\$ 18,000	\$ 20,000
01-4-080-573	Waste Haul Charges	\$ 296	\$ 1,500	\$ 1,500	\$ 2,000
01-4-080-581	Communication Services	\$ 328	\$ 350	\$ 350	\$ 350
01-4-080-583	Electric Service	\$ 6,089	\$ 6,500	\$ 7,500	\$ 8,000
01-4-080-585	Street Lighting	\$ 136,554	\$ 145,000	\$ 175,000	\$ 186,000
	Total Services	\$ 171,346	\$ 182,240	\$ 209,595	\$ 227,200

Streets Continued

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-080-601	TxDot Repayment-2nd Avenue	\$ 475,882	\$ -	\$ -	\$ -
	Total Debt Service	\$ 475,882	\$ -	\$ -	\$ -
01-4-080-800	Land	\$ 30,159	\$ -	\$ -	\$ -
01-4-080-802	Machinery & Equipment	\$ 15,885	\$ -	\$ -	\$ -
01-4-080-803	Vehicles	\$ 8,954	\$ 45,000	\$ 45,000	\$ -
	Total Capital Outlay	\$ 54,998	\$ 45,000	\$ 45,000	\$ -
	Total Streets	\$ 1,094,849	\$ 752,709	\$ 760,495	\$ 766,520

Streets

Account Number	Description	Amount
01-4-080-220	Clothing Supplies - Uniform rental - 8 employees \$ 3,380 - Steel toed boots - 9 pair \$ 1,170 - Gloves - 9 pair \$ 540 - Foul weather gear \$ 225	\$ 5,315
228	Minor Tools & Equipment - Asphalt saw blades - 12 boxes \$ 1,956 - Concrete saw blades \$ 480 - Shovels \$ 216 - Asphalt rakes \$ 385 - Sprayers \$ 128 - Cement tools, hammers, etc. \$ 245	\$ 3,410
229	Other Supplies - First aid supplies \$ 100 - Safety gear \$ 225 - Safety signs & supplies \$ 2,200 - Batteries \$ 12 - Ice and other supplies \$ 472	\$ 3,009
250	Small Equipment - Three (3) weed eaters \$ 1,350 - Mower \$ 450	\$ 1,800
333	Street Maintenance - Spec base material - 1,000 tons \$ 5,000 - Hot mix asphalt - 700 tons \$ 21,000 - MC 30 tack material - 600 gallons \$ 1,200 - Pavement adhesive \$ 2,200 - Marking paint \$ 200 - Primer \$ 1,500	\$ 31,100
334	Sign Maintenance - Replacement and maintenance of traffic control and street name signs to include hardware and accessories	\$ 12,030
335	Seal Coating - Annual seal coating program to maintain adequate driving surface and eliminate water damage to streets	\$ 100,000
336	Sidewalks - Repair and/or replace sidewalks	\$ 1,000
337	Street Sweeping - Contract street sweeping	\$ 750
338	Drainage Maintenance - Repair and maintenance of drainage ditches and structures	\$ 1,000
512	Registration & Tuition - Safety classes	\$ 100
573	Waste Haul Charges - Fees for disposal of brush, trash & tires from right-of-ways	\$ 2,000
581	Communication Services - Telephone & long distance \$ 300 - Pager service \$ 50	\$ 350
585	Street Lighting - Electrical service for City street lights	\$ 186,000

Description

The Parks department is comprised of two divisions:

1. Maintenance
2. Community Center

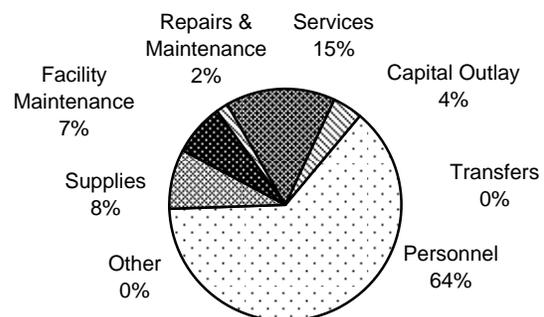
The details of these divisions follow.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 216,401	\$ 262,155	\$ 250,693	\$ 342,145
Supplies	\$ 20,790	\$ 28,934	\$ 29,754	\$ 45,491
Facility Maintenance	\$ 15,881	\$ 21,625	\$ 22,850	\$ 38,250
Repairs & Maintenance	\$ 10,815	\$ 10,000	\$ 9,750	\$ 10,200
Services	\$ 30,639	\$ 64,811	\$ 72,170	\$ 81,530
Other	\$ -	\$ 25,000	\$ 18,900	\$ -
Capital Outlay	\$ 29,557	\$ 16,500	\$ 15,776	\$ 23,000
Transfers	\$ 29,114	\$ -	\$ -	\$ -
Total	\$ 353,197	\$ 429,025	\$ 419,893	\$ 540,616

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Parks Superintendent	1	1	1
Community Center Manager	0	0	1
Asst Parks Superintendant	1	1	1
Maintenance Worker II	1	1	2
Maintenance Worker I	4	5	5
Student Workers - 2	Part Time	Part Time	Part Time
Total	7	8	10



Mission

To provide clean, safe and well-maintained outdoor recreation space and park lands to the citizens of Belton.

Description

- Mows all City parks and recreation areas.
- Picks up trash and debris within City parks and recreation areas.
- Maintains and repairs City park facilities and playground equipment as needed.
- Maintains athletic fields.
- Provides pest and weed control within City parks and facilities.

Accomplishments

- Received the Texas Municipal League's Award for Municipal Excellence in Public Works for the City's projects entitled: "Trail Blazing – Linking Belton's Past to the Future". The projects included the Nolan Creek Hike and Bike Trail, the Harris Community Park, and the T.B. Harris Community Center. (1E, 1H, 10B)
- Maintained the South Penelope, East Belton, and North Belton cemeteries.
- Completed construction of a second pavilion in Confederate Park. (6B, 10B)
- Rebuilt the restrooms in Confederate Park. (6C)
- Installed additional trash receptacles in Heritage Park. (6C)
- Oversaw contract for construction of the Nolan Creek Hike and Bike Trail. (6B, 10B)
- Installed Nolan Creek Hike and Bike Trail pocket park fixtures. (6B, 10B)
- Received the Bell County Historical Commission's 2006 Preservation Award for Historic Building for the restoration of Harris High School as the City's new community center.
- Oversaw contract for the renovation of the T.B. Harris Community Center. (1H, 6B, 10B)
- Installed brick walkways at the T.B. Harris Community Center. (1H, 6B, 10B)
- Obtained land for new park in south Belton. (6A, 10B)

Goals

- Coordinate league and association use of athletic fields. (2A, 10B)
- Design and build new park in south Belton. (6A, 6B, 10B)
- Build special needs softball field at Chisholm Trail Park utilizing grant funds. (1E, 6B, 10B)
- Build Harris Park at the Harris Community Center utilizing grant funds. (1E, 6B, 10B)
- Replace ball field scoreboards in Heritage Park. (6C)
- Install metal roofing over ball field stands in Jaycee Field and Heritage Park. (6C)
- Install new fencing at Jaycee Field. (6C)
- Install additional trash receptacles in parks. (6C)
- Install erosion control devices along the banks of Nolan Creek in Yettie Polk Park. (6C)

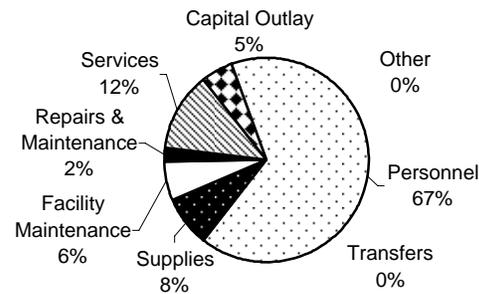
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 216,401	\$ 262,155	\$ 250,693	\$ 297,697
Supplies	\$ 20,790	\$ 28,934	\$ 29,754	\$ 36,341
Facility Maintenance	\$ 15,881	\$ 21,625	\$ 22,850	\$ 27,250
Repairs & Maintenance	\$ 10,815	\$ 10,000	\$ 9,750	\$ 10,000
Services	\$ 30,639	\$ 64,811	\$ 72,170	\$ 56,030
Other	\$ -	\$ 25,000	\$ 18,900	\$ -
Capital Outlay	\$ 29,557	\$ 16,500	\$ 15,776	\$ 23,000
Transfers	\$ 29,114	\$ -	\$ -	\$ -
Total	\$ 353,197	\$ 429,025	\$ 419,893	\$ 450,318

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Park Acreage Developed	144.70	144.70	151
Park Acreage Undevelop.	24	30.5	24
Playgrounds	13	13	14
Ball Fields	13	13	14
Mowing Hours	3,922	3,956	4,400
Building Maintenance Hrs.	391	225	240
Park Repair Hours	0	46	50
Equipment Maint. Hours	300	342	380
Trash Pickup Hours	879	964	1,100



Parks - Maintenance

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-091-101	Salaries-Administrative	\$ 11,032	\$ 11,091	\$ 11,091	\$ 11,676
01-4-091-103	Salaries-Supervisory	\$ 56,205	\$ 62,743	\$ 62,743	\$ 66,048
01-4-091-104	Salaries-Operational	\$ 89,471	\$ 101,810	\$ 94,000	\$ 116,120
01-4-091-107	Salaries-Overtime	\$ 1,165	\$ 1,000	\$ 2,000	\$ 3,643
01-4-091-108	Salaries-Part Time	\$ 5,837	\$ 4,944	\$ 10,000	\$ 5,760
01-4-091-121	TMRS	\$ 14,406	\$ 14,074	\$ 14,074	\$ 15,310
01-4-091-122	FICA	\$ 12,947	\$ 13,891	\$ 13,891	\$ 15,548
01-4-091-123	Employee Insurance	\$ 21,068	\$ 24,557	\$ 24,557	\$ 29,376
01-4-091-124	Workers' Comp. Insurance	\$ 3,653	\$ 5,837	\$ 5,837	\$ 7,095
01-4-091-125	Unemployment Compensation	\$ 617	\$ 208	\$ 1,500	\$ 2,373
01-4-091-150	New Personnel Requests	\$ -	\$ 22,000	\$ 11,000	\$ 24,748
	Total Personnel	\$ 216,401	\$ 262,155	\$ 250,693	\$ 297,697
01-4-091-201	Office Supplies	\$ 59	\$ -	\$ 150	\$ 150
01-4-091-202	Postage	\$ 49	\$ 85	\$ 55	\$ 55
01-4-091-220	Clothing Supplies	\$ 2,932	\$ 3,724	\$ 3,724	\$ 3,676
01-4-091-221	Chemical Supplies	\$ 3,598	\$ 4,000	\$ 4,000	\$ 4,500
01-4-091-222	Fuel	\$ 8,476	\$ 8,500	\$ 9,200	\$ 11,000
01-4-091-227	Janitorial Supplies	\$ 2,158	\$ 2,500	\$ 2,500	\$ 3,000
01-4-091-228	Minor Tools & Equipment	\$ 1,520	\$ 1,600	\$ 1,600	\$ 1,600
01-4-091-229	Other Supplies	\$ 963	\$ 1,000	\$ 1,000	\$ 1,760
01-4-091-250	Small Equipment	\$ 1,035	\$ 7,525	\$ 7,525	\$ 10,600
	Total Supplies	\$ 20,790	\$ 28,934	\$ 29,754	\$ 36,341
01-4-091-301	Building Maintenance	\$ 1,596	\$ 4,500	\$ 4,500	\$ 2,500
01-4-091-302	Heat & A/C Maintenance	\$ 256	\$ 300	\$ 150	\$ 300
01-4-091-304	R&M-CTCOG Building	\$ 319	\$ 400	\$ 200	\$ 450
01-4-091-333	Park Maintenance	\$ 13,710	\$ 16,425	\$ 18,000	\$ 24,000
	Total Facility Maintenance	\$ 15,881	\$ 21,625	\$ 22,850	\$ 27,250
01-4-091-402	Equipment & Machinery Maint.	\$ 8,299	\$ 7,500	\$ 7,500	\$ 7,500
01-4-091-403	Vehicle Maintenance	\$ 2,475	\$ 2,000	\$ 2,000	\$ 2,000
01-4-091-406	Computer Maintenance	\$ 41	\$ -	\$ -	\$ -
01-4-091-407	Radio Maintenance	\$ -	\$ 500	\$ 250	\$ 500
	Total Repairs & Maintenance	\$ 10,815	\$ 10,000	\$ 9,750	\$ 10,000
01-4-091-510	Dues & Publications	\$ 110	\$ 235	\$ 235	\$ 235
01-4-091-512	Registration & Tuition	\$ 40	\$ 190	\$ 190	\$ 675
01-4-091-513	Travel & Meals	\$ -	\$ 370	\$ 370	\$ 370
01-4-091-550	Insurance-General Liability	\$ 1,041	\$ 1,200	\$ 637	\$ 1,200
01-4-091-554	Insurance-Automobile	\$ 1,561	\$ 1,750	\$ 1,070	\$ 1,750
01-4-091-555	Insurance-Mobile Equipment	\$ 549	\$ 600	\$ 543	\$ 600
01-4-091-556	Insurance-Real Property	\$ 656	\$ 700	\$ 2,309	\$ 2,500
01-4-091-571	Historical Survey	\$ -	\$ 19,266	\$ 19,266	\$ -
01-4-091-572	Grant Consulting Services	\$ -	\$ 7,000	\$ 7,500	\$ -
01-4-091-573	Park Development Plan	\$ -	\$ 2,850	\$ 2,850	\$ -
01-4-091-581	Communication Services	\$ 1,138	\$ 1,200	\$ 1,200	\$ 1,200
01-4-091-582	Gas Service	\$ 431	\$ 450	\$ 500	\$ 500
01-4-091-583	Electric Service	\$ 1,750	\$ 2,000	\$ 6,500	\$ 2,000
01-4-091-585	Park Lighting	\$ 23,363	\$ 27,000	\$ 29,000	\$ 45,000
	Total Services	\$ 30,639	\$ 64,811	\$ 72,170	\$ 56,030
01-4-091-750	Harris Center Costs	\$ -	\$ 25,000	\$ 18,900	\$ -
	Total Other	\$ -	\$ 25,000	\$ 18,900	\$ -

Parks - Maintenance Continued

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-091-800	Land	\$ 3,300	\$ 2,500	\$ 2,500	\$ -
01-4-091-802	Machinery & Equipment	\$ 24,244	\$ -	\$ -	\$ 8,000
01-4-091-803	Vehicles	\$ -	\$ 14,000	\$ 13,276	\$ 15,000
01-4-091-850	Park Facilities	\$ 2,013	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 29,557	\$ 16,500	\$ 15,776	\$ 23,000
01-4-091-931	Transfer to Hike & Bike Trail Fund	\$ 29,114	\$ -	\$ -	\$ -
	Total Transfers	\$ 29,114	\$ -	\$ -	\$ -
	Total Parks - Maintenance	\$ 353,197	\$ 429,025	\$ 419,893	\$ 450,318

Parks - Maintenance

Account Number	Description	Amount
01-4-091-220	Clothing Supplies - Steel toed boots - 7 pairs \$ 910 - Safety equipment, gloves, & foul-weather gear \$ 582 - Uniform rental \$ 2,184	\$ 3,676
221	Chemical Supplies - Fertilizer \$ 1,600 - Herbicide \$ 2,400 - Pesticides \$ 500	\$ 4,500
227	Janitorial Supplies - Cleaning and paper supplies for park restrooms and pavilions	\$ 3,000
228	Minor Tools & Equipment - Rakes \$ 140 - Sprayers \$ 500 - Water hoses \$ 200 - Wrenches \$ 400 - Shovels \$ 200 - Saw blades \$ 100 - Paint brushes & rollers \$ 60	\$ 1,600
229	Other Supplies - Safety gear \$ 320 - First aid supplies \$ 50 - Sackcrete \$ 300 - Ice & other miscellaneous supplies \$ 1,090	\$ 1,760
250	Small Equipment - Mower \$ 450 - Four (4) weed eaters \$ 1,800 - Ten (10) stationary trash cans \$ 3,000 - Leaf blower \$ 350 - Landscaping at City buildings \$ 5,000	\$ 10,600
301	Building Maintenance - Repair and maintenance of park buildings & restrooms	\$ 2,500
304	Repairs & Maintenance - CTCOG Building - Minor repairs to City building leased by CTCOG	\$ 450
333	Park Maintenance - Tree trimming & clearing \$ 3,000 - Jaycee field fence \$ 4,000 - Materials and supplies for maintenance and repair of park facilities and sports fields \$ 17,000	\$ 24,000
510	Dues & Publications - Texas Structural Pest Control license \$ 80 - Texas Turf & Grass dues - 2 staff \$ 140 - TDA license \$ 15	\$ 235
512	Registration & Tuition - Continuing education for grounds maintenance & safety education	\$ 675
585	Park Lighting - Electricity for lighting of hike & bike trail \$ 12,000 - Electricity for lighting of parks and playing fields \$ 33,000	\$ 45,000
802	Machinery & Equipment - Riding lawnmower	\$ 8,000
803	Vehicles - 1/2 Ton pickup	\$ 15,000
162		



Mission

Manages, maintains, and schedules the use of the T.B. Harris Community Center.

Description

- Manages the Harris Center, including coordinating events, bookings, lease agreements, and marketing.
- Ensures condition of facilities for events by working with City staff and outside contractors.
- Oversight and scheduling of maintenance and custodial functions at Harris Center.
- Schedules and coordinates leasing of other City park facilities.

Accomplishments

- Completed renovation of the historic Harris School, preserving the character of the building and adapting it for use as a community center. (1G, 1H, 6B)
 - Named the community center the T.B. Harris Community Center, in honor of the Harris School's revered former principal. (1H)
 - Each room in the center is named for one of the six other former principals of Harris School. (1H)
- Facility opened in July 2006, with a ribbon cutting in conjunction with West Belton - Harris High Ex-Students' Association annual reunion. (1G, 1H)
- Received the Bell County Historical Commission's 2006 Preservation Award for Historic Building for the restoration of Harris High School as the City's new community center. (1H)

Goals

- Refine center policies and procedures. (6C)
- Develop brochure for marketing facility. (3B, 4C)
- Develop logo for branding of facility. (4C)
- Actively market facility by visiting community groups. (1G, 4C)
- Develop web page for center. (4B, 4C)

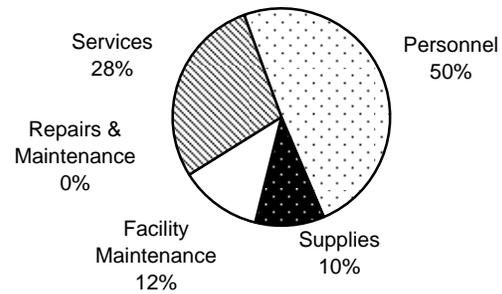
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ -	\$ -	\$ -	\$ 44,448
Supplies	\$ -	\$ -	\$ -	\$ 9,150
Facility Maintenance	\$ -	\$ -	\$ -	\$ 11,000
Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 200
Services	\$ -	\$ -	\$ -	\$ 25,500
Total	\$ -	\$ -	\$ -	\$ 90,298

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Number of Events	N/A	N/A	200



Parks - Community Center

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-092-102	Salaries-Professional	\$ -	\$ -	\$ -	\$ 35,000
01-4-092-121	TMRS	\$ -	\$ -	\$ -	\$ 2,713
01-4-092-122	FICA	\$ -	\$ -	\$ -	\$ 2,678
01-4-092-123	Employee Insurance	\$ -	\$ -	\$ -	\$ 3,667
01-4-092-124	Workers' Comp. Insurance	\$ -	\$ -	\$ -	\$ 120
01-4-092-125	Unemployment Compensation	\$ -	\$ -	\$ -	\$ 270
	Total Personnel	\$ -	\$ -	\$ -	\$ 44,448
01-4-092-201	Office Supplies	\$ -	\$ -	\$ -	\$ 500
01-4-092-202	Postage	\$ -	\$ -	\$ -	\$ 200
01-4-092-227	Janitorial Supplies	\$ -	\$ -	\$ -	\$ 2,500
01-4-092-229	Other Supplies	\$ -	\$ -	\$ -	\$ 200
01-4-092-250	Small Equipment	\$ -	\$ -	\$ -	\$ 5,750
	Total Supplies	\$ -	\$ -	\$ -	\$ 9,150
01-4-092-301	Building Maintenance	\$ -	\$ -	\$ -	\$ 10,000
01-4-092-302	Heat & A/C Maintenance	\$ -	\$ -	\$ -	\$ 1,000
	Total Facility Maintenance	\$ -	\$ -	\$ -	\$ 11,000
01-4-092-406	Computer Maintenance	\$ -	\$ -	\$ -	\$ 200
	Total Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 200
01-4-092-556	Insurance-Real Property	\$ -	\$ -	\$ -	\$ 3,000
01-4-092-581	Communication Services	\$ -	\$ -	\$ -	\$ 1,000
01-4-092-582	Gas Service	\$ -	\$ -	\$ -	\$ 1,500
01-4-092-583	Electric Service	\$ -	\$ -	\$ -	\$ 20,000
	Total Services	\$ -	\$ -	\$ -	\$ 25,500
	Total Parks - Community Center	\$ -	\$ -	\$ -	\$ 90,298

Parks - Community Center

Account Number	Description	Amount
01-4-092-227	Janitorial Supplies - Cleaning and paper supplies for community center	\$ 2,500
250	Small Equipment - Floor buffer & vacuum \$ 750 - Exhibits \$ 5,000	\$ 5,750
301	Building Maintenance - Repair and maintenance of community center	\$ 10,000



Description

The Development Services department is comprised of two divisions:

1. Planning
2. Inspections

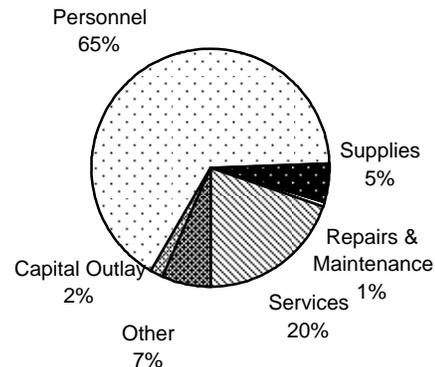
The details of these divisions follow.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 180,065	\$ 211,301	\$ 211,301	\$ 241,599
Supplies	\$ 11,981	\$ 10,775	\$ 15,350	\$ 18,800
Repairs & Maintenance	\$ 1,770	\$ 2,450	\$ 2,750	\$ 2,250
Services	\$ 38,585	\$ 75,110	\$ 48,774	\$ 71,570
Other	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Capital Outlay	\$ 21,176	\$ 32,500	\$ 32,500	\$ 5,700
Total	\$ 253,577	\$ 357,136	\$ 335,675	\$ 364,919

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Director of Dev. Services	1	1	1
Building Official	1	1	1
Assistant Building Official	1	1	1
Code Enforcement Officer	1	1	1
Secretary	1	1	1
Total	5	5	5



Mission

To monitor the orderly growth of the City and foster compliance with the City's development standards and ordinances.

Description

- Reviews subdivision plats and zoning requests in relation to City Master Plans.
- Reviews plans and specifications for subdivisions and building projects within the city.
- Monitors development in the City's one (1) mile extra territorial jurisdiction (ETJ).
- Represents the City staff and keeps records and minutes for the Planning and Zoning Commissions and the Zoning Board of Adjustments.
- Maintains records of zoning and subdivisions within the City.
- Provides addressing of all properties in the City.
- Monitors development within the flood plain.
- Monitors stormwater management requirements.

Accomplishments

- Created a redevelopment strategy for areas south and west of Downtown Belton. (1H, 3A)
- Implemented comprehensive land use plan. (3A, 7A)

Goals

- Continue to monitor development in City's ETJ to assure compliance with subdivision ordinance. (1C)
- Implement Federal Phase II Environmental Regulations when adopted by the State. (6A)
- Include subdivision regulations on the City web-site. (2B, 4C)
- Revise development/design standards emphasizing Neighborhood/Historic Preservation. (1H, 7B)
- Relocate offices to improve efficiency.
- Develop a land clearing and tree preservation program. (1H)

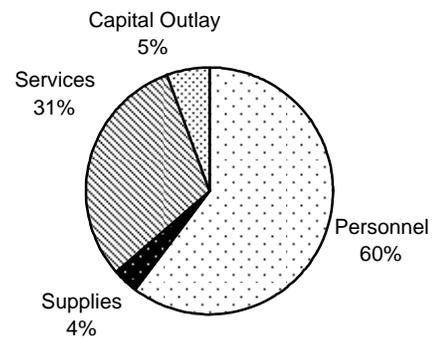
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 51,194	\$ 52,893	\$ 52,893	\$ 62,718
Supplies	\$ 1,668	\$ 2,325	\$ 1,925	\$ 3,650
Services	\$ 30,120	\$ 38,710	\$ 24,114	\$ 32,085
Capital Outlay	\$ 20,000	\$ 20,000	\$ 20,000	\$ 5,700
Total	\$ 102,982	\$ 113,928	\$ 98,932	\$ 104,153

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Zoning Cases	26	26	20
Plats	16	9	10
Administrative Plats	18	19	20
Re-plats	2	0	2
Plans Reviewed	160	160	150
Variances	7	6	5
Zoning Amendments	6	3	4



Development Services - Planning

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-101-101	Salaries-Administrative	\$ 29,754	\$ 30,099	\$ 30,099	\$ 38,067
01-4-101-105	Salaries-Office & Clerical	\$ 8,807	\$ 9,794	\$ 9,794	\$ 10,058
01-4-101-114	Vehicle Allowance	\$ 3,018	\$ 3,000	\$ 3,000	\$ 3,000
01-4-101-121	TMRS	\$ 3,575	\$ 3,417	\$ 3,417	\$ 3,963
01-4-101-122	FICA	\$ 3,150	\$ 3,281	\$ 3,281	\$ 3,911
01-4-101-123	Employee Insurance	\$ 2,776	\$ 3,142	\$ 3,142	\$ 3,300
01-4-101-124	Workers' Comp. Insurance	\$ 90	\$ 136	\$ 136	\$ 176
01-4-101-125	Unemployment Compensation	\$ 24	\$ 24	\$ 24	\$ 243
	Total Personnel	\$ 51,194	\$ 52,893	\$ 52,893	\$ 62,718
01-4-101-201	Office Supplies	\$ 431	\$ 675	\$ 675	\$ 500
01-4-101-202	Postage	\$ 814	\$ 950	\$ 750	\$ 750
01-4-101-229	Other Supplies	\$ 423	\$ 700	\$ 500	\$ 1,000
01-4-101-250	Small Equipment	\$ -	\$ -	\$ -	\$ 1,400
	Total Supplies	\$ 1,668	\$ 2,325	\$ 1,925	\$ 3,650
01-4-101-509	Public Notices	\$ 494	\$ 1,000	\$ 500	\$ 1,000
01-4-101-510	Dues & Publications	\$ 386	\$ 560	\$ 250	\$ 585
01-4-101-512	Registration & Tuition	\$ 710	\$ 800	\$ 500	\$ 1,000
01-4-101-513	Travel & Meals	\$ 141	\$ 800	\$ 800	\$ 1,100
01-4-101-550	Insurance-General Liability	\$ 595	\$ 700	\$ 364	\$ 700
01-4-101-562	Engineering	\$ 27,016	\$ 30,000	\$ 20,000	\$ 25,000
01-4-101-570	Special Services	\$ -	\$ 4,000	\$ 1,000	\$ 2,000
01-4-101-581	Communication Services	\$ 778	\$ 850	\$ 700	\$ 700
	Total Services	\$ 30,120	\$ 38,710	\$ 24,114	\$ 32,085
01-4-101-805	Aerial Photography Project	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
01-4-101-806	Computer Equipment	\$ -	\$ -	\$ -	\$ 5,700
	Total Capital Outlay	\$ 20,000	\$ 20,000	\$ 20,000	\$ 5,700
	Total Dev. Services - Planning	\$ 102,982	\$ 113,928	\$ 98,932	\$ 104,153

Development Services - Planning

Account Number	Description	Amount
01-4-101-201	Office Supplies - Miscellaneous office supplies	\$ 500
202	Postage - Postage for P&Z notifications and agendas	\$ 750
229	Other Supplies - Plotter supplies \$ 750 - Drafting supplies and markers \$ 250	\$ 1,000
250	Small Equipment - Two (2) flat files	\$ 1,400
509	Public Notices - Public notices for code changes	\$ 1,000
510	Dues & Publications - American Planning Association dues \$ 275 - Zoning & land use bulletins \$ 160 - Historic preservation \$ 150	\$ 585
512	Registration & Tuition - Planning & Zoning conference \$ 400 - Zoning & Land Use Laws \$ 200 - TCEQ/EPA Stormwater - 2 staff \$ 400	\$ 1,000
513	Travel & Meals - Planning & Zoning conference \$ 600 - Zoning & Land Use Laws \$ 200 - Other \$ 300	\$ 1,100
562	Engineering - Engineering and surveying services for maps and plat review	\$ 25,000
570	Special Services - Appraisals & broker's opinions	\$ 2,000
806	Computer Equipment - Autodesk map software	\$ 5,700

Mission

Enforce the City's building, plumbing, electrical and mechanical codes and City ordinances to ensure the construction and maintenance of safe residential and commercial structures.

Description

- Reviews plans for building, zoning, code requirements.
- Issues permits for building, plumbing, electrical and mechanical construction.
- Inspects construction work within the City to verify compliance with adopted codes and standards.
- Issues/checks licenses to insure all construction work is done by qualified personnel.
- Maintains records of construction activity and related matters.
- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Provides abatement of junked vehicles within the jurisdiction of the City.
- Gather evidence and prepare cases for prosecution purposes in junked vehicle, and other City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.

Accomplishments

- Monitored dilapidated buildings to protect the health and safety of the community. (1H, 7D)
- Reviewed/revised code enforcement procedures. (7D)
- Aggressively pursued non-compliance issues in Municipal Court. (7D)
- Worked closely with builders/contractors to resolve construction related issues. (7D)

Goals

- Continue increased emphasis on code enforcement. (7D)
- Continue to monitor dilapidated buildings to protect the health and safety of the community. (1H, 7D)
- Revise modified weed abatement ordinance. (7D)
- Continue to aggressively pursue non-compliance issues in Municipal Court. (7D)
- Streamline and improve record keeping and access to permit data. (2B, 4C)

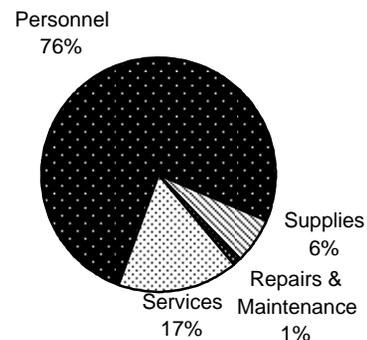
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 128,871	\$ 158,408	\$ 158,408	\$ 178,881
Supplies	\$ 10,313	\$ 8,450	\$ 13,425	\$ 15,150
Repairs & Maintenance	\$ 1,770	\$ 2,450	\$ 2,750	\$ 2,250
Services	\$ 8,465	\$ 36,400	\$ 24,660	\$ 39,485
Other	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Capital Outlay	\$ 1,176	\$ 12,500	\$ 12,500	\$ -
Total	\$ 150,595	\$ 243,208	\$ 236,743	\$ 260,766

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
<u>Permits:</u>			
Building	400	380	400
Plumbing	375	300	350
Mechanical	185	210	200
Electrical	340	290	300
Water Taps	125	225	225
Sewer Taps	90	180	150
<u>Inspections:</u>			
Building	475	525	500
Plumbing	500	550	500
Mechanical	140	180	180
Electrical	500	550	500
Other	120	100	100
<u>Code Enforcement:</u>			
Abatement of Junk Vehicle	300	300	250
Abatement of Weedy Lots	500	500	500
Dilapidated Structures	25	25	20



Development Services - Inspections

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-102-102	Salaries-Professional	\$ 38,410	\$ 41,505	\$ 41,505	\$ 54,001
01-4-102-104	Salaries-Operational	\$ 55,175	\$ 74,601	\$ 74,601	\$ 78,381
01-4-102-105	Salaries-Office & Clerical	\$ 8,807	\$ 9,794	\$ 9,794	\$ 10,058
01-4-102-121	TMRS	\$ 9,092	\$ 10,031	\$ 10,031	\$ 11,043
01-4-102-122	FICA	\$ 8,047	\$ 9,631	\$ 9,631	\$ 10,897
01-4-102-123	Employee Insurance	\$ 8,616	\$ 11,697	\$ 11,697	\$ 12,284
01-4-102-124	Workers' Comp. Insurance	\$ 624	\$ 1,058	\$ 1,058	\$ 1,312
01-4-102-125	Unemployment Compensation	\$ 100	\$ 91	\$ 91	\$ 905
	Total Personnel	\$ 128,871	\$ 158,408	\$ 158,408	\$ 178,881
01-4-102-201	Office Supplies	\$ 1,666	\$ 900	\$ 2,500	\$ 3,000
01-4-102-202	Postage	\$ 2,944	\$ 2,500	\$ 5,500	\$ 6,000
01-4-102-222	Fuel	\$ 3,285	\$ 4,000	\$ 4,500	\$ 5,100
01-4-102-228	Minor Tools & Equipment	\$ -	\$ 250	\$ 125	\$ 250
01-4-102-229	Other Supplies	\$ 736	\$ 500	\$ 500	\$ 500
01-4-102-250	Small Equipment	\$ 1,682	\$ 300	\$ 300	\$ 300
	Total Supplies	\$ 10,313	\$ 8,450	\$ 13,425	\$ 15,150
01-4-102-403	Vehicle Maintenance	\$ 648	\$ 750	\$ 1,500	\$ 1,000
01-4-102-406	Computer System Maintenance	\$ 1,122	\$ 1,200	\$ 1,000	\$ 1,000
01-4-102-407	Radio Maintenance	\$ -	\$ 500	\$ 250	\$ 250
	Total Repairs & Maintenance	\$ 1,770	\$ 2,450	\$ 2,750	\$ 2,250
01-4-102-509	Public Notices	\$ 116	\$ 400	\$ 400	\$ 400
01-4-102-510	Dues & Publications	\$ 405	\$ 1,525	\$ 500	\$ 1,850
01-4-102-512	Registration & Tuition	\$ 340	\$ 1,350	\$ 1,350	\$ 2,400
01-4-102-513	Travel & Meals	\$ 228	\$ 1,200	\$ 700	\$ 2,910
01-4-102-550	Insurance-General Liability	\$ 149	\$ 175	\$ 91	\$ 175
01-4-102-554	Insurance-Automobile	\$ 683	\$ 750	\$ 619	\$ 750
01-4-102-571	Demolition/Cleanup	\$ 5,743	\$ 30,000	\$ 20,000	\$ 30,000
01-4-102-581	Communication Services	\$ 801	\$ 1,000	\$ 1,000	\$ 1,000
	Total Services	\$ 8,465	\$ 36,400	\$ 24,660	\$ 39,485
01-4-102-750	Old PD Building Costs	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
	Total Other	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
01-4-102-806	Computer Equipment	\$ 1,176	\$ 12,500	\$ 12,500	\$ -
	Total Capital Outlay	\$ 1,176	\$ 12,500	\$ 12,500	\$ -
	Total Dev. Services - Inspections	\$ 150,595	\$ 243,208	\$ 236,743	\$ 260,766
	Total Dev. Services	\$ 253,577	\$ 357,136	\$ 335,675	\$ 364,919

Development Services - Inspections

Account Number	Description	Amount
01-4-102-201	Office Supplies - Miscellaneous office supplies	\$ 3,000
250	Small Equipment - Miscellaneous	\$ 300
406	Computer System Maintenance - Invision Building Inspection application maintenance \$ 910 - Norton AntiVirus upgrade \$ 90	\$ 1,000
509	Public Notices - Public notices for code changes	\$ 400
510	Dues & Publications - BOAT membership dues - 2 staff \$ 200 - SBCCI membership dues - 2 staff \$ 300 - American Planning Association dues - 2 staff \$ 550 - State plumbing license renewal - 2 staff \$ 200 - Code enforcement license renewal - 3 staff \$ 300 - International Building Codes \$ 300	\$ 1,850
512	Registration & Tuition - International Residential Code training - 3 staff \$ 375 - Energy Code training - 2 staff \$ 250 - Plumbing license continuing education - 2 staff \$ 150 - Municipal Inspector training - 3 staff \$ 375 - Plumbing Inspector testing - 2 staff \$ 200 - Building Professionals Institute - 3 staff \$ 1,050	\$ 2,400
513	Travel & Meals - SBCCI, Residential & Energy Code training - 3 staff \$ 450 - Building Professionals Institute - 3 staff \$ 960 - Meals and lodging for training and schools \$ 1,500	\$ 2,910
571	Demolition/Cleanup - Demolition of dilapidated structures	\$ 30,000

Mission

To enrich the community of Belton by providing quality materials and services of informational, educational, leisure, and cultural value.

Description

- Provides books and other materials for two-week loans with renewal privileges.
- Provides encyclopedias and reference books for use in the Library as well as access to the Internet.
- Maintains for the visually handicapped a collection of large print books that is augmented by loans through the Central Texas Library System.
- Provides a summer reading program for children and story time for pre-school children.
- Provides a "Children's Room" containing a collection of books and materials specially selected for preschool through 7th grade readers.
- Responds to telephone information queries.
- Assists patrons searching for information in a wide range of subjects.
- Serves in an archival capacity by collecting and preserving local history.
- Supplements the local history collection with a renowned genealogy collection of over 3,200 books, 3,000 photographs and early Texas material.
- Provides inter-library loan service.

Accomplishments

- Created a Library webpage linked to the City's website. (2B, 4C, 10A)
- Created an area in the Library for young adults. (10A)
- Created internet, inter-library loan, circulation, unattended and/or disruptive behavior by children, and confidentiality policies. (10A)
- Received a \$6,250 Texas State Library and Archives Commission grant to replace the public access computers. (1E)

Goals

- Complete Library policies manual. (10A)
- Develop a collection development plan. (10A)
- Continue efforts to expand services to the community. (2A, 3B)
- Expand Summer Reading Program at the T.B. Harris Community Center. (2A, 10A)
- Update/consolidate cemetery records that are included in the library collection.

(Strategic Plan goal #)

Expenditure Summary

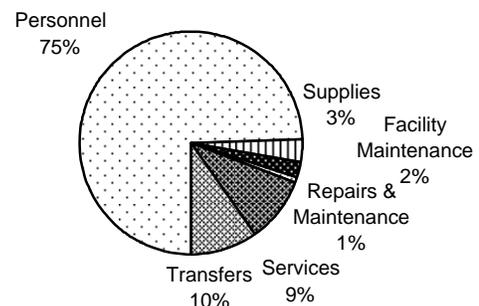
Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 120,940	\$ 131,842	\$ 131,842	\$ 153,364
Supplies	\$ 8,062	\$ 7,203	\$ 6,833	\$ 6,410
Facility Maintenance	\$ 3,511	\$ 4,000	\$ 3,000	\$ 5,000
Repairs & Maintenance	\$ 1,232	\$ 1,300	\$ 1,300	\$ 1,490
Services	\$ 17,163	\$ 17,470	\$ 15,742	\$ 19,420
Transfers	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total	\$ 170,908	\$ 181,815	\$ 178,717	\$ 205,684

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Book Stock	21,969	23,775	25,000
Periodical Titles	14	14	12
Videos	725	845	950
Circulation	43,306	43,132	43,200
Genealogy Books	5,205	5,300	5,350
Visitors	25,580	20,916	21,000
Hrs of Patron Computer Use	5,265	5,200	5,250
State Funds from CTLS	\$1,715	\$2,197	\$1,792

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Librarian	1	1	1
Library Clerk II	2	2	2
Library Clerk I	2	2	2
Total	5	5	5



Library

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-110-102	Salaries-Professional	\$ 42,077	\$ 43,052	\$ 43,052	\$ 50,400
01-4-110-105	Salaries-Office & Clerical	\$ 49,622	\$ 55,946	\$ 55,946	\$ 66,733
01-4-110-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 1,732
01-4-110-121	TMRS	\$ 7,970	\$ 7,888	\$ 7,888	\$ 9,215
01-4-110-122	FICA	\$ 7,282	\$ 7,573	\$ 7,573	\$ 9,093
01-4-110-123	Employee Insurance	\$ 13,329	\$ 16,928	\$ 16,928	\$ 14,423
01-4-110-124	Workers' Comp. Insurance	\$ 205	\$ 320	\$ 320	\$ 418
01-4-110-125	Unemployment Compensation	\$ 455	\$ 135	\$ 135	\$ 1,350
	Total Personnel	\$ 120,940	\$ 131,842	\$ 131,842	\$ 153,364
01-4-110-201	Office Supplies	\$ 1,305	\$ 1,100	\$ 1,100	\$ 1,300
01-4-110-202	Postage	\$ 855	\$ 850	\$ 800	\$ 700
01-4-110-205	Educational Supplies	\$ 506	\$ 800	\$ 800	\$ 800
01-4-110-227	Janitorial Supplies	\$ 618	\$ 850	\$ 530	\$ 600
01-4-110-229	Other Supplies	\$ 2,498	\$ 2,688	\$ 2,688	\$ 3,010
01-4-110-250	Small Equipment	\$ 2,280	\$ 915	\$ 915	\$ -
	Total Supplies	\$ 8,062	\$ 7,203	\$ 6,833	\$ 6,410
01-4-110-301	Building Maintenance	\$ 1,947	\$ 3,000	\$ 3,000	\$ 4,500
01-4-110-302	Heat & A/C Maintenance	\$ 1,564	\$ 1,000	\$ -	\$ 500
	Total Facility Maintenance	\$ 3,511	\$ 4,000	\$ 3,000	\$ 5,000
01-4-110-406	Computer System Maintenance	\$ 1,232	\$ 1,300	\$ 1,300	\$ 1,490
	Total Repairs & Maintenance	\$ 1,232	\$ 1,300	\$ 1,300	\$ 1,490
01-4-110-510	Dues & Publications	\$ 925	\$ 1,375	\$ 1,100	\$ 1,475
01-4-110-512	Registration & Tuition	\$ 64	\$ 120	\$ 60	\$ 120
01-4-110-513	Travel & Meals	\$ 241	\$ 300	\$ 300	\$ 300
01-4-110-521	Equipment Lease	\$ 2,104	\$ 2,200	\$ 2,307	\$ 2,400
01-4-110-550	Insurance-General Liability	\$ 149	\$ 175	\$ 91	\$ 175
01-4-110-556	Insurance-Real Property	\$ 2,951	\$ 3,150	\$ 1,234	\$ 3,150
01-4-110-570	Special Services	\$ 1,040	\$ -	\$ -	\$ -
01-4-110-581	Communication Services	\$ 1,513	\$ 1,700	\$ 1,000	\$ 1,000
01-4-110-582	Gas Service	\$ 617	\$ 650	\$ 750	\$ 800
01-4-110-583	Electric Service	\$ 7,559	\$ 7,800	\$ 8,900	\$ 10,000
	Total Services	\$ 17,163	\$ 17,470	\$ 15,742	\$ 19,420
01-4-110-922	Transfer to Book Fund	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Total Transfers	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
	Total Library	\$ 170,908	\$ 181,815	\$ 178,717	\$ 205,684

Library

Account Number	Description	Amount
01-4-110-201	Office Supplies	
	- Letterhead, envelopes & stationery	\$ 125
	- Copier & printer paper	\$ 250
	- Laser printer cartridges	\$ 260
	- Inkjet cartridges	\$ 500
	- Other office supplies	\$ 165
		\$ 1,300
205	Educational Supplies	
	- Summer reading program	\$ 350
	- Story hour program	\$ 400
	- Posters & bookmarks	\$ 50
		\$ 800
229	Other Supplies	
	- Plastic book jackets	\$ 560
	- Library borrower cards	\$ 350
	- Audiocassette cases	\$ 350
	- Soft book laminate	\$ 400
	- Archival supplies	\$ 700
	- Other miscellaneous supplies	\$ 650
		\$ 3,010
301	Building Maintenance	
	- Pest control	\$ 215
	- Floor service	\$ 1,200
	- Carpet cleaning	\$ 700
	- UV light filters	\$ 1,500
	- Repairs and maintenance of Library building	\$ 885
		\$ 4,500
406	Computer System Maintenance	
	- Upgrade Athena to InfoCentre	\$ 995
	- InfoCentre maintenance	\$ 495
		\$ 1,490
510	Dues & Publications	
	- American Library Association dues	\$ 175
	- Texas Library Association dues	\$ 100
	- Texshare	\$ 600
	- Heritage Quest	\$ 600
		\$ 1,475
512	Registration & Tuition	
	- BISD continuing education - 2 staff	
		\$ 120
513	Travel & Meals	
	- Small libraries management course	\$ 200
	- CTLS meetings & workshops	\$ 100
		\$ 300
521	Equipment Lease	
	- Public-access copier lease	
		\$ 2,400
581	Communication Services	
	- Telephone & long distance	
		\$ 1,000
922	Transfer to Book Fund	
	- Replace outdated books	
	- Books in print	
	- Adult, children and reference books, periodicals	
		\$ 20,000

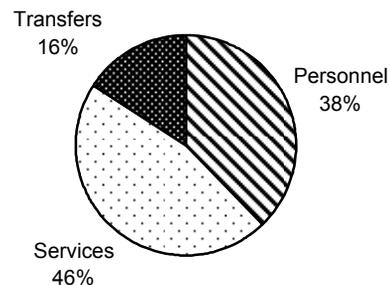
Description

This department contains funding for several non-departmental budget items:

- A contingency amount which allows the City to adjust for unbudgeted situations which may occur during the fiscal year. As these situations occur, funding is moved from the contingency line item to the departmental line item incurring the expense.
- The employee pay plan which was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to departmental personnel line items.
- Costs directly related to the civil service system for police and fire sworn personnel are accounted for in this department.
- Several non-profit organizations as approved by City Council during the budget process.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ -	\$ 80,000	\$ 92,000	\$ 300,000
Services	\$ 358,420	\$ 339,729	\$ 326,979	\$ 368,163
Transfers	\$ -	\$ 489,458	\$ 444,598	\$ 127,000
Total	\$ 358,420	\$ 909,187	\$ 863,577	\$ 795,163



Other Costs

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-120-160	Pay Plan Costs	\$ -	\$ 80,000	\$ 92,000	\$ 300,000
	Total Personnel	\$ -	\$ 80,000	\$ 92,000	\$ 300,000
01-4-120-571	Strategic Plan Elements	\$ 240,124	\$ 172,642	\$ 172,642	\$ 135,500
01-4-120-705	Civil Service Costs	\$ 65,693	\$ 80,000	\$ 80,000	\$ 80,000
01-4-120-706	Contributions	\$ 52,603	\$ 59,337	\$ 59,337	\$ 65,163
01-4-120-707	Contingency	\$ -	\$ 27,750	\$ 15,000	\$ 87,500
	Total Services	\$ 358,420	\$ 339,729	\$ 326,979	\$ 368,163
01-4-120-903	Transfer to Capital Projects Fund	\$ -	\$ 103,723	\$ 103,723	\$ 50,000
01-4-120-904	Transfer to Capital Equipment Fund	\$ -	\$ 89,000	\$ 89,000	\$ 77,000
01-4-120-931	Transfer to H&B Trail Grant Fund	\$ -	\$ 44,860	\$ -	\$ -
01-4-120-940	Transfer to 2005 GO Bond Fund	\$ -	\$ 146,433	\$ 146,433	\$ -
01-4-120-942	Transfer to Harris Center Grant Fund	\$ -	\$ 105,442	\$ 105,442	\$ -
	Total Transfers	\$ -	\$ 489,458	\$ 444,598	\$ 127,000
	Total Other Costs	\$ 358,420	\$ 909,187	\$ 863,577	\$ 795,163

Other Costs

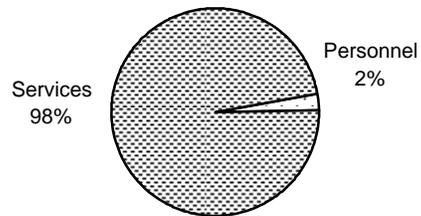
Account Number	Description	Amount
01-4-120-160	Pay Plan Costs	
	- Funding for pay plan increases for General Fund employees	\$ 75,000
	- Funding for Civil Service step increases	\$ 25,000
	- Pay plan adjustments	\$ 200,000
		\$ 300,000
571	Strategic Plan Elements	
	- General Fund FY 2006 strategic plan elements	
	- 1A Strategic plan update	\$ 2,500
	- 7D City-wide cleanup program	\$ 3,000
	- 6B Stormwater program	\$ 100,000
	- 7B Development/design standards	\$ 30,000
		\$ 135,500
705	Civil Service Costs	
	- Funding for costs associated with civil service:	
	- Legal costs	\$ 5,000
	- Sick leave accrual fund	\$ 70,000
	- Testing for promotions & new hires	\$ 5,000
		\$ 80,000
706	Contributions	
	- Belton Christian Youth Center	\$ 5,000
	- Senior Citizen's Center	\$ 6,000
	- HOT Defense Alliance	\$ 5,300
	- BISD crossing guards	\$ 19,000
	- Bell County Health District	\$ 29,863
		\$ 65,163
707	Contingency	
	- This appropriation is provided for in the City Charter, in an amount not to exceed 3% of the total General fund expenditures. The contingency amount is to be used in case of unforeseen items of expenditures.	
		\$ 87,500

Description

Since 1992, the City has contracted with a private firm for refuse collection services. The Refuse department contains the funding for this contract as well as funding for a portion of billing and administrative personnel costs.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 15,054	\$ 15,009	\$ 15,009	\$ 16,130
Services	\$ 592,614	\$ 616,500	\$ 625,000	\$ 652,000
Total	\$ 607,668	\$ 631,509	\$ 640,009	\$ 668,130



Refuse

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-130-101	Salaries-Administrative	\$ 4,068	\$ 4,159	\$ 4,159	\$ 4,362
01-4-130-102	Salaries-Professional	\$ 2,126	\$ 2,159	\$ 2,159	\$ 2,820
01-4-130-103	Salaries-Supervisory	\$ 3,764	\$ 3,869	\$ 3,869	\$ 4,074
01-4-130-105	Salaries-Office & Clerical	\$ 2,141	\$ 1,857	\$ 1,857	\$ 1,857
01-4-130-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 260
01-4-130-121	TMRS	\$ 1,067	\$ 960	\$ 960	\$ 1,037
01-4-130-122	FICA	\$ 951	\$ 922	\$ 922	\$ 1,023
01-4-130-123	Employee Insurance	\$ 901	\$ 1,037	\$ 1,037	\$ 570
01-4-130-124	Workers' Comp Insurance	\$ 27	\$ 38	\$ 38	\$ 46
01-4-130-125	Unemployment Compensation	\$ 9	\$ 8	\$ 8	\$ 81
	Total Personnel	\$ 15,054	\$ 15,009	\$ 15,009	\$ 16,130
01-4-130-721	Recycling Program	\$ 2,998	\$ -	\$ -	\$ -
01-4-130-722	Refuse Collection Contract	\$ 589,616	\$ 616,500	\$ 625,000	\$ 652,000
	Total Services	\$ 592,614	\$ 616,500	\$ 625,000	\$ 652,000
	Total Refuse	\$ 607,668	\$ 631,509	\$ 640,009	\$ 668,130

Refuse

Account Number	Description	Amount
01-4-130-722	Refuse Collection Contract - Contract payments to private vendor for City-wide collection of refuse	\$ 652,000



Description

The Public Works department is comprised of two divisions:

1. Fleet
2. Buildings and Grounds

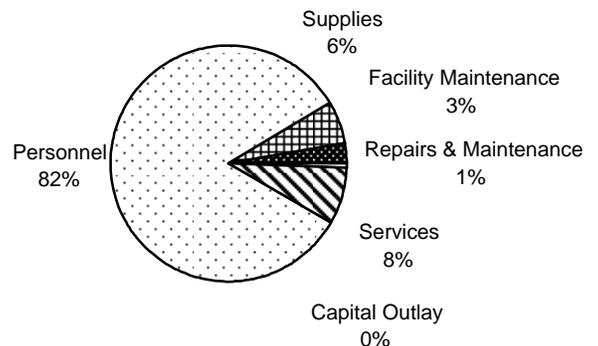
The details of these divisions follow.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 188,120	\$ 209,937	\$ 209,937	\$ 218,417
Supplies	\$ 11,549	\$ 13,353	\$ 13,103	\$ 15,220
Facility Maintenance	\$ 4,647	\$ 7,500	\$ 7,500	\$ 7,000
Repairs & Maintenance	\$ 880	\$ 1,700	\$ 1,600	\$ 1,800
Services	\$ 17,048	\$ 17,840	\$ 16,692	\$ 20,280
Capital Outlay	\$ -	\$ 14,000	\$ 12,809	\$ -
TOTAL	\$ 222,244	\$ 264,330	\$ 261,641	\$ 262,717

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Shop Supervisor	1	1	1
Shop Foreman	1	1	1
Mechanic	1	1	1
Building Superintendent	1	1	1
Custodian	2	2	2
Total	6	6	6



Mission

To extend the usable life of and ensure the safety of City equipment and vehicles.

Description

- Provides major and minor repairs of vehicles and motorized equipment as needed.
- Provides preventive and routine maintenance of vehicles and motorized equipment.
- Maintains records of maintenance and repair of all City vehicles and motorized equipment.
- Provides major and minor repairs of heavy equipment and heavy vehicles as needed.
- Provides welding services as needed.
- Performs the fabrication of steel products for use by other departments.
- Provides machined parts for equipment when parts are no longer available.
- Constructs special use trailers for the Public Works departments.
- Assists the City Shop as needed.
- Modifies equipment for special use as needed.

Accomplishments

- Extended equipment life.
- Kept all equipment in working order.
- Converted police vehicles to synthetic oil to increase engine life and fuel efficiency. (9A)

Goals

- Improve the speed and accuracy with which vehicles and equipment are processed through the shop. (7B)
- Improve maintenance reports.
- Computerize maintenance records. (4B)
- Establish preventive maintenance program for heavy equipment.
- Reorganize work area for improved efficiency.

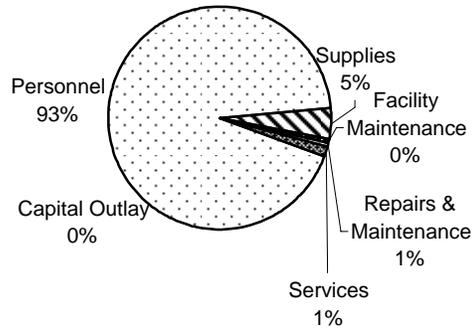
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 99,577	\$ 113,692	\$ 113,692	\$ 119,634
Supplies	\$ 5,700	\$ 5,786	\$ 5,336	\$ 5,960
Facility Maintenance	\$ 328	\$ 400	\$ 400	\$ 400
Repairs & Maintenance	\$ 579	\$ 1,000	\$ 1,000	\$ 1,050
Services	\$ 1,562	\$ 1,245	\$ 854	\$ 1,615
Capital Outlay	\$ -	\$ 14,000	\$ 12,809	\$ -
Total	\$ 107,746	\$ 136,123	\$ 134,091	\$ 128,659

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Work Orders Completed	1,025	980	1,000



Maintenance - Fleet

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-141-101	Salaries-Administrative	\$ 6,194	\$ 6,289	\$ 6,289	\$ 6,609
01-4-141-103	Salaries-Supervisory	\$ 34,567	\$ 39,025	\$ 39,025	\$ 40,912
01-4-141-104	Salaries-Operational	\$ 35,085	\$ 40,845	\$ 40,845	\$ 42,488
01-4-141-107	Salaries-Overtime	\$ 173	\$ 500	\$ 500	\$ 500
01-4-141-121	TMRS	\$ 7,119	\$ 6,904	\$ 6,904	\$ 7,017
01-4-141-122	FICA	\$ 6,479	\$ 6,629	\$ 6,629	\$ 6,924
01-4-141-123	Employee Insurance	\$ 7,936	\$ 10,620	\$ 10,620	\$ 11,164
01-4-141-124	Workers' Comp. Insurance	\$ 1,933	\$ 2,796	\$ 2,796	\$ 3,183
01-4-141-125	Unemployment Compensation	\$ 91	\$ 84	\$ 84	\$ 837
	Total Personnel	\$ 99,577	\$ 113,692	\$ 113,692	\$ 119,634
01-4-141-220	Clothing Supplies	\$ 1,084	\$ 1,386	\$ 1,386	\$ 1,430
01-4-141-221	Chemical Supplies	\$ 95	\$ 500	\$ 250	\$ 500
01-4-141-222	Fuel	\$ 1,308	\$ 1,500	\$ 1,500	\$ 1,700
01-4-141-227	Janitorial Supplies	\$ 435	\$ 500	\$ 300	\$ 300
01-4-141-228	Minor Tools & Equipment	\$ 1,220	\$ 770	\$ 770	\$ 880
01-4-141-229	Other Supplies	\$ 565	\$ 600	\$ 600	\$ 600
01-4-141-250	Small Equipment	\$ 993	\$ 530	\$ 530	\$ 550
	Total Supplies	\$ 5,700	\$ 5,786	\$ 5,336	\$ 5,960
01-4-141-301	Building Maintenance	\$ 328	\$ 200	\$ 200	\$ 200
01-4-141-302	Heat & A/C Maintenance	\$ -	\$ 200	\$ 200	\$ 200
	Total Facility Maintenance	\$ 328	\$ 400	\$ 400	\$ 400
01-4-141-402	Equipment & Machinery Maint.	\$ 212	\$ 400	\$ 600	\$ 450
01-4-141-403	Vehicle Maintenance	\$ 303	\$ 400	\$ 300	\$ 500
01-4-141-407	Radio Maintenance	\$ 64	\$ 200	\$ 100	\$ 100
	Total Repairs & Maintenance	\$ 579	\$ 1,000	\$ 1,000	\$ 1,050
01-4-141-512	Registration & Tuition	\$ 20	\$ 220	\$ 100	\$ 290
01-4-141-513	Travel & Meals	\$ -	\$ -	\$ -	\$ 300
01-4-141-554	Insurance-Automobile	\$ 597	\$ 675	\$ 404	\$ 675
01-4-141-570	Special Services	\$ 600	\$ -	\$ -	\$ -
01-4-141-581	Communication Services	\$ 345	\$ 350	\$ 350	\$ 350
	Total Services	\$ 1,562	\$ 1,245	\$ 854	\$ 1,615
01-4-141-803	Vehicles	\$ -	\$ 14,000	\$ 12,809	\$ -
	Total Capital Outlay	\$ -	\$ 14,000	\$ 12,809	\$ -
	Total Maintenance - Fleet	\$ 107,746	\$ 136,123	\$ 134,091	\$ 128,659

Maintenance - Fleet

Account Number	Description	Amount
01-4-141-220	Clothing Supplies	
	- Uniform rental - 3 employees \$ 1,040 - Steel toed boots - 3 pair \$ 390	\$ 1,430
221	Chemical Supplies	
	- Carburetor cleaner \$ 75 - Oil absorbent \$ 425	\$ 500
227	Janitorial Supplies - Floor sweep and hand cleaner	\$ 300
228	Minor Tools & Equipment - Hand tools, sockets, wrenches, hammers, pliers, etc.	\$ 880
229	Other Supplies	
	- Gasket materials \$ 100	
	- Hose mender \$ 50	
	- Spray paint \$ 50	
	- Oxygen \$ 100	
	- Acetylene \$ 100	
	- Nuts, bolts, screws, washers \$ 50	
- Other miscellaneous supplies \$ 150	\$ 600	
250	Small Equipment	
	- Battery charger \$ 300	
	- Computer code checker \$ 150 - Fuel injection pressure tester \$ 100	\$ 550
512	Registration & Tuition	
	- Pest control continuing education \$ 90 - Mechanic's refresher course \$ 200	\$ 290

Mission

To maintain and clean City owned buildings and grounds surrounding the buildings to ensure a safe and attractive environment.

Description

- Performs daily janitorial services in City buildings.
- Performs minor repairs to City buildings.
- Mows, edges and waters grounds surrounding City buildings.
- Monitors pest control and floor finishing contracts for City buildings.

Accomplishments

- Rewired electrical outlets at the Park and Ride. (6C)
- Installed lighting for the Confederate Park pavilion. (6C)

Goals

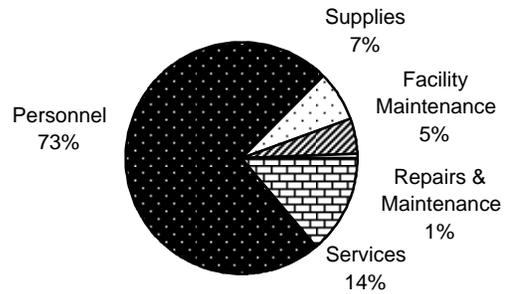
- Install lawn sprinkler system at the Library. (6C)
- Perform assessment of roofs on City buildings. (6C)
- Perform all pest control services for City buildings. (6C)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 88,543	\$ 96,245	\$ 96,245	\$ 98,783
Supplies	\$ 5,849	\$ 7,567	\$ 7,767	\$ 9,260
Facility Maintenance	\$ 4,319	\$ 7,100	\$ 7,100	\$ 6,600
Repairs & Maintenance	\$ 301	\$ 700	\$ 600	\$ 750
Services	\$ 15,486	\$ 16,595	\$ 15,838	\$ 18,665
Total	\$ 114,498	\$ 128,207	\$ 127,550	\$ 134,058

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Sq. Ft. of Bldgs. Cleaned	22,364	22,364	39,703
Work Orders Completed	408	306	450



Maintenance - Buildings & Grounds

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
01-4-142-103	Salaries-Supervisory	\$ 29,580	\$ 33,270	\$ 33,270	\$ 35,360
01-4-142-104	Salaries-Operational	\$ 36,246	\$ 38,245	\$ 38,245	\$ 37,130
01-4-142-107	Salaries-Overtime	\$ -	\$ 200	\$ 200	\$ 200
01-4-142-121	TMRS	\$ 5,984	\$ 5,712	\$ 5,712	\$ 5,633
01-4-142-122	FICA	\$ 5,419	\$ 5,486	\$ 5,486	\$ 5,561
01-4-142-123	Employee Insurance	\$ 9,159	\$ 10,271	\$ 10,271	\$ 10,797
01-4-142-124	Workers' Comp. Insurance	\$ 2,068	\$ 2,980	\$ 2,980	\$ 3,292
01-4-142-125	Unemployment Compensation	\$ 87	\$ 81	\$ 81	\$ 810
	Total Personnel	\$ 88,543	\$ 96,245	\$ 96,245	\$ 98,783
01-4-142-220	Clothing Supplies	\$ 1,012	\$ 1,217	\$ 1,217	\$ 1,430
01-4-142-222	Fuel	\$ 2,386	\$ 2,200	\$ 2,400	\$ 2,500
01-4-142-227	Janitorial Supplies	\$ 1,099	\$ 1,400	\$ 1,400	\$ 1,400
01-4-142-228	Minor Tools & Equipment	\$ 362	\$ 300	\$ 300	\$ 330
01-4-142-229	Other Supplies	\$ 990	\$ 1,100	\$ 1,100	\$ 1,100
01-4-142-250	Small Equipment	\$ -	\$ 1,350	\$ 1,350	\$ 2,500
	Total Supplies	\$ 5,849	\$ 7,567	\$ 7,767	\$ 9,260
01-4-142-301	Building Maintenance	\$ 3,600	\$ 4,100	\$ 4,100	\$ 5,600
01-4-142-302	Heat & A/C Maintenance	\$ 719	\$ 3,000	\$ 3,000	\$ 1,000
	Total Facility Maintenance	\$ 4,319	\$ 7,100	\$ 7,100	\$ 6,600
01-4-142-402	Equipment & Machinery Maintenance	\$ 164	\$ 200	\$ 200	\$ 200
01-4-142-403	Vehicle Maintenance	\$ 137	\$ 300	\$ 300	\$ 350
01-4-142-407	Radio Maintenance	\$ -	\$ 200	\$ 100	\$ 200
	Total Repairs & Maintenance	\$ 301	\$ 700	\$ 600	\$ 750
01-4-142-510	Dues & Subscriptions	\$ 95	\$ 100	\$ 100	\$ 100
01-4-142-512	Registration & Tuition	\$ 20	\$ 20	\$ 20	\$ 90
01-4-142-554	Insurance-Automobile	\$ 542	\$ 600	\$ 354	\$ 600
01-4-142-556	Insurance-Real Property	\$ 2,295	\$ 2,500	\$ 989	\$ 2,500
01-4-142-581	Communication Services	\$ 377	\$ 375	\$ 375	\$ 375
01-4-142-583	Electric Service	\$ 12,157	\$ 13,000	\$ 14,000	\$ 15,000
	Total Services	\$ 15,486	\$ 16,595	\$ 15,838	\$ 18,665
	Total Maint. - Bldgs & Grounds	\$ 114,498	\$ 128,207	\$ 127,550	\$ 134,058
	Total Maintenance	\$ 222,244	\$ 264,330	\$ 261,641	\$ 262,717

Maintenance - Buildings & Grounds

Account Number	Description	Amount
01-4-142-220	Clothing Supplies - Uniform rental - 3 employees \$ 1,040 - Steel toed boots - 3 pair \$ 390	\$ 1,430
227	Janitorial Supplies - Cleaning and paper supplies for City Hall	\$ 1,400
228	Minor Tools & Equipment - Miscellaneous minor tools as needed	\$ 330
229	Other Supplies - U.S. and Texas flags \$ 225 - Ice \$ 85 - Other miscellaneous supplies for City Hall \$ 790	\$ 1,100
250	Small Equipment - 3500 Generator	\$ 2,500
301	Building Maintenance - Pest control \$ 420 - Floor service \$ 2,220 - 4th of July window \$ 75 - General maintenance of City Hall \$ 2,885	\$ 5,600
302	Heat & A/C Maintenance - Minor repairs of City Hall system	\$ 1,000
510	Dues & Publications - Pest control license renewal	\$ 100
512	Registration & Tuition - Pest control continuing education	\$ 90
581	Communication Services - Cellular phone service	\$ 375
583	Electric Service - Electric service for City Hall	\$ 15,000



CITY OF BELTON
Available Cash Projection
FY 2007

- Water & Sewer Fund

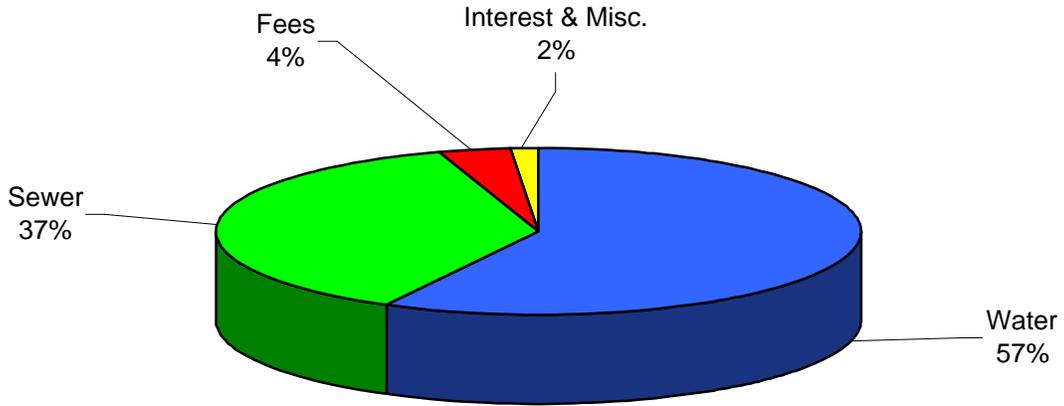
Beginning Cash Balance (10-1-2006)		<u><u>\$1,602,737</u></u>
Projected FY 2007 Revenues	\$4,058,400	
Proposed FY 2007 Expenditures		
Personnel	\$985,479	
Supplies	\$107,221	
Repairs & Maintenance	\$95,850	
Services	\$125,195	
Water Purchases	\$1,111,016	
Sewer Treatment	\$553,296	
Transfer to GF	\$246,000	
Contingency	\$20,000	
Debt Service	\$853,650	
Total Operating & Debt Expenditures	<u>(\$4,097,707)</u>	
Revenues in Excess of O&M Expense	(\$39,307)	
Transfers	(\$30,000)	
Capital Outlay	(\$25,000)	
Strategic Plan	<u>(\$2,500)</u>	
Net impact of Proposed Budget on Cash	(a)	<u>(\$96,807)</u>
Projected Cash Balance End of FY 2007		<u><u>\$1,505,930</u></u>

(a) Decrease in cash is planned, and results from the use of cash for capital outlay and Strategic Plan elements.

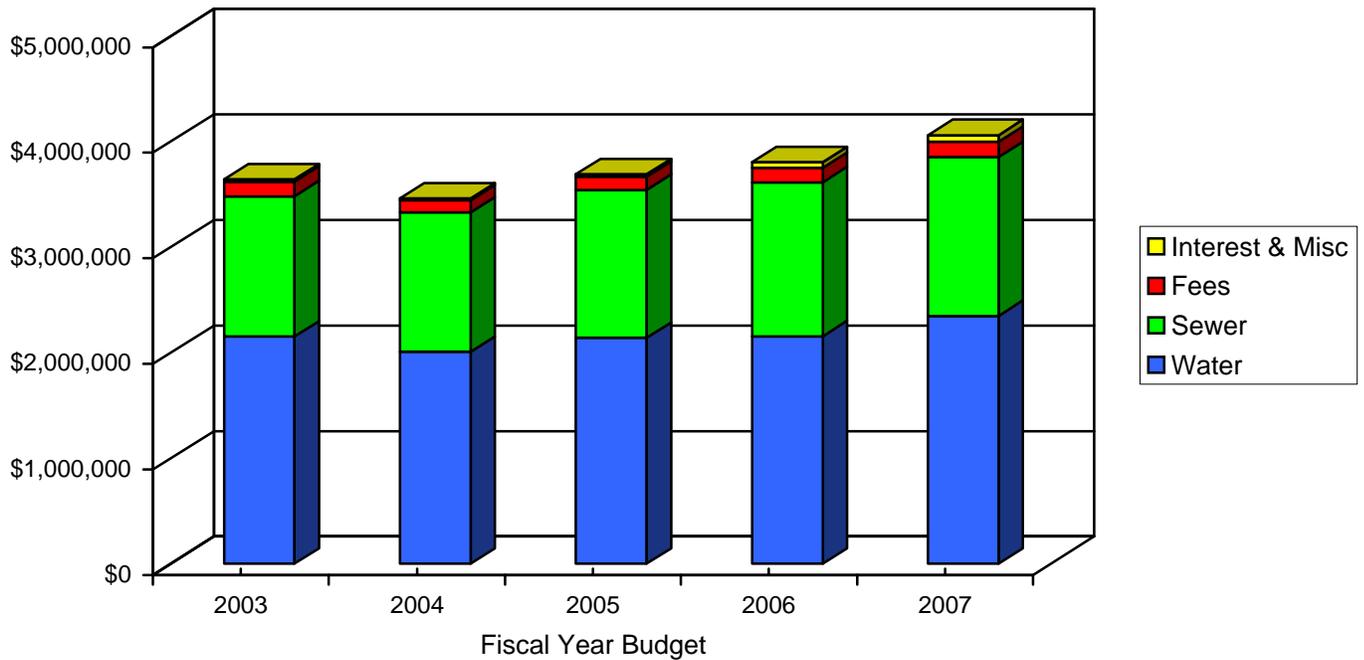
Water & Sewer Fund

- Revenues -

FY 2007



**Revenues by Source
FY 2007 Budget**

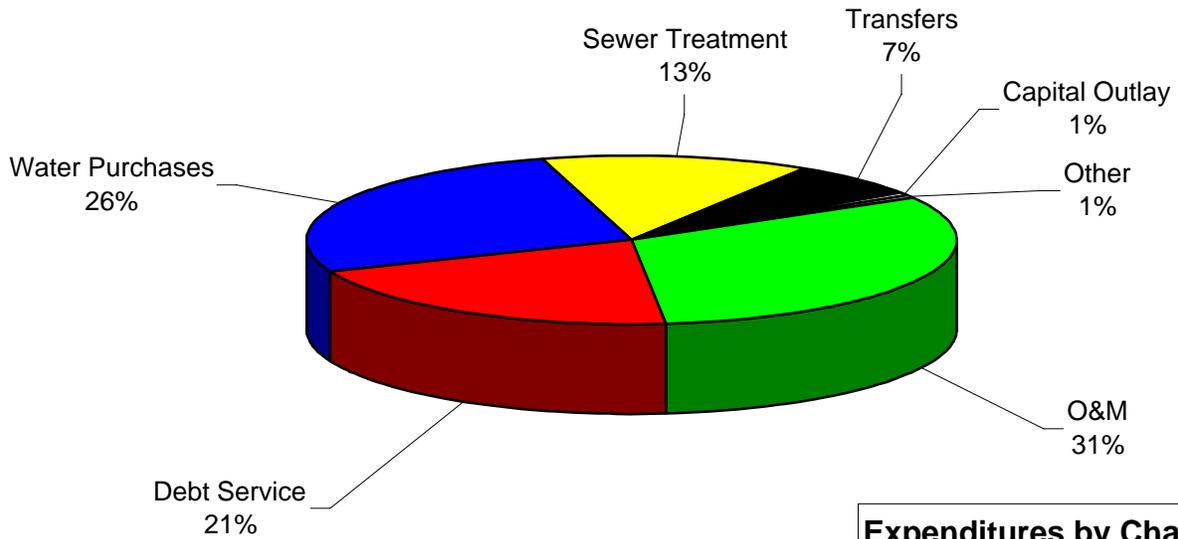


**Revenues by Source
Last Five Budgets**

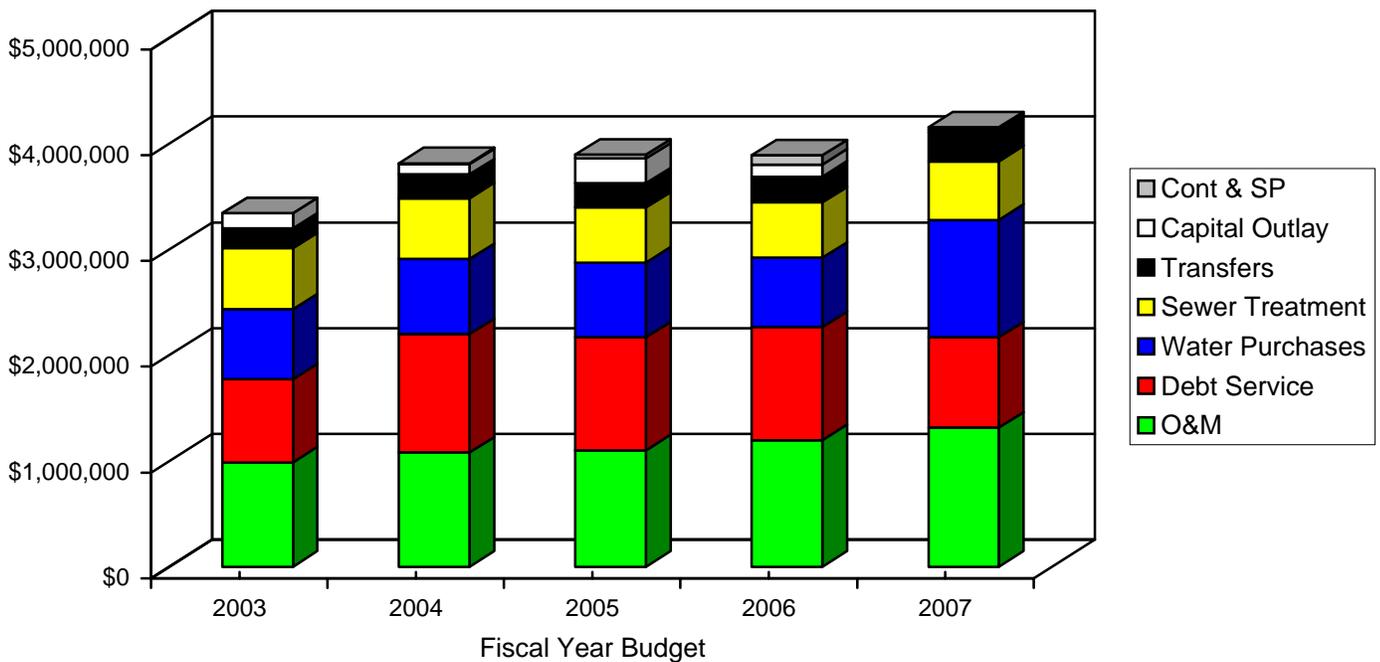
Water & Sewer Fund

- Expenditures -

FY 2007



**Expenditures by Character
FY 2007 Budget**



**Expenditures by Character
Last Five Budgets**

Water & Sewer Fund Revenues

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
02-3-5500	Water Revenue	\$ 2,174,631	\$ 2,148,450	\$ 2,344,000	\$ 2,340,150
02-3-5510	Sewer Revenue	\$ 1,409,197	\$ 1,459,000	\$ 1,459,000	\$ 1,505,750
02-3-5520	Sale of Bulk Water	\$ 7,981	\$ 4,500	\$ 6,000	\$ 6,000
	Total Water/Sewer Revenue	\$ 3,591,809	\$ 3,611,950	\$ 3,809,000	\$ 3,851,900
02-3-5610	Late Payment Fees	\$ 55,450	\$ 55,200	\$ 60,000	\$ 60,000
02-3-5620	Reconnect Fees	\$ 17,112	\$ 17,000	\$ 19,000	\$ 20,000
02-3-5630	New Service Fees	\$ 13,486	\$ 13,000	\$ 12,000	\$ 13,000
02-3-5640	Transfer Fees	\$ 1,485	\$ 1,500	\$ 1,500	\$ 1,500
02-3-5650	Taps & Connections	\$ 49,845	\$ 50,000	\$ 62,000	\$ 50,000
02-3-5710	Sale of City Property	\$ 5,618	\$ -	\$ 4,962	\$ -
02-3-7010	Miscellaneous Income	\$ 4,865	\$ 4,000	\$ 6,100	\$ 5,000
	Total Other Income	\$ 147,861	\$ 140,700	\$ 165,562	\$ 149,500
02-3-9100	Interest Income-Bank	\$ 86	\$ -	\$ -	\$ -
02-3-9120	Interest Income-TexPool	\$ 31,835	\$ 48,800	\$ 40,000	\$ 57,000
02-3-9121	Interest Income-TexStar	\$ 5,882	\$ -	\$ 18,000	\$ -
	Total Interest Income	\$ 37,803	\$ 48,800	\$ 58,000	\$ 57,000
	Total Water/Sewer Revenues	\$ 3,777,473	\$ 3,801,450	\$ 4,032,562	\$ 4,058,400

- WATER AND SEWER REVENUES - Revenue Assumptions

02-3-5500 **Water Revenue**
02-3-5510 **Sewer Revenue**

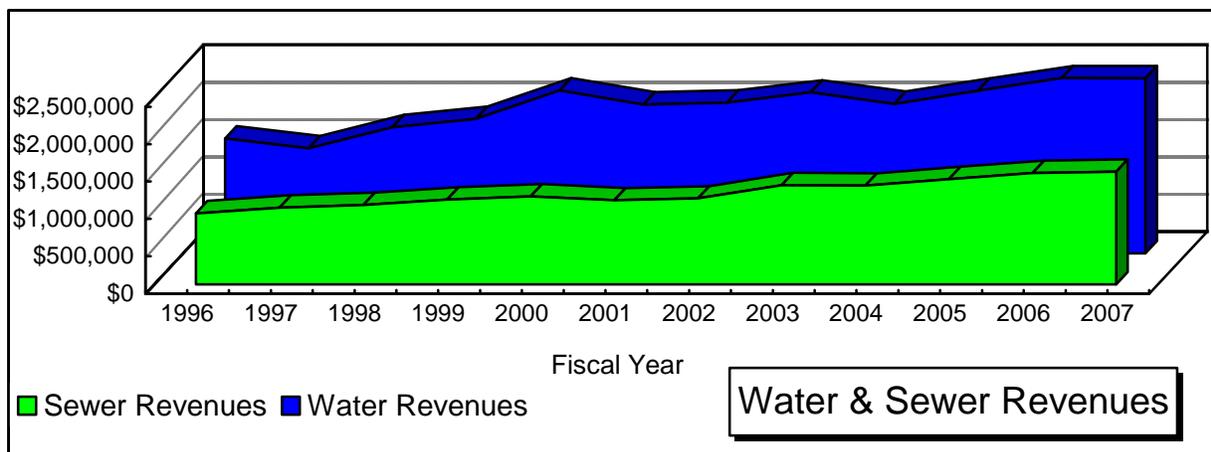
In FY 2002, the City of Belton authorized an in-depth review of water and sewer rates, the first since 1987. The review was made by an outside engineering firm, using information from Belton's water and sewer customer data base. The study was performed to ensure that revenues produced by water and sewer fees were adequate for current operation of the utility system, and sufficient to fund needed system improvements.

The study produced two basic conclusions:

- ▶ Water revenues were generally adequate to pay for water operations. A small rate increase was recommended for needed expansions of the water system.
- ▶ Sewer revenues were *not* adequate to pay for sewer operations and needed sewer improvements would require additional revenue through rate increases.

The City's consultant advised that Belton's sewer billing method was inadequate to fund sewer operations and needed system improvements. Sewer flow is not under pressure, and therefore cannot be economically metered. There are a variety of methods used by cities to charge for sewer use by customers. Belton's former method used a winter water average. Beginning in 2003, sewer fees are based on actual water flow, with a cap for residential customers of 15,000 gallons.

The City Council also adopted the five year water and sewer rate structure contained within the study. In FY 2005, the revenue projections contained in the rate study were adjusted downward, as those trends had proven over time to be overly optimistic. The adjusted projections were on target for FY 2005 and FY 2006. FY 2007 revenues are also based on the new adjusted trends. FY 2007 will be the fifth year of the rate structure, and water and sewer rates appear in the reference section of this document.



The chart on the previous page shows the elasticity of **water revenues** that are highly dependent on the weather. Water consumption hit an all-time high in FY 2000. FY 2001 revenues include rate increases related to the plant expansion at BCWCID #1. FY 2003-2006 revenues reflect rates pursuant to the rate study. FY 2007 revenues reflect rates pursuant to the rate study plus an additional rate increase to offset increased costs.

The chart shows a flatter trend for **sewer revenues** through 2002, because sewer charges were billed based on average consumption rather than an actual metered flow. The slight upward trend for this same period was due to increases in the number of customers and billable gallons. FY 2003-2007 revenues reflect both the rate increase and the change in billing methodology from winter average gallons to actual consumption gallons.

02-3-5610 **Late Payment Fees**

This revenue is generated by a \$10 late fee assessed on past due utility payments. FY 2007 budget projections are based on average monthly late fees of \$5,000.

- 02-3-5620** **Reconnect Fees**
- 02-3-5630** **New Service Fees**
- 02-3-5640** **Transfer Fees**

These revenue sources are generated from the connection, disconnection and transfer of utility accounts. The amount of revenue generated by these fees normally remains stable, but FY 2005 showed a slight upward trend of about 10%, as housing starts from FY 2006 completed construction. FY 2007 revenues are projected at the FY 2006 level.

02-3-5650 **Taps & Connections**

Tap fees are charged to new customers who "tap" into the City's water and sewer systems. This revenue is highly dependent on building and construction activity within the City that is difficult to predict. The revenue projection is based on trend analysis, taking into account predicted construction levels. FY 2006 tap fees are projected to be above budget and prior year levels due to construction activity levels. Construction activity is expected to be level off somewhat in FY 2007 and tap and connection revenue should be below the high mark set in 2006.

02-3-9120 **Interest Income**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. Interest rates are expected to remain low during the coming year. The City will however, invest all idle cash in order to maximize earnings. All of the city's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The projected interest earnings for FY 2007 are \$57,000.

Description

The Utility Administration Department is comprised of two divisions:

1. Operations
2. Finance

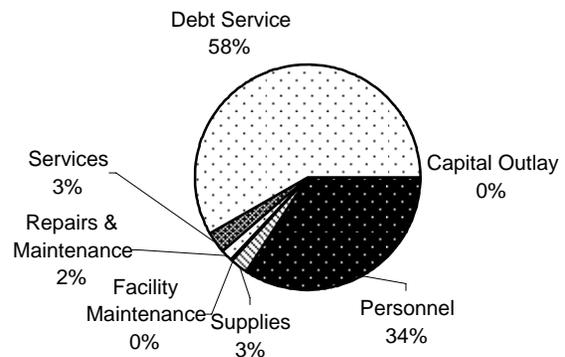
The details of these divisions follow.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 452,597	\$ 478,798	\$ 477,341	\$ 499,043
Supplies	\$ 31,095	\$ 31,293	\$ 34,993	\$ 37,860
Facility Maintenance	\$ 83	\$ 1,600	\$ 1,600	\$ 1,600
Repairs & Maintenance	\$ 20,750	\$ 20,900	\$ 20,100	\$ 26,050
Services	\$ 30,951	\$ 48,199	\$ 42,141	\$ 42,830
Debt Service	\$ 1,062,627	\$ 1,066,342	\$ 1,066,242	\$ 853,650
Capital Outlay	\$ 30,232	\$ 20,000	\$ 20,000	\$ -
Total	\$ 1,628,335	\$ 1,667,132	\$ 1,662,417	\$ 1,461,033

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Director of Public Works	1	1	1
Utility Billing Supervisor	1	1	1
Utility Customer Svc. Rep.	1	1	1
Cashier	1	1	1
Utility Administration Clerk	1	1	1
Meter Readers	2	2	2
Total	7	7	7



Mission

To provide administrative functions, oversight and support of Water and Sewer departmental operations.

Description

- Administers the City's sewer pre-treatment program.
- Administers the City's water conservation program.
- Performs new customer connections, transfer of services, cutoffs and reconnections.
- Reads all City water meters on a monthly basis.
- Provides supervision for the staff of the Water and Sewer departments.
- Oversight and inspection of City infrastructure projects.

Accomplishments

- Identified and scheduled older fire hydrants for replacement. (6C)
- Identified recurring sewer stops and scheduled them for cleanout or line replacement. (6C)
- Identified meters for replacement to ensure meter accuracy and minimize water loss. (6C)
- Prepared mandatory annual reports for state agencies.

Goals

- Continue meter replacement program to insure meter accuracy and minimize water loss. (6C)
- Identify and schedule older fire hydrants for replacement. (6C)
- Identify recurring sewer stops and schedule them for cleanout or line replacement. (6C)
- Develop policy for extension of utilities to developing areas. (E5)
- Develop schedule for renovation/replacement of water trunk lines. (A5)
- Chart progress of new subdivisions.
- Update utility line location maps to reflect new construction and development. (E4, E5, E6, E9)
- Prepare mandatory annual reports for state agencies.

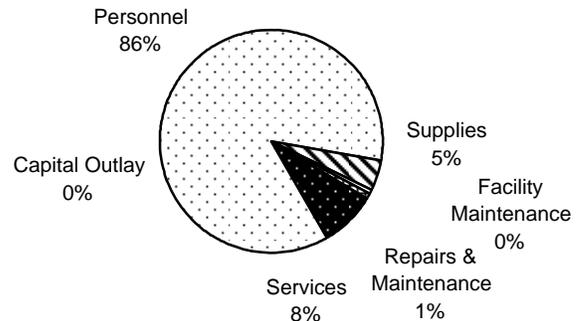
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 269,662	\$ 293,568	\$ 293,568	\$ 304,486
Supplies	\$ 10,403	\$ 11,393	\$ 14,193	\$ 15,960
Facility Maintenance	\$ 83	\$ 1,600	\$ 1,600	\$ 1,600
Repairs & Maintenance	\$ 2,367	\$ 2,400	\$ 1,700	\$ 2,550
Services	\$ 28,023	\$ 37,224	\$ 31,028	\$ 28,965
Capital Outlay	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Total	\$ 330,538	\$ 366,185	\$ 362,089	\$ 353,561

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Indust. Pre-Treat. Reports	1	2	2
Indust. Pre-Treat. Inspec.	2	2	2
TNRCC Surveys	0	0	0
Total Water Cons.-Gallons	607,504,424	800,926,532	840,972,859
Gallons - Highest Day	4,081,000	3,433,740	3,700,000
Gallons - Average Day	1,664,395	1,312,245	1,450,000



Utility Administration - Operations

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
02-4-201-101	Salaries-Administrative	\$ 100,787	\$ 101,443	\$ 101,443	\$ 113,187
02-4-201-102	Salaries-Professional	\$ 15,367	\$ 16,829	\$ 16,829	\$ 18,560
02-4-201-104	Salaries-Operational	\$ 61,041	\$ 72,833	\$ 72,833	\$ 65,824
02-4-201-105	Salaries-Office & Clerical	\$ 31,783	\$ 37,781	\$ 37,781	\$ 39,168
02-4-201-107	Salaries-Overtime	\$ 1,204	\$ 1,500	\$ 1,500	\$ 1,646
02-4-201-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 866
02-4-201-121	TMRS	\$ 19,533	\$ 18,356	\$ 18,356	\$ 18,548
02-4-201-122	FICA	\$ 17,258	\$ 17,625	\$ 17,625	\$ 18,303
02-4-201-123	Employee Insurance	\$ 18,922	\$ 21,794	\$ 21,794	\$ 21,166
02-4-201-124	Workers' Comp. Insurance	\$ 3,571	\$ 5,237	\$ 5,237	\$ 5,517
02-4-201-125	Unemployment Compensation	\$ 196	\$ 170	\$ 170	\$ 1,701
	Total Personnel	\$ 269,662	\$ 293,568	\$ 293,568	\$ 304,486
02-4-201-201	Office Supplies	\$ 880	\$ 900	\$ 1,000	\$ 1,000
02-4-201-202	Postage	\$ 80	\$ 100	\$ 100	\$ 100
02-4-201-220	Clothing Supplies	\$ 1,422	\$ 1,445	\$ 1,445	\$ 1,745
02-4-201-222	Fuel	\$ 7,250	\$ 7,300	\$ 10,000	\$ 12,500
02-4-201-227	Janitorial Supplies	\$ 20	\$ -	\$ -	\$ -
02-4-201-228	Minor Tools & Equipment	\$ 71	\$ 200	\$ 200	\$ 450
02-4-201-229	Other Supplies	\$ 83	\$ 150	\$ 150	\$ 165
02-4-201-250	Small Equipment	\$ 597	\$ 1,298	\$ 1,298	\$ -
	Total Supplies	\$ 10,403	\$ 11,393	\$ 14,193	\$ 15,960
02-4-201-301	Building Maintenance	\$ 83	\$ 1,500	\$ 1,500	\$ 1,500
02-4-201-302	Heat & A/C Maintenance	\$ -	\$ 100	\$ 100	\$ 100
	Total Facility Maintenance	\$ 83	\$ 1,600	\$ 1,600	\$ 1,600
02-4-201-402	Equipment & Machinery Maintenance	\$ -	\$ -	\$ -	\$ 150
02-4-201-403	Vehicle Maintenance	\$ 2,127	\$ 2,000	\$ 1,500	\$ 2,000
02-4-201-406	Computer Maintenance	\$ 164	\$ 200	\$ 100	\$ 200
02-4-201-407	Radio Maintenance	\$ 76	\$ 200	\$ 100	\$ 200
	Total Repairs & Maintenance	\$ 2,367	\$ 2,400	\$ 1,700	\$ 2,550
02-4-201-510	Dues & Publications	\$ 1,057	\$ 1,059	\$ 1,059	\$ 1,235
02-4-201-512	Registration & Tuition	\$ 100	\$ 250	\$ 250	\$ 250
02-4-201-513	Travel & Meals	\$ 167	\$ 250	\$ 250	\$ 250
02-4-201-521	Equipment Lease	\$ 104	\$ 1,800	\$ 1,250	\$ 1,250
02-4-201-550	Insurance-General Liability	\$ 446	\$ 500	\$ 273	\$ 380
02-4-201-554	Insurance-Automobile	\$ 1,560	\$ 1,700	\$ 831	\$ 1,100
02-4-201-556	Insurance-Real Property	\$ -	\$ -	\$ -	\$ 500
02-4-201-561	Legal Services	\$ -	\$ 3,415	\$ 3,415	\$ -
02-4-201-562	Engineering	\$ 21,403	\$ 25,000	\$ 20,000	\$ 20,000
02-4-201-571	Employee Ads & Testing	\$ 371	\$ 250	\$ 600	\$ 800
02-4-201-581	Communication Services	\$ 2,815	\$ 3,000	\$ 3,100	\$ 3,200
	Total Services	\$ 28,023	\$ 37,224	\$ 31,028	\$ 28,965
02-4-201-855	Aerial Photography Project	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
	Total Capital Outlay	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
	Total Utility Admin. - Operations	\$ 330,538	\$ 366,185	\$ 362,089	\$ 353,561

Utility Administration - Operations

Account Number	Description	Amount
02-4-201-201	Office Supplies	
	- Paper	\$ 200
	- Fax print cartridges	\$ 100
	- Inkjet printer cartridges	\$ 325
	- Other office supplies	\$ 375
		\$ 1,000
220	Clothing Supplies	
	- Uniform rental - 4 employees	\$ 1,270
	- Steel toed boots - 3 pair	\$ 375
	- Gloves	\$ 40
	- Foul weather gear	\$ 60
		\$ 1,745
228	Minor Tools & Equipment	
	- Meter reading tubes	\$ 70
	- Pipe wrenches	\$ 140
	- Shovels & sharpshooters	\$ 140
	- Hand pumps	\$ 70
	- Tape measures	\$ 30
		\$ 450
229	Other Supplies	
	- White marking pens	\$ 28
	- Batteries	\$ 35
	- Blue flags	\$ 32
	- Marking paint	\$ 70
		\$ 165
301	Building Maintenance	
	- Floor tile	\$ 1,300
	- Other building maintenance and repairs	\$ 200
		\$ 1,500
510	Dues & Publications	
	- Central Texas Water Utility Association dues - 2 staff	\$ 20
	- American Public Works Association dues - 4 staff	\$ 600
	- Local community organization	\$ 600
	- Sam's Club membership	\$ 15
		\$ 1,235
512	Registration & Tuition	
	- APWA branch meetings	
		\$ 250
513	Travel & Meals	
	- Meals & lodging for APWA conferences/meetings	
		\$ 250
562	Engineering	
	- Engineering and surveying services for water & sewer projects	
		\$ 20,000
571	Employee Ads & Testing	
	- Employment ads	\$ 175
	- Pre-employment physicals & drug screens	\$ 625
		\$ 800
581	Communication Services	
	- Pager service	\$ 85
	- Cellular phone	\$ 1,665
	- Telephone & long distance	\$ 350
	- Internet access fees	\$ 1,100
		\$ 3,200

Mission

To provide timely billing and collection of City provided water, sewer and refuse services in a courteous and responsive manner.

Description

- Maintains deposit, billing and payment information for all City utility customers.
- Performs billing of customer utility accounts on a two-cycle per month basis.
- Processes requests for utility service connections and disconnections.
- Handles customer inquiries and complaints about utility accounts.
- Includes funding for debt service payments on all Water/Sewer revenue bonded debt.

Accomplishments

- Prepared and published the City's annual water Consumer Confidence Report (CCR). (4C)
- Prepared and collected data for water and sewer rate study. (3B, 6A)

Goals

- Utilize technology (internet, e-mail, phone, fax) to develop and implement customer friendly procedures for utility application, transfer and disconnection. (4B, 4C)
- Research and recommend on-line utility connection service. (4B, 4C)
- Implement letter-style billing to enhance customer service and communication. (4B, 4C)
- Assist consultant in conducting water and sewer rate study. (3B, 6A)

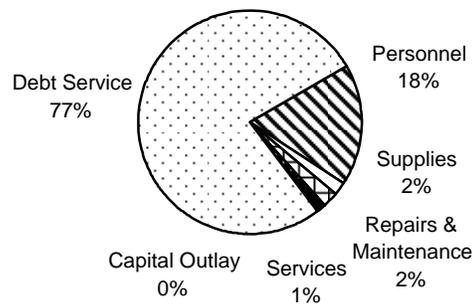
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 182,935	\$ 185,230	\$ 183,773	\$ 194,557
Supplies	\$ 20,692	\$ 19,900	\$ 20,800	\$ 21,900
Repairs & Maintenance	\$ 18,383	\$ 18,500	\$ 18,400	\$ 23,500
Services	\$ 2,928	\$ 10,975	\$ 11,113	\$ 13,865
Debt Service	\$ 1,062,627	\$ 1,066,342	\$ 1,066,242	\$ 853,650
Capital Outlay	\$ 10,232	\$ -	\$ -	\$ -
Total	\$1,297,797	\$1,300,947	\$1,300,328	\$1,107,472

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Number of Customers	4,679	4,832	4,977
ACH Customers	775	633	652
Bills Generated Annually	57,739	60,407	62,219
Late Notices Generated	9,649	10,096	10,399



Utility Administration - Finance

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
02-4-202-101	Salaries-Administrative	\$ 28,474	\$ 29,115	\$ 29,115	\$ 30,535
02-4-202-102	Salaries-Professional	\$ 36,448	\$ 37,204	\$ 37,204	\$ 41,310
02-4-202-103	Salaries-Supervisory	\$ 33,880	\$ 34,823	\$ 34,823	\$ 36,665
02-4-202-105	Salaries-Office & Clerical	\$ 46,258	\$ 45,457	\$ 44,000	\$ 46,684
02-4-202-113	Health Insurance Allowance	\$ -	\$ -	\$ -	\$ 2,597
02-4-202-121	TMRS	\$ 12,723	\$ 11,680	\$ 11,680	\$ 12,233
02-4-202-122	FICA	\$ 11,435	\$ 11,215	\$ 11,215	\$ 12,071
02-4-202-123	Employee Insurance	\$ 13,274	\$ 15,154	\$ 15,154	\$ 10,731
02-4-202-124	Workers' Comp. Insurance	\$ 320	\$ 463	\$ 463	\$ 543
02-4-202-125	Unemployment Compensation	\$ 123	\$ 119	\$ 119	\$ 1,188
	Total Personnel	\$ 182,935	\$ 185,230	\$ 183,773	\$ 194,557
02-4-202-201	Office Supplies	\$ 4,804	\$ 3,800	\$ 3,800	\$ 3,800
02-4-202-202	Postage	\$ 15,727	\$ 16,000	\$ 17,000	\$ 17,500
02-4-202-229	Other Supplies	\$ 71	\$ 100	\$ -	\$ 100
02-4-202-250	Small Equipment	\$ 90	\$ -	\$ -	\$ 500
	Total Supplies	\$ 20,692	\$ 19,900	\$ 20,800	\$ 21,900
02-4-202-406	Computer System Maintenance	\$ 18,383	\$ 18,400	\$ 18,400	\$ 23,400
02-4-202-407	Radio Maintenance	\$ -	\$ 100	\$ -	\$ 100
	Total Repairs & Maintenance	\$ 18,383	\$ 18,500	\$ 18,400	\$ 23,500
02-4-202-512	Registration & Tuition	\$ -	\$ 75	\$ -	\$ 575
02-4-202-513	Travel & Meals	\$ 82	\$ 50	\$ 100	\$ 600
02-4-202-552	Insurance-Employee Bond	\$ 469	\$ 500	\$ 413	\$ 550
02-4-202-567	Collection Fees	\$ 1,107	\$ 1,000	\$ 1,300	\$ 1,300
02-4-202-571	Audit Fees	\$ -	\$ 8,000	\$ 8,000	\$ 9,540
02-4-202-581	Communication Services	\$ 1,270	\$ 1,350	\$ 1,300	\$ 1,300
	Total Services	\$ 2,928	\$ 10,975	\$ 11,113	\$ 13,865
02-4-202-601	Bond Principal Payments	\$ 725,390	\$ 750,336	\$ 750,336	\$ 559,322
02-4-202-602	Bond Interest Payments	\$ 336,447	\$ 315,006	\$ 315,006	\$ 293,328
02-4-202-603	Bond Paying Agent Fees	\$ 790	\$ 1,000	\$ 900	\$ 1,000
	Total Debt Service	\$ 1,062,627	\$ 1,066,342	\$ 1,066,242	\$ 853,650
02-4-202-806	Computer Equipment	\$ 10,232	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 10,232	\$ -	\$ -	\$ -
	Total Utility Admin. - Finance	\$ 1,297,797	\$ 1,300,947	\$ 1,300,328	\$ 1,107,472
	Total Utility Administration	\$ 1,628,335	\$ 1,667,132	\$ 1,662,417	\$ 1,461,033

Utility Administration - Finance

Account Number	Description	Amount
02-4-202-201	Office Supplies	
	- Envelopes - plain & window	\$ 150
	- Utility bills - 65,000 @ \$15/1,000 + S&H	\$ 800
	- Late notices - 14,000 @ \$87/1,000 + S&H	\$ 990
	- Continuous feed computer paper	\$ 710
	- Printer ribbons	\$ 500
	- Printout binders	\$ 100
	- Inkjet printer cartridge	\$ 100
	- Receipt paper	\$ 100
	- Application for utilities form	\$ 200
- Other office supplies	\$ 150	
		\$ 3,800
202	Postage	
	- Mailing of utility bills & second notices	\$ 16,500
	- General correspondence postage	\$ 1,000
		\$ 17,500
406	Computer System Maintenance	
	- Internet customer account access	\$ 3,500
	- Norton AntiVirus upgrade	\$ 250
	- Incode PR application maintenance - 1/2	\$ 1,617
	- Incode GL application maintenance - 1/2	\$ 4,988
	- Incode AR application maintenance - 1/2	\$ 715
	- Incode UB, work orders & cash receipts software maint.	\$ 4,200
	- Meter reading device maintenance agreement	\$ 2,300
	- Computer system support - 1/3	\$ 2,500
	- Printer maintenance agreement	\$ 2,100
- Miscellaneous component maintenance	\$ 1,230	
		\$ 23,400
567	Collection Fees	
	- Credit bureau fees for collection of delinquent utility accounts	
		\$ 1,300
571	Audit Fees	
	- Annual audit fees	
		\$ 9,540
581	Communication Services	
	- Telephone & long distance	
		\$ 1,300
601	Bond Principal Payments	
	- Principal payments on Water & Sewer revenue bonds	
		\$ 559,322
602	Bond Interest Payments	
	- Interest on Water & Sewer revenue bonds	
		\$ 293,328
603	Bond Paying Agent Fees	
	- Bond paying agent fees	
		\$ 1,000

Mission

To provide a safe and adequate potable water supply and distribution system which meets or exceeds the standards for a “superior water system” for the domestic, industrial and fire protection needs of the City’s customers in a manner that conserves and best utilizes crucial water resources.

Description

- Maintains the City’s water distribution system, to include mains, lines, booster pumps, storage facilities, fire hydrants, and water meters.
- Maintains and installs fire hydrants, valves and other fittings as required.
- Makes service taps and installs new services.
- Constructs new and replacement water mains and service lines.
- Provides timely repair of water leaks to minimize impairment of service to customers and minimize the loss of water.

Accomplishments

- Changed out 51 meters on the 10 year change out program. (6C)
- Replaced 1 fire hydrant that was over 50 years old. (6C)
- Installed 214 water taps in new subdivisions. (3B)
- Installed water lines to pocket parks along the Nolan Creek Hike and Bike Trail. (6B, 10B)
- Oversaw design and construction of Loop 121 water line project. (1C, 6B)
- Oversaw design and construction of I-35 water main project. (1C, 6B)

Goals

- Replace fire hydrants that are over 50 years old. (6C)
- Replace water meters identified in change out program. (6C)
- Replace water services as needed on City street projects. (6B)
- Install a 10” water main on Shanklin Road. (6B)

(Strategic Plan goal #)

Expenditure Summary

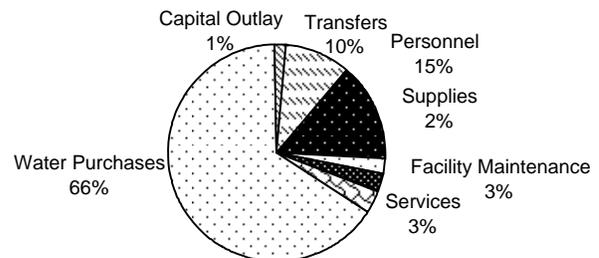
Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 216,864	\$ 240,972	\$ 241,972	\$ 250,380
Supplies	\$ 22,436	\$ 30,845	\$ 29,707	\$ 34,774
Facility Maintenance	\$ 36,057	\$ 54,400	\$ 43,400	\$ 45,200
Repairs & Maintenance	\$ 3,495	\$ 2,800	\$ 3,300	\$ 3,300
Services	\$ 45,633	\$ 49,625	\$ 50,561	\$ 54,645
Water Purchases	\$ 650,455	\$ 724,476	\$ 779,120	\$ 1,111,016
Capital Outlay	\$ 150,040	\$ 10,000	\$ 10,000	\$ 25,000
Transfers	\$ 162,000	\$ 158,700	\$ 158,700	\$ 166,200
Total	\$ 1,286,980	\$ 1,271,818	\$ 1,316,760	\$ 1,690,515

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Miles of Water Mains	106	108.5	108.5
Water Pump Stations	2	2	2
# of Fire Hydrants	656	684	700
Meter Change Outs	95	51	75
New Connections	133	214	145
LF of New Lines Installed	164	10,560	400
Reconnects	916	1,046	1,000
# of Main Breaks Repaired:			
6" or Larger	7	6	2
4" or Smaller	5	9	10
# of Service Lines Repaired	70	28	50
# of Fire Hydrants Replaced	2	1	10

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Water Supervisor	1	1	1
Sr. Water Maint. Worker	2	2	2
Water Maint. Worker II	2	2	2
Water Maint. Worker I	2	2	2
Total	7	7	7



Water

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
02-4-210-103	Salaries-Supervisory	\$ 33,732	\$ 41,300	\$ 41,300	\$ 43,345
02-4-210-104	Salaries-Operational	\$ 123,832	\$ 136,396	\$ 136,396	\$ 137,101
02-4-210-107	Salaries-Overtime	\$ 5,289	\$ 3,000	\$ 4,000	\$ 5,413
02-4-210-121	TMRS	\$ 14,997	\$ 14,397	\$ 14,397	\$ 14,409
02-4-210-122	FICA	\$ 13,212	\$ 13,823	\$ 13,823	\$ 14,218
02-4-210-123	Employee Insurance	\$ 20,226	\$ 24,034	\$ 24,034	\$ 25,261
02-4-210-124	Workers' Comp. Insurance	\$ 5,372	\$ 7,833	\$ 7,833	\$ 8,743
02-4-210-125	Unemployment Compensation	\$ 204	\$ 189	\$ 189	\$ 1,890
	Total Personnel	\$ 216,864	\$ 240,972	\$ 241,972	\$ 250,380
02-4-210-220	Clothing Supplies	\$ 3,259	\$ 5,076	\$ 5,076	\$ 4,515
02-4-210-221	Chemical Supplies	\$ 3,953	\$ 4,863	\$ 3,000	\$ 4,000
02-4-210-222	Fuel	\$ 10,256	\$ 10,500	\$ 11,000	\$ 13,000
02-4-210-227	Janitorial Supplies	\$ 397	\$ 450	\$ 675	\$ 675
02-4-210-228	Minor Tools & Equipment	\$ 955	\$ 1,610	\$ 1,610	\$ 1,609
02-4-210-229	Other Supplies	\$ 1,814	\$ 1,700	\$ 1,700	\$ 2,000
02-4-210-250	Small Equipment	\$ 1,802	\$ 6,646	\$ 6,646	\$ 8,975
	Total Supplies	\$ 22,436	\$ 30,845	\$ 29,707	\$ 34,774
02-4-210-301	Building Maintenance	\$ 205	\$ 400	\$ 200	\$ 200
02-4-210-302	Heat & A/C Maintenance	\$ 1,594	\$ 500	\$ 500	\$ 500
02-4-210-333	Water Line Maintenance	\$ 17,651	\$ 29,500	\$ 22,000	\$ 19,000
02-4-210-334	Water Valve Maintenance	\$ 6,929	\$ 7,000	\$ 7,000	\$ 8,000
02-4-210-335	Fire Hydrant Maintenance	\$ 300	\$ 4,500	\$ 4,500	\$ 9,000
02-4-210-336	Water Tank Maintenance	\$ 5,174	\$ 7,500	\$ 4,200	\$ 3,500
02-4-210-339	Water Samples & Tank Testing	\$ 4,204	\$ 5,000	\$ 5,000	\$ 5,000
	Total Facility Maintenance	\$ 36,057	\$ 54,400	\$ 43,400	\$ 45,200
02-4-210-402	Equipment & Machinery Maint.	\$ 1,978	\$ 1,000	\$ 1,500	\$ 1,500
02-4-210-403	Vehicle Maintenance	\$ 1,441	\$ 1,500	\$ 1,500	\$ 1,500
02-4-210-407	Radio Maintenance	\$ 76	\$ 300	\$ 300	\$ 300
	Total Repairs & Maintenance	\$ 3,495	\$ 2,800	\$ 3,300	\$ 3,300
02-4-210-509	Public Notices	\$ 2,444	\$ 2,500	\$ 2,500	\$ 2,500
02-4-210-510	Dues & Publications	\$ 1,997	\$ 2,315	\$ 2,315	\$ 2,345
02-4-210-512	Registration & Tuition	\$ 490	\$ 1,025	\$ 500	\$ 1,050
02-4-210-513	Travel & Meals	\$ -	\$ 350	\$ 200	\$ 350
02-4-210-550	Insurance-General Liability	\$ 2,081	\$ 1,200	\$ 1,274	\$ 1,800
02-4-210-554	Insurance-Automobile	\$ 1,623	\$ 1,800	\$ 1,090	\$ 1,700
02-4-210-555	Insurance-Mobile Equipment	\$ 357	\$ 400	\$ 398	\$ 550
02-4-210-556	Insurance-Real Property	\$ 3,279	\$ 3,500	\$ 3,616	\$ 4,600
02-4-210-571	State Water System Fees	\$ 2,933	\$ 2,985	\$ 2,933	\$ 3,000
02-4-210-581	Communication Services	\$ 944	\$ 850	\$ 1,000	\$ 1,000
02-4-210-582	Gas Service	\$ 1,678	\$ 1,700	\$ 1,735	\$ 1,750
02-4-210-583	Electric Service	\$ 27,807	\$ 31,000	\$ 33,000	\$ 34,000
	Total Services	\$ 45,633	\$ 49,625	\$ 50,561	\$ 54,645
02-4-210-720	Election Use & Option Water	\$ 125,042	\$ 195,004	\$ 195,004	\$ 183,932
02-4-210-721	Water Purchases-Fixed Charges	\$ 243,539	\$ 256,472	\$ 256,116	\$ 519,084
02-4-210-722	Water Purchases-Raw Water	\$ 281,874	\$ 273,000	\$ 328,000	\$ 408,000
	Total Water Purchases	\$ 650,455	\$ 724,476	\$ 779,120	\$ 1,111,016

Water Continued

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
02-4-210-803	Vehicles	\$ 8,956	\$ -	\$ -	\$ 15,000
02-4-210-851	Fire Hydrants	\$ 940	\$ -	\$ -	\$ -
02-4-210-852	Water Meters	\$ 20,144	\$ 10,000	\$ 10,000	\$ 10,000
02-4-210-853	Water Tanks & Towers	\$ 120,000	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 150,040	\$ 10,000	\$ 10,000	\$ 25,000
02-4-210-901	Transfer to GF-Franchise	\$ 107,000	\$ 107,500	\$ 107,500	\$ 107,500
02-4-210-902	Transfer to GF-Reimbursement	\$ 35,000	\$ 43,700	\$ 43,700	\$ 43,700
02-4-210-909	Transfer to WS Capital Projects Fund	\$ 20,000	\$ 7,500	\$ 7,500	\$ 15,000
	Total Transfers	\$ 162,000	\$ 158,700	\$ 158,700	\$ 166,200
	Total Water	\$ 1,286,980	\$ 1,271,818	\$ 1,316,760	\$ 1,690,515

Water

Account Number	Description	Amount
02-4-210-220	Clothing Supplies - Uniform rental - 7 employees \$ 2,660 - Gloves \$ 875 - Steel toed boots - 7 pair \$ 875 - Foul weather gear \$ 105	\$ 4,515
221	Chemical Supplies - Ammonia \$ 1,125 - Chlorine cylinders \$ 2,480 - HTH for disinfecting of new mains & main breaks \$ 170 - Other chemicals \$ 225	\$ 4,000
228	Minor Tools & Equipment - Shovels & sharpshooters \$ 350 - Picks \$ 54 - Hand pumps \$ 105 - Wrenches \$ 300 - Saw blades \$ 600 - Air chisels \$ 200	\$ 1,609
229	Other Supplies - Barricade materials \$ 650 - Traffic cones \$ 270 - Steel & rebar \$ 85 - Marking paint \$ 160 - Welding supplies \$ 100 - Gatorade & ice \$ 600 - First aid supplies \$ 50 - Safety glasses \$ 50 - 2 Cycle oil \$ 35	\$ 2,000
250	Small Equipment - Tamper \$ 2,375 - Two (2) portable 12 volt pumps \$ 1,500 - Two (2) push mowers \$ 600 - Two (2) weed eaters \$ 900 - Two (2) portable radios \$ 3,600	\$ 8,975
301	Building Maintenance - General Building Maintenance and repairs	\$ 200
333	Water Line Maintenance - Materials, parts, and supplies for maintenance and repair of water lines	\$ 19,000
334	Water Valve Maintenance - Annual inspection and repair of pressure and altitude valves	\$ 8,000
335	Fire Hydrant Maintenance - Three (3) fire hydrants \$ 4,500 - Materials and parts for maintenance of fire hydrants \$ 4,500	\$ 9,000
336	Water Tank Maintenance - Repair of pump station, chlorinators & water tanks	\$ 3,500
339	Water Samples & Tank Testing - Bacteria water sample testing \$ 2,850 - Asbestos testing \$ 250 - Haloacetic acids (HAA) testing \$ 1,900	\$ 5,000

Water Continued

Account Number	Description	Amount
02-4-210-509	Public Notices	
	- Water quality notices \$ 500	
	- Annual Consumer Confidence Report (CCR) water quality report required by State \$ 2,000	\$ 2,500
510	Dues & Publications	
	- Renewal of water certificates - 2 staff \$ 230	
	- Central Texas Water Utility Association dues \$ 275	
	- American Water Works Association dues \$ 140	
	- Hosting of Central Texas Water Utility Association meeting \$ 1,700	\$ 2,345
512	Registration & Tuition	
	- TCEQ rules training - 3 staff \$ 600	
	- License renewal & continuing education \$ 200	
	- American Public Works Association meeting \$ 250	\$ 1,050
513	Travel & Meals	
	- American Public Works Association meeting \$ 250	
	- Meals & Lodging for recertification training \$ 100	\$ 350
571	State Water System Fees	
	- Texas two tier report \$ 50	
	- Annual mandated fees for State certification of water system \$ 2,950	\$ 3,000
581	Communication Services	
	- Telephone & long distance \$ 850	
	- Pager service \$ 150	\$ 1,000
583	Electric Service	
	- Electricity for water pumps, pump stations & tanks	\$ 34,000
720	Election Use & Option Water	
	- Election use water - BCWCID - 2,700 AF \$ 68,688	
	- Option water - BCWCID - 2,266 AF \$ 28,824	
	- Option water - BCWCID - 1,000 AF \$ 54,620	
	- Option water - BRA - 2,500 AF \$ 31,800	\$ 183,932
721	Water Purchases-Fixed Charges	
	- Annual tank payment - 1st of 6 \$ 93,300	
	- Monthly debt service portion of BCWCID #1 payments \$ 425,784	\$ 519,084
722	Water Purchases-Raw Water	
	- M&O per gallon charges from BCWCID #1	\$ 408,000
803	Vehicles	
	- 1/2 Ton pickup	\$ 15,000
852	Water Meters	
	- New and reconditioned meters, meter change-out program	\$ 10,000
901	Transfer to GF-Franchise	
	- Franchise fee transfer to General fund	\$ 107,500
902	Transfer to GF-Reimbursement	
	- Administrative, street, and shop costs	\$ 43,700
909	Transfer to WS Capital Projects Fund	
	- Capitalized cost of replacing/upgrading water lines	\$ 15,000



Description

The Sewer Department is comprised of two divisions:

1. Collection
2. Lift Stations

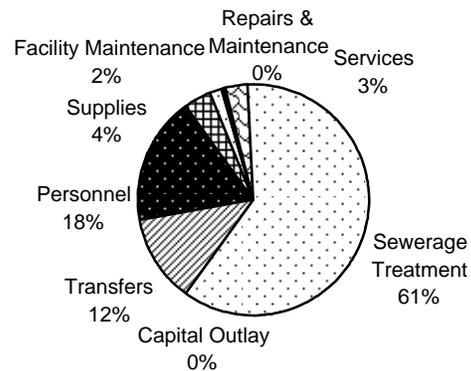
The details of these divisions follow.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 143,043	\$ 165,886	\$ 165,886	\$ 161,056
Supplies	\$ 22,388	\$ 26,943	\$ 29,168	\$ 34,587
Facility Maintenance	\$ 10,237	\$ 14,165	\$ 13,000	\$ 15,600
Repairs & Maintenance	\$ 4,263	\$ 3,900	\$ 3,950	\$ 4,100
Services	\$ 24,303	\$ 28,380	\$ 25,802	\$ 27,720
Sewerage Treatment	\$ 520,033	\$ 519,618	\$ 519,618	\$ 553,296
Capital Outlay	\$ 17,209	\$ 25,750	\$ 25,741	\$ -
Transfers	\$ 117,000	\$ 151,050	\$ 150,800	\$ 109,800
Total	\$ 858,476	\$ 935,692	\$ 933,965	\$ 906,159

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Sewer Lift Station Mechanic	1	1	1
Sewer Maint. Worker II	1	1	1
Sewer Maint. Worker I	3	3	3
TOTAL	5	5	5



Mission

Provide an efficient sewerage system to protect the public health, safety and water quality of the community.

Description

- Maintains the City's sewer collection system, to include mains, manholes and clean-outs.
- Installs and repairs sewer taps as needed.
- Replaces deteriorated sections of mains and service lines.

Accomplishments

- Cleaned 169,175 feet of sewer mains. (6C)
- Videotaped 7,040 feet of sewer mains to locate mains needing to be replaced. (6B, 6C)
- Installed 15 new cleanouts and repaired an additional 11. (6C)
- Installed 190 sewer taps. (3B)
- Updated sewer maps. (1C, 6A)
- Oversaw construction of the Leon River sewer line. (1C, 6B)
- Identified recurring sewer stops and scheduled them for cleanout or line replacement. (6C)

Goals

- Continue to develop schedule for renovation/replacement of sewer trunk lines. (6A, 6C)
- Continue to videotape sewer mains to locate mains needing repairs or replacement. (6C)
- Continue to smoke test and monitor sewer lines to decrease infiltration into the system. (6C)
- Continue to remove and replace bolts on manholes as needed. (6C)
- Systematically clean the entire collection system to reduce stoppages. (6C)
- Replace sewer lines and services as needed on City street projects. (6B)
- Have no sanitary sewer overflows. (2B, 6C)
- Oversee installation of grinder pump at the Bell County jail. (6C)

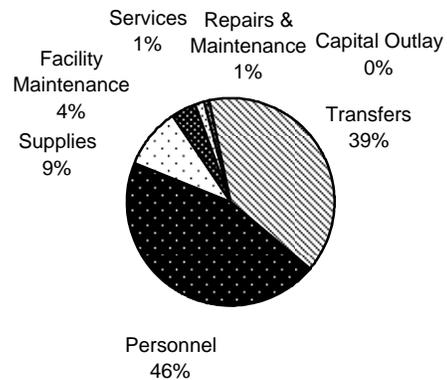
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 103,250	\$ 119,015	\$ 119,015	\$ 125,894
Supplies	\$ 15,175	\$ 19,154	\$ 21,304	\$ 26,252
Facility Maintenance	\$ 6,972	\$ 9,665	\$ 8,500	\$ 11,000
Repairs & Maintenance	\$ 4,030	\$ 3,300	\$ 3,600	\$ 3,700
Services	\$ 2,829	\$ 3,035	\$ 1,956	\$ 2,585
Capital Outlay	\$ -	\$ 25,750	\$ 25,741	\$ -
Transfers	\$ 117,000	\$ 151,050	\$ 150,800	\$ 109,800
Total	\$ 249,256	\$ 330,969	\$ 330,916	\$ 279,231

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Miles of Sanitary Sewers	102	103	103
# of Stops-Service Lines	238	243	100
# of Stops-Main Lines	25	18	15
Main Line Repairs	0	0	0
LF Cleaned-Result of Stops	4,975	3,800	3,000
LF Cleaned-Ongoing Sys.	52,373	169,175	150,000
Manholes Cleaned	663	652	600
Manholes Replace./Repair.	10	0	0
Service Taps Made	72	98	40
Services Replaced	30	69	30
Services Repaired	7	14	10



Sewer - Collection

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
02-4-221-104	Salaries-Operational	\$ 76,263	\$ 87,123	\$ 87,123	\$ 90,723
02-4-221-107	Salaries-Overtime	\$ 1,364	\$ 2,000	\$ 2,000	\$ 2,722
02-4-221-121	TMRS	\$ 6,906	\$ 7,101	\$ 7,101	\$ 7,244
02-4-221-122	FICA	\$ 6,136	\$ 6,818	\$ 6,818	\$ 7,149
02-4-221-123	Employee Insurance	\$ 11,087	\$ 13,661	\$ 13,661	\$ 14,464
02-4-221-124	Workers' Comp. Insurance	\$ 1,359	\$ 2,204	\$ 2,204	\$ 2,512
02-4-221-125	Unemployment Compensation	\$ 135	\$ 108	\$ 108	\$ 1,080
	Total Personnel	\$ 103,250	\$ 119,015	\$ 119,015	\$ 125,894
02-4-221-220	Clothing Supplies	\$ 1,826	\$ 2,168	\$ 2,168	\$ 2,172
02-4-221-221	Chemical Supplies	\$ 4,044	\$ 4,200	\$ 4,200	\$ 5,675
02-4-221-222	Fuel	\$ 8,159	\$ 7,850	\$ 10,000	\$ 12,000
02-4-221-228	Minor Tools & Equipment	\$ 320	\$ 500	\$ 500	\$ 655
02-4-221-229	Other Supplies	\$ 676	\$ 650	\$ 650	\$ 850
02-4-221-250	Small Equipment	\$ 150	\$ 3,786	\$ 3,786	\$ 4,900
	Total Supplies	\$ 15,175	\$ 19,154	\$ 21,304	\$ 26,252
02-4-221-333	Sewer Line Maintenance	\$ 4,536	\$ 6,665	\$ 6,000	\$ 8,000
02-4-221-339	Sewer Discharge Testing	\$ 2,436	\$ 3,000	\$ 2,500	\$ 3,000
	Total Facility Maintenance	\$ 6,972	\$ 9,665	\$ 8,500	\$ 11,000
02-4-221-402	Equipment & Machinery Maint.	\$ 1,733	\$ 1,100	\$ 1,200	\$ 1,200
02-4-221-403	Vehicle Maintenance	\$ 2,297	\$ 2,000	\$ 2,200	\$ 2,300
02-4-221-407	Radio Maintenance	\$ -	\$ 200	\$ 200	\$ 200
	Total Repairs & Maintenance	\$ 4,030	\$ 3,300	\$ 3,600	\$ 3,700
02-4-221-510	Dues & Publications	\$ 205	\$ 205	\$ 205	\$ 205
02-4-221-512	Registration & Tuition	\$ 125	\$ 20	\$ 20	\$ 25
02-4-221-550	Insurance-General Liability	\$ 1,041	\$ 1,200	\$ 637	\$ 900
02-4-221-554	Insurance-Automobile	\$ 1,267	\$ 1,400	\$ 893	\$ 1,215
02-4-221-555	Insurance-Mobile Equipment	\$ 110	\$ 125	\$ 116	\$ 155
02-4-221-581	Communication Services	\$ 81	\$ 85	\$ 85	\$ 85
	Total Services	\$ 2,829	\$ 3,035	\$ 1,956	\$ 2,585
02-4-221-803	Vehicles	\$ -	\$ 25,750	\$ 25,741	\$ -
	Total Capital Outlay	\$ -	\$ 25,750	\$ 25,741	\$ -
02-4-221-901	Transfer to GF-Franchise	\$ 70,000	\$ 73,000	\$ 73,000	\$ 73,000
02-4-221-902	Transfer to GF-Reimbursement	\$ 17,000	\$ 21,800	\$ 21,800	\$ 21,800
02-4-221-909	Transfer to WS Capital Projects Fund	\$ 30,000	\$ 29,250	\$ 29,000	\$ 15,000
02-4-221-932	Transfer to 2002 CO's Fund	\$ -	\$ 27,000	\$ 27,000	\$ -
	Total Transfers	\$ 117,000	\$ 151,050	\$ 150,800	\$ 109,800
	Total Sewer - Collection	\$ 249,256	\$ 330,969	\$ 330,916	\$ 279,231

Sewer - Collection

Account Number	Description	Amount
02-4-221-220	Clothing Supplies - Uniform rental - 4 employees \$ 1,520 - Rubber & leather gloves \$ 152 - Steel toed boots - 4 pair \$ 500	\$ 2,172
221	Chemical Supplies - BEF enzymes \$ 4,800 - Copper sulfate \$ 350 - Chlorine \$ 125 - Odor control chemicals \$ 300 - Other chemicals \$ 100	\$ 5,675
228	Minor Tools & Equipment - Wrenches \$ 140 - Shovels & sharpshooters \$ 140 - Saw blades \$ 175 - Other \$ 200	\$ 655
229	Other Supplies - Flashing lights & traffic cones \$ 300 - Gatorade & ice \$ 150 - Paint, first aid supplies, flashlights, batteries \$ 400	\$ 850
250	Small Equipment - Toolbox \$ 500 - Electric eel camera head \$ 2,600 - Portable radio \$ 1,800	\$ 4,900
333	Sewer Line Maintenance - Materials, fittings, and supplies for maintenance and repair of sewer lines	\$ 8,000
339	Sewer Discharge Testing - Testing of industrial user effluent	\$ 3,000
402	Equipment & Machinery Maintenance - Battery & tapes for "Sewer Rat" video \$ 300 - Grease cutters for sewer machine \$ 350 - Repair & maintenance of other equipment \$ 550	\$ 1,200
510	Dues & Publications - Wastewater license renewal \$ 105 - Pest control license renewal \$ 60 - Central Texas Water Utility Association dues \$ 40	\$ 205
512	Registration & Tuition - Pest control classes	\$ 25
581	Communication Services - Pager service	\$ 85
901	Transfer to GF-Franchise - Franchise fee transfer to General fund	\$ 73,000
902	Transfer to GF-Reimbursement - Administrative, street, and shop costs	\$ 21,800
909	Transfer to WS Capital Projects Fund - Repair and replacement of sewer mains and manholes	\$ 15,000

Mission

To provide for the operation and maintenance of the lift stations which are a vital element of the sewer collection system.

Description

- Maintains and repairs eighteen lift stations.
- Inspects and monitors the operational status of the lift stations.

Accomplishments

- Kept maintenance costs low and reduced down-time on lift stations. (6C)
- Oversaw construction and installation of Pecan Street lift station. (6B)
- Oversaw construction and installation of Guthrie Street lift station. (6B)

Goals

- Retain and monitor records to prevent pump/motor failures and sewer overflows. (6C)
- Paint all lift stations. (6C)
- Eliminate Chappell Oaks lift station. (6A)

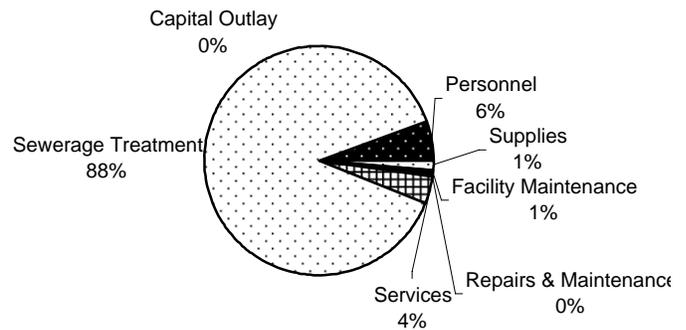
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 39,793	\$ 46,871	\$ 46,871	\$ 35,162
Supplies	\$ 7,213	\$ 7,789	\$ 7,864	\$ 8,335
Facility Maintenance	\$ 3,265	\$ 4,500	\$ 4,500	\$ 4,600
Repairs & Maintenance	\$ 233	\$ 600	\$ 350	\$ 400
Services	\$ 21,474	\$ 25,345	\$ 23,846	\$ 25,135
Sewerage Treatment	\$ 520,033	\$ 519,618	\$ 519,618	\$ 553,296
Capital Outlay	\$ 17,209	\$ -	\$ -	\$ -
Total	\$ 609,220	\$ 604,723	\$ 603,049	\$ 626,928

Workload/Demand Measures

Measurement	FY 2005 Actual	FY 2006 Estimated	FY 2007 Budget
Number of Lift Stations	18	18	17
Man-Hours for Servicing	1,715	1,513	2,080
Gallons Discharged to Treatment Plant	597,630,800	378,293,700	416,000,000
Average Discharge per Day	1,637,300	1,036,421	1,140,000



Sewer - Lift Stations

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
02-4-222-104	Salaries-Operational	\$ 30,271	\$ 34,719	\$ 34,719	\$ 25,671
02-4-222-107	Salaries-Overtime	\$ 555	\$ 2,000	\$ 2,000	\$ 770
02-4-222-121	TMRS	\$ 2,944	\$ 2,926	\$ 2,926	\$ 2,050
02-4-222-122	FICA	\$ 2,299	\$ 2,809	\$ 2,809	\$ 2,023
02-4-222-123	Employee Insurance	\$ 3,121	\$ 3,492	\$ 3,492	\$ 3,667
02-4-222-124	Workers' Comp. Insurance	\$ 576	\$ 898	\$ 898	\$ 711
02-4-222-125	Unemployment Compensation	\$ 27	\$ 27	\$ 27	\$ 270
	Total Personnel	\$ 39,793	\$ 46,871	\$ 46,871	\$ 35,162
02-4-222-220	Clothing Supplies	\$ 416	\$ 476	\$ 476	\$ 565
02-4-222-221	Chemical Supplies	\$ 4,909	\$ 5,184	\$ 5,184	\$ 5,200
02-4-222-222	Fuel	\$ 1,786	\$ 1,825	\$ 1,900	\$ 2,200
02-4-222-228	Minor Tools & Equipment	\$ 25	\$ 100	\$ 100	\$ 170
02-4-222-229	Other Supplies	\$ 77	\$ 204	\$ 204	\$ 200
	Total Supplies	\$ 7,213	\$ 7,789	\$ 7,864	\$ 8,335
02-4-222-333	Lift Station Maintenance	\$ 3,265	\$ 4,000	\$ 4,000	\$ 4,600
02-4-222-334	Electrical Components Maintenance	\$ -	\$ 500	\$ 500	\$ -
	Total Facility Maintenance	\$ 3,265	\$ 4,500	\$ 4,500	\$ 4,600
02-4-222-402	Equipment & Machinery Maint.	\$ -	\$ -	\$ 50	\$ 50
02-4-222-403	Vehicle Maintenance	\$ 180	\$ 500	\$ 250	\$ 250
02-4-222-407	Radio Maintenance	\$ 53	\$ 100	\$ 50	\$ 100
	Total Repairs & Maintenance	\$ 233	\$ 600	\$ 350	\$ 400
02-4-222-510	Dues & Publications	\$ 40	\$ 145	\$ 150	\$ 150
02-4-222-554	Insurance-Automobile	\$ 290	\$ 350	\$ 296	\$ 385
02-4-222-581	Communication Services	\$ 4,590	\$ 4,850	\$ 4,400	\$ 4,600
02-4-222-583	Electric Service	\$ 16,554	\$ 20,000	\$ 19,000	\$ 20,000
	Total Services	\$ 21,474	\$ 25,345	\$ 23,846	\$ 25,135
02-4-222-723	Sewerage Treatment Payments	\$ 520,033	\$ 519,618	\$ 519,618	\$ 553,296
	Total Sewerage Treatment	\$ 520,033	\$ 519,618	\$ 519,618	\$ 553,296
02-4-222-803	Vehicles	\$ 17,209	\$ -	\$ -	\$ -
	Total Capital Outlay	\$ 17,209	\$ -	\$ -	\$ -
	Total Sewer - Lift Stations	\$ 609,220	\$ 604,723	\$ 603,049	\$ 626,928
	Total Sewer	\$ 858,476	\$ 935,692	\$ 933,965	\$ 906,159

Sewer - Lift Stations

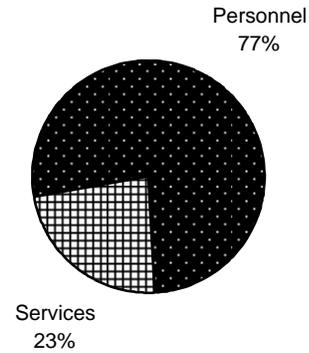
Account Number	Description	Amount
02-4-222-220	Clothing Supplies	
	- Uniform rental - 1 employee	\$ 380
	- Steel toed boots - 1 pair	\$ 125
	- Leather & rubber gloves	\$ 60
		\$ 565
221	Chemical Supplies	
	- BEF enzymes	\$ 4,800
	- Pest control & odor control chemicals	\$ 400
		\$ 5,200
228	Minor Tools & Equipment	
	- Shovels & sharpshooters	\$ 70
	- Hand tools	\$ 100
		\$ 170
229	Other Supplies	
	- Batteries	\$ 50
	- Minor parts and other supplies	\$ 150
		\$ 200
333	Lift Station Maintenance	
	- Materials, fittings, and supplies for maintenance and repair of 17 sewer lift stations	
		\$ 4,600
510	Dues & Publications	
	- Wastewater license	\$ 105
	- Central Texas Water Utilities Association dues	\$ 45
		\$ 150
581	Communication Services	
	- Monthly service for phone monitors in lift stations	\$ 4,550
	- Pager service	\$ 50
		\$ 4,600
583	Electric Service	
	- Electric service for lift stations & pumps	
		\$ 20,000
723	Sewerage Treatment Payments	
	- Payments to Brazos River Authority for sewerage treatment	
		\$ 553,296

Description

This department contains funding for the employee pay plan which was adopted in fiscal year 92-93. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to the departmental personnel line items.

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ -	\$ 25,000	\$ 32,600	\$ 75,000
Services	\$ 7,763	\$ 82,585	\$ 71,000	\$ 22,500
Total	\$ 7,763	\$ 107,585	\$ 103,600	\$ 97,500



Other Costs

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
02-4-230-160	Pay Plan Costs	\$ -	\$ 25,000	\$ 32,600	\$ 75,000
	Total Personnel	\$ -	\$ 25,000	\$ 32,600	\$ 75,000
02-4-230-571	Strategic Plan Elements	\$ 7,763	\$ 66,000	\$ 66,000	\$ 2,500
02-4-230-707	Contingency	\$ -	\$ 16,585	\$ 5,000	\$ 20,000
	Total Services	\$ 7,763	\$ 82,585	\$ 71,000	\$ 22,500
	Total Other Costs	\$ 7,763	\$ 107,585	\$ 103,600	\$ 97,500

Other Costs

Account Number	Description	Amount
02-4-230-160	Pay Plan - Funding for Pay Plan increases for W&S Fund employees	\$ 75,000
571	Strategic Plan Elements - Water/Sewer Fund FY 2007 strategic plan elements - 1A Strategic plan update	\$ 2,500
707	Contingency - Amount to be used in case of unforeseen items of expenditure	\$ 20,000



Economic Development Fund

**CITY OF BELTON
Fund Balance Projection
FY 2007**

- Development Corporation -

Projected Beginning Fund Balance (10-1-2006)		\$1,742,863
Projected FY 2007 Revenues and Transfers In	\$1,072,360	
Proposed FY 2007 Expenditures	<u>(\$1,731,160)</u>	
Net Impact of Proposed Budget on Fund Balance	(a)	<u>(\$658,800)</u>
Projected Fund Balance End of FY 2007		<u><u>\$1,084,063</u></u>

(a) Economic Development revenues fund annual operating expenses, as well as periodic, major construction projects in the business park.

Economic Development Fund Revenues

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
05-3-1210	Economic Development Sales Tax	\$ 768,582	\$ 815,000	\$ 894,893	\$ 940,000
	Total Sales Tax	\$ 768,582	\$ 815,000	\$ 894,893	\$ 940,000
05-3-5210	Rental Income	\$ 111,835	\$ 132,540	\$ 132,540	\$ 88,360
05-3-5710	Sale of Property	\$ 337,000	\$ 50,000	\$ 50,178	\$ -
05-3-7010	Miscellaneous Income	\$ 1,025	\$ -	\$ -	\$ -
	Total Other Revenue	\$ 449,860	\$ 182,540	\$ 182,718	\$ 88,360
05-3-8134	Transfer from 2002 CO's	\$ 845,605	\$ -	\$ -	\$ -
	Total Transfers	\$ 845,605	\$ -	\$ -	\$ -
05-3-9100	Interest Income-Bank	\$ 119	\$ -	\$ 200	\$ -
05-3-9120	Interest Income-TexPool	\$ 49,880	\$ 45,000	\$ 62,500	\$ 44,000
05-3-9121	Interest Income-TexStar	\$ 7,323	\$ -	\$ 25,875	\$ -
	Total Interest Income	\$ 57,322	\$ 45,000	\$ 88,575	\$ 44,000
	Total Revenues	\$ 2,121,369	\$ 1,042,540	\$ 1,166,186	\$ 1,072,360

Revenue Assumptions:

Sales Tax:

The Economic Development Fund was created in 1991 to account for the 1/2% economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

FY 2007 sales tax revenues were projected using the estimated collections for FY 2006 plus a 5% growth factor. This budgeted amount reflects the same growth projection as in General Fund sales tax revenue.

Rental Income:

Rental income is generated from the lease of the Development Corporation's third speculative building built in the Belton Business Park which leases for \$11,045 per month. This lease expires in May 2007, and revenue projections reflect eight months of rental income.

Interest Income:

All of the Development Corporation's idle, investable cash is invested in the depository bank, TexPool, or TexStar. The projected revenue for FY 2007 was developed with a roll forward of the monthly cash balance and slightly less than current market rates of return.

Mission

To promote, assist and enhance economic development activities within the City of Belton with special emphasis on job retention, job creation, and capital investment.

Description

- Serves as a liaison between the local business community and the City.
- Plans, acquires and develops additional industrial projects within the community.
- Markets the Belton community to business and industry with a goal of new business investment.
- Develops and administers financial assistance programs that provide incentives to industry to locate, expand or retain operations and facilities in Belton and broaden the community's tax base and employment opportunities for the citizens.
- Provides materials and programs that will enhance community awareness of the value of manufacturing/distribution operations within the community.
- Develops competitive incentive programs to entice business expansion in Belton.

Accomplishments

- Continued success of the Central Texas Economic Corridor Alliance. (9G, 5C)
- Completed construction of 40,000 sq. ft. speculative building in the Belton Business Park. (5C, 6B)
- Revised tax abatement guidelines. (5C)
- Revised restrictive covenants for Belton Business Park Phase II. (5B)

Goals

- Sell a minimum of 10 acres in the Belton Business Park for new construction and job creation. (5B)
- Enhance marketing efforts by scheduling personal visits to corporate real estate consultants and by hosting special events in Belton. (5B)
- Assist with the marketing and site selection of new retail operations within the City. (5B, 5C)
- Sell 40,000 sq. ft. speculative building in the Belton Business Park. (5B)
- Update state and regional allies on the availability of land and the advantages of locating in Belton. (1G, 5C)
- Maintain existing DBC owned properties and strive to keep them fully leased. (6C)
- Enhance business retention and expansion efforts by maintaining existing relationships and building new relationships with local industry representatives. (5C)
- Obtain an Economic Development Administration grant for infrastructure in Belton Business Park. (5B)

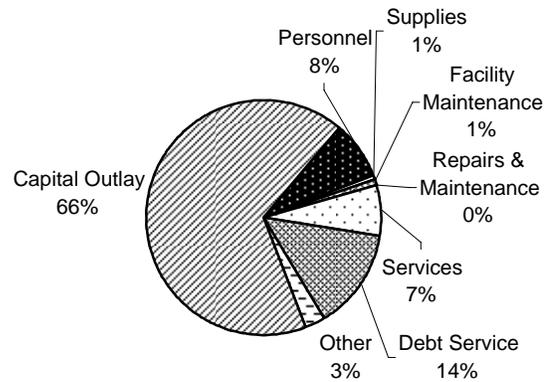
(Strategic Plan goal #)

Expenditure Summary

Classification	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
Personnel	\$ 113,233	\$ 141,028	\$ 118,025	\$ 139,637
Supplies	\$ 1,378	\$ 7,600	\$ 8,100	\$ 10,777
Facility Maintenance	\$ 2,943	\$ 21,663	\$ 21,663	\$ 11,500
Repairs & Maintenance	\$ 208	\$ 300	\$ 300	\$ 950
Services	\$ 53,653	\$ 81,975	\$ 81,846	\$ 122,800
Debt Service	\$ 1,388,683	\$ 243,472	\$ 243,472	\$ 237,496
Other	\$ -	\$ 90,000	\$ 90,000	\$ 48,000
Capital Outlay	\$ 1,041,959	\$ 514,000	\$ 514,000	\$ 1,160,000
Total	\$ 2,602,057	\$ 1,100,038	\$ 1,077,406	\$ 1,731,160

Staffing

Position	FY 2005 Number	FY 2006 Number	FY 2007 Number
Economic Develop. Dir.	1	1	1
Administrative & Marketing Assistant	0	1	1
Executive Assistant	1	0	0
Total	2	2	2



Economic Development

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
05-4-005-101	Salaries-Administrative	\$ 80,709	\$ 99,231	\$ 84,191	\$ 109,999
05-4-005-109	Salaries-Other	\$ 9,858	\$ 16,800	\$ 11,794	\$ -
05-4-005-113	Health Insurance Allowance	\$ -	\$ -	\$ 1,133	\$ -
05-4-005-114	Vehicle Allowance	\$ 3,024	\$ 4,000	\$ 4,000	\$ 4,800
05-4-005-121	TMRS	\$ 7,327	\$ 6,819	\$ 6,292	\$ 9,085
05-4-005-122	FICA	\$ 6,662	\$ 7,897	\$ 6,833	\$ 8,922
05-4-005-123	Employee Insurance	\$ 5,377	\$ 6,000	\$ 3,249	\$ 5,890
05-4-005-124	Workers' Comp. Insurance	\$ 191	\$ 227	\$ 263	\$ 401
05-4-005-125	Unemployment Compensation	\$ 85	\$ 54	\$ 270	\$ 540
	Total Personnel	\$ 113,233	\$ 141,028	\$ 118,025	\$ 139,637
05-4-005-201	Office Supplies	\$ 900	\$ 1,000	\$ 1,000	\$ 2,000
05-4-005-202	Postage	\$ 247	\$ 1,000	\$ 1,000	\$ 1,827
05-4-005-229	Other Supplies	\$ 231	\$ 300	\$ 300	\$ 50
05-4-005-250	Small Equipment	\$ -	\$ 5,300	\$ 5,800	\$ 6,900
	Total Supplies	\$ 1,378	\$ 7,600	\$ 8,100	\$ 10,777
05-4-005-301	Building Maintenance	\$ -	\$ 15,963	\$ 15,963	\$ 5,500
05-4-005-333	Business Park Maintenance	\$ 2,943	\$ 5,700	\$ 5,700	\$ 6,000
	Total Facility Maintenance	\$ 2,943	\$ 21,663	\$ 21,663	\$ 11,500
05-4-005-404	Office Equipment Maintenance	\$ 111	\$ -	\$ -	\$ 150
05-4-005-406	Computer System Maintenance	\$ 97	\$ 300	\$ 300	\$ 800
	Total Repairs & Maintenance	\$ 208	\$ 300	\$ 300	\$ 950
05-4-005-501	Advertising	\$ 10,773	\$ 20,950	\$ 22,800	\$ 22,500
05-4-005-509	Public Notices	\$ 38	\$ 300	\$ 150	\$ 300
05-4-005-510	Dues & Publications	\$ 415	\$ 1,900	\$ 1,900	\$ 1,500
05-4-005-512	Registration & Tuition	\$ 555	\$ 3,400	\$ 3,400	\$ 4,650
05-4-005-513	Travel & Meals	\$ 4,000	\$ 9,450	\$ 7,600	\$ 12,000
05-4-005-550	Insurance-General Liability	\$ 446	\$ 500	\$ 273	\$ 500
05-4-005-551	Insurance-Errors & Omissions	\$ 479	\$ 550	\$ 292	\$ 550
05-4-005-556	Insurance-Real Property	\$ 2,295	\$ 5,500	\$ 7,298	\$ 8,500
05-4-005-561	Legal Services	\$ 3,975	\$ 5,000	\$ 5,000	\$ 10,000
05-4-005-562	Engineering	\$ 1,027	\$ 6,125	\$ 6,125	\$ 10,000
05-4-005-570	Special Services	\$ 9,700	\$ 3,500	\$ 1,750	\$ 20,000
05-4-005-571	Admin. Reimb to General Fund	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
05-4-005-572	Audit Fees	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
05-4-005-579	Property Tax on Lease Value	\$ 3,223	\$ 3,800	\$ 3,193	\$ 3,800
05-4-005-581	Communication Services	\$ 2,806	\$ 2,700	\$ 2,750	\$ 4,000
05-4-005-585	Business Park Lighting	\$ 590	\$ 700	\$ 915	\$ 1,100
05-4-005-587	Office Rental	\$ 6,600	\$ 8,600	\$ 8,600	\$ 13,500
05-4-005-588	Water Service	\$ 1,731	\$ 2,500	\$ 3,300	\$ 3,400
	Total Services	\$ 53,653	\$ 81,975	\$ 81,846	\$ 122,800
05-4-005-601	Bond Principal Payments	\$ 1,240,280	\$ 140,280	\$ 140,280	\$ 148,308
05-4-005-602	Bond Interest Payments	\$ 147,384	\$ 102,192	\$ 102,192	\$ 88,288
05-4-005-603	Bond Paying Agent Fees	\$ 1,019	\$ 1,000	\$ 1,000	\$ 900
	Total Debt Service	\$ 1,388,683	\$ 243,472	\$ 243,472	\$ 237,496
05-4-005-701	Incentive Commitments	\$ -	\$ 90,000	\$ 90,000	\$ 45,000
05-4-005-710	Property Sales Expenses	\$ -	\$ -	\$ -	\$ 3,000
	Total Other	\$ -	\$ 90,000	\$ 90,000	\$ 48,000
05-4-005-801	Spec Building	\$ 1,021,959	\$ 234,000	\$ 234,000	\$ 600,000
05-4-005-805	Aerial Photography Project	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
05-4-005-850	Business Park Improvements	\$ -	\$ -	\$ -	\$ 560,000
05-4-005-851	Digby Drive - Business Park	\$ -	\$ 260,000	\$ 260,000	\$ -
	Total Capital Outlay	\$ 1,041,959	\$ 514,000	\$ 514,000	\$ 1,160,000
	Total Expenditures	\$ 2,602,057	\$ 1,100,038	\$ 1,077,406	\$ 1,731,160

Economic Development

Account Number	Description	Amount
05-4-005-201	Office Supplies	
	- Letterhead and stationary	\$ 380
	- Envelopes	\$ 446
	- Business cards	\$ 83
	- Other	\$ 1,091
		\$ 2,000
229	Other Supplies	
	- Coffeemaker	
		\$ 50
250	Small Equipment	
	- Two (2) file cabinets	\$ 1,200
	- Inkjet printer	\$ 200
	- Furniture	\$ 500
	- Laptop	\$ 2,000
	- ProCure database	\$ 3,000
		\$ 6,900
333	Business Park Maintenance	
	- Mowing	\$ 3,500
	- Garbage collection	\$ 1,600
	- Maintain/replace entrance landscaping	\$ 600
	- Other	\$ 300
		\$ 6,000
501	Advertising	
	- Site Selection	\$ 2,000
	- OutLook Magazine advertisement	\$ 2,000
	- Annual contribution to CTEC for joint advertising/promotions	\$ 10,000
	- Community awareness advertising & chamber maps	\$ 500
	- Direct mail advertising	\$ 1,000
	- Texas marketing team	\$ 3,000
	- Website	\$ 3,000
	- Austin, Houston & Dallas Industrial Guides directory listings	\$ 1,000
		\$ 22,500
509	Public Notices	
	Brochures and special printings	
		\$ 300
510	Dues & Publications	
	- TEDC annual dues	\$ 350
	- IEDC annual dues	\$ 325
	- Perryman Letter	\$ 75
	- AUSA dues	\$ 150
	- Local community organization	\$ 600
		\$ 1,500
512	Registration & Tuition	
	- TEDC conferences	\$ 1,000
	- Economic Development Institute	\$ 1,000
	- IEDC training	\$ 500
	- TEDC sales tax training	\$ 150
	- Trade show registration	\$ 1,000
	- Other	\$ 1,000
		\$ 4,650
561	Legal Services	
	- Contract preparation, property acquisition, negotiation, & option preparation	
		\$ 10,000
562	Engineering	
	- Soil testing, consulting, platting, surveying & other related services	
		\$ 10,000
570	Special Services	
	- Surveys/studies & professional services	
		\$ 20,000
571	Administrative Reimbursement to General Fund	
	- Reimbursement to the General Fund for administrative & finance services	
		\$ 5,000

Economic Development Continued

Account Number	Description	Amount
05-4-005-572	Audit Fees - Annual audit fees	\$ 1,500
581	Communication Services - Internet access fees \$ 1,000 - Cellular phone \$ 1,300 - Local & long distance service \$ 1,700	\$ 4,000
585	Business Park Lighting - Electric service	\$ 1,100
587	Office Rental - Office rent	\$ 13,500
588	Water Service - Water service for business park landscaping	\$ 3,400
601	Bond Principal Payments - Principal portion of annual bond payments	\$ 148,308
602	Bond Interest Payments - Interest portion of annual bond payments	\$ 88,288
603	Bond Paying Agent Fees - Fees for bond payment transactions	\$ 900
801	Speculative Building - Spec IV finish out	\$ 600,000
850	Business Park Improvements - EDA match for infrastructure phase II	\$ 560,000

Hotel ~ Motel Fund

CITY OF BELTON
Projected Fund Balance
FY 2007

- Hotel/Motel Fund -

Projected Beginning Fund Balance (10-1-2006)		\$180,059
Projected FY 2007 Revenues		<u>\$157,700</u>
Total Resources Available		\$337,759
Requested FY 2007 Expenditures:		
Chamber	\$96,368	
City	<u>\$10,000</u>	
Total Expenditures		<u>(\$106,368)</u>
Net Impact of Proposed Budget on Fund Balance		<u>\$51,332</u>
Estimated Fund Balance End of FY 2007		<u><u>\$231,391</u></u>

Hotel/Motel Fund Revenues

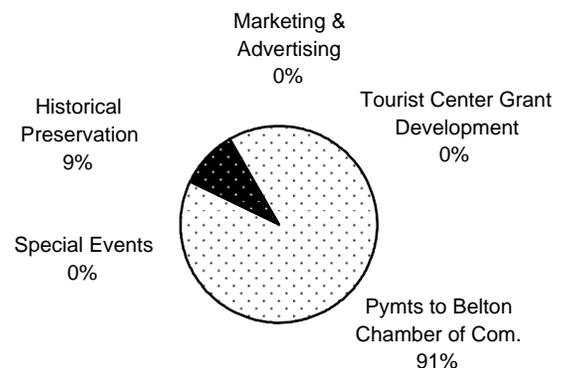
Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
14-3-1400	Hotel/Motel Tax Revenue	\$ 91,638	\$ 81,000	\$ 81,000	\$ 150,000
	Total Hotel/Motel Tax	\$ 91,638	\$ 81,000	\$ 81,000	\$ 150,000
14-3-9100	Interest Income-Bank	\$ 8	\$ -	\$ -	\$ -
14-3-9120	Interest Income-TexPool	\$ 3,026	\$ 3,850	\$ 4,300	\$ 7,700
14-3-9121	Interest Income-TexStar	\$ 586	\$ -	\$ 1,700	\$ -
	Total Interest Income	\$ 3,620	\$ 3,850	\$ 6,000	\$ 7,700
	Total Hotel/Motel Revenues	\$ 95,258	\$ 84,850	\$ 87,000	\$ 157,700

Revenue Assumptions:

Hotel/Motel Fund revenues consist primarily of hotel room taxes. The current City hotel occupancy tax rate is 7%. This revenue stream is projected for each ensuing year using trend analysis and current quarterly receipts. In the last quarter of FY 2006, a national-chain hotel opened in Belton. Early receipts indicate that the occupancy tax revenue from this source will be substantial, and FY 2007 revenues also include the projected revenue from this new hotel.

Hotel/Motel Fund Expenditures

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
14-4-014-572	Tourist Center Grant Development	\$ -	\$ 21,300	\$ 21,300	\$ -
14-4-014-700	Pymts to Belton Chamber of Com.	\$ 74,304	\$ 86,715	\$ 86,715	\$ 96,368
14-4-014-710	Special Events	\$ 461	\$ -	\$ -	\$ -
14-4-014-713	Marketing & Advertising	\$ 11	\$ -	\$ -	\$ -
14-4-014-715	Historical Preservation	\$ 1,528	\$ 1,500	\$ 1,500	\$ 10,000
	Total Hotel/Motel Expenditures	\$76,304	\$109,515	\$109,515	\$106,368



Hotel/Motel

Account Number	Description	Amount
14-4-014-700	<p>Payments to Belton Chamber of Commerce</p> <p>Special Events</p> <ul style="list-style-type: none"> - July 4th Celebration \$ 10,000 - Region 5 NJCAA basketball tournament \$ 1,000 - Texas Chamber of Commerce Executives convention \$ 500 - Football playoff games \$ 255 <p><u>Expo Events:</u></p> <ul style="list-style-type: none"> - Central Texas State Fair \$ 1,000 - Fun Tier Kennel Club \$ 200 - American Cutting Horse Association \$ 2,000 - Texas Western Fiddling Showcase \$ 150 - Jehovah's Witness Convention \$ 3,000 \$ 6,350 <p>Convention & Visitor Services</p> <ul style="list-style-type: none"> - Visitor packet supplies \$ 2,000 - Website fee \$ 360 - Association dues-TACVB, TAF&E, G.I.F.T., TTI/ \$ 1,000 - Visitor services coordinator staff support \$ 25,173 - Professional development \$ 2,000 \$ 30,533 <p>Marketing & Advertising</p> <ul style="list-style-type: none"> - Billboards \$ 18,730 - Bell County Museum \$ 7,000 - Bell County Expo Center \$ 5,000 - General advertising \$ 2,000 - Central Texas Tourism Council Co-op promotion \$ 6,000 - Visitor guides \$ 5,000 - The Art Center of Belton \$ 1,000 - Promotional items \$ 3,000 \$ 47,730 	
715	<p>Historical Preservation</p> <ul style="list-style-type: none"> - Flags and Christmas decorations 	<p>\$ 96,368</p> <p>\$ 10,000</p>

Debt Service Fund

CITY OF BELTON
Fund Balance Projection
FY 2007

- Debt Service Fund -

Projected Beginning Fund Balance (10-1-2006)		\$64,613
Projected FY 2007 Revenues	\$634,539	
Proposed FY 2007 Expenditures:		
Principal	\$353,370	
Interest	<u>\$256,780</u>	
Total Expenditures	<u>(\$610,150)</u>	
FY 2007 Budget Impact on Fund Balance		<u>\$24,389</u>
Estimated Fund Balance End of FY 2007		<u><u>\$89,002</u></u>

Debt Service Fund Revenues

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
15-3-1010	Current Ad Valorem Taxes	\$ 597,554	\$ 600,420	\$ 600,420	\$ 604,636
15-3-1020	Tax Discounts	\$ (12,167)	\$ (12,609)	\$ (12,114)	\$ (12,697)
15-3-1030	Delinquent Ad Valorem Taxes	\$ 14,240	\$ 12,150	\$ 15,000	\$ 12,150
15-3-1040	Penalty & Interest	\$ 10,756	\$ 9,450	\$ 10,500	\$ 9,450
	Total Ad Valorem Taxes	\$ 610,383	\$ 609,411	\$ 613,806	\$ 613,539
15-3-9100	Interest Income-Bank	\$ 11	\$ -	\$ -	\$ -
15-3-9120	Interest Income-TexPool	\$ 4,666	\$ 12,000	\$ 10,500	\$ 21,000
15-3-9121	Interest Income-TexStar	\$ 608	\$ -	\$ 4,800	\$ -
15-3-9130	Interest Income-Investments	\$ 3,376	\$ -	\$ -	\$ -
	Total Interest Income	\$ 8,661	\$ 12,000	\$ 15,300	\$ 21,000
	Total Debt Service Revenue	\$ 619,044	\$ 621,411	\$ 629,106	\$ 634,539

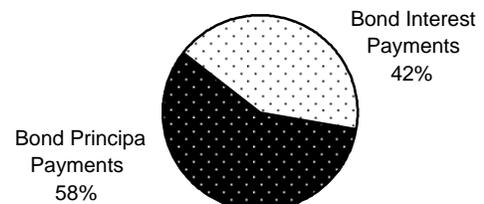
Revenue Assumptions:

Revenues for the Debt Service Fund are generated by ad valorem taxes and related penalties, interest and discounts. The ad valorem tax rate is comprised of two components: (1) The operations and maintenance (M&O) rate, used to fund activities of the General Fund; and (2) the debt service rate. The debt service rate is computed according to the truth-in-taxation computations established by the State of Texas. The debt service tax rate is basically the amount of payments on general obligation bonds for the coming year divided by the taxable value for the coming year.

Current tax revenue for the Debt Service Fund was computed using a debt service rate of \$.1094 per \$100 of taxable value and a collection rate of 97%. Tax discounts are projected at 2% of the current debt service levy, delinquent tax revenues (40%) and penalty and interest (30%) are calculated as a percentage of the delinquent taxes receivable at the beginning of the fiscal year.

Debt Service Fund Expenditures

Account Number	Account Name	FY 2005 Actual	FY 2006 Budget	FY 2006 Estimated	FY 2007 Budget
15-4-015-601	Bond Principal Payments	\$ 449,330	\$ 343,370	\$ 343,370	\$ 353,370
15-4-015-602	Bond Interest Payments	\$ 166,292	\$ 269,729	\$ 269,729	\$ 256,780
	Total Debt Service Expenditures	\$ 615,622	\$ 613,099	\$ 613,099	\$ 610,150





TAX INFORMATION

TAX RATE

All taxable property within the City is subject to the assessment, levy and collection of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on all general obligation tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for all City purposes. The City Charter limits the tax rate to \$1.90 per \$100 of assessed valuation for all City purposes. The City's FY 2007 rate is well below both of these limits.

By each September 1, or as soon thereafter as practicable, the City Council adopts a tax rate per \$100 assessed valuation for the current year. The tax rate consists of two components: (1) a rate for funding of maintenance and operations expenditures, and (2) a rate for debt service.

STATE REQUIREMENTS

Under the State Tax Code, the City must annually calculate and publicize its "effective tax rate" and "rollback tax rate". The City Council may not adopt a tax rate that produces more revenue than in the prior year until it has held a public hearing on the proposed revenue increase. The hearing is held following a published notice to the taxpayers and otherwise complying with the Tax Code. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City by petition, may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback rate.

"Effective tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

PAYMENT OF TAXES

Current tax notices are mailed out in early October of each year. Current taxes are due by January 31 of each year and incur penalty and interest after that date. There is a 15% attorney fee added after July 1. The penalty and interest rates are as follows:

<u>Month of Payment</u>	<u>Penalty</u>	<u>Interest</u>	<u>Total</u>
February	6%	1%	7%
March	7%	2%	9%
April	8%	3%	11%
May	9%	4%	13%
June	10%	5%	15%
July	12%	6%	18%

DISCOUNTS

The City Council of Belton has elected to provide that current taxes paid prior to December 31 of the year shall be subject to discounts as follows:

Paid October 1 to October 31	3%
Paid November 1 to November 30	2%
Paid December 1 to December 31	1%

CITY OF BELTON

Annual Budget

FY 2007

- Proposed Tax Structure -

Total Appraised Value		\$750,068,830
Less: Totally Exempt Property	(\$155,662,399)	
Over 65 Exemptions	(\$9,111,822)	
Cap on Residential Increases	(\$5,362,385)	
Ag Value Loss	(\$6,801,495)	
Veterans' Exemptions	(\$2,195,444)	
Disabled Exemptions	(\$875,000)	
Charitable Organizations	(\$116,502)	
Pollution Control	(\$166,568)	
Total Reductions in Value		(\$180,291,615)
 Taxable Value		 <u><u>\$569,777,215</u></u>
 Tax Rate per \$100 Valuation		 \$0.6550
 Estimated Tax Levy		 <u><u>\$3,732,041</u></u>
 Estimated Collections at 97%		 <u><u>\$3,620,080</u></u>

- Comparison of Taxable Value, Levy and Rates -

	FY 2004	FY 2005	FY 2006	FY 2007
Taxable Value	\$394,021,318	\$439,678,942	\$502,019,398	\$569,777,215
Maint & Oper Tax Rate	\$0.5810	\$0.5653	\$0.5517	\$0.5456
Debt Service Tax Rate	<u>\$0.1540</u>	<u>\$0.1397</u>	<u>\$0.1233</u>	<u>\$0.1094</u>
Total Tax Rate	\$0.7350	\$0.7050	\$0.6750	\$0.6550
Tax Levy	\$2,896,057	\$3,099,737	\$3,388,631	\$3,732,041



Each \$1,000,000 of taxable valuation at 97% collection produces \$6,354



Each \$0.01 of tax at 97% collection produces \$55,268

CITY OF BELTON

Annual Budget

FY 2007

- HISTORICAL TAX DATA -

Fiscal Year	Tax Year	Tax Rate*	Appraised Value	Taxable Value	Tax Levy
FY 1991	1990	\$ 0.8225	\$ 261,130,395	\$ 192,204,459	\$ 1,580,882
FY 1992	1991	\$ 0.8185	\$ 264,076,603	\$ 193,946,188	\$ 1,587,450
FY 1993	1992	\$ 0.8239	\$ 265,669,769	\$ 193,800,269	\$ 1,596,720
FY 1994	1993	\$ 0.8239	\$ 286,972,981	\$ 196,779,138	\$ 1,621,263
FY 1995	1994	\$ 0.8239	\$ 295,089,159	\$ 202,417,839	\$ 1,667,721
FY 1996	1995	\$ 0.7214	\$ 333,615,927	\$ 237,681,604	\$ 1,714,635
FY 1997	1996	\$ 0.7252	\$ 341,527,581	\$ 243,996,112	\$ 1,769,460
FY 1998	1997	\$ 0.7200	\$ 354,346,497	\$ 254,733,472	\$ 1,834,081
FY 1999	1998	\$ 0.7100	\$ 371,900,738	\$ 272,590,935	\$ 1,935,396
FY 2000	1999	\$ 0.7100	\$ 385,634,427	\$ 283,736,431	\$ 2,014,529
FY 2001	2000	\$ 0.6975	\$ 428,138,739	\$ 315,721,359	\$ 2,202,156
FY 2002	2001	\$ 0.6975	\$ 447,228,046	\$ 329,915,935	\$ 2,301,164
FY 2003	2002	\$ 0.6750	\$ 520,863,662	\$ 366,357,119	\$ 2,472,911
FY 2004	2003	\$ 0.7350	\$ 553,603,186	\$ 394,021,318	\$ 2,896,057
FY 2005	2004	\$ 0.7050	\$ 612,116,361	\$ 439,678,942	\$ 3,099,737
FY 2006	2005	\$ 0.6750	\$ 681,292,912	\$ 502,019,398	\$ 3,388,631
FY 2007	2006	\$ 0.6550	\$ 750,068,830	\$ 569,777,215	\$ 3,732,041

* Per \$100 of taxable value.

BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

TYPES OF DEBT

The City of Belton has three types of debt outstanding. **General obligation debt** is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the particular debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year. The Economic Development Sales Tax Bonds have a coverage ratio of 1.5 for issuance of parity debt.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. The City Charter limits the tax rate to \$1.90 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.25 of the maximum tax rate for general obligation debt service. The City's FY 2007 tax rate is well below all of the aforementioned limits.

Assessed Value, 2006 (FY 2007) Tax Roll	\$569,777,215
Limit on Amount Designated for Debt Service	<u> x 1.25%</u>
Legal Debt Limit	\$ 7,122,215
 General Obligation Debt Service FY 2007	 \$ 610,150

**City of Belton
Annual Budget
FY 2007**

**General Obligation Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/06
		Low	High		
2002 CO's - GO Portion	08/01/2013	4.40%	4.40%	\$ 283,710	\$ 198,600
2003 GO's	08/01/2023	4.15%	4.15%	\$2,480,000	\$ 2,390,000
2005 GO's	08/01/2025	3.54%	3.54%	\$4,500,000	<u>\$ 4,205,000</u>
Total General Obligation Debt Outstanding October 1, 2006					<u>\$ 6,793,600</u>

CITY OF BELTON Annual Budget FY 2007

General Obligation Debt - Schedule of Requirements -

Fiscal Year	2002 CO's GO Portion		2003 GO's		2005 GO's		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2007	\$ 28,370	\$ 8,738	\$ 95,000	\$ 99,185	\$ 230,000	\$ 148,857	\$ 353,370	\$ 256,780	\$ 610,150
FY 2008	\$ 28,370	\$ 7,490	\$ 100,000	\$ 95,243	\$ 235,000	\$ 140,715	\$ 363,370	\$ 243,448	\$ 606,818
FY 2009	\$ 28,370	\$ 6,242	\$ 105,000	\$ 91,093	\$ 180,000	\$ 132,396	\$ 313,370	\$ 229,731	\$ 543,101
FY 2010	\$ 28,370	\$ 4,994	\$ 105,000	\$ 86,735	\$ 190,000	\$ 126,024	\$ 323,370	\$ 217,753	\$ 541,123
FY 2011	\$ 28,370	\$ 3,745	\$ 115,000	\$ 82,378	\$ 190,000	\$ 119,298	\$ 333,370	\$ 205,421	\$ 538,791
FY 2012	\$ 28,370	\$ 2,497	\$ 120,000	\$ 77,605	\$ 195,000	\$ 112,572	\$ 343,370	\$ 192,674	\$ 536,044
FY 2013	\$ 28,380	\$ 1,249	\$ 125,000	\$ 72,625	\$ 195,000	\$ 105,669	\$ 348,380	\$ 179,543	\$ 527,923
FY 2014			\$ 130,000	\$ 67,438	\$ 225,000	\$ 98,766	\$ 355,000	\$ 166,204	\$ 521,204
FY 2015			\$ 135,000	\$ 62,043	\$ 230,000	\$ 90,801	\$ 365,000	\$ 152,844	\$ 517,844
FY 2016			\$ 145,000	\$ 56,440	\$ 230,000	\$ 82,659	\$ 375,000	\$ 139,099	\$ 514,099
FY 2017			\$ 150,000	\$ 50,423	\$ 240,000	\$ 74,517	\$ 390,000	\$ 124,940	\$ 514,940
FY 2018			\$ 155,000	\$ 44,198	\$ 250,000	\$ 66,021	\$ 405,000	\$ 110,219	\$ 515,219
FY 2019			\$ 165,000	\$ 37,765	\$ 255,000	\$ 57,171	\$ 420,000	\$ 94,936	\$ 514,936
FY 2020			\$ 175,000	\$ 30,918	\$ 260,000	\$ 48,144	\$ 435,000	\$ 79,062	\$ 514,062
FY 2021			\$ 180,000	\$ 23,655	\$ 270,000	\$ 38,940	\$ 450,000	\$ 62,595	\$ 512,595
FY 2022			\$ 190,000	\$ 16,185	\$ 275,000	\$ 29,382	\$ 465,000	\$ 45,567	\$ 510,567
FY 2023			\$ 200,000	\$ 8,300	\$ 265,000	\$ 19,647	\$ 465,000	\$ 27,947	\$ 492,947
FY 2024					\$ 140,000	\$ 10,266	\$ 140,000	\$ 10,266	\$ 150,266
FY 2025					\$ 150,000	\$ 5,310	\$ 150,000	\$ 5,310	\$ 155,310
Totals	\$ 198,600	\$ 34,955	\$ 2,390,000	\$ 1,002,229	\$ 4,205,000	\$ 1,507,155	\$ 6,793,600	\$ 2,544,339	\$ 9,337,939

**City of Belton
Annual Budget
FY 2007**

**Water & Sewer Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/06
		Low	High		
1997 CO's - W&S Portion	08/01/2010	4.15%	5.60%	\$2,507,714	\$ 125,706
1999 Refunding - W&S Portion	08/01/2017	3.10%	4.65%	\$2,107,582	\$ 1,632,750
2002 Refunding - W&S Portion	08/15/2016	3.35%	3.35%	\$2,301,140	\$ 625,000
2002 CO's - W&S Portion	08/01/2022	4.40%	4.40%	\$4,360,449	\$ 4,117,559
2005 Refunding - W&S Portion	08/15/2007	3.54%	3.54%	\$ 451,943	<u>\$ 439,971</u>
Total Revenue Debt Outstanding October 1, 2006					<u>\$ 6,940,986</u>

**CITY OF BELTON
Annual Budget
FY 2007
Water & Sewer Debt
- Schedule of Requirements -**

Fiscal Year	1997 CO's Revenue Portion		1999 Refunding Revenue Portion		2002 Refunding Revenue Portion		2002 CO's Revenue Portion		2005 Refunding		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2007	\$ 125,706	\$ 5,217	\$ 305,000	\$ 71,346	\$ 55,000	\$ 20,017	\$ 67,630	\$ 181,173	\$ 5,986	\$ 15,575	\$ 559,322	\$ 293,328	\$ 852,650
FY 2008			\$ 5,000	\$ 59,147	\$ 55,000	\$ 18,174	\$ 180,130	\$ 178,197	\$ 140,671	\$ 15,363	\$ 380,801	\$ 270,881	\$ 651,682
FY 2009			\$ 5,000	\$ 58,939	\$ 60,000	\$ 16,247	\$ 192,130	\$ 170,271	\$ 143,664	\$ 10,383	\$ 400,794	\$ 255,840	\$ 656,634
FY 2010			\$ 5,000	\$ 58,726	\$ 60,000	\$ 14,237	\$ 196,130	\$ 161,817	\$ 149,650	\$ 5,298	\$ 410,780	\$ 240,078	\$ 650,858
FY 2011			\$ 162,250	\$ 58,511	\$ 60,000	\$ 12,227	\$ 208,630	\$ 153,188			\$ 430,880	\$ 223,926	\$ 654,806
FY 2012			\$ 174,050	\$ 51,616	\$ 60,000	\$ 10,217	\$ 216,630	\$ 144,008			\$ 450,680	\$ 205,841	\$ 656,521
FY 2013			\$ 177,000	\$ 44,044	\$ 65,000	\$ 8,124	\$ 228,620	\$ 134,476			\$ 470,620	\$ 186,644	\$ 657,264
FY 2014			\$ 188,800	\$ 36,301	\$ 70,000	\$ 5,863	\$ 261,000	\$ 124,417			\$ 519,800	\$ 166,581	\$ 686,381
FY 2015			\$ 194,700	\$ 27,899	\$ 70,000	\$ 3,518	\$ 273,000	\$ 112,933			\$ 537,700	\$ 144,350	\$ 682,050
FY 2016			\$ 203,550	\$ 19,139	\$ 70,000	\$ 1,173	\$ 281,000	\$ 100,921			\$ 554,550	\$ 121,233	\$ 675,783
FY 2017			\$ 212,400	\$ 9,877			\$ 361,000	\$ 88,557			\$ 573,400	\$ 98,434	\$ 671,834
FY 2018							\$ 321,000	\$ 72,673			\$ 321,000	\$ 72,673	\$ 393,673
FY 2019							\$ 309,000	\$ 58,549			\$ 309,000	\$ 58,549	\$ 367,549
FY 2020							\$ 325,000	\$ 44,953			\$ 325,000	\$ 44,953	\$ 369,953
FY 2021							\$ 341,000	\$ 30,653			\$ 341,000	\$ 30,653	\$ 371,653
FY 2022							\$ 355,659	\$ 15,649			\$ 355,659	\$ 15,649	\$ 371,308
Totals	\$ 125,706	\$ 5,217	\$ 1,632,750	\$ 495,545	\$ 625,000	\$ 109,797	\$ 4,117,559	\$ 1,772,435	\$ 439,971	\$ 46,619	\$ 6,940,986	\$ 2,429,613	\$ 9,370,599

**City of Belton
Annual Budget
FY 2007**

**Economic Development Debt
- Schedule of Bonded Debt -**

Issue	Maturity Date	---Interest Rates---		Original Issue	Outstanding 10/01/06
		Low	High		
1997 CO's - ED Portion	08/01/2007	4.15%	5.60%	\$1,802,286	\$ 84,294
1997 CO's - Taxable Series	08/01/2012	6.30%	7.50%	\$ 840,000	\$ 445,000
1999 Refunding - ED Portion	08/01/2017	3.10%	4.65%	\$ 978,497	\$ 927,250
2005 Refunding - ED Portion	08/01/2010	3.54%	3.54%	\$ 303,057	<u>\$ 295,029</u>
Total Revenue Bonds Outstanding October 1, 2006					<u>\$ 1,751,573</u>

**CITY OF BELTON
Annual Budget
FY 2007**

**Economic Development Debt
- Schedule of Requirements -**

Fiscal Year	1997 CO's Development Portion		1997 Taxable Series		1999 Refunding DC Portion		2005 Refunding DC Portion		Annual Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total
FY 2007	\$ 84,294	\$ 3,498	\$ 60,000	\$ 33,050	\$ -	\$ 41,296	\$ 4,014	\$ 10,444	\$ 148,308	\$ 88,288	\$ 236,596
FY 2008			\$ 65,000	\$ 28,670	\$ 5,000	\$ 41,296	\$ 94,329	\$ 10,302	\$ 164,329	\$ 80,268	\$ 244,597
FY 2009			\$ 70,000	\$ 23,893	\$ 5,000	\$ 41,089	\$ 96,336	\$ 6,963	\$ 171,336	\$ 71,944	\$ 243,280
FY 2010			\$ 75,000	\$ 18,713	\$ 5,000	\$ 40,876	\$ 100,350	\$ 3,552	\$ 180,350	\$ 63,141	\$ 243,491
FY 2011			\$ 85,000	\$ 13,124	\$ 112,750	\$ 40,661			\$ 197,750	\$ 53,785	\$ 251,535
FY 2012			\$ 90,000	\$ 6,750	\$ 120,950	\$ 35,869			\$ 210,950	\$ 42,619	\$ 253,569
FY 2013					\$ 123,000	\$ 30,608			\$ 123,000	\$ 30,608	\$ 153,608
FY 2014					\$ 131,200	\$ 25,226			\$ 131,200	\$ 25,226	\$ 156,426
FY 2015					\$ 135,300	\$ 19,388			\$ 135,300	\$ 19,388	\$ 154,688
FY 2016					\$ 141,450	\$ 13,299			\$ 141,450	\$ 13,299	\$ 154,749
FY 2017					\$ 147,600	\$ 6,863			\$ 147,600	\$ 6,863	\$ 154,463
Totals	\$ 84,294	\$ 3,498	\$ 445,000	\$ 124,199	\$ 927,250	\$ 336,471	\$ 295,029	\$ 31,261	\$1,751,573	\$ 495,429	\$2,247,002



CAPITAL OUTLAY

Capital outlay is the expenditure of funds for the acquisition of or addition to a government's fixed assets. **Fixed assets** are long-lived tangible assets including buildings and improvements, equipment, vehicles, land, and infrastructure. **Infrastructure assets** are public domain fixed assets such as roads, bridges, streets, drainage systems, water mains, and similar assets that are immovable and of value only to the government.

The City of Belton capital outlay requirements can be grouped into three broad categories:

1. Those of a recurring or repetitive nature;
2. Those of a one-time or non-recurring nature; and
3. Infrastructure.

An example of recurring capital outlay would be vehicles, which must be regularly replaced. This type of capital outlay is scheduled according to a rolling replacement list developed by staff and the maintenance shop. The schedule is reviewed and revised each year during the budget process to determine which items will be funded in the budget.

An example of a one-time or non-recurring capital outlay would be the Autodesk map software included in this budget. These types of expenditures are requested by department heads and must be justified on the basis of need, cost, and improvement of service level or operations. Department heads must rank these types of items in order of importance in making their budget request. A list of budgeted capital outlay budgeted out of operating funds for FY 2007 appears on the immediately following pages.

Infrastructure outlays are developed using long-range plans for streets, water, sewer, and drainage. Staff, council, and the City's engineers developed these long-range plans. The list of slated infrastructure projects is reviewed and revised each year during the budget process. Some projects must wait until sufficient funding is available. Other projects are of such magnitude that they require a bond issue to provide funding. CO's were issued in 1997, 2000 and 2003 to fund water, sewer and drainage projects. GO Bonds were issued in 2003 and 2005 to fund street projects and critical public safety enhancements, including building a new fire station with a police substation, purchasing needed fire vehicles and equipment, and renovating the existing fire station.

The City utilizes **capital project funds** to account for resources to be used for the acquisition and construction of major capital outlay, or projects that extend over more than one fiscal year. This serves to improve scheduling while avoiding the difficulties encountered with re-appropriation of partially completed projects in the annual budget cycle. The capital project funds are detailed later in this section.

For FY 2007, the proposed capital expenditures will not require additional manpower or significant operating costs. The larger infrastructure projects are either replacement items with operating costs already built into the operating budget, or new construction not materially affecting operational costs due to their new condition.

CITY OF BELTON
Capital Outlay from Operating Funds
FY 2007

Department/Division	Amount	New	Replacement	Impact on Operating Budget
GENERAL FUND				
<u>01-052: Police - Operations</u>				
Three (3) patrol units - equipped	\$ 84,000		✓	\$ 24,000
<u>01-061: Fire - Suppression</u>				
Brush truck	\$ 87,000		✓	\$ 3,300
<u>01-090: Parks - Operations</u>				
Riding lawnmower	\$ 8,000		✓	\$ 300
1/2 Ton pickup	\$ 15,000		✓	
<u>01-101: Dev. Services - Planning</u>				
Autodesk map software	\$ 5,700	✓		\$ 100
Total General Fund	\$ 199,700			\$ 27,700
WATER & SEWER FUND				
1/2 Ton pickup	\$ 15,000		✓	\$ 2,250
Total Water & Sewer Fund	\$ 15,000			\$ 2,250

CITY OF BELTON

- General Capital Projects Fund -

FY 2007

Estimated Balance October 1, 2006	\$	178,525
FY 2007 Funding from General Fund	\$	50,000
Total Funds Available	\$	228,525

Projects:

Design and Development Standards	\$	30,000	
Lake-to-Lake Road ROW	\$	10,000	
Other Street Projects	\$	188,525	
Total General Capital Projects	\$	228,525	
Estimated Balance September 30, 2007	\$	-	

Design & Development Standards

Project Description: Engage consultant to create a development and design manual.

Benefit: Revised standards will address inadequate zoning districts, signage, landscaping and building materials, as well as protection of historical assets to promote preservation and enhancement of the unique character of Belton.

Impact on Operating Budget: This project is a one-time cost with no direct impact on operating costs.

Lake-to-Lake Road ROW

Project Description: Funding for the acquisition of right-of-way for a future road between Lake Belton and Lake Stillhouse.

Benefit: This project is still in the planning and development stages and funding is for purchase of right-of-way as it becomes available. The planned road will provide a major thoroughfare for north-south traffic on the western side of the City. Much of the City's current and projected growth is occurring in this area, and an alternate north-south route will help to alleviate traffic on Main Street/Highway 317.

Impact on Operating Budget: This project is still in the planning phase, and does not impact operating budgets at this time.

Other Street Projects

Project Description: Funding for replacement and renovation of existing residential streets as they are designated and crew time allows.

Benefit: Rebuilding of small sections of existing residential streets occurs when they are beyond normal maintenance methods, or when rebuilding the street coincides with another construction project, such as utility line projects.

Impact on Operating Budget: Street maintenance costs are paid out of the Street department in the General Fund, and costs accelerate as streets age and reach the end of their useful life. Rebuilding aging streets will reduce operating costs and free crew time for other projects and tasks.

CITY OF BELTON
- General Capital Equipment Fund -
FY 2007

Estimated Balance October 1, 2006	\$	119,675
FY 2007 Funding from General Fund	\$	<u>77,000</u>
Total Funds Available	\$	196,675

Projects:

Development Services Offices	\$	25,000	
Code Enforcement Software	\$	10,500	
Fire Department Computer Equipment	\$	10,000	
Sweeper for Hike & Bike Trail	\$	<u>10,000</u>	
Total General Capital Equipment	\$	<u>55,500</u>	
Estimated Balance September 30, 2007	\$	<u>141,175</u>	

Development Services Department

Description: Purchase equipment and furnishings for moving the Development Services department from City Hall to the recently vacated City building on Davis Street.

Benefit: City Hall was built in 1967, and in the four decades since then, it has become increasingly cramped and short of meeting space. The old Police Station on Davis Street has been leased by the Central Texas Council of Governments since 1992. CTCOG recently purchased its own building, making the building available for City use. Moving the Development Services staff to that location will provide them, as well as the departments remaining at City Hall, with more space.

Impact on Operating Budget: There will be operating costs for the Development Services building, including utilities, insurance and maintenance, estimated at \$20,000 annually. This funding for FY 2007 is a line item in the Development Services budget (01-4-102-750).

Code Enforcement Software

Description: Purchase software to facilitate tracking of code enforcement issues and cases.

Benefit: Automating the tracking of code enforcement issues will increase productivity of the Code Enforcement Officer. Additionally, the resulting compilation of code enforcement data base will improve citizen response by identifying problem areas and repeat violators.

Impact on Operating Budget: Annual maintenance agreement costs for this software are estimated at \$750.

CITY OF BELTON

- General Capital Equipment Fund -

FY 2007

Fire Department Computer Equipment

Description: Computer equipment to be mounted in Fire and EMS apparatus.

Benefit: This equipment will allow manual paperwork to be automated via mobile data terminals. Additionally, maps and building plans can be accessed via these terminals. This is a first step in computerizing emergency response vehicles.

Impact on Operating Budget: This equipment will eliminate the duplicate work of entering manual paperwork forms into the computer system. One-time entry will free up staff time and make reports available quicker. Also, the availability of maps and building plans in emergency vehicles will improve emergency response time and effort. Annual supplies and maintenance for this equipment are estimated at \$500.

Sweeper for Hike & Bike Trail

Project Description: Small sweeper to sweep debris from the Hike & Bike Trail.

Benefit: Keeping the trail clean enhances its use by making it more inviting to users, and by providing an aesthetically pleasing environment for citizens and visitors.

Impact on Operating Budget: Mechanization of trail cleaning will eliminate manual cleaning of the trail, thereby increasing staff productivity. Annual supplies, maintenance and insurance on this equipment are estimated at \$300.

CITY OF BELTON
- Water & Sewer Capital Projects Fund -
FY 2007

Estimated Balance October 1, 2006	\$	282,234
FY 2007 Funding from Water & Sewer Fund	\$	<u>30,000</u>
Total Funds Available	\$	312,234
 Projects:		
Development Projects	\$	(312,234)
Estimated Balance September 30, 2007	\$	<u> -</u>

Development Projects

Project Description: Extension of water and sewer main to new development projects.

Benefit: As development projects occur, opportunities are presented for the City to extend and expand its utility system. In addition, City policies require that the City participate in certain utility extensions.

Impact on Operating Budget: The impact on operating costs in the near future will be minimal, adding only marginally to water purchases and sewer treatment costs, both of which will be offset by increased water and sewer revenues. However, these extensions will continue to place strain on existing manpower making future additional manpower costs likely.

CITY OF BELTON
- 2002 Certificates of Obligation -
FY 2007

Estimated Balance October 1, 2006	\$	591,372
 Commitments/Estimates:		
Leon River sewer main	\$	<u>(591,372)</u>
 Estimated Balance September 30, 2007	 \$	 <u> -</u>

Leon River Sewer Main

Project Description: Replacement of an existing sewer main which runs through the middle of the City.

Benefit: The existing line is deteriorating and failing, and replacement is needed to provide continuity of service, as well as decrease infiltration and inflow (I&I) into the sewer collection system.

Impact on Operating Budget: This project does include a replacement lift station, but the maintenance and operation costs for the existing station are already imbedded in the Sewer department budget. Costs for the new, more efficient lift station should decrease future operating costs. Reducing I&I will also serve to decrease future sewer treatment costs. This project is expected to be completed in FY 2007.

CITY OF BELTON
- 2005 General Obligation Bonds -
FY 2007

	<u>Streets</u>	<u>Parks</u>	<u>Drainage</u>
Original Allocation	\$ 3,300,000	\$ 1,000,000	\$ 200,000
Less: Issue Costs	\$ (30,349)	\$ (9,197)	\$ (1,839)
Less: Expenditures to Date	\$ (2,217,805)	\$ (1,037,275)	\$ (205,806)
Plus: Owner/Developer Contributions	\$ 363,847	\$ 9,350	\$ -
Plus: Transfers from Other Funds	\$ 472,464	\$ 105,442	\$ -
Plus: Interest Earned	\$ 151,446	\$ 39,672	\$ 7,645
Available Funding 10-1-2006	\$ 2,039,603	\$ 107,992	\$ -
<u>Commitments/Estimates:</u>			
In-House Streets	\$ (1,019,027)	\$ -	\$ -
Major Streets	\$ (145,089)	\$ -	\$ -
UMHB Streets	\$ (575,559)	\$ -	\$ -
Downtown Streets	\$ (299,928)	\$ -	\$ -
Harris Center Renovation	\$ -	\$ (16,300)	\$ -
South Belton Park	\$ -	\$ (91,692)	\$ -
Beal Street Drainage	\$ -	\$ -	\$ -
Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Street Projects

Project Description: Funds a variety of street projects including major streets, local and collector streets, UMHB area streets, and street enhancements in Downtown Belton. All of these projects are to replace and/or renovate existing streets and roads.

Benefit:

- The in-house street projects will rebuild existing residential streets where maintenance alone no longer provides adequate road surfacing. These streets will be completely rebuilt, to include base, paving and curbing.
- The major street project is the reconstruction and widening of Dunn's Canyon Road from FM 439 to Sparta. This important thoroughfare is located near several schools, and is in the expanding northwest quadrant of the City. Use of the road has increased to the point where it must be widened to accommodate the level of traffic. Widening the road will improve traffic flow and enhance driver safety.
- Streets bounding the University of Mary Hardin Baylor campus need to be rebuilt, and widened and rerouted in some sections. Improvement of these streets will improve traffic flow and enhance driver safety, as well as alleviating congestion on Main Street.
- Enhancements to Central Avenue in the downtown area will include new paving, curbing, sidewalks and vintage street lighting, mirroring the improvements surrounding the Courthouse square. These improvements will provide an aesthetically pleasing gateway into the City.

Impact on Operating Budget: All of these improvements are replacements of existing streets and will not initially impact direct operating costs. These improvements will serve to decrease short-term maintenance costs in the Street department, allowing limited budget funding for repairs and maintenance to be used on other City streets.

CITY OF BELTON

- 2005 General Obligation Bonds -

FY 2007

Park Projects

Project Description: Funds the construction of park facilities, including redevelopment of the Harris High School site and a new community park in south Belton.

Benefit:

- The historic Harris High School, listed on the National Register of Historic places, was restored and developed as a first class community center for the City. The Harris Center has already received State and National recognition and awards since it opened in July 2006.
- A new community park will be located in south Belton, an area identified in the Park Master Plan as lacking in park space. Funding here will be supplemented with a Texas Parks & Wildlife grant, awarded in 2006. Construction of this park should be completed in 2007.

Impact on Operating Budget:

- The Harris Center immediately and substantially impacted operating costs in the Parks department. A new division "Community Center" has been added to the General Fund to account for the estimated \$90,298 in annual operating costs for the Harris Center.
- South Park will add an estimated \$1,000 annually in operating costs to the Parks Department for supplies and maintenance materials. Additional park facilities also place strain on existing manpower making future additional manpower costs likely.

Drainage Projects

Project Description: The Beal Street storm water drainage retention facility in north Belton was substantially completed in 2006.

Benefit: As commercial development increases in this area, it places strain on the existing drainage system and structures. This new drainage retention facility will improve drainage in the area and reduce the possibility of flooding.

Impact on Operating Budget: This earthen structure will not impact direct operating costs, but is expected to marginally decrease infiltration and inflow, which reduces costs by reducing the amount of sewage treatment costs.



ORDINANCE NO. 2006-34

AN ORDINANCE APPROVING THE ANNUAL BUDGET OF THE CITY OF BELTON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2006, AND ENDING SEPTEMBER 30, 2007.

WHEREAS, the budget for the fiscal year beginning October 1, 2006, and ending September 30, 2007, and containing expenditures as follows: General Fund - \$8,296,813, Water & Sewer Fund - \$4,155,207, Economic Development Fund - \$1,731,160, Hotel/Motel Fund - \$106,368 and Debt Service Fund - \$610,150 was duly presented to the City Council by the City Manager, and a Public Hearing was ordered by the City Council of the City of Belton and public notice of said Hearing was caused to be given by the City Council and said notice was published in the Belton Journal, and said Public Hearing was held according to notice.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that said budget for the City of Belton for the fiscal year beginning October 1, 2006, be, and the same is hereby adopted, and it is ordered that a true copy of the budget as approved be filed with the office of the County Clerk of Bell County, Texas, the State Comptroller at Austin, Texas and attached to this ordinance.

PASSED AND APPROVED this the 12th day of September, 2006.



Jim Covington, Mayor

ATTEST:



Connie Torres, City Clerk

TAX ORDINANCE NO. 2006-35

AN ORDINANCE LEVYING AD VALOREM TAX FOR PAYMENT OF OUTSTANDING DEBTS OF THE CITY OF BELTON FOR THE FISCAL YEAR 2007 (TAX YEAR 2006), TOGETHER WITH INTEREST THEREON, LEVYING TAXES FOR GENERAL FUND PURPOSES, AS PROVIDED BY THE STATUTES OF TEXAS; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; PROVIDING FOR EARLY PAYMENT DISCOUNTS; PROVIDING FOR A PENALTY AND INTEREST ON ALL DELINQUENT AD VALOREM TAXES; AND PROVIDING THAT IF ANY PART OF THIS ORDINANCE BE HELD INVALID BY COURT, SUCH FINDING SHALL NOT AFFECT ANY OTHER PART OF THIS ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON:

SECTION ONE: That there shall be and is hereby levied a City Ad Valorem Tax for the fiscal year 2007 (tax year 2006), on all property, real and personal, with the exception of personal vehicles, within the Corporation Limits of the City of Belton, not exempt from taxation by the laws of the State of Texas, as follows, to wit:

1. For the purpose of paying the general current expenses of the City Government the sum of \$.5456 on the \$100.00 assessed valuation.
2. For the purpose of paying interest and creating a Sinking Fund to pay all outstanding indebtedness of the City of Belton, at maturity, as required by the Constitution and Statutes of the State of Texas, the sum of \$.1094 on the \$100.00 valuation of property assessed in the City of Belton.

SECTION TWO: That all taxes levied herein shall be due and payable on the 1st day of October, 2006.

SECTION THREE: That taxes permitted under this ordinance shall be due on October 1, 2006 and if not paid on or before January 31, 2007, shall immediately become delinquent, and there shall be and is hereby assessed against each such person and property, a penalty as provided by State statutes.

SECTION FOUR: That the following discounts shall apply for early payment of taxes: (1) three percent if the tax is paid in October or earlier; (2) two percent if the tax is paid in November; and (3) one percent if the tax is paid in December.

SECTION FIVE: All taxes shall become a lien upon the property against which assessed, and the City Assessor and Collector of the City of Belton is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Belton, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by State Statute.

SECTION SIX: All taxes herein levied are made payable in current moneys of the United States of America.

SECTION SEVEN: IT IS FURTHER ORDERED AND PROVIDED that in case any section, phrase or sentence of this ordinance shall be declared invalid for any reasons by a court of competent jurisdiction, such holding or finding shall not have the effect or result of invalidating any other section or part of this ordinance.

PASSED AND APPROVED this the 12th day of September, 2006, at a regular meeting of the City Council of the City of Belton, there being a quorum present, by the vote of 7 ayes and 0 nays, and approved by the Mayor on the date above set out.



Jim Covington, Mayor

ATTEST:



Connie Torres, City Clerk

ORDINANCE NO. 2006-33

AN ORDINANCE ESTABLISHING RATES AND FEES FOR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Code of Ordinances of the City of Belton, Bell County, Texas, in various chapters and sections, provides for certain rates and fees to be charged for certain items, services and permits; and

WHEREAS, the Code provides that those said rates and fees shall be set by ordinance and kept on file with the office of the City Clerk of the City of Belton.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Exhibit "A" and incorporated herein for all purposes and containing 16 pages, is hereby adopted in its entirety and the amounts set forth for fees, rates and permits therein shall stand until changed by Ordinance of the City Council of the City of Belton, Texas.

II.

This Ordinance, together with its Exhibit "A", shall at all times be available for public viewing in the office of the City Clerk of the City of Belton, Texas.

III.

This Ordinance shall take effect and be in full force and effect as of the date of its passage, subject to the requirements of publication set forth in the Charter of the City of Belton.

PASSED AND APPROVED this the 12th day of September, 2006.



Jim Covington, Mayor

ATTEST:



Connie Torres, City Clerk

CITY OF BELTON
FEE & RATE SCHEDULE
(Effective 10-01-06)

Sec. 2-29

Lena Armstrong Public Library Fees (Ordinance #2005-41)

Book Sales	\$0.25-\$5.00 or donation; older books market value
Books:	
Late	\$0.10 per book per day, plus cost for mailing late notice (\$1.00)
Late Audio	\$0.50 per book per day, plus cost for mailing late notice (\$1.00)
Lost/damaged	
Adult Books	Replacement cost plus processing fee; minimum of \$25.00 (\$1.00 for materials)
Children's Books	Replacement cost plus processing fee (\$1.00 for materials)
Copies:	
Photocopy	\$0.20 per page
Copies from Network Printers:	
Black & white printer	\$0.20 per page
Color printer	\$5.00 per page
Copies of Photographs:	
Black & white	\$0.20 per page
Color, Library printer	\$5.00 per page
Color, Belton Printing	\$5.00 staff time, plus actual cost of Belton Printing
Diskettes	\$1.50 each
Interlibrary Loan	Postage cost (kept at Library to pay for return postage)
Library Card	First one is free, additional cards \$3.00 each
Publication of Information	Library provided complimentary copy of publication
Publication of Photographs	Library provided complimentary copy of publication in which photograph appears
Research	Fees for copies, actual postage cost, and personnel cost
Videos:	
Late	\$0.50 plus cost for mailing late notice (\$1.00)
Not rewound	\$1.00 plus cost for mailing notice (\$1.00)
Returned in book drop	\$1.00 plus cost for mailing notice (\$1.00)

Sec. 3-29

Limitation of Number of Animals (Fee Ordinance #2002-41)

Permit fee for animals in excess of limitation shall be \$25.00 total.

Sec. 4-33

Building Permit Fees (Fee Ordinance #2006-33)

Residential/Commercial New Construction

0-10,000 sq. feet	\$.10 per sq. foot
Over 10,000 sq. feet	Fee above plus \$.05 per additional sq. foot or portion thereof
Multifamily > 2 units	\$10.00 per unit fee additional

Residential/Commercial Remodel/Additions

0-1,000 sq. feet	\$75.00
Each additional 1,000 sq. feet	\$25.00 per additional 1,000 sq. foot or portion thereof

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Demolition by Owner (Fee Ordinance #2003-35)

Basic permit \$50.00 plus \$300.00 cash deposit or \$1,000.00 surety bond

Demolition by City (Fee Ordinance #2003-35)

Equipment cost \$100.00/hour per piece of City equipment (includes operator) + disposal costs

Additional personnel cost \$25.00/hour per City employee

House Moving Permits (Fee Ordinance #2004-40)

Basic Permit \$100.00 plus \$300.00 cash deposit or \$1,000.00 surety bond

Moving In Permits (Mobile Home Installation) (Fee Ordinance #2004-40)

\$100.00

Contractor Registration (Fee Ordinance #2004-40)

\$50.00

Sign Permits (Fee Ordinance #2004-40)

On premises \$50.00

Off premises \$1,000.00

Portable/temporary \$50.00

Sec. 4-144 **Electrical Permit Fees** (Fee Ordinance #2006-33)

Basic Permit Fee \$25.00 + fees below

Up to 400 amps \$10.00

Over 400 amps \$20.00

110 Circuits \$2.00

220 Circuits \$3.00

Equipment Motors (1/2 to 50 HP) \$10.00

Equipment Motors (Over 50 HP) \$20.00

Signs \$15.00

Temporary Pole \$20.00

Pool Bonding/Grounding \$10.00

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

	Mobile Home	\$20.00
	Meter Loop/Service Charge	\$20.00
	Reinspection Fee	\$50.00
Sec. 4-206	<u>Plumbing Permit Fees</u> (Fee Ordinance #2005-41)	
	Basic Permit Fee	\$25.00 + fees below
	Per Fixture	\$3.00
	Water Heater	\$5.00
	Gas System (up to 5 outlets)	\$6.00
	Per Added Outlet	\$1.00
	Lawn Sprinkler System (per head)	\$1.00
	Sewer/Water Yard Line	\$5.00
	Gas Test	\$5.00
	LPG Tank (propane) installation	\$25.00 per tank
	Water Heater Replacement (base fee only)	\$15.00
	Reinspection Fee	\$50.00
Sec. 4-227	<u>Swimming Pools</u> (Fee Ordinance #2002-41)	
	Above ground	\$25.00
	In ground	\$75.00
	Commercial/Institutional	\$100.00
Sec. 4-351	<u>Mechanical Permits</u> (Fee Ordinance #2005-41)	
	Basic Permit Fee	\$25.00 + fees below
	Each heating unit	\$15.00
	Each refrigeration unit	\$15.00

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Replacement of heating or refrigeration unit	\$15.00
Modification of system, per air opening	\$1.00
Each commercial vent hood	\$5.00
Each commercial refrigeration system	\$5.00
Any commercial work requiring inspection but not listed above	\$15.00
Any residential work requiring inspection but not listed above	\$15.00
Reinspection Fee	\$50.00

Sec. 5-3 **Hazardous Material & Major Incident Response Fees** (Fee Ordinance #2002-41)

Booster Truck	\$100.00 per hour, minimum 1 hour
Pumper Truck	\$100.00 per hour, minimum 1 hour
Support Vehicle	\$100.00 per hour, minimum 1 hour
Police Vehicle	\$100.00 per hour, minimum 1 hour
Other (public works, barricades, etc.)	\$25.00
Additional personnel	\$25.00 per hour, minimum 1 hour
City supplied water (per 1,000 gallons as determined by calculation pumping time and rate)	\$5.50 per 1,000 gallons
Ambulance Standby (price per hour w/personnel)	\$25.00 per hour + actual personnel costs
Bulldozer (includes operator)	\$100.00 per hour, 2 hour minimum
Backhoe (includes operator)	\$100.00 per hour, 2 hour minimum
Dump truck (includes operator)	\$100.00 per hour, 2 hour minimum
Sand (per cubic yard)	\$15.00, minimum 3 yards
Other approved absorbent as needed/required	Actual cost + 10%
Other items necessary to control/contain incident	Actual cost + 10%
Disposal of debris	Actual cost

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Sec. 6-16 **Fire Marshal Inspection Fees** (Fee Ordinance #2005-41)

Blasting permit (per job/address)	
One day permit	\$50.00
Each additional day	\$25.00
Bond/insurance requirement	\$1,000,000
Fireworks	
Outdoor public display	\$50.00
Repeat performance (same location)	\$10.00
Insurance requirement	\$300,000
Indoor public display (ground burst)	\$50.00
Repeat performance (same location)	\$10.00
Insurance requirement	\$300,000
Fuel Tanks	
Installation	\$40.00 per tank
Removal	\$20.00 per tank
Tank test	\$20.00 per tank
Line Test	\$20.00 per tank
Hospital/Nursing Homes	\$100.00
Day Care Centers	
Less than 25 children	\$25.00
25 to 49 children	\$50.00
50 to 100 children	\$100.00
Day Home, Foster Home, Family Care, Boarding Home, Bed & Breakfast facilities, etc.	\$25.00
Pre-inspection Permits for Open Burning	\$25.00
Carnival/Circus Safety Inspection	\$250.00
Tent Inspections	
Up to 100 occupants	\$25.00
Over 100 occupants	\$50.00
Commercial Vent Hood Inspections	\$25.00
*Other permits	\$25.00
*Other inspections	\$25.00
Reinspection fee (separate)	\$50.00

*Other permits or inspections not listed above required by the 2003 National Fire Code or its references. Other permit/inspection charges will be assessed a minimum charge of \$25.00 plus total amount of time utilized in plan review, code research, inspection(s) and documentation.

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Sec. 8-71 **Solid Waste Collection Rates - Residential** (Ordinance #2006-05)

Curbside	\$12.15 per month
Back Door	\$22.44 per month

For multiple residential units (apartments, duplexes, etc.), the monthly charge shall be the number of residential dwelling units time the rate for the type of service provided.

Sec. 8-72 **Solid Waste Collection Rates – Businesses (Hand-Collected)** (Ordinance # 2006-05)

One minute customers	\$21.57 per month
Two minute customers	\$43.13 per month
Three minute customers	\$58.25 per month
Additional minutes	\$15.11 per minute

Sec. 8-86 **Solid Waste Collection Rates - Commercial Hauler** (Ordinance #2006-33)

Container Size	Weekly Frequency					
	1	2	3	4	5	6
<u>2 Cubic Yard</u> Maximum Rate	\$ 61.77	\$ 87.38	\$ 114.53	\$ 152.69	\$ 190.94	\$ 229.11
<u>3 Cubic Yard</u> Maximum Rate	\$ 66.89	\$ 115.13	\$ 162.54	\$ 213.77	\$ 261.18	\$ 313.42
<u>4 Cubic Yard</u> Maximum Rate	\$ 81.35	\$ 140.36	\$ 200.07	\$ 259.08	\$ 318.41	\$ 382.17
<u>6 Cubic Yard</u> Maximum Rate	\$ 105.47	\$ 182.94	\$ 259.73	\$ 338.00	\$ 413.93	\$ 496.70
<u>8 Cubic Yard</u> Maximum Rate	\$ 128.64	\$ 229.25	\$ 327.82	\$ 427.08	\$ 529.03	\$ 634.82

Sec. 11-17 **Off-Premises Beer & Wine Retailer Permits** (Ordinance #70687-1)

Fee equal to ½ of the State fee

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Sec. 11-60	<u>Massage Establishment License Fee</u> (Fee Ordinance #2002-41)	
	Annual fee for each establishment	\$1,000.00
Sec. 11-61	<u>Massagist Business Permit Fee</u> (Fee Ordinance #2002-41)	
	Annual fee	\$500.00
Sec. 11-108	<u>Peddlers, Solicitors, Itinerant Merchants Permit Fees</u> (Ordinance #81054)	
	12 month license fee	\$30.00
	One or more agents - license fee above plus \$10.00 for each agent or employee so engaged	
	30 day license fee	\$5.00
	One or more agents - license fee above plus \$1.00 for each agent or employee so engaged.	
Sec. 11-117	<u>Garage Sale Permit Fee</u> (Ordinance #081391-1)	
	\$5.00. (Limited to three times per year.)	
Sec. 15-50	<u>Park Permit /Reservation Fees</u> (Fee Ordinance #2005-41)	
	<u>Park Facilities</u>	\$25.00 per day + clean-up deposit*
	Yettie Polk Park Gazebo	
	Confederate Park Pavilion	
	Heritage Park HEB Pavilion	
	Heritage Park Lions Pavilion	
	Chisholm Trail Park Amphitheater	
	With electricity	\$10.00 additional (limited to two outlets)
	Each additional outlet	\$10.00 additional
	*Clean-up deposit (for each facility)	\$25.00 refundable deposit
	<u>Park Event</u> (events utilizing entire park)	
	Confederate Park, Yettie Polk Park, Heritage Park, Chisholm Trail Park	
	Ticketed events	\$250.00 per day + \$100.00 clean-up deposit
	Non-ticketed events	\$50.00 per day + \$50.00 clean-up deposit
	With electricity	\$10.00 additional (limited to two outlets)
	Each additional outlet	\$10.00 additional (i.e. for vendors' use)
	<u>Playing Fields</u> ***	\$25.00 per field per day + clean-up deposit**
	Jaycee baseball field	
	Heritage Park baseball fields	
	Heritage Park soccer field (no lights)	
	Chisholm Trail Park softball fields	
	Chisholm Trail Park soccer field (no lights)	
	With electricity (lights/scoreboards)	\$25.00 additional per field

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

**Clean-up deposit (for each field) \$25.00 refundable deposit

***Fields available for reservation only during non-league play.

Practice Play

Heritage Park Baseball Complex	Not available
Heritage Park Soccer Complex	Not available
Chisholm Trail Park Softball Complex	Not available
Jaycee Baseball Field	Not available
Chisholm Trail Park Soccer Practice Field	No fee, first come first served (Not available M-F, 7-7 during school year, BISD interlocal agreement)
Continental Baseball Field	No fee, first come first served
Griggs Baseball Field	No fee, first come first served
Lions Baseball Field	No fee, first come first served
Heritage Park Practice Baseball Field	No fee, first come first served

League Play

The following facilities are available on a first come, first served basis for league play, for organizations who do not have a separate agreement with the City, subject to availability and maintenance requirements of the requested facilities.

Heritage Park Baseball Complex	Chisholm Trail Park Softball Complex
Heritage Park Soccer Complex	Jaycee Baseball Field

\$150.00 fee per registered league team per season + \$500.00 clean-up deposit

Tournament Play

Tournaments may be held by organizations that do not have a separate agreement with the City, from Friday afternoons at 5:00 p.m. to Sunday evenings at 8:00 p.m. Applicants are limited to 3 events per year, per complex. Requests must be submitted at least 30 days prior to proposed event.

Heritage Park Baseball Complex (4 fields, bleacher seating, restrooms, concession)	\$1,600.00 + \$500.00 clean-up deposit
Heritage Park Soccer Complex (4 fields, restrooms, concession)	\$400.00 + \$500.00 clean-up deposit
Chisholm Trail Park Softball Complex (2 fields, bleacher seating, restrooms, concession)	\$1,000.00 + \$500.00 clean-up deposit
Jaycee Baseball Field (1 field, bleacher seating, restrooms, concession)	\$300.00 + \$500.00 clean-up deposit

City of Belton Fee & Rate Schedule
Effective 10/1/06

Harris Community Center (Fee Ordinance #2006-33)

Belton residents and businesses located inside the Belton city limits may contract the Center at 90% of the below listed regular rates.)

	Evans Room	Simpson Room	Smith Room	Mcgee Room	Kinchion Room	Complete Center
Capacity Seated	160	35	33	30	51	309
Up to 2 Hours	\$175	\$35	\$30	\$25	\$50	N/A
Up to 4 Hours	\$250	\$50	\$50	\$40	\$75	\$400
4 to 6 Hours	\$350	\$70	\$60	\$50	\$100	\$550
6 Hours Or more	\$425	\$85	\$80	\$65	\$125	\$700
Add for Kitchen	\$25	\$25	\$25	\$25	\$25	Comp

Damages/ Cleaning/ Key Return Deposit	\$175	\$75	\$75	\$75	\$125	\$350
--	-------	------	------	------	-------	-------

Sec. 20-78 **Driveway Permit Fee** (Fee Ordinance #2004-40)

\$25.00 per approach

Sec. 20-81 **Construction Fees for Underground Facilities for Fiber and Cable Networks** (Ord. #2004-27)

Base Plan review fee:	\$250.00
Drive Bore, each:	\$15.00
Street Bore, each:	\$20.00
Street cut, if approved:	\$10.00 per linear foot
Location fee: (Length of project within city limit)	\$2.00 per linear foot

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Bond Required: 8% of Engineer's Estimate of Probable Cost

Sec. 22-132 **Parade Permit Fee** (Fee Ordinance #2005-41)

\$50.00

Sec. 23-136 **Water Deposits** (Fee Ordinance #2006-33)

Meter Size

3/4" & 5/8"	\$75.00
1"	\$75.00
1½"	\$100.00
2"	\$150.00
3"	\$200.00
4"	\$250.00
6"	\$350.00
8"	\$500.00

Outside City limits 1¼ times the in-City rate

Construction Meters \$50.00/month rental + \$750.00 refundable deposit

Tampering with water meter \$100.00

Sec. 23-137 **Water Tapping Fees** (Ordinance #2003-13)

Laid in place type – 5/8"-3/4" meter \$150.00

Not laid in place type \$400.00
5/8"-3/4" meter - no street cut

5/8"-3/4" meter - street cut \$600.00

Over 5/8"-3/4" up to 1" meter Appropriate fee above +
\$75.00 additional

Over 1" meter Actual cost material + equipment/labor
Equipment \$50.00 per hour per piece of equipment
Labor \$25.00 per employee per hour

Sewer Tapping Fees (Fee Ordinance #2002-41)

Laid in place type – 4" sewer tap \$150.00

Not laid in place type \$400.00
4" sewer tap - no street cut

Not laid in place type \$600.00
4" sewer tap - street cut

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Sewer taps larger than 4"	Actual cost (\$600.00 minimum) + equipment/labor
Equipment	\$50.00 per hour per piece of equipment
Labor	\$25.00 per employee per hour

Sec. 23-139 **Utility Reconnect Fees** (Fee Ordinance #2006-33)

Normal hours	\$15.00
After hours	\$30.00
Irrigation meter reactivation/deactivation	\$15.00

Sec. 23-140 **Transfer of Utility Service Fee** (Ordinance #082791-3)

\$15.00

Sec. 23-141 **New Service Fee** (Fee Ordinance #2002-41)

\$15.00

Sec. 23-151 **Water Rates** (Fee Ordinance #2006-33)

0 - 2,000 gallons	\$12.00 minimum
Over 2,000 gallons	\$3.00 per thousand gallons

Bulk Water Rates (Fee Ordinance #2002-41)

\$3.00 per 1,000 gallons purchased in bulk from City facilities.

Sec. 23-152 **Water and Sewer Rates Outside the City** (Ordinance #2004-25)

1¼ times the prevailing rate within the City

Sec. 23-154 **Leak Rate** (Fee Ordinance #2002-41)

\$1.50 per 1,000 gallons in excess of the prior 12 months average consumption.

Sec. 23-171 **Sewer Rates** (Fee Ordinance #2006-33)

Class A	
0 – 2,000 gallons	\$8.00 minimum
2,001 – 15,000 gallons	\$3.50 per thousand gallons
Classes B, C & D	
0 – 2,000 gallons	\$8.00 minimum
Over 2,000 gallons	\$3.50 per thousand gallons

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Sec. 23-186 **Late Fee** (Fee Ordinance #2002-41)

\$10.00

Sec. 23-187 **Returned Check Fee** (Fee Ordinance #2004-40)

\$30.00

Sec. 24-22 **Taxicab Permit Fees** (Ordinance #51348)

Annual license fee \$20.00 per vehicle per year

Sec. 24-27 **Taxicab Fares and Charges** (Ordinance #21280-1)

Fares \$.90 first 1/16 mile and portion thereof
\$.10 per 1/16 mile and portion thereof additional

Airport Cab Service Same basis except \$.25 each added passenger

Sec. 24-76 **Emergency Medical Services Rates** (Fee Ordinance #2005-41)

Basic Life Support (BLS): Emergency pre-hospital care that uses non-invasive medical acts.

<u>City</u>	<u>Rural</u>	
\$500.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.

Advanced Life Support 1 (ALS1): Emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen and EKG monitoring.

<u>City</u>	<u>Rural</u>	
\$600.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.

Advanced Life Support 2 (ALS2): Emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen, EKG monitoring and drug therapy.

<u>City</u>	<u>Rural</u>	
\$700.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.

No Transport Call: A Call for EMS which may include BLS, ALS1 or ALS2 treatment and/or patient evaluation, but no transportation of the individual is made in a City of Belton ambulance.

Level 1: Calls which result in no BLS, ALS1 or ALS2 treatment other than patient evaluation and non-transportation.

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

<u>City</u>	<u>Rural</u>	
No Charge *	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle leaves the City of Belton and ending where the EMS vehicle arrives at the scene.

* If in the opinion of the Fire Chief or his representative, the frequency of no transport calls constitutes an abuse of public service, the City reserves the right to charge the BLS rate for such service

Level 2: Calls which result in BLS treatment and non-transportation.

<u>City</u>	<u>Rural</u>	
\$500.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle leaves the City of Belton and ending where the EMS vehicle arrives at the scene.

Level 3: Calls which result in ALS1 or ALS2 treatment and non-transportation.

<u>City</u>	<u>Rural</u>	
\$600.00	\$800.00	+ \$10.00 per mile beginning from where the EMS vehicle leaves the City of Belton and ending where the EMS vehicle arrives at the scene.

Zoning (Fee Ordinance #2004-40)

Rezoning of a single lot	\$150.00
Specific use permit	\$150.00
Multiple zoning request	
Per initial application	\$150.00 +
Per each zone request	\$25.00
Variance request	\$75.00

Subdivisions (Fee Ordinance #2004-40)

Admin plat	\$125.00
Preliminary subdivision plat	\$250.00 + \$3.00 per lot
Final subdivision plat	\$250.00 + \$3.00 per lot
Preliminary 1-lot subdivision plat	\$250.00 + \$10.00 per acre
Final 1-lot subdivision plat	\$250.00 + \$10.00 per acre

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Placing traffic control devices and street name signs; \$250.00 for each sign assembly which typically includes pole, stop or yield sign and street name sign. Applies to replacement signs due to accidents or vandalism.

Inspection/Testing Fees	Actual Costs + 10%
Park Land Dedication (Ord. #2005-05)	\$200 per dwelling unit, as provided for in Section 517.05 of the Subdivision Ordinance.

Miscellaneous Fees

Publications (Fee Ordinance #2005-41)

Budget	\$20.00
Audit	\$15.00
Charter	\$15.00
Parks Master Plan	\$20.00 (hard copy) \$10.00 (CD version)
Code of Ordinances	\$100.00
Design Manual	\$50.00 (hard copy) \$10.00 (CD version)
Subdivision Ordinance	\$25.00
Zoning Ordinance	\$50.00
Zoning Map (Large)	\$25.00
Zoning Map Set	\$20.00
Zoning Map CD	\$15.00
Plotted Maps	\$10.00/sheet

Public Information Requests (Fee Ordinance #2003-35)

Fire/Ambulance Reports	\$5.00 per report
Accident/Police Reports	\$5.00 per report

Other requests (in accordance with current guidelines adopted by Texas Building & Procurement Commission)

Standard paper copy (up to 8½x14)	\$.10 per page
-----------------------------------	-----------------

City of Belton Fee & Rate Schedule
Effective 10/1/06

Nonstandard-size copy

Oversized paper (11x17, greenbar, bluebar)	\$.50 per page
Diskette	\$1.00 each
CD ROM	\$1.00 each
Magnetic tape	actual cost
Data cartridge	actual cost
Tape cartridge	actual cost
VHS video cassette	\$2.50 each
Digital video disc (DVD)	\$3.00 each
Audio cassette	\$1.00 each
Specialty paper (mylar, blueprint, blue line, map, photographic)	Actual cost
Other electronic media	Actual cost

Personnel charge

Programming personnel	\$28.50/hour
Other personnel (labor to locate, compile, and reproduce)	\$15.00/hour (see City Clerk)
Overhead charge	20% of personnel charge (see City Clerk)

Microfiche/microfilm

Paper copy	\$.10 per page
Fiche or film copy	actual cost
Remote document retrieval	actual cost

Computer resource charge

Mainframe	\$10.00/minute
Midsized	\$1.50/minute
Client/server	\$2.20/hour
PC or LAN	\$1.00/hour

Miscellaneous supplies (labels, boxes, etc.)	actual cost
Postage/shipping	actual cost

Court fees (amounts retained by City) (Fee Ordinance #2006-33)

Teen court fee	\$10.00
Community service fee	\$50.00

Nuisance Abatement (Fee Ordinance #2004-40)

Grass mowing/lot cleanup (includes personnel)	\$100.00/hour (2 hour minimum)
Debris removal/haul costs	\$100.00/hour per piece of City equipment (includes operator) + disposal cost + 10% of disposal cost

**City of Belton Fee & Rate Schedule
Effective 10/1/06**

Additional personnel	\$25.00/hour
<u>Credit Card Payments</u> (Fee Ordinance #2004-40)	
Credit Card Payments	4%
Internet Payments	4%
Refused Credit Card	\$30.00
Returned Check Fee	\$30.00
<u>Other</u>	
Police Officer – Extra Duty (Fee Ordinance #2003-35)	\$25.00/hour (4 hour minimum)
Police Officer – Harris Community Center Extra Duty (Fee Ordinance #2006-33)	\$25.00/hour (2 hour minimum)
Ambulance Standby (Fee Ordinance #2004-40)	\$100.00/hour + actual personnel costs

BUDGET GLOSSARY

Account Number: A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable: A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable: An asset reflecting amounts due from other persons/organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the City.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real, and certain personal property according to the property's assessed value and the tax rate. Also known as property taxes.

Appropriation: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Belton are assessed by the Bell County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountant, concluding in a written report called the Comprehensive Annual Financial Report (CAFR).

Available Cash: Unobligated cash and cash equivalents.

Basis of Accounting: Refers to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specified date or dates in the future (called the maturity dates), and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Capital Improvements: Expenditures for the construction, purchase or renovation of City facilities or property.

CIP: Capital Improvement Plan. A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Cash: Currency on hand and demand deposits with banks or other financial institutions.

Cash Basis: A basis of accounting in which transactions are recorded on when cash is received or disbursed.

Cash Equivalents: Short-term, highly liquid investments that are readily convertible to known amounts of cash.

Certificate of Obligation (C.O.): Legal debt instruments used to finance capital improvement projects. Certificates of obligation are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. Certificates of obligation differ from general obligation debt in that they are approved by the City Council and are not voter approved.

Contingency: The appropriation of funds for future allocation in the event specified budget allocations are insufficient and additional funding is required.

Current Taxes: Taxes that are levied and due within the ensuing fiscal year.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program.

Depreciation: The proration of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense.

Division: A grouping of related activities within a particular department. For example, Animal Control is a division of the Police Department.

Effective Tax Rate: The rate that produces the same effect in terms of the total amount of taxes as compared to the prior year. The computation of the effective rate is governed by the State of Texas.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received. After receipt, the commitment is referred to as an account payable.

Enterprise Fund: See Proprietary Fund.

Expenditure: If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period.

Equity: The difference between assets and liabilities of the fund.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Belton's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bond or tax-supported debt.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The difference between fund assets and fund liabilities of governmental & trust funds. Fund balance for general fund types using modified accrual accounting closely equates to available cash.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund contains the activities commonly associated with municipal government, such as police and fire protection, libraries, streets, and parks and recreation.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and capital improvements. The repayment of these bonds is usually made from the Debt Service Fund. They are backed by the full faith and credit of the City. Voter approved.

Goals: Department/division objectives intended to be accomplished or begun within the coming fiscal year.

Grant: Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

Infrastructure: Long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, and water and sewer systems.

Interest and Sinking Fund: See Debt Service Fund.

Interfund Transfers: Amount transferred from one fund to another.

Intergovernmental Revenue: Revenues received from another governmental entity, such as county, state or federal governments.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance; normal periodic repairs; part replacement and so forth needed to maintain the asset so that it continues to provide normal service.

Mission: The basic purpose of a department/division - the reason for its existence.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the Fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary

activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Paying Agent: An entity responsible for paying of bond principal and interest on behalf of the City.

Principal: The face value of a bond, payable on stated dates of maturity.

Property Taxes: See Ad Valorem Taxes.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges (e.g. water/sewer bills).

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that properly apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earning of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Taxable Value: The assessed value of property less any exemptions available on that specific property. The tax rate is applied to the taxable value to arrive at a tax levy.

Tax Base: The total taxable value of all real and personal property in the City as of January 1st of each year, as certified by the Tax Appraisal District, less any exemptions.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: The amount of tax levied for each \$100 of taxable value.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

TML: The Texas Municipal League is a voluntary coalition of Texas municipalities created for the purpose of furthering and enhancing causes of mutual interest to Texas cities. The League offers educational and training opportunities, legislative activities and legal advisement to its members. Additionally, the League has intergovernmental risk pools that offer insurance coverage on an elective basis.

TMRS: The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information. The City of Belton currently offers its employees a retirement plan with 2:1 matching, 5 year vesting and retirement eligibility at age 60 with 10 years of service and at any age with 20 years of service.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service (e.g. water and sewer fees).

ACRONYMS:

AP: Accounts Payable
ALS: Advanced Life Support
AMCC: Association of Mayors, Council members & Commissioners
APWA: American Public Works Association
AWWA: American Water Works Association
BCWCID: Bell County Water Control and Improvement District
BLS: Basic Life Support
BOAT: Building Official Association of Texas
BCCC: Bell County Communication Center
BRA: Brazos River Authority
CAFR: Comprehensive Annual Financial Report (audit)
CAPS: Community Awareness Policing Services (grant)
CID: Criminal Investigation Division
COPS: Community Oriented Policing Services (grant)
CTCOG: Central Texas Council of Governments
CTLS: Central Texas Library System
CY: Cubic yard
EMS: Emergency Medical Services
FEMA: Federal Emergency Management Association
FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)
FY: Fiscal Year
GAAP: Generally Accepted Accounting Procedures
GASB: Governmental Accounting Standards Board
GF: General Fund
GFOA: Government Finance Officers Association
GFOAT: Government Finance Officers Association of Texas
HMAC: Hot Mixed Asphalted Concrete
LETS: Law Enforcement Teaching Students
LF: Linear foot
NFPA: National Fire Protection Association
NLC: National League of Cities
O&M: Operations and maintenance
P/R: Payroll
P&Z: Planning and Zoning
PC: Personal Computer
PRCA: Professional Rodeo Cowboys Association
PW: Public Works
ROW: Right of way
RV: Recreational Vehicle
SBCCI: Southern Building Code Congress International
SIDC: Southern Industrial Development Council
TCCA: Texas Court Clerks Association
TCEQ: Texas Commission on Environmental Quality
TCFP: Texas Commission on Fire Protection
TCMA: Texas City Managers Association
TIDC: Texas Industrial Development Council
TLETS: Texas Law Enforcement Telecommunications System
TMCA: Texas Municipal Clerks Association
TML: Texas Municipal Leagues

TMPA: Texas Municipal Personnel Association
TMRS: Texas Municipal Retirement System
TPWA: Texas Public Works Association
TXU: Texas Utilities
TWUA: Texas Water Utilities Association
W&S: Water and Sewer

