City of Belton, Texas

CENTRAL AVENUE BELTON, TEXAS

Annual Budget
FY 2016

On the Cover:
“Central Avenue Belton, Texas”
A photo looking northwest from the corner of Central Avenue and East Street. Circa 1920.

Annual Budget
Fiscal Year 2016

City of Belton, Texas

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Belton, Texas** for its annual budget for the fiscal year beginning **October 1, 2014**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

1. This budget will raise more revenue from property taxes than last year's budget by an amount of $339,860, which is a 5.76 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $220,000.

2. The record vote of each member of the governing body, by name, voting on the adoption of the budget is as follows:

   FOR: Mayor Pro Tem David K. Leigh, Dan Kirkley, Guy O'Banion, Craig Pearson, Paul Sanderford
   AGAINST: Jerri Gauntt
   ABSENT: Mayor Marion Grayson

3. The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

	Proposed/Current Fiscal Year 2016	**Preceding Fiscal Year 2015**
Property Tax Rate	$0.6598	$0.6598
Effective Tax Rate	$0.6452	$0.6402
Effective M&O Tax Rate	$0.5178	$0.5204
Rollback Tax Rate	$0.6858	$0.6793
Debt Rate	$0.1266	$0.1173

4. The total amount of outstanding municipal debt obligations secured by property taxes is:

	Tax Supported	**Self Supported**	**Totals**
Outstanding at 10-01-15:			
Principal	$15,226,476	$13,243,524	$28,470,000
Interest	$4,329,416	$3,648,243	$7,977,659
Total	$19,555,892	$16,891,767	$36,447,659
Due in FY 2016:			
Principal	$841,825	$1,083,175	$1,925,000
Interest	$528,627	$406,598	$935,225
Total	$1,370,452	$1,489,773	$2,860,225

Self-supporting debt is currently secured by utility revenues and sales tax. In the event such amounts are insufficient to pay debt service, the City will be required to assess an ad valorem tax to pay such obligations.

This cover page is required pursuant to Section 102.007 of the Texas Local Government Code, as amended by S.B. 656, and effective for fiscal years beginning after 09-01-13.

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City of Belton

~ Founded 1850 ~

October 1, 2015

To the Honorable Mayor and Members of the City Council
City of Belton
333 Water Street
Belton, Texas 76513

Mayor Grayson and Council Members:

We are pleased to submit the budget for the 2016 fiscal year, beginning October 1, 2015 and ending September 30, 2016. The budget is the means of presenting, in financial terms, the overall plan for accomplishing the City's objectives during the coming year.

This budget represents the combined efforts of the City Council, Management, and Department Heads to allocate the City's financial resources to the functions and responsibilities of municipal government necessary to meet the goals established by the City Council, within the limitations of sound financial policies.

BUDGET THEMES

1. Implement Strategic Plan

First begun in 2000, the Strategic Plan is the City's primary planning document. Each year, the Plan is reviewed, revised and updated as needs and conditions dictate. The revised plan forms the framework upon which the budget is built. Performance of Strategic Plan initiatives is measured regularly during the year. Additionally, each department measures success and progress by tying both accomplishments for the prior year and goals for the upcoming year to the various Strategic Plan goals and tasks.

In FY 2015, the Council undertook a comprehensive strategic plan update, resulting in a refocused and restructured Strategic Plan. The changes involved Council outlining the City's Goals, Vision and Mission Statements, and Outcome Statements. Six Goal Categories were identified and include: Governance, Public Safety, Quality of Life, Economic Development, Connectivity, and Park/Natural Beauty. A three year action plan and a year one plan with sixteen goals emerged, with Belton's Vision of being the "Community of choice in Central Texas, providing an exceptional quality of life." The City's overall Strategic Plan is presented in detail in a separate section of this document.

2. Maintain Operations Within a Balanced Budget

The FY 2016 budget is oriented toward sustaining the City's current operating levels while meeting the demands created by growth and the fluctuating national economy. A balanced approach of focusing on improving levels of service and facilities, while remaining fiscally conservative, served as the basis for this budget. The issues impacting achievement of this goal include:

- Serving citizens' needs;
- Limiting budget growth;
- Maintaining the existing ad valorem tax rate;
- Responsibly managing utility rates and fees to fund important capital projects;
- Assessing staff workload/personnel;
- Recognizing available funding limitations; and
- Seeking supplemental funding through grants.

In addition to long-range planning, increasing development activity, and scheduled capital projects, the need to perform the day-to-day operations of municipal government remains. These operations include among other things, maintaining city streets, repairing sewer lines, putting out fires, responding to emergency situations, maintaining park spaces, and providing library services. These operational duties must be performed within a budget, within the constraints of limited resources. The City has adopted financial and budget policies (see City Information Section) which reinforce the principle that we must live within our means.

3. Maintain the Ad Valorem Tax Rate and Responsibly Manage Utility Fees

Due to continuing growth in the ad valorem tax base, the City has been able to maintain, and even lower, the tax rate over the last decade. Despite increasing operating costs, manpower stressors, and the fluctuating economy, the Council made the commitment to maintain the tax rate for FY 2016 at the existing rate of $0.6598.

The completion of the comprehensive water and sewer rate study that began in FY 2014 was completed in FY 2015. Council adopted the year one rate changes effective February 2015, and year two rates were adopted concurrent with the beginning of FY 2016. The five year study was designed to pay for anticipated infrastructure projects, including construction of an expansion of the Temple-Belton Wastewater Treatment Plant (T-B WWTP).

4. Provide an Ongoing Capital Improvement Plan (CIP)

In 2013, the City established a Capital Improvements Plan committee, consisting of 20 citizens charged with developing and recommending a Capital Improvement Plan to the City Council for their consideration. The process resulted in a $6.825 million Certificates of Obligation issue in late FY 2013. The 2013 CO funds are being used for:

Public Safety projects	$2,900,000
Street projects	$3,500,000
Sidewalk projects	$115,000
Parks projects	$310,000
Total	$6,825,000

Work on these projects began in FY 2014, with the last of these projects expected to be completed in FY 2016. A summary of CIP projects appears in the Capital Outlay Section. City Council felt strongly that new debt issue should impact the tax rate as little as possible. The existing tax rate has been maintained since FY 2014 by leveraging use of Debt Service fund balance and rising tax roll values, with a debt structure that takes advantage of future decreases in debt service.

In 2015, the City issued $9.954 million Certificate of Obligation (par value $9.665 million), primarily for water and wastewater infrastructure projects, as well as to cover additional police department building expansion costs not covered by the 2013 CO. The 2015 CO funds are being used for:

Automated Metering Infrastructure	$4,292,000
Nolan Creek Trunk Sewer Line	$1,200,000
Temple-Belton Wastewater Treatment Plant, Phase I	$2,780,000
South Belton Sewer Line, Design Phase	$500,000
Police Department Building	$1,092,000
Issue Costs and Fees	$90,000
Total	$9,954,000

Work on these projects began in FY 2015, with the last of these projects expected to be completed in FY 2017. No change in the tax rate was implemented to support the additional $1.092 million in tax supported bonds. However, water and sewer rates were adjusted as part of a five year plan to fund major infrastructure projects.

5. Update Parks and Recreation Strategic Master Plan

During 2010, the City embarked on an update of the 2004-2009 Parks Master Plan. The result was the Parks and Recreation Strategic Master Plan 2010-2015, a visionary document that has guided the development of Belton's park system and services.

The Parks Master Plan outlined park priorities in three categories over a ten year period, with obvious budget implications:

- Recreational programming;
- Facility improvements; and
- Parkland acquisition.

As a direct result of the Plan, a new Recreation division was added to the Parks Department in FY 2011. The Harris Center Manager position was expanded to include recreation duties, and re-titled as Recreation and Events Director. A new staff position, Recreation Coordinator, was also funded for FY 2011. Recreation programming began with health and wellness programs, as well as other activities for all age groups. The development of the Recreation division is initially utilizing the Harris Community Center and the City's existing outdoor park facilities. FY 2016 recreation initiatives will see continued development of the volunteer program and the Adopt-A-Park program, as well as expanding partnerships within the community to enhance recreational programming and special events.

With the population of Belton quickly approaching the important threshold of 20,000 residents, the Parks and Recreation Strategic Master Plan will need to be updated soon in order to meet the changing needs of its citizens. As in the past, enhancement of Belton's park facilities will occur as a result of area partnerships, grant funding, and local resources. With the completion of several parks projects, the Parks Master Plan Update is scheduled to get underway in FY 2016.

6. Provide Tax Increment Reinvestment Zone (TIRZ) Funded Improvements

The FY 2016 TIRZ budget includes funds for a variety of important infrastructure projects including:

- Façade grants in downtown Belton;
- South Main Street water line, from Avenue C to J;
- South Main Street sidewalks, from Avenue C to J;
- Additional downtown beautification funding;
- Street improvements in the TIRZ area;
- North Main Street sidewalks;
- Rehabilitation of the former HEB building.

Previous years' TIRZ funding helped jump-start a variety of projects in the area. The Façade Improvement Grants have made a visible impact on the face of downtown, as more business owners take advantage of the 50/50 grant to improve the curb-appeal of their buildings. Sidewalk extensions for connectivity along North Main Street responded to pedestrian needs. The former HEB grocery store received a TIRZ allocation of $50,000 for rehabilitations to establish a hardware store, a fitness facility and additional retail space.

7. Maximize Grant Funding to Improve City Infrastructure and Community Resources

MLK (9th) Avenue

Two important grants were awarded in FY 2013, which complete the required funding for the long planned MLK (9th) Avenue extension over Nolan Creek, in combination with a previously awarded federal earmark, City funds and UMHB contributions. TxDOT Transportation Enhancement Grant, approved July 2013, will contribute $1,255,800 in funds for the sidewalks and bike lanes along MLK (9th) Avenue from University Drive to Loop 121. KTMPO Category 7 Funds were allocated September 2013, and will provide $2,990,610 in funds to complete the MLK (9th) Avenue project. This project is scheduled to be completed in mid-FY 2016.

Nolan Creek

Texas Parks and Wildlife grant funds were received in FY 2015 to assist in the Nolan Creek Project. The total grant amount is $100,000, complementing $50,000 in contributions from each of HEB and CGI, and a $5,000 commitment from Pilkington Homes. Due to these partnerships with the State and members of the community, over 1/3 of the project costs are being funded through grants and contributions. Phase I of the Nolan Creek Project, including key recreation and flood mitigation aspects of the project, was completed in FY 2015. Phase II, which includes a park, nature trail, creek access point and parking lot is expected to be completed in late FY 2016.

Miller Heights Sewer Outfall
The federal community development block grant (CDBG) funds are being used to replace approximately 2,700 fee of 15-inch diameter, deteriorated clay pipe with 21-inch PVC main as well as manholes along the line. Of the total $529,945 estimated project costs, $275,000 is grant funded. The project is expected to be completed in mid-FY 2016.

Law Enforcement Training Facility
FY 2015 saw the construction of a new training facility with classrooms and a 100 yard gun range get underway. This project was made possible with funding from the Office of the Governor Criminal Justice Division. The initial grant funding of $30,000 was awarded in FY 2015, and an additional $49,000 is anticipated in FY 2016 to complete the facility. Once finished, the range will serve as a valuable teaching and training facility for the law enforcement agencies of Bell County.

Chisholm Trail Hike and Bike Facility Phase II – Grant Application Under Review
At the end of FY 2015, the City submitted an application for approximately $2.1 million in grant funds from the Texas Transportation Commission to help fund Phase II of the Chisholm Trail Hike and Bike Facility. If funded, this project will allow the City to extend its existing trail system north, under the railroad, and connect to existing sidewalks, ultimately allowing pedestrian traffic to flow uninterrupted from Lake Belton in the northwest edge of the City to Confederate Park in downtown.

8. Create a Sustainable Replacement Plan for Key Capital Equipment

In FY 2015, year one of the capital equipment replacement plan covering police vehicles, public works vehicles, and public works heavy equipment was developed. Year one was funded through an amendment to the FY 2015 budget, and will be implemented in FY 2016. As part of the City's 2016 strategic plan, replacement plans will be created and evaluated for fire vehicles and equipment and information and technology equipment.

9. Implement Street Maintenance Plan

Major street maintenance was a $1.5 million component of the certificates of obligation issued in FY 2013. In FY 2015, a five year preventative maintenance and roadway improvement plan was developed by Lee Engineering, with an anticipated cost of implementation of approximately $4.7 million. The plan put forth should elevate the quality of Belton's streets and create long term savings for the City through the systemic use of preventative maintenance. In FY 2016, the City will leverage the bond dollars on hand, with street maintenance dollars in the general fund and TIRZ funding for qualified projects, to implement years one and two of the plan.

BUDGET SUMMARY FY 2016

The combined **FY 2016 expenditures for all City of Belton appropriated funds are $22,577,623**, an increase of $931,012 or 4.3% from the FY 2015 amended budget. The changes in various expenditure categories and funds are discussed in detail below.

The City's overall financial position is very sound. The reserves in all funds are adequate and will continue to be monitored. This monitoring is accomplished through continued refinement of long-range fund projections and monthly budget performance review.

Tax Rate:

The FY 2016 budget was formulated on the existing **ad valorem tax rate of $0.6598** per $100 of taxable valuation, the same rate as for FY 2015. The taxable valuation for the City increased $51.51 million or 5.76% from the FY 2015 roll. New property and improvements added $33.34 million to the tax rolls, while increases in the values of existing properties provided the balance of the rising tax roll. Although Belton continues to enjoy increasing property values and tax rolls, the amount of exempt property in the City is fairly high at 29% of market values. This is due to the large amount of school, university, county, church, and other exempt property within the City.

The tax rate is comprised of two components - the debt service portion that is dedicated to the payment of principal, interest, and fees on general obligation debt, and the maintenance and operation (M&O) portion which is utilized in the General Fund for general governmental purposes. The debt service tax rate for FY 2016 is $0.1266, and M&O tax rate is $0.5332. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

General Fund:

The General Fund is the chief operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides traditional local government services, such as public safety, parks, libraries, streets, and administration.

The total **projected revenues for the General Fund in FY 2016 are $12,621,507,** an increase of $256,413 or 2.07% from the prior year budget. The change in revenues from the prior year budget follows:

Revenue	Increase (Decrease)
Ad valorem taxes	$ 126,754
Sales tax	100,959
Franchise fees	37,000
Permits and licenses	(39,330)
Municipal court revenues	350
Refuse collection revenues and fees	27,280
Grants and reimbursements	27,569
Interest Income	2,500
Other revenues	(12,365)
Interfund transfers	(14,304)
Total increase	$ 256,413

A more detailed discussion of projected revenues and the changes from FY 2015 is contained in the General Fund Section.

General fund proposed expenditures total $12,621,507, an increase of $254,038 or 2.05% from the prior year. The change in expenditures from the prior year amended budget follows:

Personnel	$ 456,430
Supplies	33,321
Repairs & Maintenance	(1,020)
Services	2,999
Debt Service	(15,000)
Contingency	6,010
Transfers	(16,500)
Contributions	11,465
Capital outlay	(141,667)
Strategic Plan	(82,000)
Total decrease	$ (691,463)

The **personnel** budget for FY 2016 increased by 5.70% and includes funding for:

- Addition of a Fire Marshal;
- Two mid-year Police Cadets in FY 2015 reaching full time officer status;
- Compensation adjustments, primarily in public safety, as a result of the compensation study completed in FY 2015

The remainder of the increase in personnel costs is the natural growth due to pay plan and step increases, and the related benefits thereon.

The FY 2016 **supplies** budget increased by 6.32% due to increased budgets for small equipment purchases, offset by decreased fuel costs.

Repairs and maintenance remained relatively flat from the previous year with increases in technology maintenance offset by slight decreases in the vehicle maintenance budgets.

Services are budgeted to increase 2.85%, due to a variety of factors:

- Advertising and public notice budgets decreased $3,402;
- Employee development (travel & training and dues & publications) increased $19,836;
- Consulting and professional services decreased by $22,500;
- Special services, including Bell County communications, jail fees, animal shelter support, medical director fees, tax appraisal and collection fees, and audit fees increased $7,101;

These increases were partially offset by reductions for consultants and other line item fluctuations.

Debt Service in this fund represents repayment of an inter-fund loan from the City's Greathouse Trust for ambulances.

The City Charter provides that the budget shall include a **contingency** amount to be used in case of unforeseen items of expenditures, in an amount not to exceed 3% of total General Fund expenditures. The FY 2016 amount of $100,000 (0.79%) is well within that limit.

Transfers from the General Fund occur when additional funding for capital projects is needed, or when the Council wants to designate funds to be used for a special purpose over a series of years. The FY 2016 budget includes transfers to the Civil Service Fund to set aside funds for appeals and compensated leave pay for terminating civil service employees, to the Library Book Fund for collection materials, to the YAC Fund to support the Youth Advisory Commission, and a transfer to the Capital Equipment Fund, as discussed below.

Contributions are amounts pledged by the City Council to charitable, non-profit, and quasi-governmental agencies. This year's funding allocations include amounts to the AUSA Scholarship Fund, Bell County Health District, the Senior Citizens' Center, HOP Public Transportation, Heart of Texas Defense Alliance, Belton Christian Youth Center, and Downtown Belton Merchants' Association. Also included in this category is the pass-through funding to BISD for crossing guards.

Capital Outlay fluctuates annually depending on the specific needs for equipment replacement and infrastructure requirements. The General Fund budget includes capital outlay for a server and Microsoft exchange software in FY 2016. An allocation of $100,000 is in the budget for transfer to the Capital Equipment Fund to be used for equipment needs. However, this transfer will not be made until and unless a mid-year budget review indicates that revenue and expenditures warrant the transfer. A discussion of capital outlay appears in the Capital Outlay Section.

Strategic Plan components to be funded from the General Fund include a significant update to the Parks Master Plan and a Comprehensive Plan with estimated costs totaling $75,000.

Water & Sewer Fund:

The Water and Sewer Fund accounts for all activities related to the provision of water and sewer services to the residents of Belton, including administration, operations, maintenance, debt service on revenue bonds, billing, and collection.

The total **budgeted revenues for the Water and Sewer Fund in FY 2016 are $6,371,731,** an increase of $701,731 or 12.4% from the prior year budget. A more detailed discussion of revenues and the changes from FY 2015 is contained in the Water and Sewer Section.
Water and Sewer Fund budgeted expenditures total $6,353,749, an increase of $390,370 or 6.5% from the prior year. The change in expenditures from the prior year budget is as follows:

Personnel	$ 90,724
Supplies	(6,435)
Repairs & Maintenance	255
Services	31,162
Water purchases	(12,772)
Wastewater treatment	61,968
Operating Transfers	(19,281)
Debt service	503,543
Strategic Plan	(60,000)
Capital outlay	(198,794)
Total decrease	$ (301,419)

Personnel costs for FY 2015 reflect increases due to the addition of an Assistant Construction Inspector position, and the natural growth from pay plan increases and the related benefits thereon, and an anticipated increase in health insurance.

The decrease in fuel budgets due to lower oil prices is the primary driver for the overall decrease in the **supplies** budget.

Repairs and Maintenance are budgeted to remain constant, as no significant fluctuations in maintenance costs are anticipated in FY 2016.

The **Services** expenditure category budget decreased by $31,162, due to a variety of factors:

- Increased utility costs, specifically an additional $17,500 budgeted to cover the cost of powering the data collecting towers for the new Automated Metering Infrastructure (AMI);
- New cost of $9,696 to lease tower space for an AMI data collector ; and
- Other small variances spread across line items and departments.

Water Purchases for FY 2016 are based on fixed costs from BCWCID #1 (the District), raw water based on per gallon M&O charges for a normal year water consumption, and election use/option water charges.

Wastewater Treatment payments are made to the Brazos River Authority (BRA) for Belton's share of the Temple-Belton Wastewater Treatment Plant (T-B WWTP). Each year, the BRA calculates the split of its operating budget based on actual flows from Belton and Temple. Belton's budgeted share of the flow increased from 22.74% to 23.87%, and the overall TBRSS budget increased by $514,778. The contract increase was due primarily to an increase in capital outlay budget for the plant of $441,564 renegotiation with BRA. The increase was tempered some by prefunding for specific FY 2016 capital outlay items paid by Belton in FY 2015.

Although not required by the City Charter, a small **contingency fund** of $25,000 is budgeted for FY 2016, to absorb unanticipated, minor operating expenses.

Transfers include amounts paid to the General Fund for reimbursement of costs and payment in lieu of franchise fees. The FY 2016 budget includes:

- Franchise transfer to General Fund calculated as approximately 5% of budgeted water and sewer sales; and
- Reimbursement transfer to General Fund for 20% of the Maintenance Department budget, and for 50% of the Finance and Utilities building costs.

Other transfers are made to the Water & Sewer Capital Projects fund for water and sewer projects that cross multiple fiscal years.

Debt Service on City revenue bonds fluctuates according to the actual debt service payments to be made during the year. Schedules of outstanding water and sewer revenue bonds and debt service requirements appear in the Taxes and Debt Section.

Strategic Plan There are no Water and Sewer specific strategic plan components in the FY 2016 budget.

A detailed list of **capital outlay** from operating funds is included in the Capital Outlay Section.

Economic Development Fund:

The Economic Development Fund was created in 1991, pursuant to the ½ percent economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

The budgeted **revenues for FY 2016 are $1,645,212**, an increase of $69,224 or 4.39% from the prior year. A discussion of economic development revenues is included in the Other Funds Section.

Total **expenditures are $999,639,** an increase of $245,168 or 32.50% from the prior year. The change in expenditures from the prior year budget is as follows:

Operations & maintenance	$ 16,344
Debt service	(1,176)
Transfers to Incentives	10,000
Transfers for Infrastructure	220,000
Capital projects	0
Total decrease	$245,168

The budget for **operations & maintenance** increased due to the addition of a part time staff as well as natural growth of salaries and benefits, and increased supplies costs.

Debt Service reflects the interest and principal payments on economic development debt issues (see the Taxes & Debt section of this document).

Capital Projects funding is for infrastructure improvements in the Business Park.

Incentive Transfer funding reflects funding requirements to meet current commitments by the BEDC. Beginning in FY 2015, funds for incentives began to be budgeted through transfers to the

incentive fund.

Infrastructure Transfer funding reflects the BEDC's contribution to the Sparta Road expansion project.

Drainage Fund:

The Drainage Fund made its debut in FY 2009 as the newest budgeted fund in the City's financial structure. The Drainage Fund is operated as a utility fund, with collected revenues used to fund drainage related expenditures and projects.

Budgeted **revenues for FY 2016 of $372,000** are generated by the drainage fee which was effective March 1, 2008. Budgeted **expenditures for FY 2016 total $366,642,** and include three Maintenance Workers, associated operating and capital costs, public education efforts, and debt service on the Drainage Fund portion of the 2008 CO issue.

Hotel/Motel Fund:

The **Hotel/Motel Fund** accounts for the levy and utilization of the hotel/motel room tax. State law requires that revenues from this tax be used for advertising and promotion of the City.

The Hotel/Motel Fund **FY 2016 budgeted revenues are $167,200,** reflecting no change from the FY 2015 budget. A discussion of Hotel/Motel revenues appears in the Other Funds Section.

The budgeted **expenditures for FY 2015 are $167,200,** reflecting no change from the FY 2015 budget. The bulk of Hotel/Motel funding is allocated to the Chamber of Commerce, which submits an annual budget request for funding to the City Council. Details of this year's budgeted expenditures appear in the Other Funds Section.

Debt Service Fund:

The **Debt Service Fund** is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. As mentioned earlier in the discussion of the tax rate, the ad valorem rate has a debt service component that is dedicated to the payment of principal, interest, and fees on general obligation debt. The debt service tax rate for FY 2016 is $0.1266 per $100 of taxable valuation. A discussion of the tax rate and schedules of tax information appear in the Taxes and Debt Section.

TIRZ Fund:

The **TIRZ Fund** is used to account for the accumulation of resources from ad valorem taxes collected on the incremental tax values in the Tax Increment Reinvestment Zone, which was created in 2006. These revenues can only be expended on projects within the TIRZ zone, and are first approved by the TIRZ Board, and then by the City Council.

Fund Balances:

The Drainage Fund and the Debt Service Fund had budgeted declines in FY 2014 and FY 2015. These were planned, temporary results to fund projects and bond issues without adjusting taxes or fees, and did not result from operating expenditures exceeding available revenues. In FY 2016, no funds are budgeted to have declines in fund balance.

The City's policy is to maintain adequate fund balances to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that it is appropriate to expend excess fund balances (amounts above prudent reserves) on non-recurring expenditures and capital outlay projects.

CONCLUSION

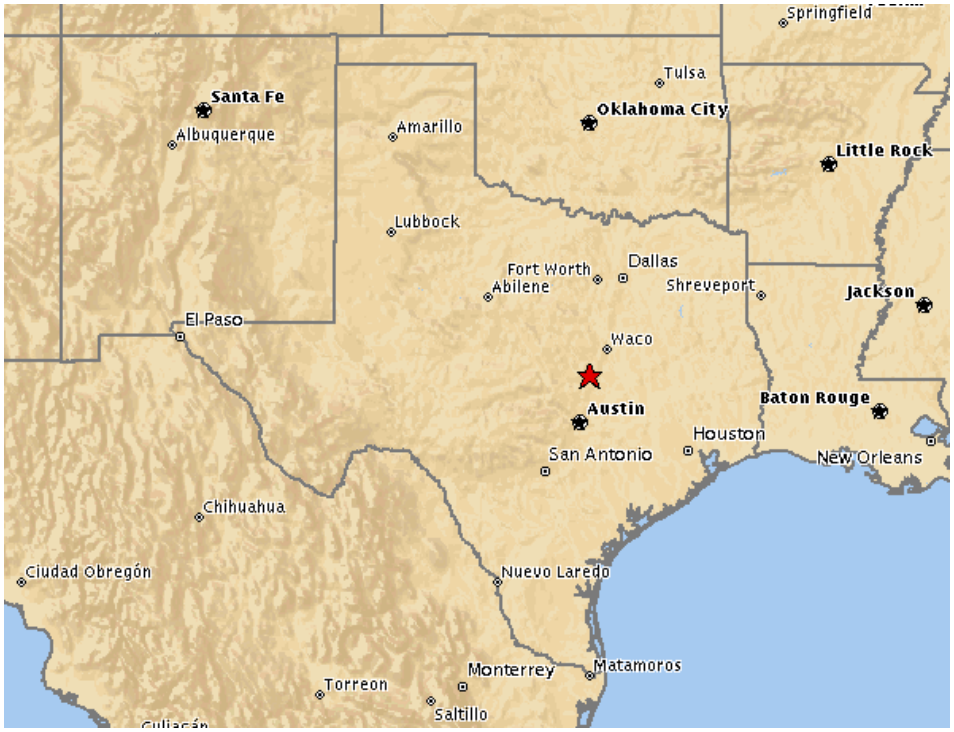
The FY 2016 budget, while continuing prior year commitments to improve services and facilities, reflects a balanced approach to the multi-faceted needs of a growing community. This proposed budget continues to build on the City's successes, moving steadily forward, seeking to meet the dual goal of preserving community character, while prudently planning for future growth.

The leadership of the City Council, as well as your time and attention provided during the development of the FY 2016 budget, is greatly appreciated. Thanks also to Department Heads and all the City staff members, for their attention to detail and focus on meeting community public service needs in the development of this year's budget.

Respectfully submitted,

Sam A. Listi
City Manager

Brandon Bozon, CPA
Finance Director



Located along the famous Chisholm Trail, Belton is a unique city with friendly people and a rich history. Founded in 1850 on the banks of Nolan Creek, Belton is the Bell County seat, located a short distance from Fort Hood in one of the fastest growing areas of Texas. Belton's recent new residential and commercial growth is complemented by the preservation and restoration of historic properties in the city.

We are proud of our heritage and show it every day to Interstate 35 commuters who pass the 80-foot flag pole at Patriot Plaza, a gateway to Central Avenue and our historic downtown. Our annual Fourth of July celebration includes a parade through the heart of Belton, a stirring God & Country Concert, three exciting days of PRCA rodeo events in air-conditioned comfort at the Bell County Expo, and a festival on Nolan Creek. Over the years, our Fourth of July activities have made state and national top-ten lists for holiday destinations. There is no better event for those who live in this community.

In our historic downtown, the Bell County Courthouse, restored in 1999, is surrounded on the square by new storefronts on historic buildings. Restaurants, the Bell County Museum (housed in the historic Carnegie Library building), Cochran, Blair & Potts (the oldest department store in Texas), as well as numerous antique shops and other retail establishments are all within walking distance. For recreation, the Nolan Creek Hike and Bike Trail is also part of the downtown area.

Belton takes pride in being the home of the University of Mary Hardin-Baylor, which was chartered by the Republic of Texas in 1845 and has recently undertaken a substantial expansion that brought to campus new educational facilities and a football stadium. The public school system here is a state leader in the integration of technology into the classroom, and has new or remodeled schools sprinkled throughout the City. Our many churches continue to grow as the number and variety of quality homes increase.

Lake Belton and Lake Stillhouse Hollow offer opportunities for water sports, camping, or just relaxing on the beach. On Lake Belton, you will find the Miller Springs Nature Center, where you can enjoy walking trails and experience nature with a wide variety of flowers, birds and wildlife. Chalk Ridge Falls Park, located on Lake Stillhouse Hollow, also offers walking trails and a lovely 20-foot waterfall.

While this is just a small part of what Belton has to offer, we take great pride in our city and our citizens, and invite you to visit soon. Y'all come visit us on the Chisholm Trail!

Marion Grayson
Mayor

CITY OF BELTON
Telephone Directory

CITY HALL
Administration

City Manager	933-5819
Assistant City Manager	933-5845
City Clerk	933-5817
Grants & Special Projects Coordinator	933-5813
Public Information Officer	933-5889
Executive Secretary to City Manager	933-5818
Fax	933-5822

Development Services

Planning Director	933-5816
Building Official	933-5815
Assistant Building Official	933-5814
Clerk	933-5812

Information Technology

IT Director	933-5878
IT Support Specialist	933-5879
GIS Technician	933-5890

FINANCE DEPARTMENT 933-5800

Finance Director	933-5808
Assistant Finance Director	933-5810
Human Resources Director	933-5803
Utility Billing Supervisor	933-5809
Staff Accountant	933-5807
Staff Accountant	933-5805
Accounting Technician	933-5806
Cashier	933-5802
Receptionist	933-5800
Fax	933-5859

ECONOMIC DEVELOPMENT 770-2270

Executive Director	770-2271
Director of Business Retention	770-2272
Fax	770-2279

FIRE DEPARTMENT 933-5880

Central Fire Station	933-5828
Fire Station #2	933-5881
Emergency	911
Fire Chief	933-5885
Assistant Fire Chief	933-5884
Central Fire Station Fax	933-5826
Fire Station #2 Fax	933-5887
Ambulance Billing	933-5804

HARRIS COMMUNITY CENTER

Recreation & Events Director	933-5860
Recreation Coordinator	933-5861
Fax	933-2469

LIBRARY 933-5830

Library Director	933-5832
Fax	933-5831

PUBLIC WORKS 933-5823

Public Works Director	933-5823
Building Maintenance	721-6154
Shop	933-5825
Streets	933-5824
Water & Sewer	933-5823
Fax	933-5811

MUNICIPAL COURT 933-5838

Court Administrator	933-5839
Fax	933-5870

PARKS

Parks Superintendent	933-5834
Fax	933-5833

POLICE DEPARTMENT 933-5840

Emergency	911
Communications Room	933-5846

Administration

Police Chief	933-5845
Administrative Assistant	933-5844
Emergency Operations Center	933-5856
Fax	933-5835

Support Services

Deputy Chief	933-5854
CID Sergeant	933-5853
Code Enforcement Officer	933-5820
Records Clerk	933-5843
Animal Control	933-5840

Operations

Deputy Chief	933-5848
Patrol Sergeants	933-5847
Patrol Sergeants	933-5891
Patrol Office	933-5849

CITY INFORMATION

BUDGET CONTENTS

The City of Belton's annual budget is comprised of twelve sections, which can be grouped into three broad categories.

1. INTRODUCTION AND INFORMATION

Table of Contents: Indicates topic and page number location.

Budget Message: This letter contains information about the City's overall plan for accomplishing the City's objectives during the coming year and accomplishments during the past year.

City Information: Descriptions of the budget, the budget process, and the City organization. Also included is a synopsis of the City of Belton's history that was excerpted from "The Story of Bell County" and was written by the City's librarian, Lena Armstrong. This section also contains City and area demographic information compiled by the Belton Economic Development Corporation. This section is intended to give non-technical users basic information to make the budget more "user-friendly".

Strategic Plan: Includes a description of the Strategic Plan purpose and process, current year budget, multi-year budget, and the full plan itself.

Personnel: Includes the City's organizational chart and listings of the City's elected and appointed officials.

2. FINANCIAL

Budget Summaries: Contains summaries of budget totals for all budgeted Funds of the City.

General Fund, Water & Sewer Fund, & Other Funds: These sections contain detailed budget information for the various Funds, Departments, and Divisions of the City. Descriptions, goals, and performance indicators for the various Departments and Divisions are given where applicable.

Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and revenue debt that are featured in this section.

Capital Outlay & Improvements: Schedules of the capital outlay (equipment, vehicles, etc.) contained in the operating budget. Also includes schedules of capital outlay and improvements (infrastructure) to be made from capital project funds.

3. SUPPORTING INFORMATION

Reference: Copies of the ordinances generated by the budget process: the ordinance adopting the budget, the ordinance adopting the tax rate, and the ordinance adopting rates for City services which were included in budgeted revenues. Also includes the City's current fee schedule and a glossary of some of the words and acronyms contained in the budget.

THE CITY ORGANIZATION

The City of Belton is a home-rule City operating under a Council-Manager form of government. All powers of the City are vested in an elected Council, consisting of a mayor and six members who are elected by plurality vote from the City at large to serve terms of two years. The Council enacts local legislation, determines City policies, and employs the City Manager.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. He is responsible to the Council for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Divisions within it, but are subject to the supervision and control of the City Manager. A Director may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In the spring, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated expenditure amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Department calculates personnel costs, debt service requirements, and revenue projections for the new year. This data combined with the Department requests form a preliminary or "first draft" budget. At this stage, the budget is usually unbalanced; that is departmental requests, personnel costs, and debt service requirements are usually greater than anticipated revenues.

After receiving the first-draft budget from Finance, the City Manager conducts a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate his priorities and work agenda.

A series of City Council budget workshops are held, usually in July and August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found in the local media coverage.

The workshops allow the City Council to receive input on the budget from the City Manager, the Departments, and Finance. It is through these workshops, as well as discussions with City staff, that the Council forms its priorities and work program for the proposed budget.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 28, the budget submitted by the City Manager is deemed to have been finally adopted by the Council until such time as the Council adopts a budget.

After adoption of the budget, the City Manager may approve transfers of any unencumbered (unobligated) budget amount or portion thereof between general classifications of expenditures within a Division or Department. At the request of the City Manager and within the last three months of the fiscal year, the Council may by resolution, transfer any unencumbered appropriation or portion thereof from one Division or Department to another. The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity, after the conduction of a public hearing called for such purpose. This year’s budget calendar follows on the next page.

CITY OF BELTON
Budget & Tax Calendar
FY 2016

Date	Event	Requirement/Action
March 12, 2015; March 16, 2015	Budget Instructions Distributed to Departments	▸ Budget printouts & request forms distributed to departments.
May 1, 2015	Department Budget Requests Due	▸ Departments enter detailed line item requests into budget software & submit other forms electronically
May 26, 2015	Regular Council Meeting	▸ Finance Director presents a brief overview of the budget process to Council
May/June	Budget Preparation	▸ City Manager & staff review requests; department heads meet w/Manager; staff prepares draft budgets.
June 1 – June 5, 2015	Budget meetings with DH	▸ Departments meet with CM, FD, AFD
July 8, 2015	BEDC Board Meeting Budget Workshop	▸ BEDC draft budget to Board
July 14, 2015	Regular Council Meeting Budget Workshop	▸ Water & Sewer Fund ▸ Drainage Fund
July 16, 2015	TIRZ Board Meeting	▸ TIRZ draft budget to Board
July 24, 2015	Certified Tax Roll	▸ BCAD delivers certified ad valorem tax values
July 28, 2015	Regular Council Meeting	▸ Hotel/Motel Fund
August	Calculate & Publish Effective and Rollback Tax Rates	By Appraisal District
August 4, 2015	Special Called Meeting Budget Workshop	▸ Ad Valorem Tax Rate, Debt Service Fund ▸ General Fund Revenues ▸ General Fund – Department Presentations
August 5, 2015	BEDC Board Meeting	▸ 2nd BEDC Board budget workshop
August 11, 2015	Regular Council Meeting Budget Workshop	▸ BEDC, TIRZ Fund ▸ Call for 2 Public Hearings (PH) on Tax Rate (if exceeds effective rate)
August 13, 2015	Notice of Public Hearings	▸ Publish in newspaper and on City website notice of PH's on tax rate (if exceeds effective rate - must be at least 7 days before 1st PH)
August 21, 2015	File proposed budget with City Clerk	▸ Must be at least 30 days before budget adoption (budget may be modified after this date) ▸ Post proposed budget on City website
August 25, 2015	Regular Council Meeting Budget Workshop	▸ 1st PH on tax rate (if exceeds effective rate – at least 3 days before 2nd PH) ▸ Clean-up budget workshop ▸ Call for PH on budget
August 28, 2015	Newspaper Notice	▸ Publish notice of PH on budget (at least 10 days before PH)
September 8, 2015	Regular Council Meeting	▸ 2nd PH on tax rate (if exceeds effective rate - 3 to 14 days before adoption) ▸ PH on budget (at least 15 days after filing with City Clerk) ▸ Council vote to consider budget at Sept 22 meeting ▸ Public input on strategic plan
September 10, 2015	Newspaper Notice	▸ Publish notice of meeting to vote to increase taxes (if exceeds effective rate – must be after both PH's)
September 22, 2015	Regular Council Meeting	▸ Adopt strategic plan ▸ Adopt fee schedule ▸ Adopt budget ▸ Adopt tax rate (at least 3 days after 2nd PH on tax rate)

CITY FUNDS

As mentioned previously, the City is organized into Funds. For fiscal (financial) purposes, a fund is a separate accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities, and the changes therein are segregated and recorded. The budgeted funds for the City include:

Governmental Funds:

- General Fund: Accounts for all financial resources except those required to be accounted for in another Fund. The General Fund of the City of Belton contains the Administration (City Manager), Finance, Municipal Court, Police, Fire, Information Technology Systems, Streets, Parks & Recreation, Development Services, Library, Solid Waste, and Maintenance Departments.

- Belton Economic Development Corporation Fund: Accounts for activities related to the ½ percent economic development sales tax approved by voters in 1990.

- Hotel/Motel Tax Fund: Accounts for activities related to the City's 7 percent hotel/motel occupancy tax. These funds can only be used for purposes designated by the State and further designated by the City Council.

- Debt Service Fund: Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.

- Tax Increment Reinvestment Zone Fund: This fund is used to account for projects financed with tax revenues collected in the City's tax increment and reinvestment zone, created pursuant to the state tax code statutes.

Proprietary Funds:

- Water/Sewer Fund: Accounts for operations related to providing water and sewer service to the citizens of Belton. The Water/Sewer Fund contains the Utility Administration, Water, and Sewer Departments.

- Drainage Fund: Accounts for operations related to providing storm drainage service to the citizens of Belton.

The CAFR does include non-budgeted funds, which are not included in this budget document.

BASIS OF BUDGET & ACCOUNTING

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Liabilities for compensated absences that are expected to be liquidated with available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis).

- Principal payments on long-term debt are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.

- Capital outlays are recorded as assets on a GAAP basis and expended on a Budget basis.

FINANCIAL AND BUDGET POLICIES

The **General Fund balance** shall be adequate to handle unexpected decreases in revenues plus extraordinary unbudgeted expenditures. The minimum fund balance should be at least 90 days of operating expenditures. The projected fund balance at the end of FY 2016 is 140.63 days.

Investments made by the City shall be in conformity with State law and the City of Belton investment policy, adopted by the City Council on January 13, 2015. All investments shall stress safety, liquidity, public trust, and yield - in that order.

An **independent audit** will be conducted annually.

The City will produce **annual financial statements in accordance with** generally accepted accounting procedures **(GAAP)** as outlined by the Governmental Accounting Standards Board **(GASB)**.

The City will produce a Comprehensive Annual Financial Report **(CAFR) which meets the requirements for** the Government Finance Officers Association's **(GFOA) Certificate of Achievement for Excellence in Financial Reporting**. The City has received twenty-nine consecutive Certificates from FY 1986 through FY 2014. We believe the FY 2015 audit will also conform to the standards of the Certificate Program, and it will be submitted it to GFOA for award consideration.

The **budget should be balanced** with current revenues plus available unreserved fund balances equal to or greater than current expenditures. All budgeted funds have balanced budgets for FY 2016.

The **tax rate should be adequate** to produce revenues required to pay for City services as approved by the City Council. The City Council has indicated their desire to avoid increasing the tax rate and has maintained the same rate over the last three years.

Sales tax revenue projections should be conservative due to the elastic nature of this economically sensitive revenue source. FY 2016 sales tax revenues were budgeted at the projected FY 2015 level.

The **General Fund should be compensated by other funds for** general and administrative **services provided**, including management, finance, personnel, and the use of City streets and the City shop. The transfers for FY 2016 are $430,955.

The City will **not issue debt to finance current operations**. No debt was issued in FY 2015 to finance current operations.

A **contingency amount** shall be included in the annual budget in an amount not to exceed 3% of total General Fund expenditures, to be used in case of unforeseen items of expenditures. The FY 2016 contingency amount is set at $100,000 or 0.80% of operating expenditures before the contingency amount.

The City will **maintain physical assets** at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs.

The City will produce an **annual budget document that meets the criteria for GFOA's Distinguished Budget Presentation Award**. The City has received the award for twenty-three consecutive years, for FY 1993 through FY 2015.

The City's water and sewer **utilities shall operate on a self-supporting basis** so that user charges for services shall fully cover the cost of providing those services. All water and sewer revenue in the FY 2016 budget is generated from user fees and interest thereon.

The City will **not use property taxes** or other General Fund revenues **to subsidize the utility operations.** The FY 2016 budget does not contain any transfers from the General Fund to the Water & Sewer Fund or the Drainage Fund.

Utility rates shall be reviewed annually to ensure that they will generate revenues adequate to cover operating expenditures, meet bond covenants, and allow for adequate capital replacement. A formal water and sewer rate study was conducted in FY 2002 and FY 2008. Scheduled rate increases were deferred due to the recession and deferment of major capital projects. A full rate study was completed in FY 2014. The resulting rate increases were implemented in FY 2015 and approved by Council to continue into FY 2016.

The City's **rate structures for water and sewer services will** (to the greatest extent possible) **be fair and equitable** to all customers. The current water and sewer rates per 1,000 gallons are the same for all customers.

The City will **maintain sufficient net revenues to meet the debt coverage** required by existing revenue bond indentures. The projected coverage for FY 2016 exceeds current debt coverage requirements.

The **utility system will maintain a bond rating** of AA- (Standard & Poor's). The most recent rating is at this level.

The **utility system will operate in the most efficient manner possible** to keep rates as low as possible while maintaining sufficient revenues for the timely maintenance and replacement of utility system capital assets.

The City will **make timely investment in the expansion of capital assets** to provide adequate levels of service in conformance with State and Federal regulations, and meeting the appropriate health, safety, and environmental standards.

The City will **provide timely and accurate billing to customers**, providing safeguards to ensure prompt payment and minimal financial losses from delinquent customers which have to be passed onto the remaining customers.

PERFORMANCE MEASUREMENT

Performance measurement is a management tool that measures both quantitatively and qualitatively the level of service being provided. This tool seeks to answer the question "How well are we doing?" as well as the question "How well should we be doing?"

Generally, government entities collect volumes of data on a wide variety of services and activities. This data is usually available from existing sources such as financial reports, audits, department reports, and studies. However, data to measure efficiency and effectiveness are less available than information on workload and expenditures. For example, data on the number of streets maintained are usually available, but information on the condition of streets is not. Measurable goals and information on citizen satisfaction is often unavailable. Consequently, managers, elected officials, and the public know how much services cost and the levels of service provided, but know little about the productivity, accomplishments, and quality of those services.[1] A performance measurement and management program seeks to provide that information.

The City of Belton has long collected data on workload demands and service levels; however, the City has just begun to identify performance measurements. The following performance measures were developed by staff and management. Some of the information for the measures was already being collected; some was not. These measures will continue to be refined and expanded in FY 2016.

Department	Performance Measure	Goal	Actual FY 2015
Finance	Maintain a GF fund balance of at least 25% of operating expenditures (90 days operation).	25%	39%
	Collection rate for current taxes.	97%	97.91%
	Produce an annual budget document that meets GFOA Distinguished Budget criteria.	Yes	Yes
	Produce an annual CAFR that meets GFOA Certificate of Achievement criteria.	Yes	Yes
Police	Average response time to calls for Priority One emergency service within the City.	5 minutes	4.57 minutes
	Criminal case clearance rate.	35%	29%
	Percentage of issued Class B and above warrants that are served.	60%	55%

[1] "A Practical Guide for Measuring Program Efficiency and Effectiveness in Local Government", The Innovations Group, Copyright 1992.

Department	Performance Measure	Goal	Actual FY 2015
	Percentage of investigations due to citizen complaint completed within 30 days of receipt.	95%	50%
	Average time for compliance with code.	7 days	10 days
Fire	Respond to fire calls inside the City within 5 minutes.	98%	98%
	Contain structural fires to confines of building.	98%	98%
Streets	Repair of utility cuts within 5 days.	95%	85%
	Complete service requests within 5 days.	95%	95.3%
Planning	Average time to complete review of building plans.	Within 10 days of receipt	Within 10 days of receipt
	Average time to issue utility permits.	30 minutes	30 minutes
Inspections	Average time per inspection.	30 minutes	30 minutes
	Percentage of requests for specialty inspections completed within 4 hours of request (during working hours).	95%	100%
	Percentage of requests for building inspections completed within 24 hours of request (during working hours).	90%	90%
Library	Increase circulation each year.	5%	-5.7%
	Average turnover rate	2	2.5
Utilities	Bad debts written off as a percentage of total billed.	0.50%	0.34%
	Percentage of unaccounted for water loss.	10% or less	15.93%
	Response time to all main breaks.	3 hours or less	3 hours
	Respond to all emergency main breaks within 20 minutes (regular working hours).	100%	100%
Vehicle & Equipment Maintenance	Repairs returned for corrective action.	2%	1.4%
	Percentage of equipment repairs completed within 2 working days.	90%	74%
	Average downtime for fleet repairs.	2 days or less	4 days
	Average response time to work orders.	Within 1 day of receipt	1 day

A HISTORICAL PERSPECTIVE

Lena Armstrong, the City Librarian for 54 years and the unofficial historian of Belton, wrote the following synopsis of Belton's history. She penned a longer version of Belton history, which is included in the two-volume edition of "The Story of Bell County" published in 1988 by the Bell County Historical Commission. Lena retired from the City in December of 1998, and subsequently passed away in January of 1999. She is fondly remembered and sorely missed.

In August 1850, the new pioneer town of Belton (first named Nolandville that was changed to Belton in 1851) was laid out in blocks, streets, and lots with the courthouse public square the center. It was designated County seat for the newly organized Bell County. Incorporated in 1852, it was the only town in the County and was the last place of civilization seen by the pioneers heading West by horseback or wagon train.

Within a month after lots were sold, a post office was established and mail was arriving by horseback. But in 1852, a stagecoach route beginning in Tennessee and ending in Brownsville was stopping weekly in Belton to deliver mail, new arrivals and freight. By now, the first courthouse was in use, a log cabin placed high on blocks as safeguard from devastating floods, provided all too frequently by Nolan Creek running very near the public square. In 1853, a two-story log jail was built followed by a school, hotel, church, saloons, stores and other businesses. Most were log buildings or pole shacks, but with a new surge of people, more permanent buildings were built. Stores were erected using native stone and were two-story with the business on the first floor, family quarters on the second. A number of these stores have survived and are still in use. The A.D. Potts building, built in the late 1860's, not only is still in use but is still owned by the Potts family.

Just prior to the Civil War, Sam Houston stumped the State, urging people to not vote for secession. He made two speeches in downtown Belton, but his talks were not well received. He was booed so loudly on one occasion, he took out his two pistols, laid them on the goods box he was using for a podium, and dared anyone to interrupt him. They did not.

In 1858, the County commissioners built a new courthouse, spending $14,000 for a two-story limestone building replacing the first courthouse which had become completely inadequate for the population the County now served. Bellcountians so opposed the new edifice, they voted out of office every commissioner, replacing them with more conservative men. It was 26 years before a third (and last) courthouse was approved and built.

Over a thousand Bell County and Belton men joined the Confederate Army and Belton women did their part by meeting daily at the courthouse to sew clothing for the soldiers. There was only one sewing machine in Belton, and it saw constant use. As the War progressed, the effects of the War were felt strongly. Supplies and inventories, as well as currency dwindled and many stores were forced to close. War's end, and defeat, saw all elected officials from the Governor to Mayors replaced with Union appointees. Federal troops patrolled the streets of Belton giving

little protection to the citizens and their property. Outlaws roamed the area stealing, assaulting and killing to such an extent that Belton men decided to do something. In the dark of the night, bands of horsemen arrived at the County jail (still standing) where ten prisoners were jailed. The horsemen dismounted, moved into the jail and shot nine men to death. It is said that for decades after, outlaws rode wide around Belton. Sam Bass, on his way to rob a bank, refused to enter Belton, saying "Those Belton men are too tough for me".

The 1870's saw a boom with building, new businesses and new enterprises. A Belton group organized the Belton Telegraph Company that was chartered and extended to Round Rock where it joined Western Union. The telegraph provided daily quotes of the cotton market, necessary for an area where cotton was King. The 1870's also saw the formation of the now famous Belton Woman's Commonwealth, a loosely organized group that in retrospect seems more a battered wives' refuge than a utopian commune.

Belton met its first setback in 1881 when the City fathers, after meeting the demands of Santa Fe railroad representatives and putting up $75,000, found themselves duped out of a railroad in Belton. They sued, but the company built their own town that they named Temple. After many years, the Supreme Court finally ended the case in favor of Belton. Meanwhile, they contracted with the M.K. & T. and by 1882, the Katy's depot was built a block from the courthouse. In the interim, Belton went "modern" with a water system and mains throughout town, an electric and telephone companies, a fire department, lumber yard, flour mill, plus newspapers, and banks. There was also a brand new college - Baylor Female College, now the University of Mary Hardin Baylor. Two beautiful parks, still maintained by the City of Belton, were acquired during these decades: the Confederate Park, donated to the City by citizens honoring the ex-Confederate Veterans; and the Yettie Tobler Polk Park, commemorating Mrs. Polk and her four children who drowned in a devastating flood that inundated Belton in 1913.

Belton got into severe financial difficulties before the Great Depression, but managed to work its way out by the 1970's. World War II and the arrival of Fort Hood to the County brought economic relief and a surge of growth. Two large lakes built during this time provide tourist attractions and IH-35 makes Belton attractive to industries and businesses.

Lena Armstrong

CITY AND AREA DEMOGRAPHICS

LOCATION

Belton is situated along the banks of the Leon River in the rapidly growing Central Corridor of Texas. It is on Interstate 35 near the geographic center of the state, approximately 127 miles south of Dallas/Fort Worth and 60 miles north of Austin. Local topography varies from rolling plains to wooded hills with two large lakes just ten minutes from downtown. Within a 150 mile radius of Belton is a market of over 9.4 million people, including the Dallas/Fort Worth Metroplex, San Antonio, and much of Houston. This region encompasses 55 percent of the population of Texas.

Distance to:

Austin	57 miles	Denver	734 miles
Dallas	127 miles	Atlanta	785 miles
San Antonio	128 miles	Chicago	925 miles
Houston	153 miles	Los Angeles	1,226 miles
El Paso	534 miles	New York	1,468 miles

CLIMATE

Average Winter Temperature	46.7 ° F
Average Summer Temperature	81.5 ° F
Average Annual Precipitation	35.25"
Elevation	525 Feet

POPULATION

	2010	2000	1990
Belton	18,216	14,623	12,476
Bell County	310,235	237,974	191,088
Killeen/Temple MSA (Bell, Coryell Counties)	385,623	312,952	255,301

Population Composition:

Under 18:	33.1%	Female population:	50.9%
18 – 64:	56.0%	Male population:	49.1%
Over 65:	10.9%	Veterans:	1,631

High school graduate or higher, age 25 or older: 82.0%
Bachelor's degree or higher, age 25 or older: 27.1%

According to the U.S. Census Bureau, Belton's population consists of 59.4% White, 29.1% Hispanic or Latino, 8.1% African American, and 3.4% all other ethnicities.

EDUCATION

Belton Independent School District:

- 2 - high schools, 3 - junior high schools, 10 - elementary schools
- Belton High School was recognized in 1991 by the U.S. Department of Education as an exemplary Drug Free School, and was awarded a Silver Medal Recognition in *U.S. News and World Report* in 2012.

Higher Education:

•	Belton:	University of Mary Hardin Baylor
•	Bell County:	Texas A & M College of Medicine, Temple Temple College, Temple Central Texas College, Killeen Texas A&M University Central Texas, Killeen
•	Area Colleges/Universities:	Baylor University, Waco McLennan Community College, Waco Texas State Technical College, Waco Southwestern University, Georgetown The University of Texas, Austin St. Edwards University, Austin Huston-Tillotson College, Austin Concordia University, Austin Austin Community College, Austin Texas A & M University, College Station Texas State College, San Marcos

TRANSPORTATION

Highways:	Interstate 35, US Highway 190, State Highway 317, Loop 121, FM 436, FM 439, FM 93.
Bus Lines:	Greyhound/Trailways and Kerrville Bus Lines - 19 departures daily. The HOP public bus line which runs from Copperas Cove to Temple.
Motor Freight:	Eleven local carriers.
Railroad:	Santa Fe Railroad, Georgetown Railroad, AMTRAK passenger service in Temple.
Air:	Killeen-Fort Hood Regional Airport, Temple Draughton Miller Central Regional Airport, Austin Bergstrom International Airport.

UTILITIES

Electric Power:	
Supplier	Oncor Electric Delivery Numerous retail electric providers
Transmission Lines	Two 138,000 KV lines
Distribution Voltage	12,000 KV
Natural Gas:	
Supplier	Atmos Energy
Transmission Line	Two 10-inch lines & One 6-inch line
Transmission Line Pressure	320 - 380 PSI & 90 PSI
Heating Value	1,015 BTU per cubic foot
Water Supply:	
Purchased Water Supplier	Bell County Water Control & Improvement District No. 1
Water Source	Surface water, Lake Belton
Contracted Capacity	10.0 Million Gallons Daily
Treatment Capacity	8.33 Million Gallons Daily
Average Consumption	2.78 Million Gallons Daily
Sewer System:	
Treatment Plant	Temple-Belton Wastewater Treatment Plant
Operator	Brazos River Authority
Treatment Plant Type	Conventional Activated Sludge
Annual Average Daily Flow Capacity	10.0 Million Gallons Daily
Peak Two-Hour Flow Capacity	20,834 Gallons per Minute
Belton Average Flows	1.77 Million Gallons Daily
Telephone:	
Supplier	Southwestern Bell Numerous long distance and mobile companies
Digital Switching	Yes

INDUSTRIES

Belton's business community is diversified, with various sectors – manufacturing and distribution, retail, education, healthcare, government, and IT business process services.

The industrial sector is represented by companies manufacturing modular home structures, agriculture equipment, wire cable, fiberglass tanks, roofing material, specialty advertising products, corrugated boxes, exercise equipment, school and office furniture, rapid prototypes, and centrifugal alloy castings. Various warehousing and distribution operations handle, industrial gases, snack foods and parcel delivery.

Fort Hood U.S. Army Installation is located 17 miles west of Belton. It is the largest United States Army Training Post, the largest single-site employer in the State of Texas with a force of more than 46,000, and a key economic driver for the area. The Texas Comptroller's office reports that Fort Hood's economic impact to the state will be an estimated $44.49 billion in 2014.

Health care represents the largest single industry in Bell County. Over 15,000 individuals are employed in the medical field. Baylor Scott & White Health, the largest not-for-profit health system in the state of Texas, has a significant presence in Central Texas. This includes Scott & White Memorial Hospital, ranked by U.S. News and World Report as one of the top 10 hospitals in the state of Texas, McLane Children's Hospital, and dozens of primary, urgent, and specialty care clinics staffed by over 800 physicians and 8,000 employees. Other medical facilities also service the area such as: Olin E. Teague Veteran's Center, Cedar Crest Hospital & Clinic, Metroplex Hospital, Seton Medical Harker Heights Center, and Darnall Army Medical Center.

There are five banks and two credit unions represented in Belton with branch offices located throughout Bell County and Central Texas.

MAJOR EMPLOYERS

Employer	Product	Employees
Belton Independent School District	Education	1,690
Bell County	Government	1,199
University of Mary Hardin-Baylor	Education	468
James Construction Group	Construction	450
Super Wal-Mart	Retail/Service	323
HEB Grocery	Retail/Service	296
TruMH (a Clayton Homes Company)	Manufacturing/Distribution	210
CGI	IT/Business Process Services	200
Cedar Crest Hospital & Clinic	Healthcare	175
Custom Printing	Manufacturing/Distribution	170

PROPERTY & TAXES

The top 10 property tax payers within the City limits have a combined taxable value for 2015 of $108,733,899 and are comprised of the following organizations:

Organization	Taxable Value	Top 10 Percentage
Turtle Creek Investments	$ 14,574,595	13.40%
HEB Grocery Company	$ 14,042,881	12.91%
Wal-Mart	$ 13,797,531	12.69%
Oncor Electric Delivery	$ 13,191,710	12.13%
Wire Rope Industries USA INC	$ 11,671,909	10.73%
Legacy Landing Group LTD	$ 11,503,513	10.58%
CMH Manufacturing	$ 8,628,970	7.94%
River Springs at Barge Ranch LP	$ 7,842,031	7.21%
Chappell Hill Equity III LTD	$ 7,026,338	6.46%
Airgas USA LLC, Central Division	$ 6,454,421	5.94%

The U.S. Census Bureau reported 5,757 households in Belton from 2008 to 2012, with a homeownership rate of 54.4%. In 2012, the median household income was $50,066, and per capita income was $22,563.

COMMUNITY AND RECREATION FACILITIES

Newspaper:	Belton Journal (weekly) Temple Daily Telegram (daily)
Radio:	KUSJ - Country/Western format KTEM - Talk Radio KNCT - Public Broadcasting System KLOVE - Christian Radio KIIZ/KLFX - Classic Rock format KLTD-Classic Hits KWTX-Top 40 KOOC-Hip Hop KYAR-Contemporary Christian
Television:	KCEN-TV Channel 6 - NBC KWTX-TV Channel 10 - CBS KXXV-TV Channel 25 - ABC 31 Cable Channels
Library:	1 Municipal: over 31,000 volumes 1 University - Mary Hardin-Baylor: over 220,000 volumes
Churches:	33 with 12 denominations
Motels:	3 with 158 rooms
Hotels:	1 with 72 rooms
Golf Course:	Within a 10 minute drive: 2 Championship Country Clubs and 1 Public Course
Museums:	Bell County Historical Museum Bell Fine Arts Association

Harris Community Center: This renovated structure is situated gracefully along Nolan Creek and is an ideal setting for meetings, receptions, and reunions. The original building was constructed in 1936 and housed the Harris School, a historic African American school recognized with a state historical marker for its contribution to African American education. The building and grounds were conveyed from the school district to the City of Belton in 2005 for renovation. The Center was dedicated in July 2006 in conjunction with the West Belton-Harris High Ex-Student's Association annual reunion. The Center has already received numerous awards and accolades, and ensures that the legacy, heritage, and contributions of those who came before us will be remembered.

Bell County Expo Center: Central Texas' newest and best entertainment complex, the Expo Center includes a 9,400 seat main arena, a special events room, an assembly hall, an exposition building, and horse barns.

Lakes: Belton Lake (7,400 acres) and Stillhouse Hollow Lake (6,340 acres) offer outdoor recreation, fishing, boating, skiing, boat rentals, launching ramps, picnic grounds, restrooms, restaurants, snack bars, drinking water, camping areas, RV areas, marinas, and nature trails.

Heritage Park: This 62 acre park along the Leon River includes a baseball/softball complex, 4 soccer fields, picnic areas, jogging paths, fishing dock, playscape area, group pavilion, concession stand, and ample lighted parking.

Chisholm Trail Park: This 34 acre park includes a one mile walking trail, 2 softball fields, soccer field, multipurpose field, in-line hockey rink, multipurpose court, volleyball court, playground, horseshoe pits, picnic areas, amphitheater, pavilion, concessions stand, and parking.

Harris Community Park: This park includes a playground, splash pad, and pavilion with restrooms. It is located near the renovated Harris Community Center and overlooks Nolan Creek and the Hike and Bike Trail.

SummerFun USA: A water amusement park along the banks of the Leon River adjacent to Heritage Park. The park includes a swimming pool, giant water slides, children's area, concessions, and picnic area.

Bell County Museum: One of twelve remaining Carnegie Libraries in Texas, this historic building was restored in 1990 and now stands as the major collection of Bell County history. In 1991, the Bell County Museum was awarded the entire collection of artifacts of Miriam "Ma" Ferguson, the first woman governor of Texas and a native of Bell County.

Independence Day Celebration and PRCA Rodeo: The Annual 4th of July Celebration has been celebrated since the late 1800's and attracts crowds from all over Central Texas. The Celebration includes a kick-off barbecue and old time shoot out on the Courthouse lawn, a four day Professional Rodeo Cowboy's Association Rodeo, a family fun carnival, God and Country concert featuring religious and Texas music, July 4th parade and patriotic program, and a day full of activities in Yettie Polk Park. Festivities in Yettie Polk Park include Children's Day in the Park, Old Fiddler's Contest, gospel singing, arts and crafts festival, and food booths. The Celebration is sponsored by the Belton Area Chamber of Commerce.

City of Belton

Strategic Plan

FY 2016 – 2020

October 1, 2015

HISTORY OF STRATEGIC PLANNING IN BELTON, TEXAS

In FY 2000, the City Council began an in-depth strategic, long-range planning project. The objective of this project was to identify long-range problems, challenges and opportunities for the City of Belton, and to develop and pursue appropriate strategies to address these issues. The process began with two retreats attended by Councilmembers, the City Manager, and a professional facilitator. These retreats resulted in the identification of a set of preliminary goals, which were then ranked by Council priority. City staff then conducted its own strategic planning session, aided by the facilitator. Staff's objective was to review the Council's list and offer input into each goal. Staff also identified which personnel would be primarily responsible for the implementation and oversight of each goal.

Next, Council sought input from community leaders by inviting over 100 individuals from all sectors of the community. This session further refined goals and even added some goals which had not been identified from inside the City organization. The attendance and enthusiastic involvement of attendees testify to the community support for this strategic planning process.

The next step was for citizens to provide their input through a series of public meetings on the Strategic Plan. Finally, City staff identified barriers, strategies and tasks necessary to achieve each goal. This entire process ended with the initial adoption of a Strategic Plan for the City of Belton on September 11, 2001.

As a prelude to the annual budget process, a review and update of the Strategic Plan has occurred each year since the initial Strategic Plan adoption in 2001. Periodically, due to Councilmember changes, and as significant tasks identified in the Plan are accomplished, the Council conducts comprehensive updates of the Strategic Plan. With the consistent direction of the City Council over the past decade, the Plan has been reviewed as part of the annual budget process each year. Additionally, the Council has directed that the Plan should be comprehensively reviewed at least every five years. A comprehensive review occurred during 2010, recognizing important long term needs, and in conjunction with adoption of the FY 2011 annual budget. Another comprehensive review occurred in 2015, which resulted in a change in the format of the Plan and update process which follows, for FY 2016-2020.

City of Belton, Texas
Strategic Plan
FY 2016-2020

The City of Belton has been successful in the delivery of exceptional services to the citizens of Belton, due in large part to visionary leadership and strategic planning. In 2015, a comprehensive review of the City's Strategic Plan was conducted. This process began with a strategic planning retreat in the Spring of 2015 attended by the City Council, City Manager, and Department Heads responsible for each City department. The retreat was led by Mike Conduff, a recognized expert in local government management. Goals, Vision and Mission Statements, and Outcome Statements emerged from Council and staff input during the retreat, and in work sessions that followed in late Spring and Summer. **Governance, Public Safety, Quality of Life, Economic Development, Connectivity,** and **Parks/Natural Beauty** were the six goal categories identified during the strategic planning retreat. The City Council then confirmed the Vision and Mission Statements, established the six Goal Categories, and determined the six Outcome Statements for the updated 2016-2020 City of Belton Strategic Plan. This updated Plan includes Goals expressed in an active voice and a new format. A three year action plan with identified Goals has been developed, and management staff will execute the Plan's Goals for FY 2016, the first year of a five year Plan. This Plan will focus on Belton's Vision of being *the Community of Choice in Central Texas, providing an Exceptional Quality of Life.*

City of Belton, Texas
Strategic Plan Definitions and Process
FY 2016-2020

Vision Statement

Belton is the Community of Choice in Central Texas, providing an Exceptional Quality of Life.

Mission Statement

Enhance Belton's quality of life through visionary leadership that preserves its character while planning for its future.

Six Goal Categories

1. Governance
2. Public Safety
3. Quality of Life
4. Economic Development
5. Connectivity
6. Parks/Natural Beauty

Six Outcome Statements

A. Belton's governance is fair, transparent, and fiscally responsible.
B. Belton is safe and family friendly.
C. Belton has an outstanding quality of life for its citizens.
D. Belton has a vibrant, diverse, and flourishing business community.
E. Belton is a fully connected community with active and engaged citizens.
F. Belton has dynamic recreational opportunities and natural beauty.

City of Belton, Texas
Strategic Plan
Reoccurring Prioritization Process
FY 2016-2020

This Plan is a living document that is driven by flexible long term goals. Three, one year, Action Plans of near term goals will be established annually, while recognizing longer term goals are a function of priority and funding. Year 1 Strategic Plan Goals will be prioritized and updated annually, and will provide a detailed Action Plan. Year 2 and 3 Action Plans will be a function of Year 1 outcomes.

Staff will develop goal worksheets for each actionable goal comprising Year 1 of the three year action plans. The Action Plan worksheets will include:

- Goal Category
- Goal
- Applicable Outcome Statement
- Project Fiscal Year
- Team Leader and Assistance
- Outcome Description
- Performance Indicators
- Challenges and Barriers
- Partner Agencies
- Timelines
- Cost and Funding Sources

The City Council is committed to reviewing long term goals every two years to create an updated list, looking out ten years into the future.

City of Belton, Texas
Strategic Plan
Reoccurring Community/Policy Initiatives
FY 2016-2020

- **Agency Partnership Enhancements**

  The City of Belton is committed to working to enhance Agency partnerships to include BISD, Bell County, BEDC, Belton Area Chamber of Commerce, CTCOG, UMHB, TxDOT, Texas Workforce Commission, BCYC, Central Texas Housing Consortium, Belton Senior Citizens Activity Center, Heart of Texas Defense Alliance, and Bell County Health District, among other vital local and regional agencies.

- **Volunteer Programs**

  Examples of important Volunteer Programs include The Downtown Belton Merchant's Association (DBMA), One Community One Day, Leadership Belton, and National Night Out.

- **RUOK**

  Addressing the needs of Senior Care and interaction with vulnerable/ aging adults is the mission of RUOK, a program of the Belton Police Department.

- **Citizen Involvement**

  The City of Belton encourages an active and informed citizenry to participate in Volunteer Boards/Commissions, and Specialty Committees for adhoc, short term analysis of topical issues.

Multi - Year Implementation Plan

Fiscal Year 2016 Priority 1 Goals			
Goal Category	**Goals**	**Estimated Cost**	**Funding Source**
1. Governance	a) Analyze principal City Funding Sources – sales tax, property tax, and fees, and seek consensus.	Staff Resources	General Fund Operating Budget
	b) Develop Growth Management Strategy- West, South.	Staff Resources	General Fund Operating Budget
	c) Update Comprehensive Plan and integrate Plan Elements.	$60,000	General Fund Operating Budget
	d) Implement Sidewalk Standards.	Staff Resources	General Fund Operating Budget
	e) Review Charter: Review completed for 2015.	Staff Resources	N/A - Complete
2. Public Safety	a) Implement Capital Equipment Replacement Plan funding for all Public Safety Ops needs.	TBD	General Fund Operating Budget - Future CIP
3. Quality of Life	a) Continue CIP (2013/2015) Project Implementation.	$12,500,000	2013 and 2015 CO issuances - GF/WS/TIRZ
	b) Implement Street Maintenance Funding.	$1,735,000	2013 and 2015 CO issuances - GF TIRZ Capital Projects Fund General Fund Operating Budget
	c) Plan Enhancement for Street Entry Corridor on 6th Ave.	$10,000	TIRZ Capital Projects Fund
	d) Evaluate MLK/Main Intersection Alignment.	$10,000	TIRZ Capital Projects Fund
4. Economic Development	a) Develop Downtown Revitalization Plan.	$200,000	TIRZ Capital Projects Fund
	b) Plan/Implement South IH-35 Sewer.	Design: $500,000 Construction: TBD	Design: 2015 CO Issuance - WS Construction:TBD
	c) Enhance Communication,Coordination, and Collaboration between City and Belton Economic Development Corporation (BEDC) to maximize project success and to facilitate:	Staff Resources	General Fund Operating Budget BEDC
	· Building Space Needs for Light Industrial Uses;	TBD	BEDC
	· Future or Expanded Business Park Land Search; and	TBD	BEDC
	· Redevelopment of the former Rockwool Property.	TBD	BEDC
5. Connectivity	a) Facilitate Cable/Fiber Service Expansion.	Staff Resources	General Fund Operating Budget
	b) Expand Hike/Bike Trail.	$1,665,000	$333,000: General Fund Operating Budget $1,332,000: TXDOT Grant
	c) Secure ROW for Lake to Lake Road.	TBD	City of Belton Bell County
6. Parks / Natural Beauty	a) Update the City's Parks and Recreation Strategic Master Plan and Explore:	$15,000	General Fund Operating Budget
	· City Recreation Center	TBD	TBD
	· Corps of Engineer Parkland; and	TBD	TBD
	· RV Park Opportunity.	TBD	TBD

Fiscal Year 2017 Priority 1 Goals			
Goal Category	**Goals**	**Estimated Cost**	**Funding Source**
1. Governance	a) Implement balanced tax/fee schedule following analysis.	Staff Resources	General Fund Operating Budget
	b) Maintain updated Comp Plan elements.	TBD	General Fund Operating Budget Water and Sewer Operating Budget Drainage Operating Budget
2. Public Safety	a) Develop and Implement Annual Capital Equipment Replacement Plan.	TBD	General Fund Operating Budget Water and Sewer Operating Budget Drainage Operating Budget
	b) Analyze/benchmark need for 3rd Fire Station – population growth, calls for service, funding, etc.	Staff Resources	General Fund Operating Budget
3. Quality of Life	a) Implement Annual Street Maintenance Plan.	TBD	TBD
	b) Plan enhancement for street entry corridor on South Main.	TBD	TIRZ Capital Projects Fund
4. Economic Development	a) Facilitate infrastructure expansion.	TBD	General Fund Operating Budget Water and Sewer Operating Budget Drainage Operating Budget TIRZ Capital Projects Fund BEDC
	b) Develop business parks, Rockwool land.	TBD	BEDC
	c) Develop IH-35, US 190 corridors.	TBD	General Fund Operating Budget Water and Sewer Operating Budget Drainage Operating Budget TIRZ Capital Projects Fund BEDC
5. Connectivity	a) Facilitate cable/fiber service expansion.	Staff Resources	General Fund Operating Budget
	b) Secure Lake to Lake Road ROW.	TBD	City of Belton Bell County
	c) Identify Lake to Lake Road construction funding.	Staff Resources	City of Belton Bell County KTMPO
6. Parks / Natural Beauty	a) Implement Updated Parks and Recreation Strategic Master Plan.	Staff Resources	General Fund Operating Budget

Fiscal Year 2018 Priority 1 Goals			
Goal Category	**Goals**	**Estimated Cost**	**Funding Source**
1. Governance	a) Maintain/implement updated plans.	Staff Resources	General Fund Operating Budget
2. Public Safety	a) Identify realistic sources for alternate water supply.	Staff Resources	Water and Sewer Operating Budget
	b) Analyze/benchmark PD facility needs and Municipal Court.	Staff Resources	General Fund Operating Budget
	c) Forecast 3rd Fire Station.	Staff Resources	General Fund Operating Budget
3. Quality of Life	a) Analyze/benchmark need for expanded/new Library.	Staff Resources	General Fund Operating Budget
4. Economic Development	a) Keep Downtown Belton vital.	Staff Resources	General Fund Operating Budget TIRZ
	b) Assess infrastructure needs and facilitate infrastructure expansion.	TBD	General Fund Operating Budget Water and Sewer Operating Budget Drainage Operating Budget TIRZ Capital Projects Fund BEDC
	c) Build out business parks, IH-35, US 190.	TBD	BEDC
	d) Evaluate Small Business Support Center.	Staff Resources	BEDC
5. Connectivity	a) Analyze/benchmark need for other actions to facilitate cable/fiber expansion.	Staff Resources	General Fund Operating Budget
	b) Participate in Region (KTMPO) in transportation and bike planning.	Staff Resources	General Fund Operating Budget KTMPO
6. Parks / Natural Beauty	a) Implement Parks and Recreation Master Plan and analyze/benchmark need for City Rec Center.	Staff Resources	General Fund Operating Budget KTMPO

Priority 1 Goals: FY 2016

Below is a summary of a total sixteen FY 2016 Priority 1 Goals, Proposed Funding, and Assigned Coordinators for anticipated goal achievement in FY 2016.

Goal Category	Strategic Plan Goal	Funding	Coordinator
1 Governance	a Analyze Principal Funding Sources	In House	Finance Director
	b Develop Growth Management Strategy	In House	City Manager
	c Update Comprehensive Plan	$60,000	Planning Director
	d Implement Sidewalk Standards	In House	Planning Director
2 Public Safety	a Implement Capital Equipment Replacement Plan for PD, FD, PW & IT	TBD	Finance Director
3 Quality of Life	a Continue CIP (2013/15) Implementation	2013/15 CIP; TIRZ	Public Works Dir.
	b Implement Street Maintenance Funding	2013/15 CIP; BEDC, TIRZ	Public Works Dir.
	c Plan Enhancement for 6th Avenue	$10,000 TIRZ	Public Works Dir.
	d Evaluate MLK/Main Intersection	$10,000 TIRZ	Public Works Dir.
4 Economic Development	a Develop Downtown Revitalization Plan	$200,000 TIRZ (Includes Implementation)	Planning Director
	b Plan/Implement S. IH 35 Sewer	$500,000 Design (construction cost TBD)	Public Works Dir.
	c Enhance Working Relationship between City/BEDC to maximize project success	Varies	City Manager/ BEDC Exec. Dir.
5 Connectivity	a Facilitate Cable/Fiber Service Expansion	In House	Public Works Dir.
	b Expand Hike/Bike Trail	$1.665M ($333,000 Local; $1.332M TxDOT grant)	Public Works Dir.
	c Secure ROW for Lake to Lake Road	Varies	City Manager
6 Parks/Natural Beauty	a Update City's Parks and Recreation Master Plan	$15,000	Rec/Events Dir.

City of Belton, Texas
Strategic Plan
FY 2016

Year 1: Three Year Action Plan
Priority 1 Goals: FY 2016

Goal Categories	Goals
1. Governance	a) Analyze principal City Funding Sources – sales tax, property tax, and fees. Seek consensus. b) Develop Growth Management Strategy- West, South. c) Update Comprehensive Plan and integrate Plan Elements. d) Implement Sidewalk Standards. e) Review Charter: Review completed for 2015
2. Public Safety	a) Implement Capital Equipment Replacement Plan funding for all Public Safety Ops needs.
3. Quality of Life	a) Continue CIP (2013/2015) Project Implementation. b) Implement Street Maintenance Funding. c) Plan Enhancement for Street Entry Corridor on 6th Ave. d) Evaluate MLK/Main Intersection Alignment.
4. Economic Development	a) Develop Downtown Revitalization Plan. b) Plan/Implement South IH-35 Sewer. c) Enhance Communication,Coordination, and Collaboration between City and Belton Economic Development Corporation (BEDC) to maximize project success and to facilitate: • Building Space Needs for Light Industrial Uses; • Future or Expanded Business Park Land Search; and • Redevelopment of the former Rockwool Property.
5. Connectivity	a) Facilitate Cable/Fiber Service Expansion. b) Expand Hike/Bike Trail. c) Secure ROW for Lake to Lake Road.
6. Parks / Natural Beauty	a) Update the City's Parks and Recreation Strategic Master Plan and Explore: • City Recreation Center • Corps of Engineer Parkland; and • RV Park Opportunity

City of Belton, Texas
Strategic Plan
FY 2016

Year 2: Three Year Action Plan
Priority 1 Goals: FY 2017

Goal Categories	Goals
1. Governance	a) Implement balanced tax/fee schedule following analysis. b) Maintain updated Comp Plan elements.
2. Public Safety	a) Develop and Implement Annual Capital Equipment Replacement Plan. b) Analyze/benchmark need for 3rd Fire Station – population growth, calls for service, funding, etc.
3. Quality of Life	a) Implement Annual Street Maintenance Plan. b) Plan enhancement for street entry corridor on South Main.
4. Economic Development	a) Facilitate infrastructure expansion. b) Develop business parks, Rockwool land. c) Develop IH-35, US 190 corridors.
5. Connectivity	a) Facilitate cable/fiber service expansion. b) Secure Lake to Lake Road ROW. c) Identify Lake to Lake Road construction funding.
6. Parks / Natural Beauty	a) Implement Updated Parks and Recreation Strategic Master Plan.

City of Belton, Texas
Strategic Plan
FY 2016

Year 3: Three Year Action Plan
Priority 1 Goals: FY 2018

Goal Categories	Goals
1. Governance	a) Maintain/implement updated plans.
2. Public Safety	a) Identify realistic sources for alternate water supply. b) Analyze/benchmark PD facility needs and Municipal Court. c) Forecast 3rd Fire Station.
3. Quality of Life	a) Analyze/benchmark need for expanded/new Library.
4. Economic Development	a) Keep Downtown Belton vital. b) Assess infrastructure needs and facilitate infrastructure expansion. c) Build out business parks, IH-35, US 190. d) Evaluate Small Business Support Center.
5. Connectivity	a) Analyze/benchmark need for other actions to facilitate cable/fiber expansion. b) Participate in Region (KTMPO) in transportation and bike planning.
6. Parks / Natural Beauty	a) Implement Parks and Recreation Master Plan and analyze/benchmark need for City Rec Center.

City of Belton, Texas
Strategic Plan
FY 2016

Year 1: Three Year Action Plan
Priority 1 Goals: FY 2016

Goal Categories	Goals
1. Governance	f) Analyze principal City Funding Sources – sales tax, property tax, and fees. Seek consensus. g) Develop Growth Management Strategy- West, South. h) Update Comprehensive Plan and integrate Plan Elements. i) Implement Sidewalk Standards. j) Review Charter: Review completed for 2015
2. Public Safety	b) Implement Capital Equipment Replacement Plan funding for all Public Safety Ops needs.
3. Quality of Life	e) Continue CIP (2013/2015) Project Implementation. f) Implement Street Maintenance Funding. g) Plan Enhancement for Street Entry Corridor on 6th Ave. h) Evaluate MLK/Main Intersection Alignment.
4. Economic Development	d) Develop Downtown Revitalization Plan. e) Plan/Implement South IH-35 Sewer. f) Enhance Communication,Coordination, and Collaboration between City and Belton Economic Development Corporation (BEDC) to maximize project success and to facilitate: • Building Space Needs for Light Industrial Uses; • Future or Expanded Business Park Land Search; and • Redevelopment of the former Rockwool Property.
5. Connectivity	d) Facilitate Cable/Fiber Service Expansion. e) Expand Hike/Bike Trail. f) Secure ROW for Lake to Lake Road.
6. Parks / Natural Beauty	b) Update the City's Parks and Recreation Strategic Master Plan and Explore: • City Recreation Center • Corps of Engineer Parkland; and • RV Park Opportunity

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Governance
Goal:	Analyze principal funding sources – sales tax, property tax, and fees, and seek consensus
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Finance Director	City Manager

Outcome Description:	City Council reaches consensus on a long term plan for funding operational and strategic goals, as well as fund balance.
Performance Indicator(s):	• Staff has prepared options for Council consideration. • Public hearings have been held to discuss funding options available and Council direction. • Council has adopted its plan to address future funding needs of the City. • Plan is implemented during FY 2017 budget cycle and assessed annually. • Consensus reached on mix of funding and rates for local needs.
Challenges / Barriers:	• Reluctance to property tax increase. • Need for complete analysis to consider changes in sales tax allocation. • Reluctance to increase fees.
Partners:	Citizens, property taxpayers, BEDC

Timeline for Implementation	Expected Completion Date
FY 2016	Analysis: 04/2016 Budget Adoption: 09/2016

Cost	Funding Source(s)
In house	In house

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Governance
Goal:	Develop Growth Management Strategy, including Annexation Priorities along IH 35/HWY 190
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible
Project Year:	FY 2016

Team Leader:	**Assisted By:**
City Manager	Planning Director, PW Dir./City Engineer

Outcome Description:	• Develop and implement orderly future annexation planning in west and south Belton. • Belton's scheduled infrastructure establishes infra-structure service delivery boundary for the next 10 years.
Performance Indicator(s):	• Total acres of land annexed along IH 35 and HWY 190 into the City limits anticipated. • Increase in total population projected. • Public infrastructure extensions to newly annexed areas anticipated. • Council reaches consensus and draws urban service boundary. • Linkage to Comprehensive Plan Update.
Challenges / Barriers:	• Reaching consensus on growth boundary. • Cost for serving growth – infrastructure, staff, etc. • Legislative challenge to City annexation authority in 2017 Session.
Partners:	N/A

Timeline for Implementation	Expected Completion Date
FY 2016	Summer 2016

Cost	Funding Source(s)
Nominal, some survey work	GF

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Governance
Goal:	Update the City's Comprehensive Plan and Integrate Plan Elements
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Planning Director	All Management Staff

Outcome Description:	Comprehensive Plan Update provides a guide to address the current and anticipated future needs of the community.
Performance Indicator(s):	• New residential and commercial projects consistent with future Land Use Plan. • Development of roadway projects consistent with the Thoroughfare Plan. • Comprehensive Plan components consistent with the Zoning Ordinance and Design Standards. • Population projections are consistent with actual population.
Challenges / Barriers:	• Staff resources to analyze and develop elements given current planning activity levels. • P&ZC/Council/Community time for public involvement process. • Integration of elements and keeping them updated over time.
Partners:	• Management Staff • Consultants

Timeline for Implementation	Expected Completion Date
FY 2016	September 2016

Cost	Funding Source(s)
$60,000	Strategic Plan - GF

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Governance
Goal:	Implement Sidewalk Standards
Applicable Outcome Statement(s):	Belton's governance is fair, transparent, and fiscally responsible
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Planning Director	PW Dir./City Engineer, PIO

Outcome Description:	• Sidewalk Standards for the City are vetted reflecting the Community's objectives, balancing public safety and cost. • An amendment to Sidewalk Standards is established in the Subdivision Ordinance.
Performance Indicator(s):	• Coordinate with developers during subdivision review to determine placement and design. • Coordinate with builders regarding permits that require sidewalk installation. • Increase in sidewalk inventory and walkability score. • PIO promotes appropriate placement of trees to minimize damage to sidewalks. and informs public about owner responsibility to maintain sidewalks from yard to street.
Challenges / Barriers:	• New codes can be a challenge to implement. • Differences in Regional standards.
Partners:	• TABA, Chamber, Board of Realtors

Timeline for Implementation	Expected Completion Date
Fall 2015	FY 2016

Cost	Funding Source(s)
• Developer costs - new subdivisions.	• Private Developer
• Development costs - infill business development	• Private Developer
• Public costs in streets projects.	• City of Belton, other public entities

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Public Safety
Goal:	Implement Capital Equipment Replacement Plan Funding for Public Safety Operations Needs (PD, FD, PW, and IT)
Applicable Outcome Statement(s):	Belton is safe and family friendly.
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Finance Director	PW Dir./City Engineer, Police Chief, Fire Chief, IT Director, City Manager

Outcome Description:	The City has a sustainable, funded plan for the replacement of: • Police Department Vehicles • Fire Department Vehicles and Heavy Equipment • Public Works Vehicles and Heavy Equipment • IT Equipment (computers, MTDs, etc.)
Performance Indicator(s):	• All equipment replacement plans are formulated (PD, PW, and IT are already complete). • Permanent funding source has been identified and adopted. • Finalize dollar amount and present funding schedule to Council.
Challenges / Barriers:	• Fiscal discipline to set funds aside on an annual basis for expensive capital equipment.
Partners:	Management Staff

Timeline for Implementation	Expected Completion Date
FY 2016	Summer FY 2016

Cost	Funding Source(s)
TBD – Annual Estimate Up to $381,000	GF Fund Balance

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Quality of Life
Goal:	Continue CIP (2013-2015) Project Implementation
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Public Works Director/City Engineer	Finance Director, City Manager

Outcome Description:	All projects slated for construction in the 2013 and 2015 CIP are under construction, scheduled, or construction is complete.
Performance Indicator(s):	• Projects are completed and accepted, scheduled, or under construction. • Public Works manages the progress and construction of projects based on the priority of the project listed in the Master Project List and the 2013/2015 project list.
Challenges / Barriers:	• Project scheduling with available staff/labor market. • Project funding as prices increase over time.
Partners:	Management Staff

Timeline for Implementation	Expected Completion Date
FY 2016, 2017	FY 2018

Cost	Funding Source(s)
Funds vary by project.	2013 and 2015 CIP proceeds; TIRZ

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Quality of Life	
Goal:	Implement Street Maintenance Funding	
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens	
Project Year:	FY 2016	
Team Leader:		**Assisted By:**
Public Works Director/City Engineer		Finance Director

Outcome Description:	The five year street maintenance plan of preventative maintenance is funded and implemented.
Performance Indicator(s):	• Prescribed work for years one and two is engineered, bid, and under contract for completion in Spring 2016. • Prescribed work for year three of the street maintenance plan is engineered and estimated.
Challenges / Barriers:	• Available contractors to perform work. • Management of contractors, inspections. • Funding for all intended projects as prices increase. • Updating Street Maintenance Priority List.
Partners:	• PW Team • Finance Department • Private Contractors • Consultant Engineers

Timeline for Implementation	Expected Completion Date
FY 2016	Spring 2016

Cost		Funding Source(s)
2013/2015 CIP:	$1,427,500	2013-2015 CIP, FY '16 Street Maintenance Funds, TIRZ Street Maintenance Funds
FY '16 Seal Coating:	$125,000	
TIRZ Street Maintenance:	$181,985	
TOTAL:	$1,734,485	

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Quality of Life
Goal:	Plan Enhancement for Street Entry Corridor on 6th Avenue.
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Public Works Director/City Engineer	Planning Director

Outcome Description:	Sixth Avenue becomes an attractive gateway with the City, from IH 35 to SH 317 (Main Street).
Performance Indicator(s):	Conceptual plan and preliminary design completed.
Challenges / Barriers:	Project funding.
Partners:	TXDOT

Timeline for Implementation	Expected Completion Date
FY 2016 for conceptual plan and project cost estimate.	FY 2018 for Construction.

Cost	Funding Source(s)
TBD (Est. $10,000)	TIRZ/City of Belton

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Quality of Life
Goal:	Evaluate MLK Jr. Ave./N. Main St. Intersection Alignment
Applicable Outcome Statement(s):	Belton has an outstanding quality of life for its citizens
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Public Works Director/City Engineer	Planning Director

Outcome Description:	A preliminary design and cost estimate for realignment of the MLK Jr. Ave./N. Main St. Intersection is prepared to improve traffic flow and safety of intersection.
Performance Indicator(s):	A preliminary design and cost estimate is available for Council review.
Challenges / Barriers:	• ROW acquisition costs. • Construction costs. • Implications on E. 9th of realignment, east of Main Street.
Partners:	• UMHB • Consultant Engineer • TxDOT

Timeline for Implementation	Expected Completion Date
FY 2016	Summer 2016

Cost	Funding Source(s)
TBD (Est. $10,000 for preliminary design	TIRZ

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Economic Development
Goal:	Develop Downtown Revitalization Plan
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community.
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Planning Director	Retail Development Coordinator, PW Dir./City Engineer, Fire Chief

Outcome Description:	• Façade Improvement Plan Continued. • Second Story Living Continued. • Downtown Directional Signage Plan Prepared. • Streetscape, Sidewalk Plan Developed and Implemented.
Performance Indicator(s):	• Increased Façade Improvement Grants. • Increased Second Story Residences/Offices. • Increased Tourism, DBMA activities. • Increased Sales Taxes.
Challenges / Barriers:	• Owner/Lessee Participation
Partners:	• DBMA • Bell County • TxDOT

Timeline for Implementation	Expected Completion Date
FY 2016	Summer 2016

Cost	Funding Source(s)
$200,000	TIRZ

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Economic Development
Goal:	Plan/Implement South IH 35 Sewer Service
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community.
Project Year:	FY 2016-2017

Team Leader:	**Assisted By:**
Public Works Director/City Engineer	Finance Director

Outcome Description:	South IH 35 Corridor is served with sanitary sewer service.
Performance Indicator(s):	• 100% Design complete by June 2016. • Funding for construction.
Challenges / Barriers:	IH 35 Barriers, construction challenges
Partners:	TXDOT, Private Property Owners (easements)

Timeline for Implementation	Expected Completion Date
FY 2016	June 2016 – Design complete, with funding/ construction go ahead to follow.

Cost	Funding Source(s)
$500,000 Design Cost TBD Construction Cost	2015 CIP

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Economic Development
Goal:	Enhance Communication, Coordination, and Collaboration between City and Belton Economic Development Corporation (BEDC) to maximize project success and to facilitate: • Building Space Needs for Light Industrial Uses; • Future or Expanded Business Park Land Search; and • Redevelopment of the former Rockwool Property.
Applicable Outcome Statement(s):	Belton has a vibrant, diverse, and flourishing business community.
Project Year:	FY 2016

Team Leader:	**Assisted By:**
BEDC Exec. Director	City Manager

Outcome Description #1:	Needs Assessment completed and design underway for TBD building size addressing market need for space.
Performance Indicator(s):	Need determination following inventory and evaluation of leads, Board approves proceeding with design, and design plans completed.
Challenges / Barriers:	Crafting a suitable response to market need.
Partners:	Local broker and market review of need.

Timeline for Implementation	Expected Completion Date
FY 2016	FY 2016 for Assessment and Design completion

Cost	Funding Source(s)
$57,000 • Loop Net: $3,000 • Land Planning: $4,000 • Engineering: $5,000 • Arch. Services: $45,000	BEDC funds

Outcome Description #2:	One or more tracts identified, assembled, secured in a suitable location for future business park development.
Performance Indicator(s):	Analysis of one or more suitable parcels, review of total development costs, and appraisal and purchase.
Challenges / Barriers:	Identifying suitable land, in appropriate location, land cost and infrastructure costs, and financing purchase.
Partners:	City for GIS information, existing/planned infrastructure.

Timeline for Implementation	Expected Completion Date
FY 2016	FY 2016

Cost	Funding Source(s)
$12,000 • Engineering: $5,000 • Appraisal: $7,000	BEDC

Outcome Description #3:	Conceptual land use/development plan presented for Board/Council approval.
Performance Indicator(s):	Subdivision scenarios developed and phased street and utility extensions presented.
Challenges / Barriers:	EPA/TCEQ process for land planning/development.
Partners:	City

Timeline for Implementation	Expected Completion Date
FY 2016	FY 2016

Cost	Funding Source(s)
$19,000 • Land Planning: $7,000 • Engineering: $7,000 • Env. Consultation: $5,000	BEDC

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Connectivity
Goal:	Facilitate Cable/Fiber Service Expansion
Applicable Outcome Statement(s):	Belton is a fully connected community with active and engaged citizens.
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Public Works Director/City Engineer	Planning Director

Outcome Description:	Belton is proactive in taking steps to facilitate expanded cable/fiber expansion throughout the community.
Performance Indicator(s):	• Create a provision in the Subdivision Ordinance and Design Manual that requires conduit placement to support fiber installation during development. • Improve internal and external coordination and communication with internet providers at plat review. • Conduit placed prior to issuance of building permit(s) for new subdivisions by developer. • Map households with internet access and fiber providers in the area. • Maintain contact with internet providers on schedule. • High speed internet is available to all.
Challenges / Barriers:	• City can facilitate but not provide cable/fiber services. • Resistance to added subdivision regulations, costs.
Partners:	• Developers; Time Warner, and Other Providers • Texas Legislature

Timeline for Implementation	Expected Completion Date
FY 2016	Ongoing

Cost	Funding Source(s)
TBD	Developer

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Connectivity
Goal:	Expand Belton's Hike and Bike Trail
Applicable Outcome Statement(s):	Belton is a fully connected community with active and engaged citizens.
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Public Works Director/City Engineer	Finance Director, Grants/Special Projects Coordinator

Outcome Description:	Expanded Hike and Bike Trail is constructed to include an extension north along University Drive, under the railroad tracks, and connecting to Sparta Road.
Performance Indicator(s):	• Grant Funding Secured – Fall 2015 • City Match Authorized – Fall 2015 • Design Completed – Summer 2016 • Construction Completed – Summer 2018
Challenges / Barriers:	• Funding • ROW • Railroad Crossing
Partners:	• UMHB • Railroad • TxDOT • Consultant Engineer

Timeline for Implementation	Expected Completion Date
FY 2016-2018	Summer 2018

Cost	Funding Source(s)
$1,665,000 • $333,000 Local Match • $1,332,000 TxDOT Grant	TxDOT Grant, GF

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Connectivity
Goal:	Secure Right-of-Way (ROW) for Lake to Lake Road, US 190 to FM 439
Applicable Outcome Statement(s):	Belton is a fully connected community with active and engaged citizens.
Project Year:	FY 2016

Team Leader:	**Assisted By:**
City Manager	PW Director/City Engineer, Finance Director, Planning Director

Outcome Description:	ROW is secured for Lake to Lake Road project from US 190 to FM 439.
Performance Indicator(s):	• Process and Plan for ROW acquisition outlined and concurred in. • City and Bell County allocate funding.
Challenges / Barriers:	• Private property owners. • Project cost and complexity.
Partners:	• Bell County • TxDOT • Corps of Engineers/US Congress • KTMPO for Construction Funding

Timeline for Implementation	Expected Completion Date
FY 2016-2020	FY 2025

Cost	Funding Source(s)
ROW Costs Vary TBD Construction Cost (Est. $30M)	KTMPO, City, County

City of Belton
Strategic Plan Goal
Action Plan
FY 2016

Goal Category:	Parks / Natural Beauty
Goal:	Update the City's Parks and Recreation Strategic Master Plan and Explore: • City Recreation Center • Corps of Engineers Parkland • RV Park Opportunity
Applicable Outcome Statement(s):	Belton has dynamic recreational opportunities and natural beauty.
Project Year:	FY 2016

Team Leader:	**Assisted By:**
Recreation/Events Director	PW Dir./City Engineer, Planning Director

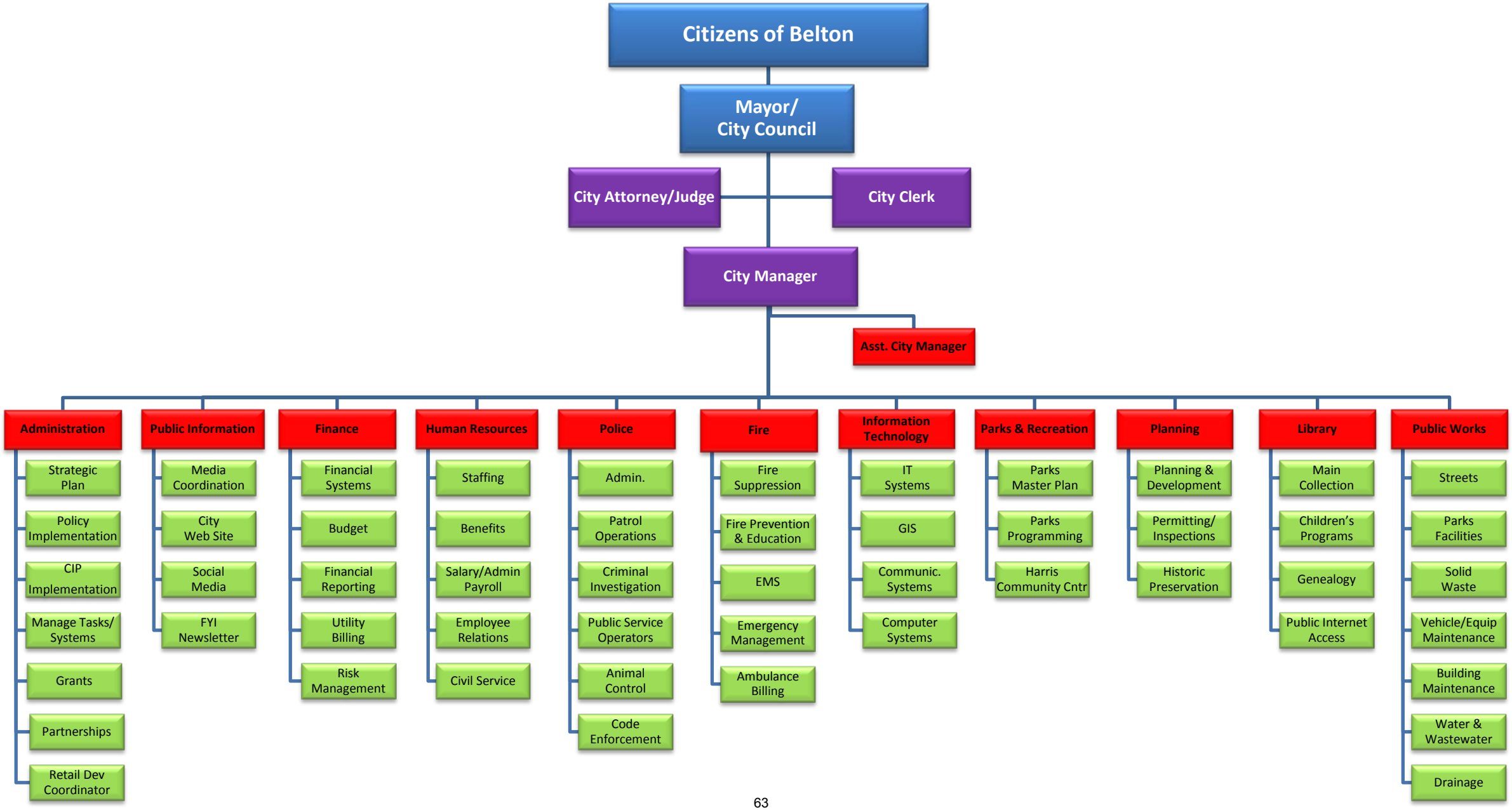
Outcome Description:	Park Plan Update will serve as guide for future development of parks, trails, and recreational opportunities within the community.
Performance Indicator(s):	City of Belton will be presented with a newly revised Belton Parks Strategic Master Plan. The revised Plan will include: • Updated Community Needs Assessment • Updated Park Amenities • New/Revised Parks Recommendations/Priorities, including evaluation of City Rec Center, Belton Lakeview Park (Corps of Engineers Park), and RV Park Opportunities
Challenges / Barriers:	• Staff resources. • Community input/access. • Prioritizing park desires.
Partners:	• Consultant, Community, US Army Corps of Engineers, US Congress, Parks Board, and BISD

Timeline for Implementation	Expected Completion Date
FY 2016	Spring 2016

Cost	Funding Source(s)
$15,000	Strategic Plan - GF

CITY OF BELTON, TEXAS
FOUNDED 1850

City of Belton Organizational Chart



CITY OF BELTON

- Paid Personnel -
In Full Time Equivalents

Department	FY 2014	FY 2015		FY 2016	
Administration	5	6	(h)	6	(i)
Finance	8	8	(a,b)	6	(o,p)
Legal	2	2		1	(j)
Police	42	46	(c,d,e)	46	
Fire	33	34	(b)	35	(k)
Information Technology Systems	3	3		3	
Streets	9	9		9	
Parks & Recreation	12	12	(f,g)	12	
Planning	4.5	4.5		4.5	(i)
Library	5	5		5	
Solid Waste	1	1		1	
Maintenance	8	8		8	
Utility Administration	9	9		11	(l,p)
Water	8	8		8	
Sewer	5	5		5	
Economic Development	2	2		2.5	(m)
Drainage	2	2		3	(n)
Total	**158.5**	**164.5**		**166**	

(a) Addition of Accounting Technician
(b) Transfer Ambulance Clerk position from Finance to Fire
(c) Addition of School Resource Officer Sergeant
(d) Addition of R U OK Volunteer Coordinator
(e) Addition of two Patrol positions
(f) Deletion of Recreation Coordinator position
(g) Addition of two part time Maintenance Worker positions for Harris Community Center
(h) Addition of Retail Development position
(i) Transfer of Retail Development position to Administration
(j) Deletion of one Court Clerk Position
(k) Addition of Fire Marshal/Training Officer
(l) Addition of Assistant Construction Inspector
(m) Addition of Part-Time Assistant
(n) Addition of Maintenance Worker I
(o) Deletion of Human Resource Clerk
(p) Reclassification of Receptionist to Customer Service Representative

ELECTED OFFICIALS

CITY COUNCIL

Two-Year Terms

NAME	TERM EXPIRES
Marion Grayson, Mayor	May 2016
David K. Leigh, Mayor Pro Tem	May 2017
Guy O'Banion	May 2016
Paul Sanderford	May 2016
Jerri Guantt	May 2017
Dan Kirkley	May 2017
Craig Pearson	May 2017

Belton City Council
2015-2016

Back row: Dan Kirkley, Paul Sanderford,
Mayor Marion Grayson, Craig Pearson, Guy O'Banion
Front row: Mayor Pro Tem David K. Leigh, Jerri Gauntt

APPOINTED OFFICIALS

CITY ADMINISTRATION

POSITION	NAME	DATE APPOINTED
City Manager	Sam Listi	March 12, 2001
City Attorney	John Messer	September 1, 1978
City Clerk	Amy Casey	June 29, 2015
Director of Finance	Brandon Bozon	March 31, 2014
Grants & Special Projects Coordinator	Aaron Harris	January 2, 2013
Executive Director Economic Develp	Cynthia Hernandez	September 27, 2011
Fire Chief	Bruce Pritchard	July 28, 2015
Assistant City Manager/Police Chief	Gene Ellis	April 20, 2009
Director of Public Works/City Engineer	Mike Huber	April 1, 2013
Director of Library	Kim Kroll	October 2, 2000
Director of Planning	Erin Smith	March 26, 2012
Director of Human Resources	Charlotte Walker	October 1, 2010
Director of IT	Denny Lassetter	November 15, 2010
Director of Recreation & Events	Matt Bates	October 1, 2014
Public Information Officer	Paul Romer	November 1, 2012

BELL COUNTY HEALTH DISTRICT BOARD

Three-Year Terms

NAME	TERM EXPIRES
JoAn Dillard	October 16, 2016
Wayne Carpenter, Alternate	October 16, 2016

BELL COUNTY TAX APPRAISAL DISTRICT

Two-Year Terms

NAME	TERM EXPIRES
Robert Jones	January 1, 2016

BELTON ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS

Three-Year Terms

Created by Resolution No. 030591-1

NAME	TERM EXPIRES
Barry Harper	November 30, 2016
Griff Lord	November 30, 2017
Joe Shepperd	November 30, 2015
Chris Moore	November 30, 2017
Steve Jones	November 30, 2016

CENTRAL TEXAS HOUSING CONSORTIUM BOARD

Two-Year Terms

NAME	TERM EXPIRES
Rucker Preston	January 27, 2016
Susan Kincannon	January 25, 2017

ELECTRICAL BOARD

Two-Year Terms
Created by Ordinance No. 72881-2

NAME	TERM EXPIRES
Robert Bass	October 23, 2015
Willie Leos (Oncor Rep)	October 23, 2015
Jamie Sanderford	October 23, 2016
V. W. (Bill) Barge	October 23, 2016
Bruce Pritchard, Fire Chief	Virtue of Position

ETHICS COMMISSION

One-Year Terms
Created by Ordinance No. 2005-47

NAME	TERM EXPIRES
Mike Miller	May 26, 2016
Denise Whitley	May 26, 2016
Mark Fitzwater	May 26, 2016
Charla Peters	May 26, 2016
James Hill	May 26, 2016
Larry Pointer	May 26, 2016
Dr. Craig Hammonds	May 26, 2016

HISTORIC PRESERVATION COMMISSION

Two-Year Terms
Created by Ordinance No. 2012-18

NAME	TERM EXPIRES
Shelia Donahue	September 8, 2016
Dave Covington	September 8, 2016
Tammie Baggerly	September 8, 2016
Leo Camden, Jr.	September 8, 2017
Nelson Hutchinson	September 8, 2017
Erin Smith, Historic Preservation Officer	Virtue of position

HOUSING BOARD OF ADJUSTMENTS & APPEALS

Four-Year Terms
Created by Ordinance No. 72881-2

NAME	TERM EXPIRES
Jack Meredith	August 11, 2019
Kevin Canfield	August 11, 2019
James Neeley	August 11, 2016
Arthur Resa	August 11, 2018
Leo Camden, Jr.	August 11, 2016

LAY REPRESENTATIVES TO CENTRAL TEXAS LIBRARY SYSTEM

Two-Year Terms

NAME	TERM EXPIRES
Kim Kroll	September 1, 2017
Mary Ann Clark, Alternate	September 1, 2017

LIBRARY BOARD OF DIRECTORS

Three-Year Terms
Created by Ordinance February 28, 1933

NAME	TERM EXPIRES
Stephanie Covington	November 30. 2016
Lindsay Dubberly	November 30, 2017
Denzel Holmes	November 30, 2015
Michael Kelsey	November 30, 2016
Cindy Meredith	November 30, 2017

MUNICIPAL JUDGE & ASSOCIATE JUDGE

NAME	TERM EXPIRES
Steve Lee	Indefinite
Ted Duffield, Associate	Indefinite

PARKS BOARD

Two-Year Terms
Created by Ordinance No. 51083-3

NAME	TERM EXPIRES
T.R. McLaughlin	June 20, 2017
Josh Pearson, Chair	June 20, 2016
Daniel Bucher	June 20, 2016
Dianer Ring	June 20, 2017
Jason Wolfe	June 20, 2017
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

PLANNING & ZONING COMMISSION

Two-Year Terms
Created by Ordinance No. 52885-1

NAME	TERM EXPIRES
Rae Schmuck	May 28, 2016
Jason Morgan	June 13, 2017
Ben Pamplin	May 28, 2016
Eloise Lundgren	May 28, 2016
Frank Minosky	June 13, 2017
John Holmes	June 13, 2017
Joel Berryman	May 28, 2016
Matt Naegele	June 13, 2017
Brett Baggerly	May 28, 2016

POLICE & FIRE CIVIL SERVICE COMMISSION

Three-Year Terms
Ordinance No. 96-27

NAME	TERM EXPIRES
Jimmy Rowton	September 24, 2016
Jerry Samu	September 24, 2018
Michael W. Elgin	September 24, 2017

PUBLIC PROPERTY FINANCE CORPORATION BOARD OF DIRECTORS

Six-Year Terms
Created by Ordinance No. 51987-1

NAME	TERM EXPIRES
Bill Holmes	August 12, 2017
Joe Pirtle	August 12, 2017
JoAn Dillard	August 12, 2017

TAX INCREMENT REINVESTMENT ZONE BOARD

Two-Year Terms
Created by Ordinance No. 2004-64

NAME	TERM EXPIRES
David K. Leigh, Chair	January 13, 2017
Craig Pearson	January 13, 2017
Blair Williams	January 13, 2017
Jon Burrows	January 13, 2017
Richard Cortese	January 13, 2017
City Manager, Ex Officio	Virtue of Position
Mayor, Ex Officio	Virtue of Position

TEXAS DORMITORY FINANCE AUTHORITY, INC.

Two-Year Terms
Created by Ordinance No. 82289-1

NAME	TERM EXPIRES
Bill Holmes	April 26, 2016
Blair Williams	April 26, 2016
Bry Ewan	April 26, 2016
Chuck Douglas	April 26, 2016
Danny Dossman	April 26, 2016
Dr. Andy Crowson	April 26, 2016
Joe Pirtle	April 26, 2016

YOUTH ADVISORY COMMISSION

One-Year Terms
Created by Ordinance No. 2007-20

NAME	TERM EXPIRES
Richard Diers	September 1, 2016
Christina Gaw	September 1, 2016
Darian Burns	September 1, 2016
Rush Leigh	September 1, 2016
Meredith Ramba	September 1, 2016
Tyler Evatt	September 1, 2016
Megan Taylor	September 1, 2016
Samyuktha Manikandan	September 1, 2016
Claire Woodson	September 1, 2016

ZONING BOARD OF ADJUSTMENTS

Two-Year Terms

Created by City Council April 1971

NAME	TERM EXPIRES
David Jarrat	June 25, 2016
Zachary Krueger	August 22, 2017
Luke Potts, Chair	August 22, 2017
Tony Gallagher	June 25, 2016
David Fuller	August 22, 2017
Lewis Simms (Alt.)	August 22, 2017
Ted Smith (Alt.)	August 22, 2017

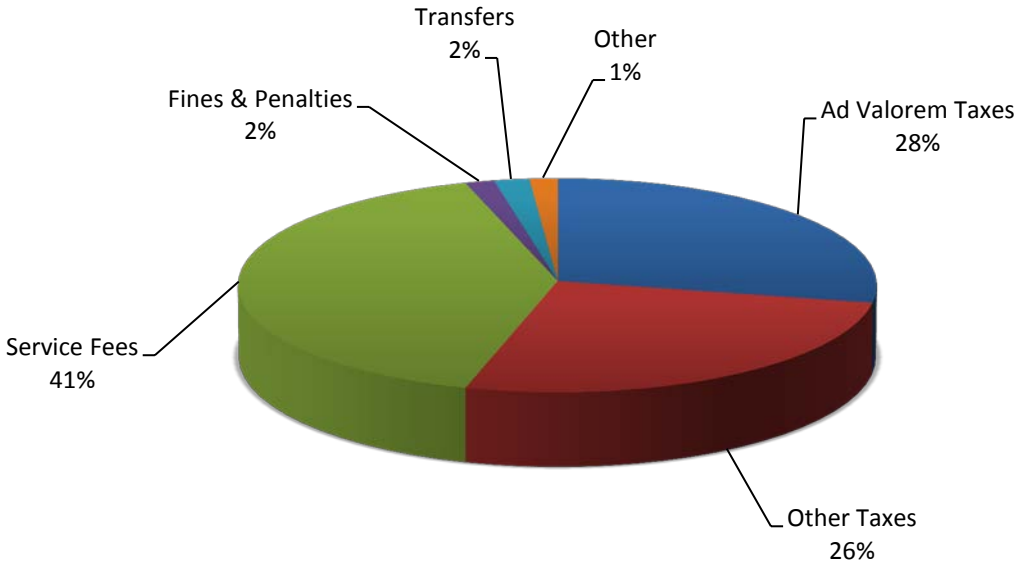
CITY OF BELTON
Annual Budget
FY 2016

- Summary of Sources and Uses -
All Funds

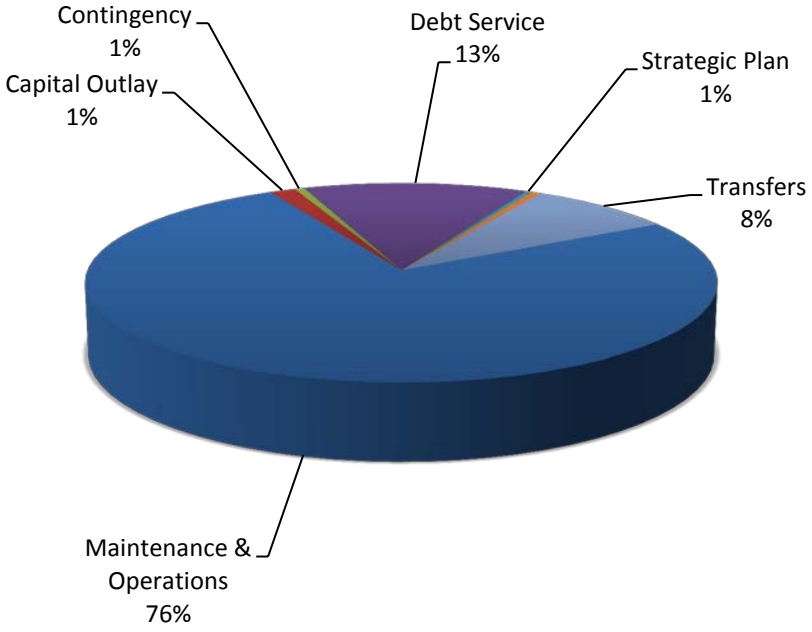
	General Fund	Water & Sewer Fund	Economic Development	Drainage Fund	Hotel/Motel Fund	Debt Service Fund	TIRZ Fund	Totals
Projected Fund/Cash Balance October 1, 2015	**$ 4,793,233**	**$ 4,607,081**	**$ 3,315,152**	**$ 252,526**	**$ 92,828**	**$ 128,531**	**$ 271,158**	**$ 13,460,509**
Sources								
Ad Valorem Taxes	$ 4,498,042	$ -	$ -	$ -	$ -	$ 1,066,832	$ 1,000,254	$ 6,565,128
Other Taxes	$ 4,337,024	$ -	$ 1,596,512	$ -	$ 167,175	$ -	$ -	$ 6,100,711
Service Fees	$ 2,677,830	$ 6,359,731	$ 43,200	$ 371,600	$ -	$ -	$ -	$ 9,452,361
Fines & Penalties	$ 355,700	$ -	$ -	$ -	$ -	$ -	$ -	$ 355,700
Transfers	$ 430,955	$ -	$ -	$ -	$ -	$ -	$ -	$ 430,955
Other	$ 324,331	$ 12,000	$ 5,500	$ 400	$ 25	$ 1,000	$ 800	$ 344,056
Total Sources	**$ 12,623,882**	**$ 6,371,731**	**$ 1,645,212**	**$ 372,000**	**$ 167,200**	**$ 1,067,832**	**$ 1,001,054**	**$ 23,248,911**
Total Available Funds	**$ 17,417,115**	**$ 10,978,812**	**$ 4,960,364**	**$ 624,526**	**$ 260,028**	**$ 1,196,363**	**$ 1,272,212**	**$ 36,709,420**
Uses								
Maintenance & Operations	$ 12,068,514	$ 4,094,894	$ 438,429	$ 260,933	$ 167,200	$ -	$ 50,000	$ 17,079,970
Capital Outlay	$ 17,000	$ 217,120	$ 100,000	$ -	$ -	$ -	$ -	$ 334,120
Contingency	$ 100,000	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ 125,000
Debt Service	$ 50,500	$ 1,316,930	$ 151,210	$ 25,709	$ -	$ 1,067,832	$ 308,491	$ 2,920,672
Strategic Plan	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000
Contributions	$ 119,493	$ -	$ -	$ -	$ -	$ -	$ -	$ 119,493
Transfers	$ 191,000	$ 699,805	$ 310,000	$ 80,000	$ -	$ -	$ 642,563	$ 1,923,368
Total Uses	**$ 12,621,507**	**$ 6,353,749**	**$ 999,639**	**$ 366,642**	**$ 167,200**	**$ 1,067,832**	**$ 1,001,054**	**$ 22,577,623**
Projected Fund/Cash Balances September 30, 2016	**$ 4,795,608**	**$ 4,625,063**	**$ 3,960,725**	**$ 257,884**	**$ 92,828**	**$ 128,531**	**$ 271,158**	**$ 14,131,797**

The City's policy is to maintain adequate fund and cash balances to handle unexpected decreases in revenues plus extraordinary, unbudgeted expenditures. However, it is not the City's intent to retain unusually large reserves. The City Council has therefore decided that any excess reserves should occasionally be used for capital outlay and non-recurring expenditures only.

All Funds
FY 2016



Revenues by Source



Expenditures by Character

CITY OF BELTON

Annual Budget
FY 2016

- Budget Summary -

Revenues	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
General Fund	$12,479,356	$ 12,367,469	$ 12,496,136	$ 12,623,882
Water & Sewer Fund	$5,572,124	$ 5,670,000	$ 5,636,500	$ 6,371,731
Development Corporation	$1,576,884	$ 1,575,988	$ 1,630,482	$ 1,645,212
Drainage Fund	$368,264	$ 375,100	$ 370,379	$ 372,000
Hotel/Motel Fund	$177,966	$ 167,200	$ 167,250	$ 167,200
Debt Service Fund	$846,531	$ 945,058	$ 945,058	$ 1,067,832
TIRZ Fund	$905,839	$ 940,516	$ 954,228	$ 1,001,054
Total Revenues	**$ 21,926,964**	**$ 22,041,331**	**$ 22,200,033**	**$ 23,248,911**

Expenditures	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
General Fund	$ 12,948,249	$ 12,367,469	$ 12,367,469	$ 12,621,507
Water & Sewer Fund	$ 5,771,446	$ 6,018,379	$ 5,889,682	$ 6,353,749
Development Corporation	$ 3,146,349	$ 754,471	$ 674,418	$ 999,639
Drainage Fund	$ 563,044	$ 409,886	$ 402,629	$ 366,642
Hotel/Motel Fund	$ 152,308	$ 167,200	$ 167,200	$ 167,200
Debt Service Fund	$ 948,373	$ 988,690	$ 989,450	$ 1,067,832
TIRZ Fund	$ 851,787	$ 990,516	$ 934,124	$ 1,001,054
Total Expenditures	**$ 24,381,556**	**$ 21,696,611**	**$ 21,424,972**	**$ 22,577,623**

CITY OF BELTON
Annual Budget
FY 2016

- Department Summary -

	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget	% of Fund Budget
General Fund					
City Council	$ 78,499	$ 82,619	$ 83,064	$ 79,477	0.63%
Administration	$ 476,745	$ 476,242	$ 459,300	$ 464,072	3.68%
Finance	$ 452,291	$ 459,815	$ 457,826	$ 476,613	3.78%
Legal	$ 188,467	$ 201,908	$ 206,303	$ 173,776	1.38%
Police	$ 3,343,371	$ 3,370,814	$ 3,356,438	$ 3,606,822	28.58%
Fire	$ 2,650,153	$ 2,677,613	$ 2,665,718	$ 2,751,557	21.80%
Information Tech. Systems	$ 173,351	$ 204,376	$ 199,199	$ 212,240	1.68%
Streets	$ 1,824,991	$ 1,199,203	$ 1,156,655	$ 1,156,347	9.16%
Parks & Recreation	$ 866,594	$ 876,720	$ 861,469	$ 956,704	7.58%
Planning	$ 328,438	$ 411,001	$ 400,426	$ 375,559	2.98%
Library	$ 297,768	$ 303,610	$ 302,526	$ 322,102	2.55%
Other Costs	$ 815,469	$ 679,018	$ 780,132	$ 609,493	4.83%
Solid Waste	$ 1,027,252	$ 1,007,767	$ 1,024,170	$ 1,051,241	8.33%
Maintenance	$ 424,860	$ 416,763	$ 414,243	$ 385,504	3.05%
General Fund Total	**$ 12,948,249**	**$ 12,367,469**	**$ 12,367,469**	**$ 12,621,507**	**100%**
Water & Sewer Fund					
Utility Administration	$ 1,044,744	$ 1,132,866	$ 1,138,330	$ 1,144,716	18.02%
Water	$ 2,824,844	$ 2,647,931	$ 2,604,609	$ 2,564,162	40.36%
Sewer	$ 1,071,289	$ 1,304,195	$ 1,213,356	$ 1,256,941	19.78%
Other Costs	$ 830,569	$ 933,387	$ 933,387	$ 1,387,930	21.84%
Water & Sewer Fund	**$ 5,771,446**	**$ 6,018,379**	**$ 5,889,682**	**$ 6,353,749**	**100%**
Development Corporation					
Operations	$ 3,146,243	$ 754,471	$ 674,418	$ 999,639	100.00%
Property Management	$ 106	$ -	$ -	$ -	0.00%
Development Corporation	**$ 3,146,349**	**$ 754,471**	**$ 674,418**	**$ 999,639**	**100%**
Drainage Fund	**$ 563,044**	**$ 409,886**	**$ 402,629**	**$ 366,642**	**100%**
Hotel/Motel Fund	**$ 152,308**	**$ 167,200**	**$ 167,200**	**$ 167,200**	**100%**
Debt Service Fund	**$ 948,373**	**$ 988,690**	**$ 989,450**	**$ 1,067,832**	**100%**
TIRZ Fund	**$ 851,787**	**$ 990,516**	**$ 934,124**	**$ 1,001,054**	**100%**
Total All Funds	**$ 24,381,556**	**$ 21,696,611**	**$ 21,424,972**	**$ 22,577,623**	

CITY OF BELTON
Annual Budget
FY 2016

Long-Term Forecast

- General Fund -

	FY 2015 Projected	FY 2016 Proposed	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted
Beginning Fund Balance	**$ 4,664,566**	**$ 4,793,233**	**$ 4,795,608**	**$ 4,799,424**	**$ 4,801,332**	**$ 4,803,069**
Ad Valorem Taxes	$ 4,375,309	$ 4,498,042	$ 4,655,473	$ 4,818,415	$ 4,987,060	$ 5,161,607
Sales Tax	$ 3,193,024	$ 3,193,024	$ 3,352,675	$ 3,520,309	$ 3,696,324	$ 3,881,141
Franchise and Other Revenues	$ 4,927,803	$ 4,932,816	$ 5,080,800	$ 5,233,224	$ 5,390,221	$ 5,551,928
Total Revenue	**$ 12,496,136**	**$ 12,623,882**	**$ 13,088,949**	**$ 13,571,948**	**$ 14,073,605**	**$ 14,594,675**
Personnel	$ 7,986,956	$ 8,457,057	$ 8,795,339	$ 9,147,153	$ 9,513,039	$ 9,893,561
Operating Expenditures	$ 3,493,877	$ 3,611,457	$ 3,719,801	$ 3,831,395	$ 3,946,337	$ 4,064,727
Debt Service	$ 65,500	$ 50,500	$ 65,500	$ 87,000	$ 98,000	$ 101,000
Contingency	$ 93,990	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Transfers	$ 360,917	$ 191,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Contributions	$ 108,713	$ 119,493	$ 119,493	$ 119,493	$ 119,493	$ 119,493
Capital	$ 100,516	$ 17,000	$ 35,000	$ 35,000	$ 45,000	$ 65,000
Strategic Plan	$ 157,000	$ 75,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Total Expenditures	**$ 12,367,469**	**$ 12,621,507**	**$ 13,085,133**	**$ 13,570,041**	**$ 14,071,869**	**$ 14,593,780**
Fund Balance Impact	**$ 128,667**	**$ 2,375**	**$ 3,816**	**$ 1,908**	**$ 1,737**	**$ 895**
Ending Fund Balance	**$ 4,793,233**	**$ 4,795,608**	**$ 4,799,424**	**$ 4,801,332**	**$ 4,803,069**	**$ 4,803,964**
Less: Minimum Balance (3 months O&M Budget)	*$ 2,943,560*	*$ 3,045,754*	*$ 3,195,160*	*$ 3,316,387*	*$ 3,439,344*	*$ 3,564,822*
Forecasted Fund Balance in Excess of Minimum	**$ 1,849,673**	**$ 1,749,855**	**$ 1,604,264**	**$ 1,484,945**	**$ 1,363,725**	**$ 1,239,142**

Assumptions				
Property Tax Base Growth	3.5%		Personnel Costs Growth	4.0%
M&O Ad Valorem Tax Rate	0.5332		Operating Expense Growth	3.0%
Sales Tax Growth	5.0%		Contingency, Transfers, Contributions, Capital and Strategic Plan Projected based on forecasted needs	
Franchise & Other Revenue Growth	3.0%			

Revenue Assumption Discussion

The anticipated growth in ad valorem revenues is projected using historical property tax base growth trends as well as known development in progress. Sales tax is projected to stay flat between FY 2015 and FY 2016 due to a significant retail development just outside the City limits. Recovery is anticipated, and beginning in FY 2017 and beyond, a return to trend is expected for sales tax receipts. Franchise and other revenue streams are projected based on historical trends.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. "Debt Service" represents the General Fund's repayment of interfund borrowings, specifically from the City controlled Greathouse Trust Fund. This fund is used to finance the purchase and refurbishments of ambulances. Transfers, contributions, capital, and strategic plan expenditures are "as needed" and forecasted here based on a blending of historical data and known future expenditures.

CITY OF BELTON
Annual Budget
FY 2016

Long-Term Forecast

- Water Sewer Fund -

	FY 2015 Projected	FY 2016 Proposed	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted
Tap Count (Water and Water and Sewer)						
Beginning Fund Balance	**$ 4,860,263**	**$ 4,607,081**	**$ 4,615,063**	**$ 4,976,191**	**$ 4,993,603**	**$ 5,082,343**
Water	$ 3,510,000	$ 3,709,161	$ 4,219,872	$ 4,325,127	$ 4,434,504	$ 4,580,843
Sewer	$ 1,900,000	$ 2,389,970	$ 3,191,584	$ 3,289,024	$ 3,390,461	$ 3,502,346
Bulk Water and Other Misc. Income	$ 226,500	$ 262,600	$ 262,600	$ 262,600	$ 262,600	$ 262,600
Total Revenue	**$ 5,636,500**	**$ 6,361,731**	**$ 7,674,056**	**$ 7,876,750**	**$ 8,087,565**	**$ 8,345,789**
Personnel	$ 1,422,477	$ 1,513,201	$ 1,573,729	$ 1,636,678	$ 1,702,145	$ 1,770,231
Supplies	$ 117,087	$ 134,390	$ 138,422	$ 142,574	$ 146,852	$ 151,257
Repairs & Maintenance	$ 218,352	$ 215,522	$ 221,988	$ 228,647	$ 235,507	$ 242,572
Services	$ 283,158	$ 291,028	$ 299,759	$ 308,752	$ 318,014	$ 327,555
Water Purchases	$ 1,421,057	$ 1,408,285	$ 1,454,758	$ 1,502,765	$ 1,552,357	$ 1,603,584
Sewerage Treatment	$ 424,179	$ 532,468	$ 548,442	$ 564,895	$ 581,842	$ 599,297
Contingency	$ 25,000	$ 25,000	$ 25,750	$ 26,523	$ 27,318	$ 28,138
Operating Transfers	$ 379,086	$ 359,805	$ 370,599	$ 381,717	$ 393,169	$ 404,964
Strategic Plan	$ 60,000	$ -	$ -	$ -	$ -	$ -
Total Operating Expenditures	**$ 4,350,396**	**$ 4,479,699**	**$ 4,633,447**	**$ 4,792,552**	**$ 4,957,203**	**$ 5,127,598**
Debt Service	$ 813,387	$ 1,316,930	$ 1,219,894	$ 1,176,731	$ 1,144,347	$ 1,142,285
Debt Service (Anticipated Issuance)			$ 725,930	$ 1,149,389	$ 1,149,389	$ 1,149,389
Capital Transfers: Capital Projects	$ 317,762	$ 340,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Capital Transfers: Water Line Extensions			$ 200,000	$ 200,000	$ 200,000	$ 200,000
Capital Transfers: Sewer Line Rehab			$ 100,000	$ 100,000	$ 100,000	$ 100,000
Capital Outlay	$ 408,137	$ 217,120	$ 233,657	$ 240,667	$ 247,887	$ 255,323
Total Expenditures	**$ 5,889,682**	**$ 6,353,749**	**$ 7,312,927**	**$ 7,859,338**	**$ 7,998,826**	**$ 8,174,595**
Fund Balance Impact	**$ (253,182)**	**$ 7,982**	**$ 361,128**	**$ 17,412**	**$ 88,740**	**$ 171,194**
Ending Fund Balance	**$ 4,607,081**	**$ 4,615,063**	**$ 4,976,191**	**$ 4,993,603**	**$ 5,082,343**	**$ 5,253,538**
Less: Minimum Balance (3 months O&M Budget)	*$ 1,087,599*	*$ 1,119,925*	*$ 1,158,362*	*$ 1,198,138*	*$ 1,239,301*	*$ 1,281,899*
Less: Minimum Balance (Debt Service)	*$ 762,030*	*$ 762,030*	*$ 1,945,824*	*$ 2,326,120*	*$ 2,293,736*	*$ 2,291,674*
Projected Fund Balance in Excess of Minimum	**$ 2,757,452**	**$ 2,733,108**	**$ 1,872,006**	**$ 1,469,346**	**$ 1,549,307**	**$ 1,679,964**

Assumptions			
Water and Sewer rates as prescribed by the Rate Study conducted in FY 2014		Water Purchases Growth	3.3%
		Personnel Costs Growth	4.0%
Customer Count Growth	3.3%	Operating Expense Growth	3.0%
Other Misc. Income remains constant		Non-Operating Expenses based on forecasted needs and debt service schedule	

Revenue Assumption Discussion

Water and sewer rates are anticipated to steadily increase, as prescribed by the rate study conducted by the City in FY 2014. FY 2016's budget is based of year two of the five year plan. The assumed increase in customer count of 3.3% is based on historical trends as well as known future development projects. This anticipated growth in customers is utilized to project base rate revenue as well as volumetric revenue and water purchases on the expenditure side.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. As referenced above the anticipated increase in water costs correspond with anticipated growth in customer counts and consumption. Non-operating projections are based on the City's water and wastewater master plan. The rate study was designed to cash fund a number of smaller water line extension and sewer line rehabilitation projects as well as funding significant bond projects. Debt service is the cost to serve existing bonds supported by water and sewer revenues. The anticipated debt service figure is based on the City issuing approximately $17.1 million in debt in 2016 and 2017 to fund the construction of sewer lines along IH-35, the rehabilitation and expansion of the Temple-Belton Wastewater Treatment Plant, significant water main replacements, the building of an additional water tank, and the replacement of the sewer vacuum truck.

CITY OF BELTON
Annual Budget
FY 2016

Long-Term Forecast

- BEDC Fund -

	FY 2015 Projected	FY 2016 Proposed	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted
Beginning Fund Balance	**$ 4,479,477**	**$ 5,435,546**	**$ 6,081,119**	**$ 7,002,717**	**$ 8,053,303**	**$ 9,266,206**
Sales Tax	$ 1,596,512	$ 1,596,512	$ 1,676,338	$ 1,760,154	$ 1,848,162	$ 1,940,570
Rental Income	$ 28,076	$ 43,200	$ 43,200	$ 43,200	$ 43,200	$ 43,200
Sale of Property	$ -		$ -	$ -	$ -	$ -
Other Misc. Income	$ 1,899	$ 1,500	$ 1,500	$ 1,500	$ 1,500	$ 1,500
Interest Income	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000	$ 4,000
Total Revenue	**$ 1,630,487**	**$ 1,645,212**	**$ 1,721,038**	**$ 1,804,854**	**$ 1,892,862**	**$ 1,985,270**
Personnel	$ 164,731	$ 182,853	$ 190,167	$ 197,774	$ 205,685	$ 213,912
Supplies	$ 3,500	$ 4,300	$ 4,429	$ 4,562	$ 4,699	$ 4,840
Repairs & Maintenance	$ 27,000	$ 47,300	$ 48,719	$ 50,181	$ 51,686	$ 53,237
Services	$ 146,775	$ 203,976	$ 210,095	$ 216,398	$ 222,890	$ 229,577
Total Operating Expenditures	**$ 342,006**	**$ 438,429**	**$ 453,410**	**$ 468,914**	**$ 484,960**	**$ 501,565**
Debt Service	$ 152,412	$ 151,210	$ 151,029	$ 90,354	$ -	$ -
Capital	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Incentive Transfers	$ 80,000	$ 90,000	$ 95,000	$ 95,000	$ 95,000	$ 95,000
Project Transfers	$ -	$ 220,000	$ -	$ -	$ -	$ -
Total Expenditures	**$ 674,418**	**$ 999,639**	**$ 799,439**	**$ 754,268**	**$ 679,960**	**$ 696,565**
Fund Balance Impact	**$ 956,069**	**$ 645,573**	**$ 921,598**	**$ 1,050,586**	**$ 1,212,903**	**$ 1,288,705**
Ending Fund Balance	**$ 5,435,546**	**$ 6,081,119**	**$ 7,002,717**	**$ 8,053,303**	**$ 9,266,206**	**$ 10,554,911**
Less: Minimum Balance (3 months O&M Budget)	*$ 105,521*	*$ 109,607*	*$ 113,353*	*$ 117,229*	*$ 121,240*	*$ 125,391*
Less: Minimum Balance (Debt Service)	*$ 152,412*	*$ 151,210*	*$ 151,029*	*$ 90,354*	*$ -*	*$ -*
Projected Fund Balance in Excess of Minimum	**$ 5,177,613**	**$ 5,820,302**	**$ 6,738,335**	**$ 7,845,720**	**$ 9,144,966**	**$ 10,429,520**

Assumptions				
Sales Tax Growth	5.0%		Personnel Costs Growth	4.0%
Rental Income remains constant			Operating Expense Growth	3.0%
No future property sales			Non-Operating Expenses based on forecasted needs and debt service schedule	
Other Misc. Income remains constant				

Revenue Assumption Discussion

Sales tax is projected to stay flat between FY 2015 and FY 2016 due to a significant retail development just outside the City limits. Recovery is anticipated, and beginning in FY 2017 and beyond, a return to trend is expected for sales tax receipts. Projected rental revenues are based on current lease agreements.

Expenditure Assumption Discussion

Operating and personnel expenditure projections are based on historical trends. Debt Service represents the costs of BEDC supported bonds. $100,000 in capital is budgeted annually for business park improvements. The incentives transfer is structured so that adequate funding is moved from the operating to incentive fund to meet the contractual obligations of the economic development agreements currently in place. Project transfers represents the BEDC's contribution to infrastructure projects, which in FY 2016 is the Sparta road expansion project.

CITY OF BELTON
Annual Budget
FY 2016

Long-Term Forecast

- Drainage Fund -

	FY 2015 Projected	FY 2016 Proposed	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted
Beginning Fund Balance	**$ 284,776**	**$ 252,526**	**$ 257,884**	**$ 260,980**	**$ 261,620**	**$ 264,549**
Drainage Fees	$ 369,864	$ 371,600	$ 383,863	$ 396,530	$ 409,616	$ 423,133
Other Misc. Income	$ 515	$ 400	$ 100	$ 100	$ 100	$ 100
Total Revenue	**$ 370,379**	**$ 372,000**	**$ 383,963**	**$ 396,630**	**$ 409,716**	**$ 423,233**
Personnel	$ 139,196	$ 202,917	$ 211,034	$ 219,475	$ 228,254	$ 237,384
Supplies	$ 11,771	$ 19,491	$ 20,076	$ 20,678	$ 21,298	$ 21,937
Repairs & Maintenance	$ 21,129	$ 25,364	$ 26,125	$ 26,909	$ 27,716	$ 28,547
Services	$ 47,769	$ 13,161	$ 13,556	$ 13,963	$ 14,381	$ 14,813
Strategic Plan	$ 2,300	$ -	$ -	$ -	$ -	$ 5,000
Total Operating Expenditures	**$ 222,165**	**$ 260,933**	**$ 270,790**	**$ 281,024**	**$ 291,650**	**$ 307,682**
Debt Service	$ 25,464	$ 25,709	$ 25,077	$ 24,966	$ 25,137	$ 25,272
Capital	$ -	$ -	$ -	$ -	$ -	$ -
Transfers	$ 155,000	$ 80,000	$ 85,000	$ 90,000	$ 90,000	$ 90,000
Total Expenditures	**$ 402,629**	**$ 366,642**	**$ 380,867**	**$ 395,990**	**$ 406,787**	**$ 422,954**
Fund Balance Impact	**$ (32,250)**	**$ 5,358**	**$ 3,096**	**$ 640**	**$ 2,929**	**$ 279**
Ending Fund Balance	**$ 252,526**	**$ 257,884**	**$ 260,980**	**$ 261,620**	**$ 264,549**	**$ 264,828**
Less: Minimum Balance (3 months O&M Budget)	*$ 56,783*	*$ 65,233*	*$ 67,698*	*$ 70,256*	*$ 72,912*	*$ 76,920*
Less: Minimum Balance (Debt Service)	*$ 25,703*	*$ 25,703*	*$ 25,703*	*$ 25,703*	*$ 25,703*	*$ 25,703*
Projected Fund Balance in Excess of Minimum	**$ 170,040**	**$ 166,948**	**$ 167,579**	**$ 165,661**	**$ 165,933**	**$ 162,205**

Assumptions				
Customer Count Growth	3.3%		Personnel Costs Growth	4.0%
Drainage rates remain constant			Operating Expense Growth	3.0%
Other Misc. Income remains constant			Non-Operating Expenses based on forecasted needs and debt service schedule	

Revenue Assumption Discussion
Drainage fee projections are based on historical trends in customer account growth.

Expenditure Assumption Discussion
Operating and personnel expenditure projections are based on historical trends. Strategic plan and capital are based on forecasted needs. Debt service represents the costs for bonds supported by drainage revenues. The transfers are budgeted annually to accomplish drainage projects.

CITY OF BELTON
Annual Budget
FY 2016

Long-Term Forecast

- Debt Service Fund -

	FY 2015 Projected	FY 2016 Proposed	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted
Beginning Fund Balance	**$ 274,764**	**$ 230,422**	**$ 230,422**	**$ 266,268**	**$ 326,036**	**$ 417,518**
Ad Valorem Taxes	$ 944,058	$ 1,066,832	$ 1,104,171	$ 1,142,817	$ 1,182,816	$ 1,224,214
Interest Revenue	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Total Revenue	**$ 945,058**	**$ 1,067,832**	**$ 1,105,171**	**$ 1,143,817**	**$ 1,183,816**	**$ 1,225,214**
Bond Principal	$ 543,112	$ 621,824	$ 646,825	$ 685,538	$ 719,250	$ 752,963
Bond Interest	$ 440,945	$ 441,074	$ 417,956	$ 393,967	$ 368,540	$ 341,852
Fees	$ 5,343	$ 4,934	$ 4,544	$ 4,544	$ 4,544	$ 4,544
Total Expenditures	**$ 989,400**	**$ 1,067,832**	**$ 1,069,325**	**$ 1,084,049**	**$ 1,092,334**	**$ 1,099,359**
Fund Balance Impact	**$ (44,342)**	**$ -**	**$ 35,846**	**$ 59,768**	**$ 91,482**	**$ 125,855**
Ending Fund Balance	**$ 230,422**	**$ 230,422**	**$ 266,268**	**$ 326,036**	**$ 417,518**	**$ 543,373**

Assumptions	
Property Tax Base Growth	3.5%
Debt Service Ad Valorem Tax Rate	0.1266
Debt repaid per debt service schedule	

Revenue Assumption Discussion
The anticipated growth in ad valorem revnues is projected using historical property tax base growth trends as well as known development in progress.

Expenditure Assumption Discussion
Principal, interest and fees are the costs to service existing tax supported bonds. There are no anticipated issues to project at this time.

CITY OF BELTON
Annual Budget
FY 2016

Long-Term Forecast

- TIRZ Fund -

	FY 2015 Projected	FY 2016 Proposed	FY 2017 Forecasted	FY 2018 Forecasted	FY 2019 Forecasted	FY 2020 Forecasted
Beginning Fund Balance	**$ 197,003**	**$ 217,107**	**$ 217,107**	**$ 217,107**	**$ 217,107**	**$ 217,107**
Ad Valorem Taxes	$ 953,528	$ 1,000,254	$ 1,035,263	$ 1,071,497	$ 1,108,999	$ 1,147,814
Other Misc. Income	$ 700	$ 800	$ 300	$ 300	$ 300	$ 300
Total Revenue	**$ 954,228**	**$ 1,001,054**	**$ 1,035,563**	**$ 1,071,797**	**$ 1,109,299**	**$ 1,148,114**
Grants	$ 20,465	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Debt Service	$ 285,496	$ 308,491	$ 308,505	$ 340,551	$ 366,317	$ 395,951
Transfer To General Fund	$ 39,302	$ 71,150	$ 73,996	$ 76,956	$ 80,034	$ 83,235
Transfer To Drainage Fund	$ 100,000	$ 50,000	$ -	$ -	$ -	$ -
Transfer To TIRZ Capital Projects Fund	$ 488,861	$ 521,413	$ 603,062	$ 604,290	$ 612,949	$ 618,928
Total Expenditures	**$ 934,124**	**$ 1,001,054**	**$ 1,035,563**	**$ 1,071,797**	**$ 1,109,299**	**$ 1,148,114**
Fund Balance Impact	**$ 20,104**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Ending Fund Balance	**$ 217,107**	**$ 217,107**	**$ 217,107**	**$ 217,107**	**$ 217,107**	**$ 217,107**

Assumptions				
Property Tax Base Growth	3.5%		Annual General Fund Transfer Increase	4%
City and County property tax rates remain constant			Grant Expenditures remain constant	
Other Misc. Income remains constant			Non-Operating Expenses based on forecasted needs and debt service schedule.	

Revenue Assumption Discussion
The anticipated growth in ad valorem revnues is projected using historical property tax base growth trends as well as known development in progress.

Expenditure Assumption Discussion
Grants represent the annual funding appropriated for the downtown façade improvement program. Debt Service represents the costs of TIRZ supported bonds. Transfer to general fund is the TIRZ funding for the City's retail development coordinator, whose focus is recruiting and retaining businesses specifically to the TIRZ, and Belton in general. Transfer to the drainage fund in the TIRZ participation in the Connell street drainage project. Transfer to TIRZ capital projects fund is the annual transfer to support numerous, multi-year capital projects throughout the TIRZ.

City of Belton
Fund Balance Projection
FY 2016

- General Fund -

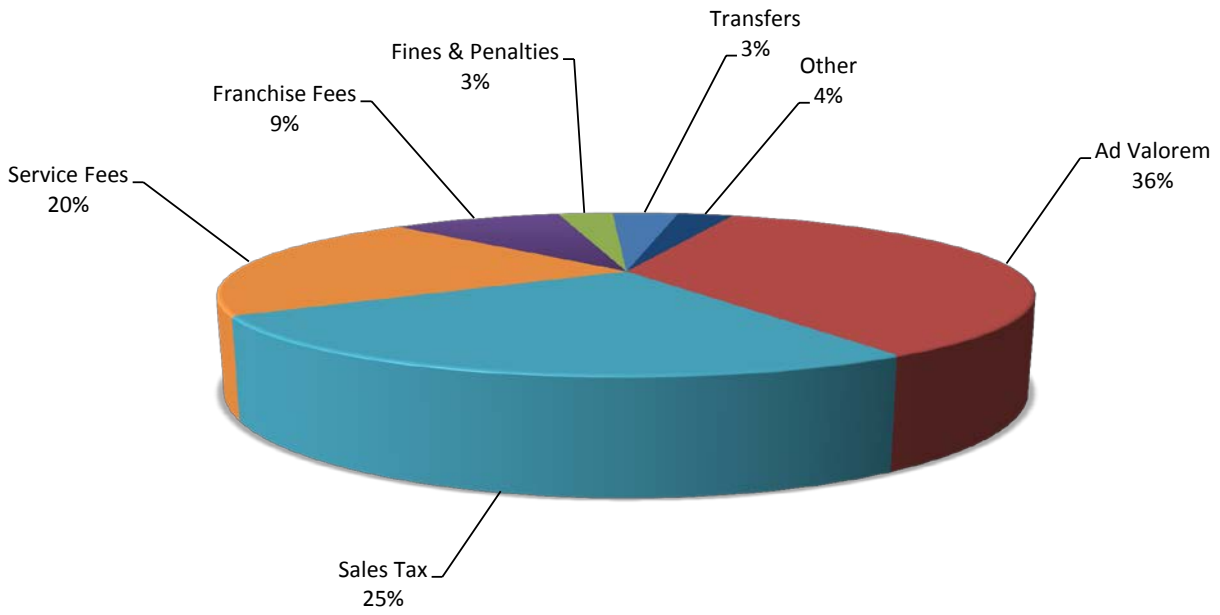
Projected Beginning Fund Balance				**$ 4,793,233**
Budgeted Revenues and Transfers In			$ 12,623,882	
Budgeted Expenditures				
Personnel	$ 8,457,057			
Supplies	$ 560,195			
Repairs & Maintenance	$ 609,665			
Services	$ 2,441,597			
Debt Service	$ 50,500			
Recurring Capital	$ 17,000			
Contingency	$ 100,000			
Contributions	$ 119,493			
Operating Transfers	$ 91,000			
Total Operating & Debt Expenditures			$ (12,446,507)	
Revenues in Excess of O&M & Debt Expenditures			$ 177,375	
Transfer to Capital Equipment Fund			$ (100,000)	
Strategic Plan Elements			$ (75,000)	
Net Impact of Budget on Fund Balance				$ 2,375
Projected Ending Fund Balance				**$ 4,795,608**
Minimum Fund Balance (3 months O&M Budget)			(a)	$ (3,077,504)
Projected Fund Balance in Excess of Minimum				**$ 1,718,104**

(a) City policy requires a minimum unreserved cash fund balance equal to at least three months of operating expenditures. For the proposed FY 2016 budget, the minimum fund balance is $3,077,504. The projected fund balance at the end of FY 2016 is 4.62 months of operating expenditures.

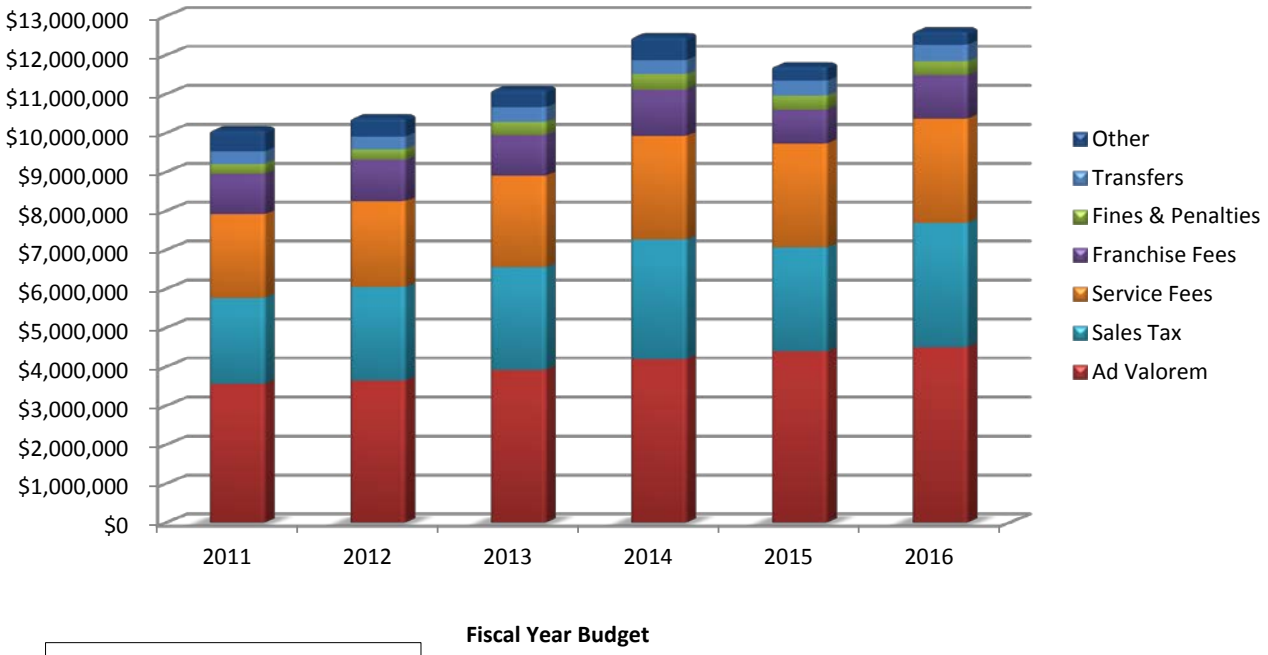
General Fund

- Revenues -

FY 2016



Revenues by Source
FY 2016 Budget

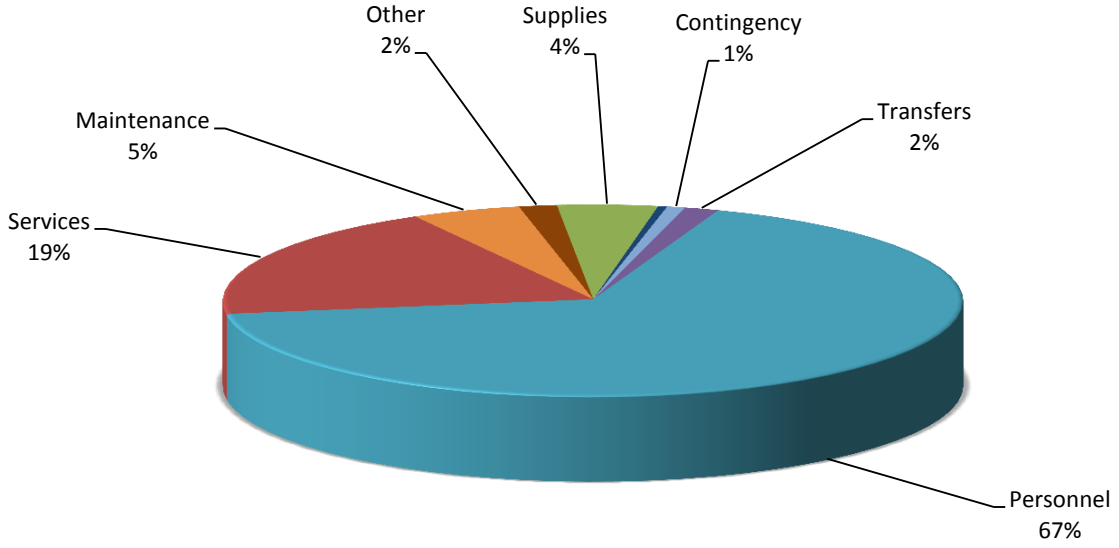


Revenues by Source
Last Six Budgets

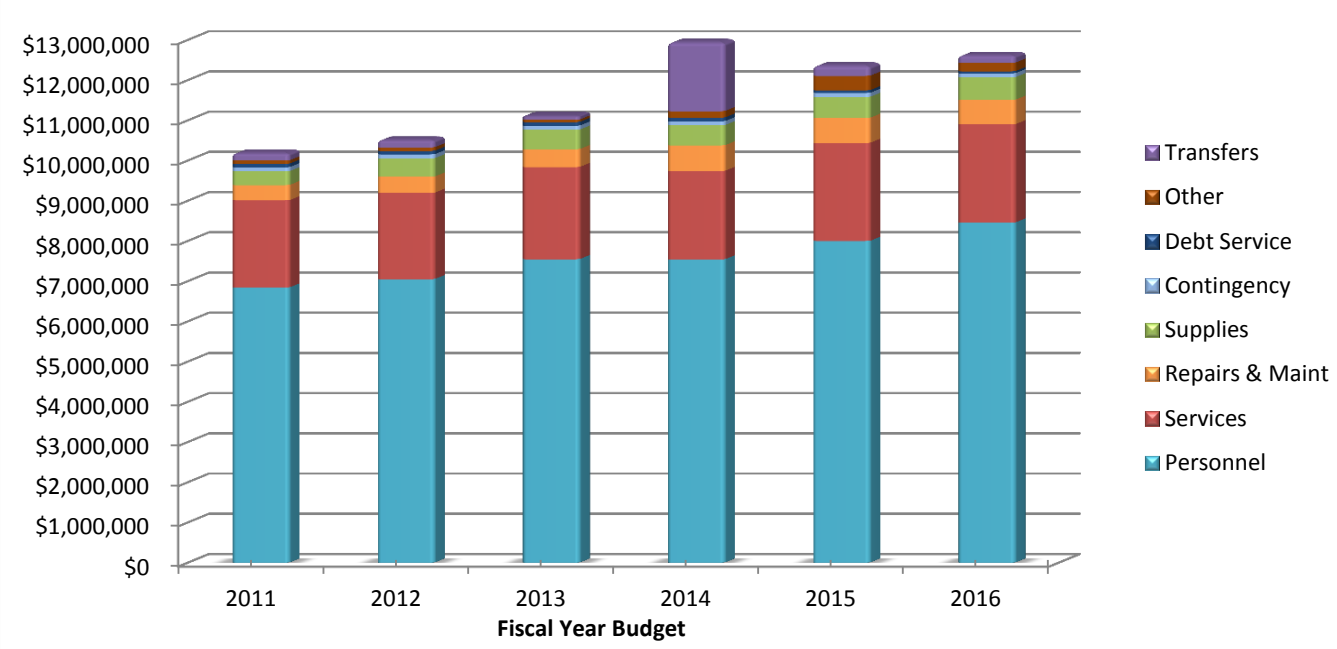
General Fund

- Expenditures -

FY 2016



Expenditures by Character
FY 2016 Budget



Expenditures by Character
Last Six Budgets

General Fund Revenues

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-3-1010	Current Ad Valorem Taxes	$ 4,513,640	$ 4,708,986	$ 4,725,000	$ 4,894,669
01-3-1020	Tax Discounts	$ -	$ -	$ -	$ -
01-3-1030	Delinquent Ad Valorem Taxes	$ 71,482	$ 69,000	$ 65,000	$ 69,000
01-3-1040	Penalty & Interest	$ 55,656	$ 57,500	$ 55,000	$ 57,500
01-3-1050	Payment in Lieu of Taxes	$ 7,515	$ 7,650	$ 9,164	$ 9,164
01-3-1060	Ad Valorem to TIRZ	$ (459,844)	$ (471,848)	$ (478,855)	$ (532,291)
	Total Ad Valorem Taxes	**$ 4,188,449**	**$ 4,371,288**	**$ 4,375,309**	**$ 4,498,042**
01-3-1210	Sales Tax	$ 3,069,314	$ 3,092,065	$ 3,193,024	$ 3,193,024
	Total Sales Tax	**$ 3,069,314**	**$ 3,092,065**	**$ 3,193,024**	**$ 3,193,024**
01-3-1310	Electric Franchise	$ 732,662	$ 700,000	$ 720,000	$ 720,000
01-3-1320	Telecomm Line Access Fees	$ 76,052	$ 72,000	$ 72,000	$ 72,000
01-3-1330	Cablevision Franchise	$ 127,676	$ 124,000	$ 130,000	$ 130,000
01-3-1340	Gas Franchise	$ 155,750	$ 90,000	$ 105,205	$ 95,000
01-3-1350	Garbage Franchise	$ 91,462	$ 83,000	$ 89,000	$ 89,000
	Total Franchise & Access Fees	**$ 1,183,601**	**$ 1,069,000**	**$ 1,116,205**	**$ 1,106,000**
01-3-1410	Alcoholic Beverage Tax	$ 40,579	$ 29,000	$ 37,000	$ 38,000
	Total Other Taxes	**$ 40,579**	**$ 29,000**	**$ 37,000**	**$ 38,000**
01-3-3010	Building Permits	$ 79,078	$ 93,000	$ 61,230	$ 75,000
01-3-3020	Electrical Permits	$ 40,465	$ 36,000	$ 21,640	$ 24,000
01-3-3030	Plumbing Permits	$ 29,905	$ 30,000	$ 22,510	$ 26,000
01-3-3040	Mechanical, Heat & A/C Permits	$ 27,016	$ 20,000	$ 17,100	$ 17,000
01-3-3045	Swimming Pool Permits	$ 600	$ 1,000	$ 685	$ 1,000
01-3-3060	Rezoning Fees	$ 8,100	$ 6,000	$ 8,600	$ 7,500
01-3-3070	Sub-Division Fees	$ 11,773	$ 8,000	$ 9,830	$ 8,000
01-3-3080	Technology Fees	$ -	$ 14,330	$ 1,500	$ 1,500
	Total Building Permits & Licenses	**$ 196,937**	**$ 208,330**	**$ 143,095**	**$ 160,000**
01-3-3130	Beer & Wine Licenses	$ 900	$ 750	$ 1,000	$ 750
01-3-3140	Garage Sale Permits	$ 3,045	$ 3,200	$ 3,200	$ 3,200
01-3-3150	Fire Marshall Inspection Fees	$ 4,910	$ 5,000	$ 4,220	$ 5,000
	Total Other Permits & Licenses	**$ 8,855**	**$ 8,950**	**$ 8,420**	**$ 8,950**
01-3-4010	Municipal Court Fines	$ 265,133	$ 230,000	$ 230,000	$ 230,000
01-3-4020	Parking Fines	$ 2,767	$ 1,200	$ 3,100	$ 3,000
01-3-4030	Court Administrative Fees	$ 44,183	$ 42,000	$ 36,230	$ 40,000
01-3-4040	Local Time Payment Fees	$ 8,673	$ 9,500	$ 9,500	$ 9,500
01-3-4050	Local FTA Fees	$ 2,345	$ 2,700	$ 2,700	$ 2,400
01-3-4060	Defensive Driving Fees	$ 4,300	$ 3,700	$ 3,700	$ 4,000
01-3-4070	Warrant & Arrest Fees	$ 62,798	$ 55,000	$ 55,000	$ 55,000
01-3-4080	Child Safety Fees	$ 1,260	$ 750	$ 2,200	$ 1,200
01-3-4095	Local Judicial Fee	$ 1,730	$ 1,500	$ 1,500	$ 1,600
	Total Municipal Court Revenues	**$ 393,188**	**$ 346,350**	**$ 343,930**	**$ 346,700**

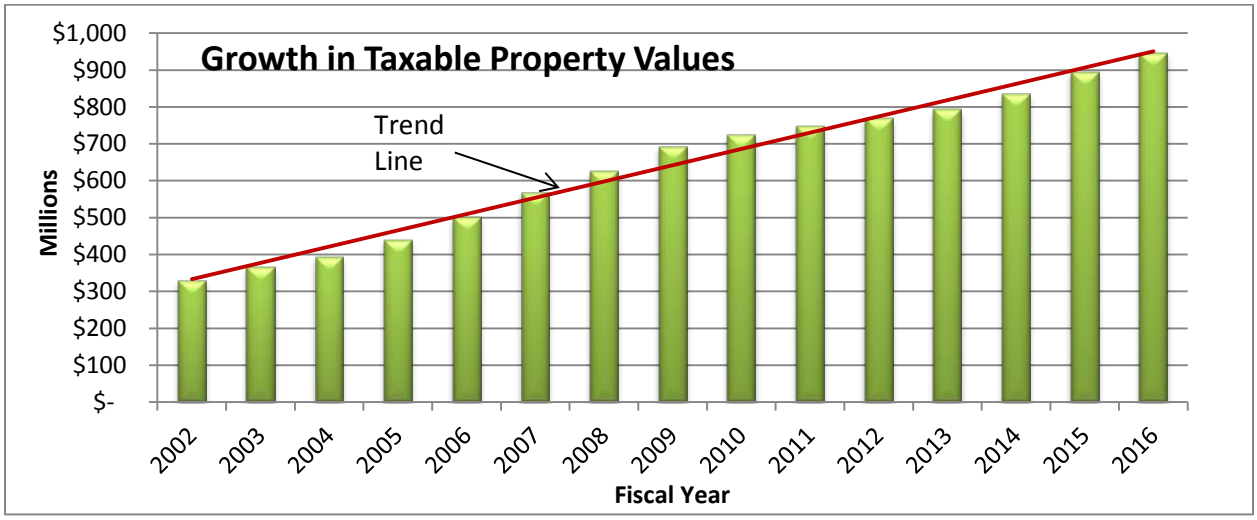
General Fund Revenues Continued

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-3-5010	Refuse Collection Fees	$ 914,255	$ 940,000	$ 940,000	$ 961,500
01-3-5020	Refuse Contract Fees	$ 108,353	$ 111,600	$ 112,800	$ 115,380
01-3-5050	Brush Collection Fees	$ 168,727	$ 168,000	$ 168,000	$ 170,000
01-3-5150	Ambulance Revenues	$ 1,192,354	$ 1,200,000	$ 1,200,000	$ 1,200,000
01-3-5200	Harris Community Center Rental	$ 24,069	$ 25,000	$ 25,000	$ 25,000
01-3-5210	Rental Income	$ 11,800	$ -	$ 15,600	$ -
01-3-5220	PPFC/TDFA Finance Fees	$ 10,000	$ 10,000	$ 10,000	$ 10,000
01-3-5300	Park Permits	$ 4,540	$ 4,500	$ 5,000	$ 5,000
01-3-5310	Recreation Revenue	$ 22,472	$ 22,000	$ 22,000	$ 22,000
01-3-5313	Harris Ceneter Event Revenue	$ -	$ -	$ 1,770	$ -
01-3-5400	Code Enforcement Revenue	$ 6,364	$ 9,000	$ 9,000	$ 9,000
	Total Services Provided	**$ 2,462,934**	**$ 2,490,100**	**$ 2,509,170**	**$ 2,517,880**
01-3-6010	Grant Revenues	$ 45,874	$ 50,294	$ 50,294	$ 50,294
01-3-6020	School Reimbursements	$ 179,583	$ 185,852	$ 205,090	$ 212,952
01-3-6040	Bell County Child Safety Fund	$ 21,557	$ 21,000	$ 21,685	$ 21,685
01-3-6060	State LEOSE Funding	$ 2,645	$ 2,616	$ 2,616	$ 2,400
01-3-6100	Sale of City Property	$ 170,263	$ 1,300	$ 20,909	$ -
01-3-6170	Insurance Proceeds	$ 99,777	$ 11,565	$ 14,051	$ -
01-3-6310	Developer/Owner Contributions	$ 12,000	$ -	$ 1,800	$ -
	Total Grants & Reimbursements	**$ 531,699**	**$ 272,627**	**$ 316,445**	**$ 287,331**
01-3-7010	Miscellaneous Income	$ 26,517	$ 21,000	$ 21,000	$ 23,000
01-3-7020	Cash Over/Under	$ 171	$ -	$ -	$ -
01-3-7030	Copies	$ 4,156	$ 6,000	$ 3,000	$ 4,000
	Total Miscellaneous Income	**$ 30,843**	**$ 27,000**	**$ 24,000**	**$ 27,000**
01-3-8001	Interfund Transfer-Franchise	$ 278,031	$ 281,420	$ 281,420	$ 262,907
01-3-8002	Interfund Transfer-Reimbursement	$ 89,628	$ 97,666	$ 97,666	$ 96,898
01-3-8003	Interfund Transfer-TIRZ	$ -	$ 66,173	$ 39,302	$ 71,150
	Total Transfers	**$ 367,659**	**$ 445,259**	**$ 418,388**	**$ 430,955**
01-3-9100	Interest Income-Bank	$ 845	$ -	$ 1,000	$ 10,000
01-3-9113	Interest Income-Investment	$ 2,671	$ -	$ 9,000	$ -
01-3-9120	Interest Income-TexPool	$ 1,045	$ 7,500	$ 900	$ -
01-3-9121	Interest Income-TexStar	$ 736	$ -	$ 250	$ -
	Total Interest Income	**$ 5,296**	**$ 7,500**	**$ 11,150**	**$ 10,000**
	Total General Fund Revenues	**$ 12,479,356**	**$ 12,367,469**	**$ 12,496,136**	**$ 12,623,882**

- GENERAL FUND REVENUES -
Revenue Assumptions

01-3-1010	**Current Ad Valorem Taxes**	**$4,894,669**
01-3-1030	**Delinquent Ad Valorem Taxes**	**69,000**
01-3-1040	**Penalty & Interest**	**57,500**
01-3-1050	**Payment in Lieu of Taxes**	**9,164**
01-3-1060	**Payments to TIRZ**	**(532,291)**

Ad valorem tax revenues are projected using a combination of methods. First, the taxable values for properties within the City of Belton are obtained from the Bell County Appraisal District, which appraises value for all property within Bell County. Next, the current tax levy is computed by applying the tax rate set by the City Council to the taxable roll. (A discussion of the development of the tax rate is contained in the "Tax & Bond Information" section of this document.) Finally, collection percentages based on historical experience for the City are applied to the current levy to project the various tax revenues.



The certified 2015 taxable value (for taxation in FY 2016) per the Appraisal District is $946,371,122, an increase of $51,509,426 or 5.76% from the 2014 taxable value. New property and improvements added $33,343,379 to the tax rolls, while increases in the values of existing properties, combined with increased exemptions, provided the balance of the increase. The chart above shows the change in taxable values over time.

Current tax revenue in the General Fund is calculated using the maintenance and operations tax rate of $0.5332 per $100 of taxable value and a collection rate of 97%. Delinquent tax revenues and penalty and interest are calculated as a percentage of the estimated delinquent taxes receivable at the beginning of the fiscal year.

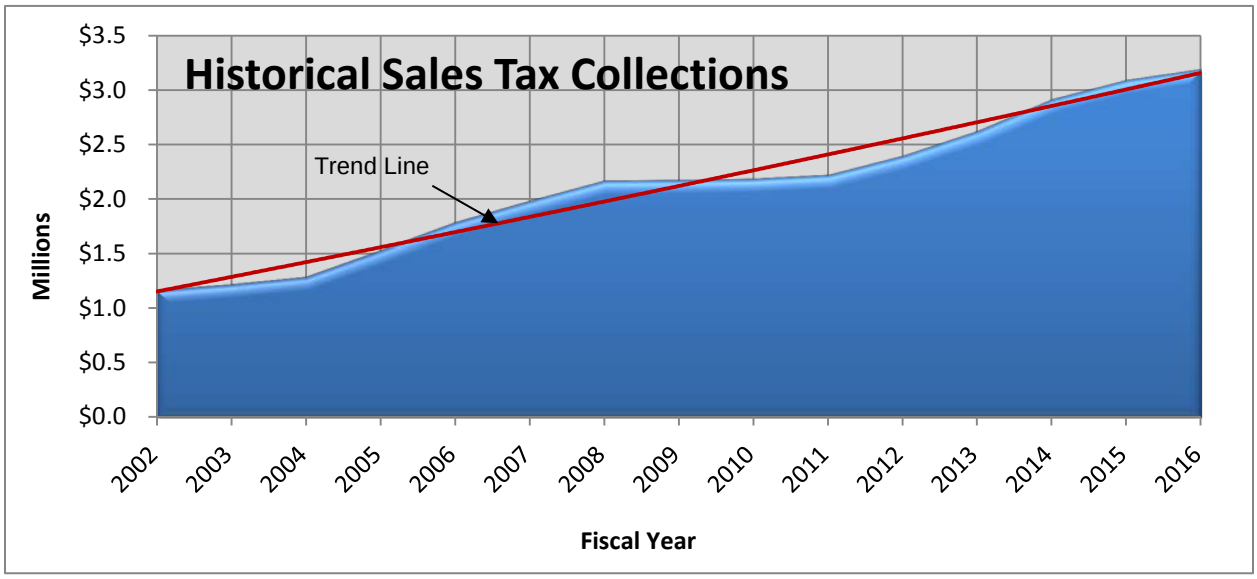
The City of Belton historically offered early payment discounts on ad valorem taxes paid in October (3%), November (2%), and December (1%). The strategy was that early payments would be in the City's coffers longer, thereby earning more investment interest. However, due to the extremely low interest rates over the last several years, this strategy no longer makes financial sense. Therefore, beginning in FY 2013, early discounts were not offered.

Payments in lieu of tax are paid by the Belton Housing Authority, and are calculated as a percentage of annual revenue after utilities for the tax exempt public housing properties owned by the BHA in Belton.

The TIRZ (Tax Increment Reinvestment Zone) was established in 2004, and a base tax value was established based on property values within the TIRZ boundaries at that time. Subsequent increases in property values within the TIRZ are "captured" and retained as TIRZ values. The City and County tax levies on TIRZ values are dedicated for projects and improvements in the TIRZ zone. The payment to the TIRZ zone represents the City's taxes levied on the TIRZ values. See the TIRZ fund section of this document for further information.

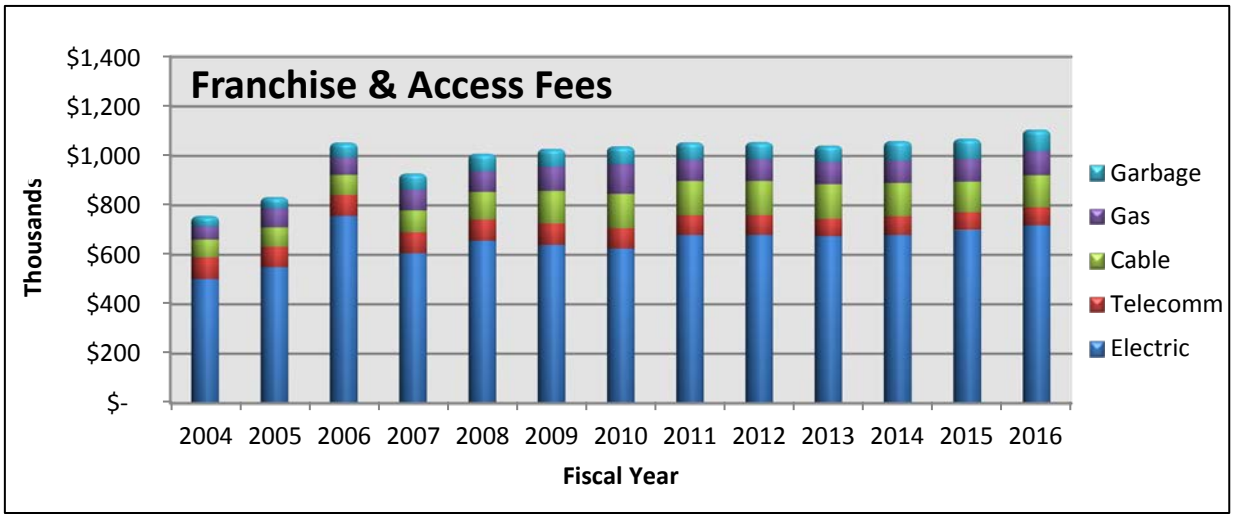
01-3-1210 Sales Tax $3,193,024

Sales tax revenues are projected using a multi-year trend analysis. Sales tax revenues have increased each fiscal year since 1989. The increases range from 0.35% (FY 2009) to 19.11% (FY 2006), and FY 2015 receipts are projected to be up 4.03% from the prior year. FY 2016 revenues were projected using the estimated collections for FY 2015. No increase was budgeted as a new retail development in a neighboring community is anticipated to at least partially mitigate the trend of sales tax growth experienced over the last 26 years.



01-3-1310	**Electric Franchise**	**$720,000**
01-3-1320	**Telecomm Line Access Fees**	**72,000**
01-3-1330	**Cablevision Franchise**	**130,000**
01-3-1340	**Gas Franchise**	**95,000**
01-3-1350	**Garbage Franchise**	**89,000**

Utility companies that use the City's streets and rights-of-way in the course of conducting their business pay fees to the City for that use. Franchise and access fees are paid by these companies as a percentage of gross receipts collected from their customers within the City of Belton. FY 2016 revenues are projected using FY 2015 receipts as a benchmark. The chart that follows shows that the bulk of these revenues are generated from electric franchise fees.



01-3-3010	**Building Permits**	**$75,000**
01-3-3020	**Electrical Permits**	**24,000**
01-3-3030	**Plumbing Permits**	**26,000**
01-3-3040	**Mechanical, Heat & A/C Permits**	**17,000**
01-3-3045	**Swimming Pool Permits**	**1,000**
01-3-3060	**Rezoning Fees**	**7,500**
01-3-3070	**Sub-Division Fees**	**8,000**
01-3-3080	**Technology Fees**	**1,500**

These revenue streams are elastic in nature and are directly related to the level of construction activity in the community. The Central Texas area did not experience housing market difficulties as significantly as other areas of the country. Construction activity has continued, as evidenced by permit numbers and revenues, which increased slightly in FY 2012, and reached an all-time high in FY 2013. The FY 2016 budget is projected based on anticipated construction activity per the Planning Department. Technology fees were added to permits starting in FY 2015. These fees are used to offset the cost of implementing an online permitting process. This new process will streamline and expedite permits.

01-3-4010	**Municipal Court Fines**	**$230,000**
01-3-4020	**Parking Fines**	**3,000**
01-3-4030	**Municipal Court Admin Fees**	**40,000**
01-3-4040	**Local Time Payment Fees**	**9,500**
01-3-4050	**Local FTA Fees**	**2,400**
01-3-4060	**Defensive Driving Fees**	**4,000**
01-3-4070	**Warrant & Arrest Fees**	**55,000**
01-3-4080	**Child Safety Fees**	**1,200**
01-3-4095	**Local Judicial Fees**	**1,600**

Court fines and fees are levied by the Municipal Judge for violations of State laws and City ordinances. The State also levies fees on municipal fines, which are collected by the City and remitted to the State. The City is allowed to retain 10% of State fees as an administrative fee for collecting and processing the fees.

Court fines and fees are projected using multi-year trend analysis with ticket level and collection activity taken into account. FY 2014 saw record court fines and fees revenue. However FY 2015 revenues were back in line with expected trends, and FY 2016 revenues are budgeted at approximately FY 2015 levels.

01-3-5010	**Refuse Collection Fees**	**$961,500**
01-3-5020	**Refuse Contract Fees**	**115,380**
01-3-5050	**Brush Collection Fees**	**170,000**

Refuse collection revenue is projected using an average monthly billing amount, computed during the budget process with the latest available information. An average monthly billing of $80,125 was used to project an annual FY 2016 budget amount of $961,500.

The City's contract with the refuse collector provides that the City retains 12% of refuse collection billings as a collection and franchise fee. Based upon the average billings above, the budget amount for FY 2016 is $115,380.

Brush collection revenue is also projected using an average monthly billing amount. An average monthly billing of $14,167 was used to project an annual FY 2016 budget amount of $170,000.

01-3-5150	**Ambulance Revenues**	**$1,200,000**

This revenue is dependent on the number of ambulance runs made each year, over which the City has very little control. Ambulance revenue is projected using a multi-year trend analysis, with consideration given for the level of ambulance runs, collection activity, and any rate changes. Rates have remained unchanged since 2008. Revenues have continued to increase since 2003. FY 2016 revenues have been projected using multi-year trends.

01-3-5200	**Harris Center Rentals**	**$25,000**

The Harris Community Center generates revenue from the rental of center facilities for private and public events. The Center is a popular venue for wedding receptions, class reunions, family events, and meeting/training events. FY 2015 revenues increased slightly from the previous year. The target revenue for FY 2016 was budgeted at the same level.

01-3-5300	**Park Permits**	**$ 5,000**
01-3-5310	**Recreation Revenue**	**22,000**

The City's parks generate revenue from the rental of facilities for outdoor events. Revenue for FY 2016 is budgeted at the FY 2015 level.

In 2011, the Recreation department was created to offer recreational programs and events to our citizens. Early in FY 2013, a new per player recreation fee for league play utilizing City fields was adopted, but implementation was deferred until January 2013. FY 2016 revenue is projected based on a full year of these fees, plus other recreation revenue.

01-3-6010	**Grant Revenues**	**$50,294**

This account includes funding from grant sources and emergency management funds. Budget projections are based on anticipated grant award amounts for FY 2016 as follows:

Grant Project	Funding Agency	Amount
Emergency Management Assistance	FEMA	$29,294
Bulletproof Vest Grant	DOJ	1,000
RUOK? Senior Program	CTCOG	20,000
Total		**$50,294**

The Emergency Management grant reimburses the City for a portion of its manpower costs that are devoted to development of emergency management procedures. Funding under this program must be reapplied for each year.

The City has applied for and anticipates receiving funding from the Bulletproof Vest grant and RUOK? Senior program grant. Budgeted amounts are based on awards received in prior years.

01-3-6020	**School Reimbursements**	**$212,952**
01-3-6040	**Child Safety Funds**	**21,685**

The Belton Independent School District contributes to the cost of School Resource Officers assigned to school campuses in Belton. BISD's contribution for FY 2016 is $212,952, the cost of up to three officers and one sergeant for ten months, plus equipment and training.

Pursuant to the State Transportation Code, Bell County collects an additional $1.50 fee for each vehicle registered in the County, to be used for child safety programs. The City of Belton has chosen to pass on these funds, along with any child safety fees collected on City fines, to BISD to be used in their crossing guard program. (See contributions detail in General Fund department 120.)

01-3-7010	**Miscellaneous Income**	**$23,000**
01-3-7030	**Copies**	**4,000**

Miscellaneous income is generated by items not readily classified to other categories. It includes handling charges for insufficient fund checks written to the City and administrative fees from the Development Corporation. The FY 2016 budget is based on an average amount received as determined by trend analysis.

Copy revenue is generated from fees from providing copies of City documents and records to citizens and other requestors. These fees are established by City ordinance, and pursuant to State open records laws.

01-3-8001	**Interfund Transfer – Franchise**	**$262,907**
01-3-8002	**Interfund Transfer – Reimbursement**	**96,898**
01-3-8003	**Interfund Transfer – TIRZ**	**71,150**

Transfers from the Water and Sewer Fund are for reimbursement of operating costs and payment in lieu of franchise fees. The FY 2016 budget includes:

- Franchise transfer to General Fund calculated as approximately 5% of actual water and sewer sales in FY 2014.
- Reimbursement transfer to General Fund for 20% of the FY 2015 fleet and building maintenance budgets, 20% FY 2015 of the street maintenance line item in the streets budget, and for 50% of the FY 2015 Finance and Utilities building maintenance budget.
- TIRZ transfer to General Fund to cover costs related to Retail Development Coordinator position.

01-3-9100	**Interest Income**	**$10,000**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. The City will invest all idle cash in order to maximize earnings. All of the City's idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. While investable cash balances are fairly stable from prior years, interest rates declined sharply in 2009 and have remained low since then. The projected interest earnings for FY 2016 are $10,000, based on these lower interest rates.

Mission

The Mayor and six Council members act as one body representing the citizens of Belton, to formulate public policy to meet community needs and assure orderly development in the City.

Description

- Appoints the City Manager, City Attorney, City Clerk, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Adopts the City's annual budget and ad valorem tax rate.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves purchases and contracts as prescribed by the City Charter and State Law.

Accomplishments

- Completed a Comprehensive Update and adopted the City's Strategic Plan for FY 2016-2020.
- Completed a ten year Charter review and concluded no changes needed.
- Maintained property tax rate at unchanged rate of $0.6598 per $100 valuation.
- Implemented Year 2 of a utility rate study.
- Focused on Downtown Belton revitalization with several façade improvement grants.
- Coordinated economic development activities with BEDC.
- Developed a Capital Equipment Replacement Plan.
- Developed a Street Maintenance Plan.

Goals

- Analyze principal City Funding Sources – sales tax, property tax, and fees. Seek consensus.
- Develop Growth Management Strategy – West, South.
- Update Comprehensive Plan and integrate Plan Elements.
- Continue CIP (2013/2015) Project Implementation.
- Implement Street Maintenance Funding.
- Plan Enhancement for Street Entry Corridor on 6th Ave.
- Evaluate MLK/Main Intersection Alignment.
- Develop Downtown Revitalization Plan.
- Enhance Working Relationship between City and BEDC to maximize project success and to facilitate Building Space Needs for Light Industrial Uses; Future or Expanded Business Park Land Search; and Redevelopment of the former Rockwool Property.
- Expand Hike/Bike Trail.
- Update the City's Parks and Recreation Strategic Master Plan and Explore City Recreation Center; Corps of Engineer Parkland; and RV Park Opportunity.

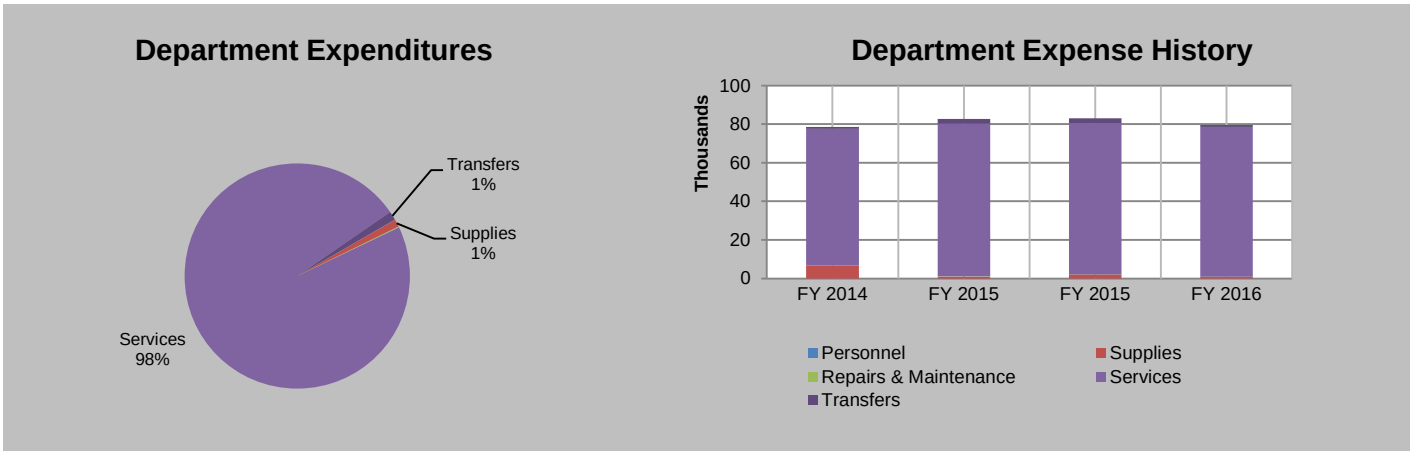
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 9	$ 16	$ 16	$ 16
Supplies	$ 6,664	$ 990	$ 2,030	$ 855
Repairs & Maintenance	$ 79	$ 77	$ 110	$ 120
Services	$ 70,747	$ 79,036	$ 78,408	$ 77,486
Transfers	$ 1,000	$ 2,500	$ 2,500	$ 1,000
Total	**$ 78,499**	**$ 82,619**	**$ 83,064**	**$ 79,477**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Mayor *	1	1	1
Council Member *	6	6	6
Total	**7**	**7**	**7**

* Elected, unpaid positions.



City Council

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-010-101	Salaries-Administrative	$ -	$ 7	$ 7	$ 7
01-4-010-124	Workers' Comp. Insurance	$ 9	$ 9	$ 9	$ 9
	Total Personnel	**$ 9**	**$ 16**	**$ 16**	**$ 16**
01-4-010-201	Office Supplies	$ 482	$ 500	$ 500	$ 500
01-4-010-202	Postage	$ 345	$ 260	$ 130	$ 125
01-4-010-229	Tools & Other Supplies	$ 302	$ 230	$ 1,400	$ 230
01-4-010-250	Small Equipment	$ 5,535	$ -	$ -	$ -
	Total Supplies	**$ 6,664**	**$ 990**	**$ 2,030**	**$ 855**
01-4-010-406	Computer System Maintenance	$ 79	$ 77	$ 110	$ 120
	Total Repairs & Maintenance	**$ 79**	**$ 77**	**$ 110**	**$ 120**
01-4-010-501	Advertising & Public Notices	$ 3,793	$ 2,850	$ 4,500	$ 3,500
01-4-010-510	Dues & Publications	$ 6,039	$ 5,948	$ 5,988	$ 6,010
01-4-010-513	Travel & Training	$ 22,944	$ 22,040	$ 22,040	$ 21,840
01-4-010-561	Legal Services	$ 4,515	$ 5,000	$ 5,000	$ 5,000
01-4-010-562	Professional Services	$ 2,238	$ 5,000	$ 5,000	$ 5,000
01-4-010-570	Special Services	$ 3,692	$ 3,550	$ 3,550	$ 3,250
01-4-010-571	Election Expenses	$ 4,215	$ 5,690	$ 5,000	$ 9,700
01-4-010-572	Employee Relations	$ 20,464	$ 17,550	$ 17,550	$ 17,550
01-4-010-573	Special Events	$ 2,312	$ 3,200	$ 3,200	$ 3,200
01-4-010-581	Communication Services	$ 536	$ 8,208	$ 6,580	$ 2,436
	Total Services	**$ 70,747**	**$ 79,036**	**$ 78,408**	**$ 77,486**
01-4-010-950	Transfer to YAC Fund	$ 1,000	$ 2,500	$ 2,500	$ 1,000
	Transfers	**$ 1,000**	**$ 2,500**	**$ 2,500**	**$ 1,000**
	Total City Council	**$ 78,499**	**$ 82,619**	**$ 83,064**	**$ 79,477**

City Council

Account Number	Description			Amount
01-4-010-101	**Salaries - Administrative**			
	- Per the City Charter, Council Members are paid $1 annually for their civic service			**$ 7**
229	**Tools & Other Supplies**			
	- Meeting supplies	$	50	
	- Nameplates	$	140	
	- Proclamation materials	$	40	**$ 230**
501	**Advertising & Public Notices**			
	- Chamber of Commerce magazine advertisement	$	350	
	- Legal advertisements and official recordings	$	3,150	**$ 3,500**
510	**Dues & Publications**			
	- Association of the United States Army	$	75	
	- Belton Chamber of Commerce	$	500	
	- Oncor Cities Steering Committee	$	2,135	
	- Electric Reliability Council of Texas	$	100	
	- Texas Municipal League	$	3,200	**$ 6,010**
513	**Travel & Training**			
	- Council members - 6	$	4,500	
	- Mayor	$	1,000	
	- AUSA membership meetings	$	240	
	- AUSA conference	$	6,500	
	- AUSA soldier dinner sponsorship	$	1,000	
	- AUSA Board of Governors	$	400	
	- Mayor/Mayor Pro Tem meetings	$	600	
	- US Conference of Mayors	$	3,500	
	- Council retreat	$	1,000	
	- Council workshops	$	100	
	- New council orientation (TML) - 3	$	3,000	**$ 21,840**
562	**Professional Services**			
	- Specialized professional services to include surveying of City boundaries and anticipated growth areas, & appraisal services			**$ 5,000**
570	**Special Services**			
	- Muni Code Ord Link service	$	200	
	- Muni Code web host code of ordinances	$	550	
	- Supplement No. 9 code of ordinances	$	2,500	**$ 3,250**
571	**Election Expenses**			
	- Election judges and clerks	$	1,200	
	- Election ballots, forms, & supplies	$	200	
	- Election voting equipment & programming	$	4,000	
	- Election law update	$	50	
	- Publication of order	$	200	
	- Lunch for election workers	$	50	
	- Charter Election Expenses	$	4,000	**$ 9,700**
572	**Employee Relations**			
	- Employee benevolence fund	$	200	
	- Employee Christmas party and gift	$	13,000	
	- Employee appreciation barbecues	$	1,500	
	- Awards and plaques	$	1,500	
	- Chamber of Commerce banquet table	$	350	
	- Retirement receptions	$	1,000	**$ 17,550**
573	**Special Events**			
	- Board Appreciation luncheon	$	1,700	
	- Volunteer Firefighter banquet	$	500	
	- Soldier Support	$	1,000	**$ 3,200**
950	**Transfer to Youth Advisory Commission Fund**			
	- Transfer to YAC fund			**$ 1,000**

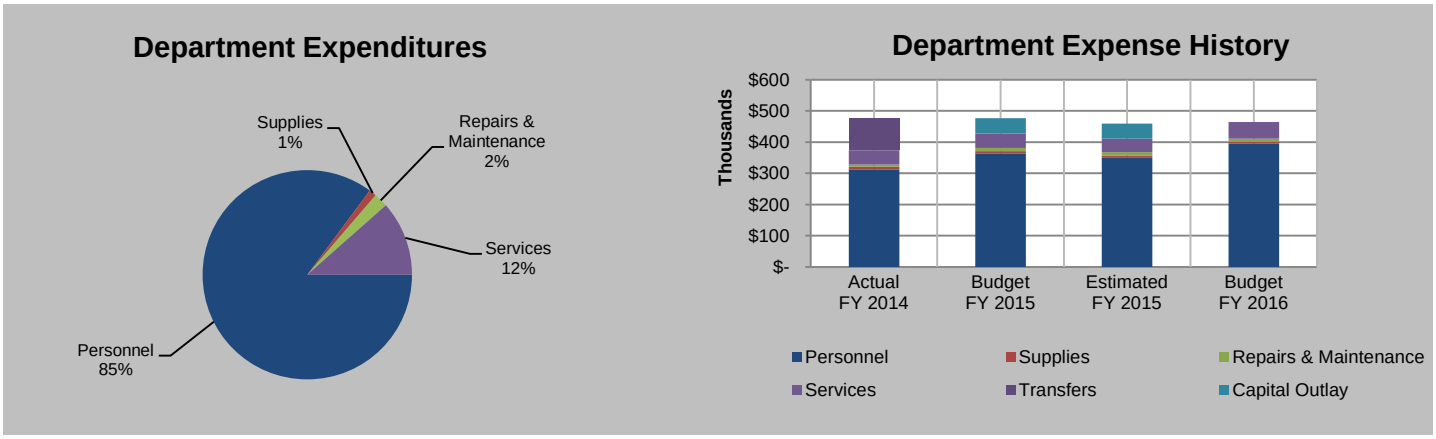
CITY OF BELTON, TEXAS
FOUNDED 1850

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 313,109	$ 363,677	$ 350,006	$ 395,205
Supplies	$ 7,798	$ 7,620	$ 7,165	$ 5,295
Repairs & Maintenance	$ 7,464	$ 10,340	$ 10,340	$ 10,130
Services	$ 45,734	$ 46,141	$ 43,325	$ 53,442
Capital Outlay	$ -	$ 48,464	$ 48,464	$ -
Transfers	$ 102,640	$ -	$ -	$ -
Total	**$ 476,745**	**$ 476,242**	**$ 459,300**	**$ 464,072**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
City Manager	1	1	1
City Clerk	1	1	1
City Manager's Secretary	1	1	1
Grants & Special Projects Coor.	1	1	1
Public Information Officer	1	1	1
Retail Development Coor.	0	1	1
Total	**5**	**6**	**6**



Mission

To provide professional management and administration of the City, implementing City Council policy decisions by directing, coordinating, monitoring, and evaluating all City government activities.

Description

- Executes the policies established by the City Council and administers the affairs of the City consistent with the City Charter.
- Assists Council in the formulation of City goals and long-term planning efforts.
- Provides oversight and management direction to all City departments; monitors City operations to ensure compliance with all rules, policies, regulations and laws.
- Selects Department Heads to manage City operations.
- Prepares and maintains minutes, ordinances, resolutions, and proclamations.
- Conducts City elections and responds to open records requests through City Clerk.
- Researches various issues and conducts special projects.

Accomplishments

- Worked with HR to select and secure Council appointment of a new City Clerk.
- Selected new Fire Chief following Fire Chief retirement.
- Organized comprehensive Strategic Plan update and secured Plan adoption by Council.
- Coordinated ten year review of City Charter.
- Implemented Capital Improvement Plan of Projects.
- Balanced available resources with identified community needs, including grant management and special project emphasis.
- Received 2015 TAMI award for Best Media Relations from Texas Association of Information Officers – Ebola Crisis in Bell County.
- Managed 10 active grants ranging from $30K - $3M totaling approximately $7.6M.
- Completed 7+ Property/ROW transactions.
- Coordinated owner negotiations, surveys and closings.
- Orchestrated a greater social media presence and redesigned City newsletter through PIO.
- Coordinated City economic development efforts including tax abatements and development agreements, notably the former HEB grocery store conversion.

Goals

- Implement Year 1 of updated Strategic Plan.
- Implement Capital Equipment Replacement Plan funding for all Public Safety Ops needs.
- Plan/Implement South IH-35 Sewer.
- Facilitate Cable/Fiber Service Expansion.
- Secure ROW for Lake to Lake Road.
- Implement Sidewalk Standards.
- Update Code of Ordinances – Supplement No. 9.
- Complete installation of Document Management System.
- Develop metrics for retail growth.

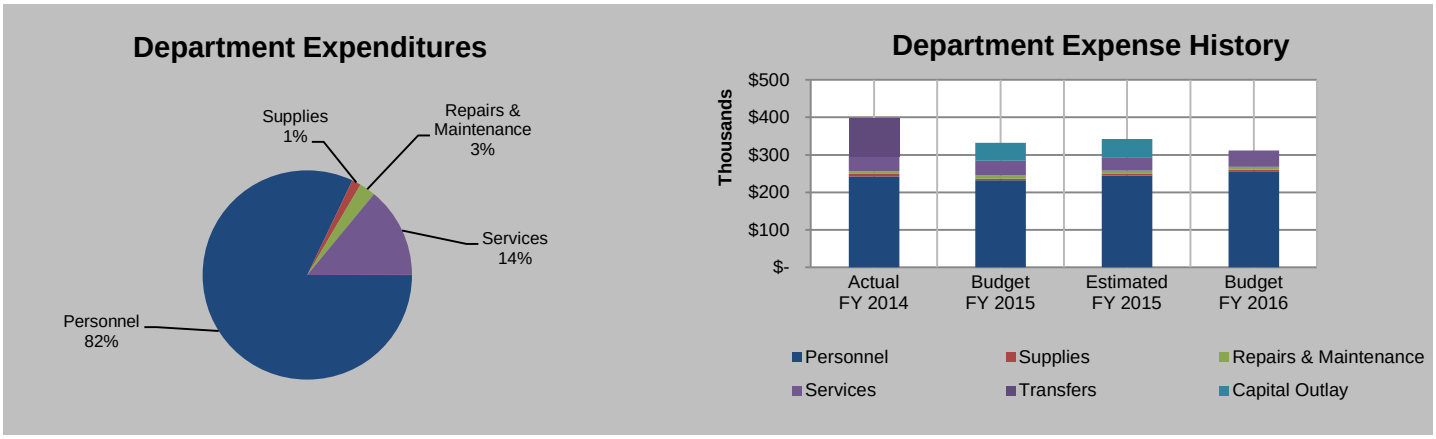
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 242,408	$ 231,710	$ 244,910	$ 255,748
Supplies	$ 6,351	$ 4,260	$ 3,925	$ 4,325
Repairs & Maintenance	$ 7,464	$ 8,793	$ 8,793	$ 7,853
Services	$ 39,615	$ 39,203	$ 35,884	$ 43,687
Capital Outlay	$ -	$ 48,464	$ 48,464	$ -
Transfers	$ 102,640	$ -	$ -	$ -
Total	**$ 398,479**	**$ 332,430**	**$ 341,976**	**$ 311,613**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Formal Council Meetings	23	23	23
Special Council Meetings	3	5	6
Council Work Sessions	11	10	10
Elections	1	1	1
Proclamations	16	18	20
Official Documents Indexed	127	171	175
Permits	23	*2	25
Open Records Requests	100	110	125

* Beer and wine permits are issued every two years.



Administration

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-021-101	Salaries - Administrative	$ 41,822	$ 39,400	$ 39,400	$ 39,619
01-4-021-102	Salaries - Professional	$ 89,548	$ 81,535	$ 81,535	$ 87,535
01-4-021-104	Salaries - Operations	$ 50,672	$ 51,549	$ 51,549	$ 53,818
01-4-021-114	Allowances	$ 10,651	$ 10,500	$ 10,500	$ 11,460
01-4-021-121	TMRS	$ 12,647	$ 13,051	$ 13,051	$ 13,600
01-4-021-122	FICA	$ 13,259	$ 13,952	$ 13,952	$ 14,602
01-4-021-123	Employee Insurance	$ 16,872	$ 14,991	$ 14,991	$ 15,815
01-4-021-124	Workers' Comp. Insurance	$ 433	$ 427	$ 427	$ 447
01-4-021-125	Unemployment Compensation	$ 571	$ 705	$ 705	$ 441
01-4-021-126	Contributions to CM 457(f)	$ 5,933	$ 5,600	$ 18,800	$ 18,411
	Total Personnel	**$ 242,408**	**$ 231,710**	**$ 244,910**	**$ 255,748**
01-4-021-201	Office Supplies	$ 2,500	$ 2,100	$ 1,800	$ 2,100
01-4-021-202	Postage	$ 798	$ 560	$ 525	$ 625
01-4-021-227	Janitorial Supplies	$ 1,185	$ 700	$ 700	$ 700
01-4-021-229	Tools & Other Supplies	$ 1,868	$ 900	$ 900	$ 900
	Total Supplies	**$ 6,351**	**$ 4,260**	**$ 3,925**	**$ 4,325**
01-4-021-301	Building Maintenance	$ 2,885	$ 5,935	$ 5,935	$ 3,610
01-4-021-302	Heat & A/C Maintenance	$ 4,413	$ 1,000	$ 1,000	$ 1,000
	Total Facility Maintenance	**$ 7,297**	**$ 6,935**	**$ 6,935**	**$ 4,610**
01-4-021-406	Computer System Maintenance	$ 167	$ 1,858	$ 1,858	$ 3,243
	Total Repairs & Maintenance	**$ 167**	**$ 1,858**	**$ 1,858**	**$ 3,243**
01-4-021-501	Advertising & Public Notices	$ 568	$ 524	$ 524	$ 572
01-4-021-510	Dues & Publications	$ 3,831	$ 3,642	$ 3,642	$ 3,842
01-4-021-513	Travel & Training	$ 6,751	$ 6,725	$ 5,000	$ 9,932
01-4-021-521	Equipment Lease	$ 9,658	$ 8,140	$ 8,140	$ 8,140
01-4-021-550	Insurance - General Liability	$ 295	$ 330	$ 282	$ 247
01-4-021-551	Insurance - Errors & Omissions	$ 691	$ 760	$ 707	$ 622
01-4-021-556	Insurance - Real Property	$ 2,008	$ 2,300	$ 1,998	$ 2,208
01-4-021-570	Special Services	$ -	$ 600	$ 600	$ 600
01-4-021-581	Communication Services	$ 3,836	$ 3,402	$ 3,370	$ 4,691
01-4-021-583	Electric Service	$ 11,975	$ 12,780	$ 11,621	$ 12,833
	Total Services	**$ 39,615**	**$ 39,203**	**$ 35,884**	**$ 43,687**
01-4-021-806	Computer Equipment	$ -	$ 48,464	$ 48,464	$ -
	Total Capital Outlay	**$ -**	**$ 48,464**	**$ 48,464**	**$ -**
01-4-021-903	Transfer to GF Capital Projects Fund	$ 102,140	$ -	$ -	$ -
01-4-021-904	Transfer to Capital Equipment Fund	$ 500	$ -	$ -	$ -
	Transfers	**$ 102,640**	**$ -**	**$ -**	**$ -**
	Total Administration - City Manager	**$ 398,479**	**$ 332,430**	**$ 341,976**	**$ 311,613**

Administration

Account Number	Description			Amount
01-4-021-201	**Office Supplies**			
	- Department share of copy paper	$	300	
	- Letterhead, envelopes, & business cards	$	500	
	- Printer cartridges	$	1,000	
	- General office supplies	$	300	**$ 2,100**
229	**Tools & Other Supplies**			
	- Kitchen supplies/coffee	$	600	
	- Other operating supplies	$	300	**$ 900**
301	**Building Maintenance**			
	- Pest control	$	340	
	- Floor service	$	1,270	
	- General maintenance	$	2,000	**$ 3,610**
406	**Computer System Maintenance**			
	- TWC computer system support - 10%	$	1,536	
	- Invision Content Manager - 30%	$	1,350	
	- Anti-spam & virus software	$	357	**$ 3,243**
501	**Advertising & Public Notices**			
	- Holiday advertisements	$	140	
	- Phone directory listing charges	$	432	**$ 572**
510	**Dues & Publications**			
	- ICMA dues	$	1,121	
	- TCMA dues & Region 7 dues	$	375	
	- TMCA dues	$	100	
	- TABA dues	$	450	
	- Newspaper subscriptions	$	163	
	- Texas State Directory	$	45	
	- APA dues	$	450	
	- AUSA dues	$	75	
	- Local community organization dues	$	480	
	- Local Government Code update	$	53	
	- Cen-Tex Chapter Municipal Clerks dues	$	35	
	- TMCCP New Enrollment	$	300	
	- 13th COSCOM association	$	30	
	- Sam's Club Membership	$	15	
	- Miscellaneous publications	$	150	**$ 3,842**
513	**Travel & Training**			
	- Online student center	$	172	
	- TML conference - 2	$	2,000	
	- APA Conference for AICP Certification	$	1,500	
	- TCMA conference	$	1,000	
	- ICMA conference	$	2,000	
	- TMCCP conference - 2	$	2,000	
	- Public Funds Investment Act training	$	700	
	- AUSA membership meetings	$	60	
	- Other department travel	$	500	**$ 9,932**
570	**Special Services**			
	- Document shredding			**$ 600**
581	**Communication Services**			
	- Local, long distance, cell phone		$3,539	
	- iPad data for CM & Grants & Special Projects Coor.		$696	
	- iPad data City Clerk		$456	**$4,691**

Mission

To foster an environment of open and honest communication with the goal of establishing and maintaining trust and credibility.

Description

- Administers City website.
- Manages City social media accounts.
- Communicates and coordinates press coverage with media professionals.
- Generates press releases for newsworthy items.
- Facilitates communication with community stakeholders.

Accomplishments

- Received the 2015 TAMI Award for Best Media Relations from the Texas Association of Municipal Information Officers.
- Managed and promoted City's social media platforms; Twitter: 1,213 followers, Facebook: 2,747 likes.
- Promoted City functions, including Nolan Creek Hike & Bike Trail Extension, Nolan Creek Recreation Improvements, 9-11 Commemoration Ceremony, Movies in the Park, Christmas on the Chisholm Trail, and Nolan Creek Trout Drop.
- Added Proposed FY 2016 Budget presentations to website for first time.
- Managed media inquiries and responses.
- Used blog to give context and explain City Council decisions to the public.

Goals

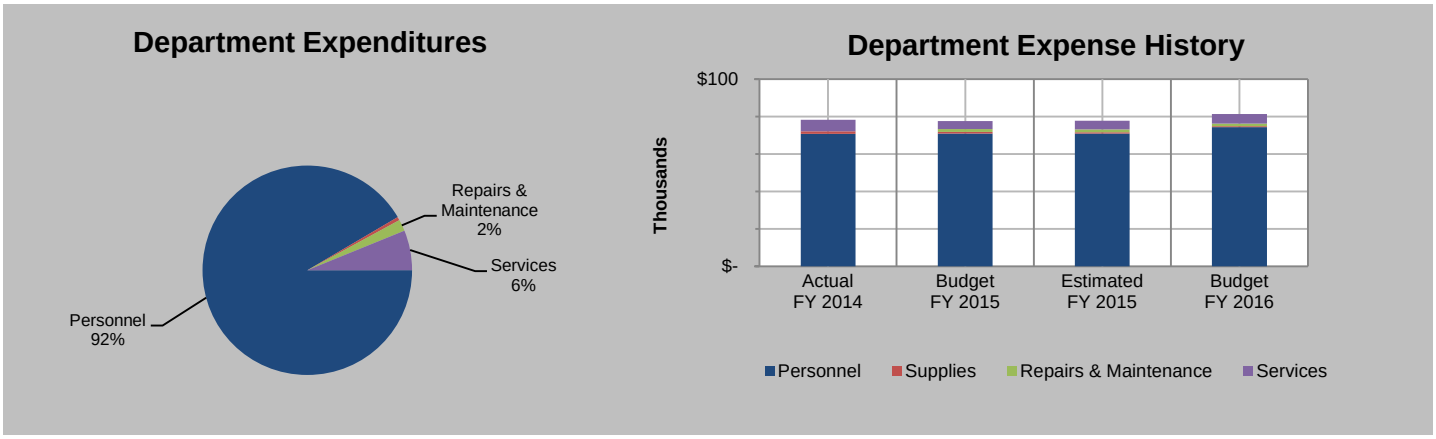
- Increase website/social media statistics by 10 percent.
- Redesign FYI.
- Implement three-year communications plan.
- Manage media interaction/response.
- Enhance increasingly interactive website.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 70,701	$ 70,944	$ 70,944	$ 74,430
Supplies	$ 1,447	$ 880	$ 750	$ 420
Repairs & Maintenance	$ -	$ 1,547	$ 1,547	$ 1,446
Services	$ 6,119	$ 4,268	$ 4,480	$ 5,013
Total	**$ 180,907**	**$ 77,639**	**$ 77,721**	**$ 81,309**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Website Visits	170,000	237,380	261,000
Website Page views	335,000	342,538	376,792
Press Releases	105	150	125
Facebook Likes	515	1,676	274
Twitter Followers	400	482	121
Article Submissions	0	3	1



Administration - Public Information

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-022-101	Salaries-Administrative	$ 774	$ -	$ -	$ -
01-4-022-102	Salaries-Professional	$ 52,977	$ 53,069	$ 53,069	$ 56,139
01-4-022-114	Allowances	$ 3,623	$ 3,600	$ 3,600	$ 3,600
01-4-022-121	TMRS	$ 3,854	$ 4,042	$ 4,042	$ 4,222
01-4-022-122	FICA	$ 3,990	$ 4,289	$ 4,289	$ 4,524
01-4-022-123	Employee Insurance	$ 5,145	$ 5,552	$ 5,552	$ 5,648
01-4-022-124	Workers' Comp. Insurance	$ 130	$ 131	$ 131	$ 139
01-4-022-125	Unemployment Compensation	$ 207	$ 261	$ 261	$ 158
	Total Personnel	**$ 70,701**	**$ 70,944**	**$ 70,944**	**$ 74,430**
01-4-022-201	Office Supplies	$ 87	$ 218	$ 400	$ 400
01-4-022-202	Postage	$ 21	$ 50	$ 20	$ 20
01-4-022-229	Tools & Other Supplies	$ -	$ 330	$ 330	$ -
01-4-022-250	Small Equipment	$ 1,339	$ 282	$ -	$ -
	Total Supplies	**$ 1,447**	**$ 880**	**$ 750**	**$ 420**
01-4-022-406	Computer System Maintenance	$ -	$ 1,547	$ 1,547	$ 1,446
	Total Repairs & Maintenance	**$ -**	**$ 1,547**	**$ 1,547**	**$ 1,446**
01-4-022-501	Advertising & Public Notices	$ 410	$ 250	$ 150	$ -
01-4-022-510	Dues & Publications	$ 1,835	$ 1,892	$ 1,800	$ 1,410
01-4-022-513	Travel & Training	$ 3,563	$ 1,842	$ 2,250	$ 2,743
01-4-022-550	Insurance - General Liabilities	$ -	$ -	$ -	$ 62
01-4-022-551	Insurance - Errors & Omissions	$ -	$ -	$ -	$ 156
01-4-022-581	Communication Services	$ 311	$ 284	$ 280	$ 642
	Total Services	**$ 6,119**	**$ 4,268**	**$ 4,480**	**$ 5,013**
	Total Administration - Public Information	**$ 78,266**	**$ 77,639**	**$ 77,721**	**$ 81,309**

Administration - Public Information

Account Number	Description			Amount
01-4-022-406	**Computer System Maintenance**			
	- Anti-spam and virus software	$	78	
	- TWC computer system support - 5%	$	768	
	- Adobe Creative Cloud	$	600	**$ 1,446**
510	**Dues & Publications**			
	- TAMIO dues	$	100	
	- Applications, books, and eBooks	$	150	
	- TML award application	$	200	
	- Belton Rotary	$	960	**$ 1,410**
513	**Travel & Training**			
	- Online student center	$	43	
	- TML Conference	$	1,000	
	- TAMIO Conference	$	1,000	
	- TAMIO Judging	$	100	
	- Media Outreach	$	100	
	- Other travel and training	$	500	**$ 2,743**

Mission

The Retail Development Coordinator will provide leadership in developing and promoting Belton as a great place to invest, create jobs, and do business, as part of a plan which results in retail and commercial development in Belton.

Description

- Promotes retail/commercial development through various public relations initiatives.
- Works cooperatively and effectively with businesses, property owners and prospective developers.
- Develops and implements plans and programs strengthening the City's business climate, comprised of marketing, communications, promotional activities.
- Assists with the development of infrastructure and other physical improvements to attract retail development.

Accomplishments

- Completed "Green Tape" Guide to Belton Business Development
- Investigated available state/federal tax credits
- Collaborated on Downtown Sign Proposals – Discover Belton and Merchant Signage
- Established Retail Business Website for Belton
- Began draft of Retail Development Plan

Goals

- Work with Planning Director to finalize/implement Downtown Revitalization Plan including Directional Signage Plan and Streetscape Plan
- Liaison with downtown retailers, DBMA, property owners, to enhance cooperation/awareness
- Encourage creation of more retail space inventory through local business/building owners
- Enhance project coordination with BEDC and the Belton Area Chamber of Commerce
- Continue development of relationships outside of Belton with commercial real estate brokers, developers, potential business referral sources
- Develop Retail Recruitment Strategy Document with ties to "Belton Tomorrow Plan" with guidance from the TIRZ Board and City Council.
- Identify opportunities for retail/commercial development along IH 35
- Develop metrics for retail growth and accomplishments of this office

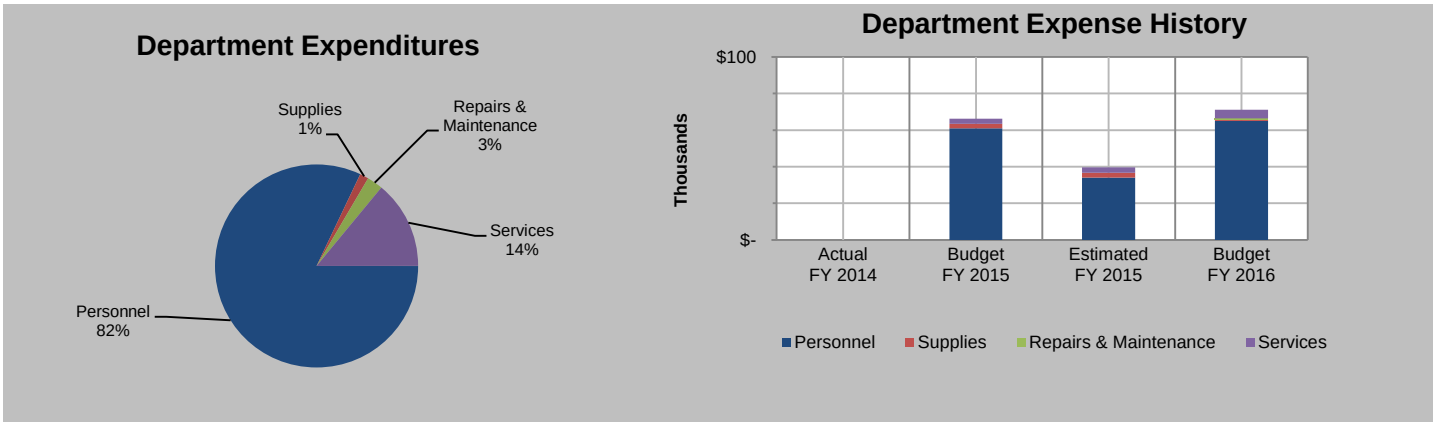
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ -	$ 61,023	$ 34,152	$ 65,027
Supplies	$ -	$ 2,480	$ 2,490	$ 550
Repairs & Maintenance	$ -	$ -	$ -	$ 831
Services	$ -	$ 2,670	$ 2,961	$ 4,742
Total	**$ -**	**$ 66,173**	**$ 39,603**	**$ 71,150**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Business Retention Visits	0	40	80
Business Development Visits	0	12	24
Networking Meetings	0	20	80
Invitations Extended for Site Visits	0	4	20

* Position filled for 6 months in FY 2015



Administration

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-023-102	Salaries - Operations	$ -	$ 48,000	$ 24,923	$ 48,000
01-4-023-114	Allowances	$ -	$ -	$ 1,800	$ 3,600
01-4-023-121	TMRS	$ -	$ 3,425	$ 1,935	$ 3,647
01-4-023-122	FICA	$ -	$ 3,672	$ 2,045	$ 3,856
01-4-023-123	Employee Insurance	$ -	$ 5,553	$ 3,076	$ 5,648
01-4-023-124	Workers' Comp. Insurance	$ -	$ 112	$ 261	$ 118
01-4-023-125	Unemployment Compensation	$ -	$ 261	$ 112	$ 158
	Total Personnel	**$ -**	**$ 61,023**	**$ 34,152**	**$ 65,027**
01-4-023-201	Office Supplies	$ -	$ 480	$ 480	$ 500
01-4-023-202	Postage	$ -	$ -	$ -	$ 50
01-4-023-229	Tools & Other Supplies	$ -	$ -	$ 10	$ -
01-4-023-250	Small Equipment	$ -	$ 2,000	$ 2,000	$ -
	Total Supplies	**$ -**	**$ 2,480**	**$ 2,490**	**$ 550**
01-4-023-406	Computer System Maintenance	$ -	$ -	$ -	$ 831
	Total Repairs & Maintenance	**$ -**	**$ -**	**$ -**	**$ 831**
01-4-023-501	Advertising & Public Notices	$ -	$ -	$ -	$ 500
01-4-023-510	Dues & Publications	$ -	$ -	$ -	$ 930
01-4-023-513	Travel & Training	$ -	$ 2,200	$ 2,200	$ 2,800
01-4-023-550	Insurance - General Liability	$ -	$ 66	$ 66	$ 62
01-4-023-551	Insurance - Errors & Omissions	$ -	$ 152	$ 152	$ 156
01-4-023-581	Communication Services	$ -	$ 252	$ 543	$ 294
	Total Services	**$ -**	**$ 2,670**	**$ 2,961**	**$ 4,742**
	Total Administration - TIRZ Retail Development	**$ -**	**$ 66,173**	**$ 39,603**	**$ 71,150**

	Total Administration	**$ 476,745**	**$ 476,242**	**$ 459,300**	**$ 464,072**

Administration - Retail Development

Account Number	Description				Amount
01-4-023-406	**Computer System Maintenance**				
	- Anti spam and virus software	$	63		
	- TWC Computer System Support 5%	$	768	**$**	**831**
510	**Dues & Publications**				
	- Texas Downtown Association	$	275		
	- Lions Club	$	480		
	- Preservation Texas	$	75		
	- ICSC dues	$	100	**$**	**930**
513	**Travel & Training**				
	- TML Conference	$	1,000		
	- Texas Downtown Association Conference	$	500		
	- Prospective lunches/dinners	$	500		
	- ICSC Conference	$	800	**$**	**2,800**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Finance department is comprised of two divisions:

1. Operations
2. Human Resources

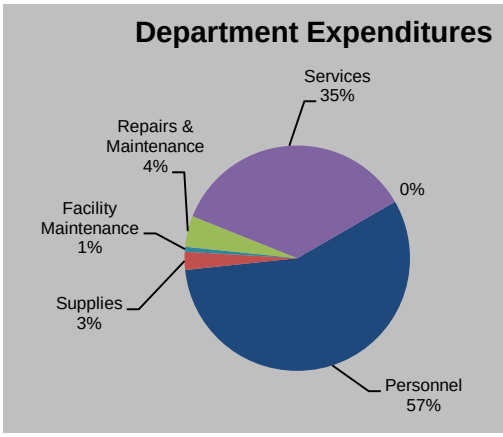
The details of these divisions follow.

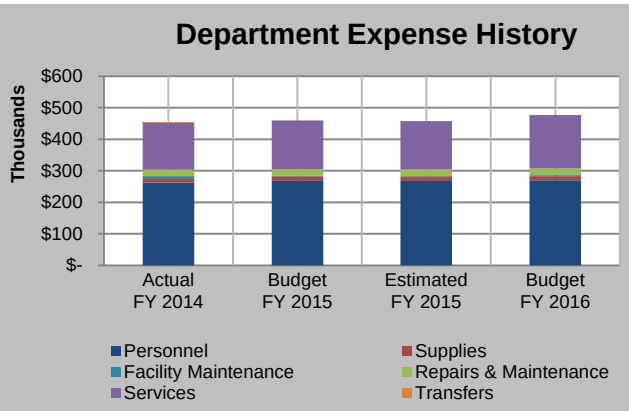
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 262,750	$ 267,844	$ 267,844	$ 270,091
Supplies	$ 11,378	$ 12,684	$ 11,582	$ 12,340
Facility Maintenance	$ 8,958	$ 3,590	$ 3,590	$ 3,340
Repairs & Maintenance	$ 20,074	$ 20,694	$ 20,694	$ 21,243
Services	$ 148,131	$ 155,003	$ 154,116	$ 169,599
Transfers	$ 500	$ -	$ -	$ -
Total	**$ 451,790**	**$ 459,815**	**$ 457,826**	**$ 476,613**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Director of Finance	1	1	1
Assistant Finance Director	1	0	1
Senior Accountant	0	1	0
Human Resource Director	1	1	1
Human Resource Clerk	1	1	0
Staff Accountant	1	1	2
Accounting Technician	1	2	1
Ambulance Billing Clerk	1	0	0
Receptionist	1	1	1
Total	**8**	**8**	**7**





Mission

To administer the financial affairs of the City.

Description

- Assists City Manager in the oversight of City operations.
- Provides guidance, assistance and support to Department Heads in the performance of their missions.
- Responsible for the collection, investment, disbursement & documentation of all City funds.
- Prepares and publishes the City's annual budget document and annual comprehensive financial report (audit).
- Monitors and approves all City purchases and expenditures.
- Manages CIP and special project funding.
- Responsible for all banking and investment transactions.
- Prepares information and forecasts for the budget process and drafts annual budget for City Council approval.
- Monitors budget appropriations and manages budget compliance
- Prepares reports, analysis and information as needed by the City Manager, City Council and other departments.
- Provides oversight/management of risk management services, and designs and implements internal controls
- Provides oversight for Utility billing and collection.
- Utilizes online resources to sell inactive and obsolete City property.

Accomplishments

- Assistant Finance Director received Certified Public Accountant license
- Received 23rd consecutive GFOA Distinguished Budget Presentation Award
- Anticipate 29th consecutive GFOA Certificate of Achievement for Excellence in Financial Reporting
- Received Silver leadership Circle Award from the Texas Comptroller's Leadership Circle Program for the 6th consecutive year
- Implemented purchasing policy
- Selected primary depository provider
- Selected external auditor
- Refined and standardized the testing of internal controls
- Provided financial analysis for several major initiative including a utility rate study, performance contracting, compensation study and street plan

Goals

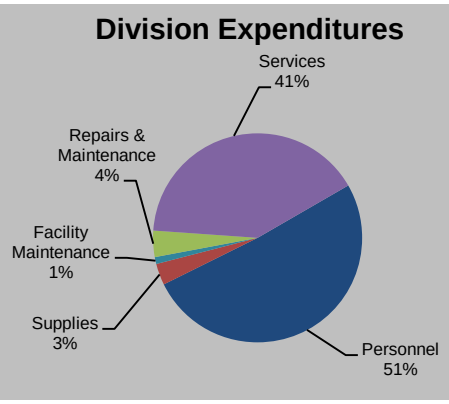
- Provide support for the implementation of several bond-funded initiatives
- Renovate customer service area to increase customer privacy and meet ADA requirements
- Receive GFOA awards for budget document and comprehensive annual finance report
- Implementation of a long-term capital equipment replacement schedule
- Identify and implement funding mechanism for the street maintenance program

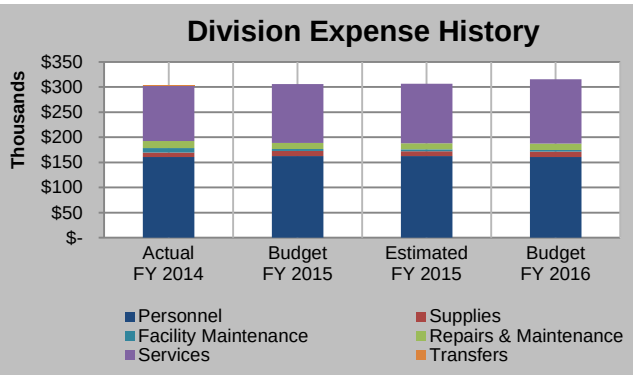
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 160,939	$ 162,806	$ 162,806	$ 160,888
Supplies	$ 8,469	$ 9,956	$ 9,620	$ 10,470
Facility Maintenance	$ 8,958	$ 3,590	$ 3,590	$ 3,340
Repairs & Maintenance	$ 14,277	$ 12,353	$ 12,353	$ 12,894
Services	$ 110,636	$ 117,330	$ 118,052	$ 127,918
Transfers	$ 500	$ -	$ -	$ -
Total	**$ 303,778**	**$ 306,035**	**$ 306,421**	**$ 315,510**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Budget Prepared	√	√	√
Annual Audit Performed	√	√	√
GFOA Certificate - CAFR	√	√	√
GFOA Certificate - Budget	√	√	√
Purchase Orders Issued	711	791	880
A/P Checks Processed	3,511	3,947	4,437





Finance - Operations

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-031-101	Salaries - Administrative	$ 54,327	$ 40,400	$ 40,400	$ 41,712
01-4-031-102	Salaries - Professional	$ 34,013	$ 39,450	$ 39,450	$ 60,497
01-4-031-104	Salaries - Operations	$ 34,541	$ 43,481	$ 43,481	$ 21,207
01-4-031-113	Health Insurance Allowance	$ 975	$ -	$ -	$ -
01-4-031-114	Allowances	$ 8,432	$ 4,200	$ 4,200	$ 4,800
01-4-031-121	TMRS	$ 8,599	$ 9,096	$ 9,096	$ 9,062
01-4-031-122	FICA	$ 9,179	$ 9,664	$ 9,664	$ 9,671
01-4-031-123	Employee Insurance	$ 9,879	$ 15,491	$ 15,491	$ 13,273
01-4-031-124	Workers' Comp. Insurance	$ 293	$ 296	$ 296	$ 296
01-4-031-125	Unemployment Compensation	$ 701	$ 728	$ 728	$ 370
	Total Personnel	**$ 160,939**	**$ 162,806**	**$ 162,806**	**$ 160,888**
01-4-031-201	Office Supplies	$ 2,507	$ 2,500	$ 2,500	$ 3,200
01-4-031-202	Postage	$ 2,273	$ 2,356	$ 2,420	$ 2,420
01-4-031-227	Janitorial Supplies	$ 1,203	$ 1,200	$ 1,200	$ 1,200
01-4-031-229	Tools & Other Supplies	$ 2,486	$ 2,400	$ 2,000	$ 1,800
01-4-031-250	Small Equipment	$ -	$ 1,500	$ 1,500	$ 1,850
	Total Supplies	**$ 8,469**	**$ 9,956**	**$ 9,620**	**$ 10,470**
01-4-031-301	Building Maintenance	$ 8,748	$ 3,090	$ 3,090	$ 2,840
01-4-031-302	Heat & A/C Maintenance	$ 209	$ 500	$ 500	$ 500
	Total Facility Maintenance	**$ 8,958**	**$ 3,590**	**$ 3,590**	**$ 3,340**
01-4-031-402	Machinery & Equipment Maintenance	$ 400	$ -	$ -	$ -
01-4-031-406	Computer System Maintenance	$ 13,877	$ 12,353	$ 12,353	$ 12,894
	Total Repairs & Maintenance	**$ 14,277**	**$ 12,353**	**$ 12,353**	**$ 12,894**
01-4-031-510	Dues & Publications	$ 2,205	$ 2,287	$ 2,287	$ 2,456
01-4-031-513	Travel & Training	$ 8,637	$ 10,716	$ 10,716	$ 14,172
01-4-031-521	Equipment Lease	$ 3,559	$ 3,120	$ 3,120	$ 3,170
01-4-031-550	Insurance - General Liability	$ 354	$ 390	$ 338	$ 310
01-4-031-551	Insurance - Errors & Omission	$ 829	$ 920	$ 848	$ 777
01-4-031-552	Insurance - Employee Bond	$ 1,285	$ 1,210	$ 780	$ 820
01-4-031-556	Insurance - Real Property	$ 1,406	$ 1,610	$ 1,398	$ 1,545
01-4-031-570	Special Services	$ -	$ -	$ 75	$ -
01-4-031-572	Tax Appraisal & Collection Fee	$ 60,240	$ 63,913	$ 65,181	$ 68,676
01-4-031-574	Budget Preparation	$ 1,558	$ 2,030	$ 2,030	$ 1,730
01-4-031-575	Audit Fees & Expenses	$ 22,106	$ 22,850	$ 22,850	$ 24,856
01-4-031-581	Communication Services	$ 2,440	$ 2,184	$ 2,230	$ 2,690
01-4-031-582	Gas Service	$ 843	$ 880	$ 818	$ 830
01-4-031-583	Electric Service	$ 5,174	$ 5,220	$ 5,381	$ 5,886
	Total Services	**$ 110,636**	**$ 117,330**	**$ 118,052**	**$ 127,918**
01-4-031-904	Transfer to Capital Equipment Fund	$ 500	$ -	$ -	$ -
	Total Transfers	**$ 500**	**$ -**	**$ -**	**$ -**
	Total Finance - Operations	**$ 303,778**	**$ 306,035**	**$ 306,421**	**$ 315,510**

Finance - Operations

Account Number	Description			Amount
01-4-031-201	**Office Supplies**			
	- Department share of copy paper	$	400	
	- Envelopes - window, plain, & security	$	330	
	- Business cards	$	120	
	- A/P checks - 4,000	$	500	
	- 1099 forms & envelopes	$	100	
	- Printer cartridges	$	950	
	- Binders and file folders	$	300	
	- General office supplies	$	500	**$ 3,200**
229	**Tools & Other Supplies**			
	- Flags	$	250	
	- Kitchen supplies	$	250	
	- Paper folder	$	200	
	- Small office equipment	$	500	
	- Other operating supplies	$	600	**$ 1,800**
250	**Small Equipment**			
	- Conference room décor	$	500	
	- Computer	$	1,350	**$ 1,850**
301	**Building Maintenance**			
	- Security camera maintenance	$	300	
	- Flood light replacement bulbs	$	360	
	- Pest control	$	380	
	- General building maintenance	$	1,800	**$ 2,840**
406	**Computer System Maintenance**			
	- Invision AP application maintenance - 50%	$	1,478	
	- Invision FA application maintenance - 50%	$	771	
	- Invision GL application maintenance - 50%	$	2,442	
	- Invision PO application maintenance - 50%	$	1,736	
	- Invision AR application maintenance - 50%	$	1,153	
	- Invision PosPay application maintenance - 40%	$	289	
	- Invision CL application maintenance - 10%	$	245	
	- Invision SS application maintenance - 25%	$	97	
	- Invision TOP maintenance - 25%	$	455	
	- Invision website support - 30%	$	180	
	- Incode network support - 33%	$	241	
	- Incode content manager - 10%	$	450	
	- Anti-spam & virus software	$	297	
	- SmartNet maintenance	$	524	
	- TWC computer system support - 10%	$	1,536	
	- Adobe LiveCycle	$	275	
	- Computer repairs & supplies	$	725	**$ 12,894**
510	**Dues & Publications**			
	- GASB fee	$	500	
	- GFOA membership renewal	$	250	
	- GFOAT membership - 4 staff	$	380	
	- State CPA licenses - 2 staff	$	114	
	- Sam's Club service fee & 2 memberships	$	110	
	- Texas Co-Op membership	$	100	
	- Training manuals & GFOA publications	$	300	
	- Newspaper subscriptions	$	222	
	- Local community organization dues	$	480	**$ 2,456**

Finance - Operations Continued

Account Number	Description			Amount
01-4-031-513	**Travel & Training**			
	- GFOAT spring conference - 4 staff	$	3,800	
	- GFOAT fall conference - 4 staff	$	3,800	
	- GAAFR & Auditing update - 3 staff	$	2,100	
	- Public Funds Investment Act training - 2 staff	$	1,400	
	- CGFO Testing	$	400	
	- Incode online student center	$	172	
	- TML Annual Conference - 2 staff	$	2,000	
	- Other training and travel	$	500	**$ 14,172**
521	**Equipment Lease**			
	- Copier annual lease - 1/2	$	3,120	
	- Additional copies	$	50	**$ 3,170**
572	**Tax Appraisal & Collection Fee**			
	- Fees to Tax Appraisal District for appraisal, assessment, and collection of ad valorem tax			**$ 68,676**
574	**Budget Preparation**			
	- Budget workshops	$	500	
	- GFOA submission	$	280	
	- Public hearing advertisements	$	150	
	- Budget documents	$	800	**$ 1,730**
575	**Audit Fees & Expense**			
	- Annual audit fees - 60%	$	19,536	
	- GFOA submission	$	435	
	- Audit document printing & preparation	$	375	
	- Single audit	$	4,510	**$ 24,856**

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

Provide effective human resource management by developing and implementing policies, programs and services that result in recruiting and retaining the most effective, productive, and empowered employees.

Description

- Prepares and processes the City employee payroll.
- Administers employee benefit programs.
- Prepares reports, analysis and information as needed by Council, management, and departments.
- Serves as Civil Service Director.
- Oversees the City's employee selection process.
- Ensures compliance in all employment law matters.

Accomplishments

- Completed City-wide Compensation Study with outside consultant.
- Updated City Pay Scales for Regular and Civil Service employees.
- Conducted effective entry level testing for Fire and Police departments.
- Conducted and facilitated first Fire department promotional exam in 11 years.
- Worked collaboratively with ACM to roll out Belton 101 - new hire quarterly orientation.
- Worked with TMRS representative to bring TMRS Regional retirement seminar to Belton.
- Continued working relationships with UMHB and Workforce Solutions of Central Texas.
- Director of Human Resources earned PHR (Professional in Human Resources) certification through HRCI (HR Certification Institute).

Goals

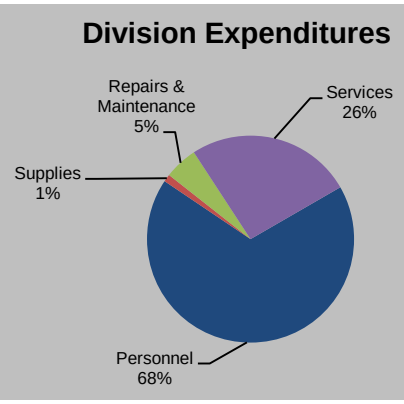
- Work with Department Heads to update all job descriptions for City employees.
- Work with City Safety Committee to complete Safety Manual and submit for approval.
- Work with Fire Chief to further their development in Civil Service policies and procedures.
- Streamline annual employee Open Enrollment processes.
- Create employee benefit guides for new hires and current employee review.
- Promote City provided EAP (Employee Assistance Program) to employees.
- Update Human Resources page on City website with beneficial HR related data.
- Continue effective partnership with UMHB and Workforce Solutions of Central Texas.
- Continue to update City Personnel Policy Manual as needed.

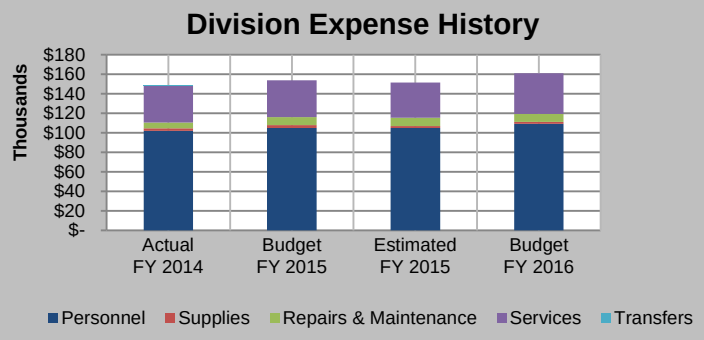
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 101,811	$ 105,038	$ 105,038	$ 109,203
Supplies	$ 2,909	$ 2,728	$ 1,962	$ 1,870
Repairs & Maintenance	$ 5,796	$ 8,341	$ 8,341	$ 8,349
Services	$ 37,495	$ 37,673	$ 36,064	$ 41,681
Transfers	$ 500	$ -	$ -	$ -
Total	**$ 148,012**	**$ 153,780**	**$ 151,405**	**$ 161,103**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Payrolls Processed	26	26	26
Employees Receiving Checks	15	11	8
Yearly Employee ACH Accounts	150	167	186
Employees Hired	32	33	33
C/S Tests Administered	1	2	2
C/S Promo. Exams Admin.	1	2	4





Finance - Human Resources

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-032-101	Salaries - Administrative	$ 19,810	$ 13,200	$ 13,200	$ 13,856
01-4-032-102	Salaries - Professional	$ 62,489	$ 50,949	$ 50,949	$ 73,513
01-4-032-104	Salaries - Operations	$ -	$ 17,550	$ 17,550	$ -
01-4-032-113	Health Insurance Allowance	$ 161	$ -	$ -	$ -
01-4-032-114	Allowances	$ 858	$ 600	$ 600	$ 600
01-4-032-121	TMRS	$ 5,728	$ 5,870	$ 5,870	$ 6,217
01-4-032-122	FICA	$ 6,030	$ 6,250	$ 6,250	$ 6,684
01-4-032-123	Employee Insurance	$ 6,093	$ 9,957	$ 9,957	$ 7,907
01-4-032-124	Workers' Comp. Insurance	$ 196	$ 192	$ 192	$ 205
01-4-032-125	Unemployment Compensation	$ 446	$ 470	$ 470	$ 221
	Total Personnel	**$ 101,811**	**$ 105,038**	**$ 105,038**	**$ 109,203**
01-4-032-201	Office Supplies	$ 753	$ 1,446	$ 1,200	$ 1,200
01-4-032-202	Postage	$ 606	$ 690	$ 170	$ 170
01-4-032-229	Tools & Other Supplies	$ 703	$ 592	$ 592	$ 500
01-4-032-250	Small Equipment	$ 846	$ -	$ -	$ -
	Total Supplies	**$ 2,909**	**$ 2,728**	**$ 1,962**	**$ 1,870**
01-4-032-406	Computer System Maintenance	$ 5,796	$ 8,341	$ 8,341	$ 8,349
	Total Repairs & Maintenance	**$ 5,796**	**$ 8,341**	**$ 8,341**	**$ 8,349**
01-4-032-510	Dues & Publications	$ 519	$ 1,249	$ 1,508	$ 978
01-4-032-513	Travel & Training	$ 3,158	$ 5,053	$ 3,200	$ 4,499
01-4-032-550	Insurance - General Liability	$ 118	$ 135	$ 113	$ 62
01-4-032-551	Insurance - Errors & Omissions	$ 276	$ 310	$ 283	$ 156
01-4-032-561	Legal Services	$ 1,193	$ 1,700	$ 1,700	$ 1,200
01-4-032-570	Special Services	$ 1,451	$ 1,400	$ 1,400	$ 1,560
01-4-032-571	Employee Ads & Testing	$ 6,438	$ 3,500	$ 3,500	$ 3,500
01-4-032-572	Employee Benefits Consultant	$ 24,000	$ 24,000	$ 24,000	$ 29,000
01-4-032-581	Communication Services	$ 342	$ 326	$ 360	$ 726
	Total Services	**$ 37,495**	**$ 37,673**	**$ 36,064**	**$ 41,681**
01-4-032-904	Transfer to Capital Equipment Fund	$ 500	**$ -**	**$ -**	**$ -**
	Total Transfers	**$ 500**			
	Total Finance - Human Resources	**$ 148,512**	**$ 153,780**	**$ 151,405**	**$ 161,103**
	Total Finance	**$ 452,290**	**$ 459,815**	**$ 457,826**	**$ 476,613**

Finance - Human Resources

Account Number	Description				Amount
01-4-032-229	**Tools & Other Supplies**				
	- Leave request forms - 1,500	$	400		
	- Operating supplies	$	100	**$**	**500**
406	**Computer System Maintenance**				
	- Invision PY application maintenance - 85%	$	3,825		
	- Invision HR maintenance - 85%	$	2,706		
	- Invision SS maintenance - 25%	$	97		
	- Invision TOP maintenance - 12%	$	218		
	- Invision PosPay - 20%	$	144		
	- Invision content manager - 10%	$	450		
	- TWC computer system support - 5%	$	768		
	- Anti-spam & virus software	$	141	**$**	**8,349**
510	**Dues & Publications**				
	- TMHRA dues	$	165		
	- Texas Social Security program administrative fee	$	35		
	- CTHRMA membership	$	140		
	- IPMA-HR dues	$	149		
	- SHRM membership	$	190		
	- Strategic Government Resources membership	$	299	**$**	**978**
513	**Travel & Training**				
	- TMRS annual seminar	$	500		
	- Strategic Government Resources annual conference	$	700		
	- FWHRMA Employment Law	$	860		
	- TMHRA annual conference	$	1,000		
	- CTHRMA Fall conference	$	210		
	- HR Southwest conference	$	763		
	- TML training	$	380		
	- Incode online student center	$	86	**$**	**4,499**
561	**Legal Services**				
	- Attorney fees for employment and general HR matters			**$**	**1,200**
570	**Special Services**				
	- COBRA admin fees			**$**	**1,560**
571	**Employee Ads & Testing**				
	- Employment advertisements	$	2,500		
	- Pre-employment physicals & drug screens	$	1,000	**$**	**3,500**
572	**Employee Benefits Consultant**				
	- Online Enrollment	$	5,000		
	- Employee benefits consulting services	$	24,000	**$**	**29,000**

Mission

- To advise the City Council in all legal matters and to ensure compliance with all City codes and ordinances.
- To process violations of City ordinances resulting from citizen complaints, traffic citations, and misdemeanor arrests.

Description

City Attorney:
- Serves as the legal adviser and attorney for the City.
- Serves as legal counsel during meetings of the City Council and as advisor to the City manager, and City boards and commissions.
- Responsible for preparation of legal documents for the City and for rendering legal opinions to the City Council and staff as required.

City Judge:
- Presides over the City's municipal court proceedings.
- Responsible for the final disposition of all charges and tickets filed under City ordinances and laws.
- Conducts quarterly juvenile community service.

Court Clerks:
- Process fines and complaints for court proceeding, payment and other disposition.
- Maintains the court records on the computer database.
- Provides clerical services to the City Judge.

Accomplishments

- Moved court offices to finance building to combine resources with utility billing office.
- Organized filing system to improve case flow and make files easier to locate.
- Processed over 40% of truancy cases to be in compliance of section 25.094 of the Texas Education Code.
- Coordinated a new, more efficient process for transferring files with MVBA.

Goals

- Implement electronic court calendar to improve case processing and tracking.
- Remodel utility billing office to add court window and improve efficiency in both departments.
- Complete audit of outstanding warrants.
- Update municipal court webpage on City website.
- Obtain level 1 certification for utility billing supervisor and level 2 certification for court administrator.
- Establish audit schedule for auditing court cases and resolve old open cases.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 180,342	$ 191,257	$ 191,257	$ 163,821
Supplies	$ 3,691	$ 4,554	$ 5,754	$ 4,608
Facility Maintenance	$ -	$ 300	$ 300	$ 300
Repairs & Maintenance	$ 463	$ 425	$ 4,425	$ 578
Services	$ 2,882	$ 5,372	$ 4,567	$ 4,469
Total	**$ 188,467**	**$ 201,908**	**$ 206,303**	**$ 173,776**

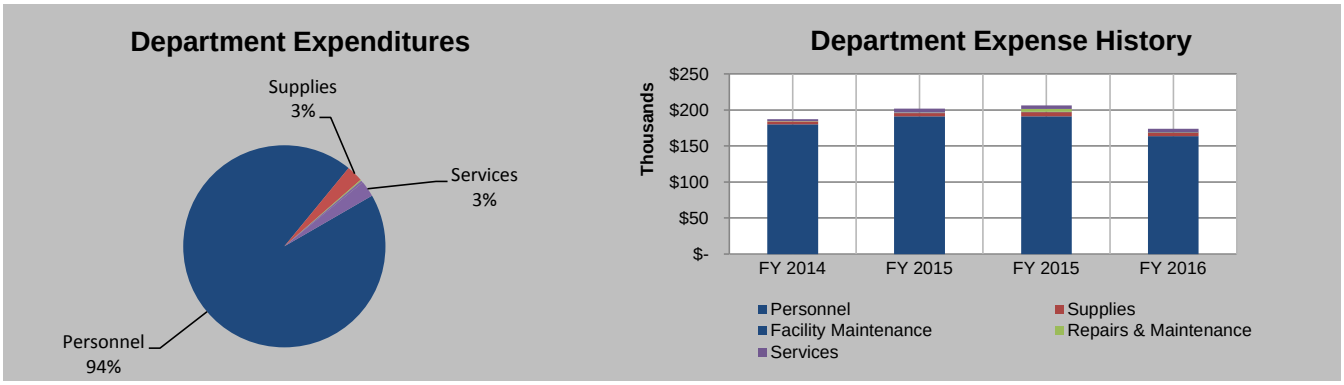
Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Court sessions	46	45	45
Warrants Issued	1,860	2,000	2,000
Warrants Outstanding	1,103	1,200	1,100
Warrants Cleared	2,283	2,400	2,100
Warnings Issued	5,201	3,000	3,200
Cases Filed:			
State Law	1,137	1,200	900
Traffic	2,659	3,100	3,300
Parking	104	140	200
City Ordinance	48	100	150
Total Cases Filed	3,948	4,540	4,550

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
City Attorney - 1*	Part Time	Part Time	Part Time
City Judge - 1*	Part Time	Part Time	Part Time
Court Administrator	1	1	0
Court Clerk	1	1	1
Total	**2**	**2**	**1**

* Appointed positions.



Legal

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-040-101	Salaries - Administrative	$ 62,050	$ 62,050	$ 62,050	$ 70,150
01-4-040-102	Salaries - Professional	$ 6,923	$ 6,000	$ 6,000	$ -
01-4-040-104	Salaries - Operations	$ 85,427	$ 92,660	$ 92,660	$ 71,634
01-4-040-109	Salaries - Overtime	$ 1,559	$ -	$ -	$ -
01-4-040-112	Longevity	$ 218	$ 72	$ 72	$ 260
01-4-040-121	TMRS	$ 6,123	$ 7,042	$ 7,042	$ 5,081
01-4-040-122	FICA	$ 6,958	$ 7,553	$ 7,553	$ 5,500
01-4-040-123	Employee Insurance	$ 10,068	$ 14,436	$ 14,436	$ 10,167
01-4-040-124	Workers' Comp. Insurance	$ 286	$ 765	$ 765	$ 745
01-4-040-125	Unemployment Compensation	$ 729	$ 679	$ 679	$ 284
	Total Personnel	**$ 180,342**	**$ 191,257**	**$ 191,257**	**$ 163,821**
01-4-040-201	Office Supplies	$ 2,239	$ 2,374	$ 2,374	$ 2,374
01-4-040-202	Postage	$ 1,394	$ 1,980	$ 1,780	$ 1,784
01-4-040-229	Tools & Other Supplies	$ 59	$ 200	$ 1,600	$ 450
	Total Supplies	**$ 3,691**	**$ 4,554**	**$ 5,754**	**$ 4,608**
01-4-040-301	Building Maintenance	$ -	$ 300	$ 300	$ 300
	Total Facility Maintenance	**$ -**	**$ 300**	**$ 300**	**$ 300**
01-4-040-402	Machinery & Equipment Maintenance	$ 427	$ 425	$ 425	$ 425
01-4-040-406	Computer Maintenance	$ 35	$ -	$ 4,000	$ 153
	Total Repairs & Maintenance	**$ 463**	**$ 425**	**$ 4,425**	**$ 578**
01-4-040-501	Advertising & Public Notices	$ -	$ 825	$ 500	$ 500
01-4-040-510	Dues & Publications	$ 349	$ 306	$ 216	$ 150
01-4-040-513	Travel & Training	$ 775	$ 2,420	$ 2,420	$ 2,375
01-4-040-550	Insurance - General Liability	$ 118	$ 140	$ 113	$ 62
01-4-040-551	Insurance - Errors & Omissions	$ 276	$ 307	$ 283	$ 156
01-4-040-552	Insurance - Employee Bond	$ 96	$ 110	$ 95	$ 105
01-4-040-570	Special Services	$ 368	$ 344	$ 200	$ 344
01-4-040-581	Communication Services	$ 900	$ 920	$ 740	$ 777
	Total Services	**$ 2,882**	**$ 5,372**	**$ 4,567**	**$ 4,469**
01-4-040-904	Transfer to Capital Equipment Fund	$ 1,088	$ -	$ -	$ -
	Total Transfers	**$ 1,088**	**$ -**	**$ -**	**$ -**
	Total Legal	**$ 188,467**	**$ 201,908**	**$ 206,303**	**$ 173,776**

Legal

Account Number	Description			Amount
01-4-040-201	**Office Supplies**			
	- Paper	$	400	
	- Envelopes - plain and window	$	350	
	- Toner cartridges	$	324	
	- Docket envelopes	$	1,000	
	- Other	$	300	**$ 2,374**
301	**Building Maintenance**			
	- Carpet cleaning	$	150	
	- General building maintenance	$	150	**$ 300**
402	**Machinery & Equipment Maintenance**			
	- Copier Maintenance Agreement			**$ 425**
501	**Advertising & Public Notices**			
	- City warrant round up notices - 2 cycles			**$ 500**
510	**Dues & Publications**			
	- Texas Court Clerk Association dues - 3			**$ 150**
513	**Travel & Training**			
	- Judge training	$	550	
	- Texas Court Clerks Association annual conference	$	300	
	- Traffic Safety conference	$	275	
	- Incode regional training - 3 staff	$	150	
	- Court certification testing	$	150	
	- New clerk boot camp - 3 staff	$	750	
	- Court Administrator seminar	$	100	
	- Texas Court Clerks Association regional training - 2 staff	$	100	**$ 2,375**
570	**Special Services**			
	- Interpreter services	$	200	
	- Juror fees	$	144	**$ 344**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Police department is comprised of five divisions:

1. Administration
2. Operations
3. Support Services
4. Animal Control
5. Code Enforcement

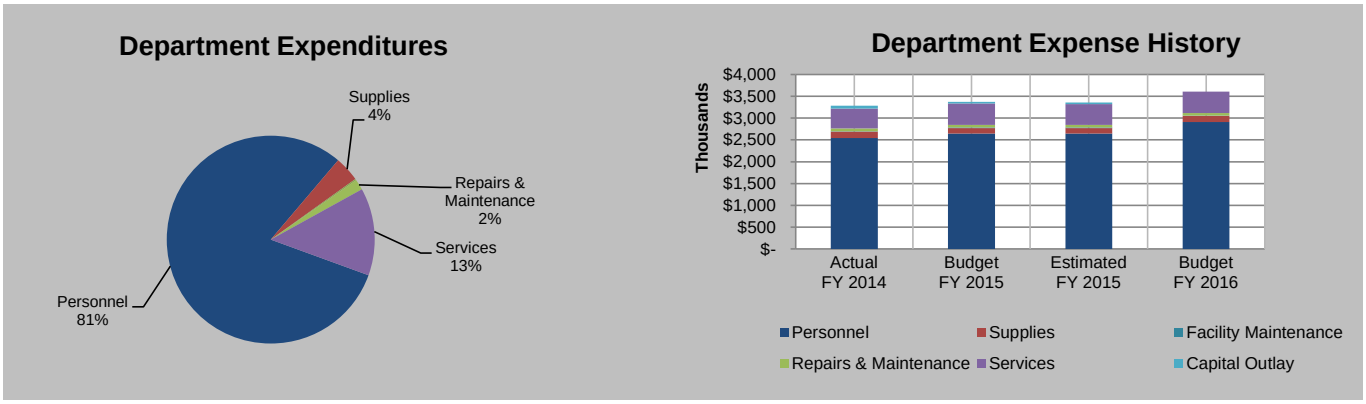
The details of these divisions follow.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 2,547,534	$ 2,645,965	$ 2,645,965	$ 2,908,723
Supplies	$ 143,390	$ 122,586	$ 125,842	$ 141,105
Facility Maintenance	$ 5,388	$ 13,974	$ 13,974	$ 7,650
Repairs & Maintenance	$ 65,286	$ 62,385	$ 60,285	$ 59,243
Services	$ 454,725	$ 492,049	$ 476,517	$ 490,101
Capital Outlay	$ 71,294	$ 33,855	$ 33,855	$ -
Total	**$ 3,343,370**	**$ 3,370,814**	**$ 3,356,438**	**$ 3,606,822**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Chief of Police	1	1	1
Deputy Chief	2	2	2
Sergeant	5	5	5
Lieutenant	1	2	2
Corporal	0	0	0
Investigator	4	4	4
Patrol Officer	15	14	16
School Resource Officer - Sgt	0	0	1
School Resource Officer	3	3	3
Warrant Officer	1	1	1
CSS Supervisor	1	1	1
Community Service Specialist	6	6	6
CSS - Volunteer Coordinator	0	0	1
Animal Control Officer	1	1	1
Code Enforcement Officer	1	1	1
Administrative Assistant	1	1	1
Reserve Officers - 1	Volunteers	Volunteers	Volunteers
Total	**42**	**42**	**46**



Mission

The Belton Police Department is dedicated to providing excellent service through partnerships that build trust, reduce crime, create a safe environment, and enhance the quality of life in our community.

Description

- Coordinates law enforcement activities with other law enforcement agencies.
- Develops and implements departmental training programs.
- Initiates and supervises internal investigations when needed.
- Supervises all aspects of the Belton Police Department.
- Oversees all major criminal investigations undertaken by the Police department.
- Serves as liaison to Bell County Communications 911 Center.
- Develop goals and policies for the Belton Police Department.
- Participates as a member of the board of directors of the Bell County Crime Unit-Task Force.
- Implements goals and objectives of both the City and BPD Strategic Plans and participates in plan updates.

Accomplishments

- Reduced Part I crimes by 20% and overall crime rate by 12%.
- Achieved Re-recognition status from the Texas Police Chiefs Best Practices Recognition Program.
- Obtained grants for bulletproof vests and the regional firearms training center.
- Began construction on police building expansion and firearms range.
- Fully developed our *Prevention Focused* model of Community Policing.
- Expanded community participation and partnerships through the Citizen's Police Academy, National Night Out, CHIPS, Explorers, Youth Police Academy, Coffee with a Cop, and RUOK? programs.
- Hosted seven Coffee with a Cop events.

Goals

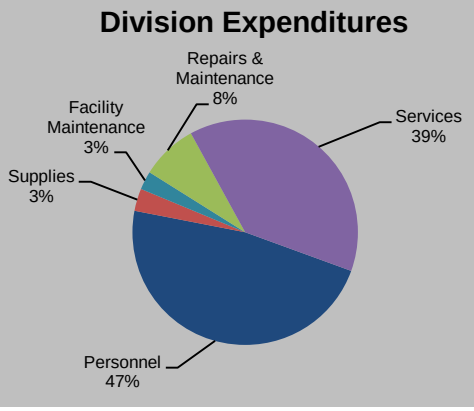
- Complete construction of police building expansion and begin remodel of existing building.
- Complete phase one of regional firearms training center.
- Train all staff in the principles of Procedural Justice .
- Maintain Recognition (accreditation).
- Update BPD Strategic Plan in conjunction with update of City Strategic Plan.
- Seek grant opportunities to enhance delivery of police services.

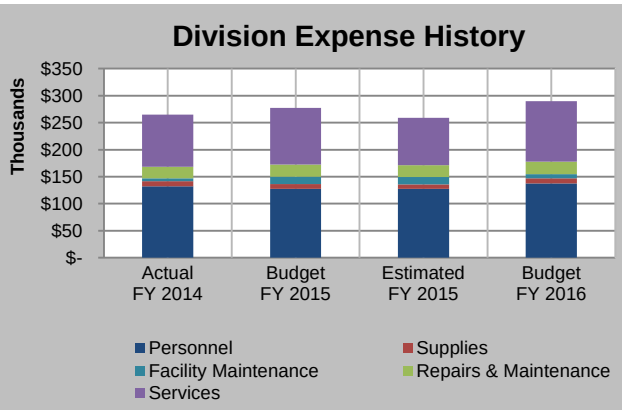
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 132,009	$ 127,611	$ 127,611	$ 137,584
Supplies	$ 9,684	$ 8,690	$ 8,006	$ 9,312
Facility Maintenance	$ 5,388	$ 13,974	$ 13,974	$ 7,650
Repairs & Maintenance	$ 21,557	$ 22,010	$ 22,010	$ 23,440
Services	$ 96,471	$ 104,978	$ 87,511	$ 111,644
Total	**$ 288,430**	**$ 277,263**	**$ 259,112**	**$ 289,630**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
In Service Training Hours	2,300	2,000	2,400
Prof. Standards Investigations	9	8	8
Use of Force Incidents	56	44	40
Community Outreach	60	65	70





Police - Administration

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-051-101	Salaries - Administrative	$ 67,899	$ 64,358	$ 64,358	$ 69,120
01-4-051-104	Salaries - Operations	$ 32,454	$ 31,857	$ 31,857	$ 35,732
01-4-051-112	Longevity	$ 107	$ 96	$ 96	$ 130
01-4-051-114	Allowances	$ 6,727	$ 6,600	$ 6,600	$ 6,600
01-4-051-121	TMRS	$ 7,089	$ 6,869	$ 6,869	$ 7,420
01-4-051-122	FICA	$ 7,625	$ 7,368	$ 7,368	$ 8,031
01-4-051-123	Employee Insurance	$ 8,529	$ 8,884	$ 8,884	$ 9,037
01-4-051-124	Workers' Comp. Insurance	$ 1,238	$ 1,161	$ 1,161	$ 1,262
01-4-051-125	Unemployment Compensation	$ 342	$ 418	$ 418	$ 252
	Total Personnel	**$ 132,009**	**$ 127,611**	**$ 127,611**	**$ 137,584**
01-4-051-201	Office Supplies	$ 1,144	$ 1,000	$ 1,000	$ 800
01-4-051-202	Postage	$ 1,739	$ 1,930	$ 1,550	$ 1,552
01-4-051-205	Educational Supplies	$ 1,628	$ 1,850	$ 1,850	$ 2,000
01-4-051-220	Clothing Supplies	$ 1,302	$ 300	$ 300	$ 200
01-4-051-222	Fuel	$ 47	$ 60	$ 56	$ 60
01-4-051-227	Janitorial Supplies	$ 1,996	$ 2,500	$ 2,200	$ 3,000
01-4-051-229	Tools & Other Supplies	$ 1,828	$ 1,050	$ 1,050	$ 1,700
	Total Supplies	**$ 9,684**	**$ 8,690**	**$ 8,006**	**$ 9,312**
01-4-051-301	Building Maintenance	$ 3,011	$ 11,474	$ 11,474	$ 4,650
01-4-051-302	Heat & A/C Maintenance	$ 2,377	$ 2,500	$ 2,500	$ 3,000
	Total Facility Maintenance	**$ 5,388**	**$ 13,974**	**$ 13,974**	**$ 7,650**
01-4-051-402	Equipment Maintenance	$ -	$ -	$ -	$ 250
01-4-051-403	Vehicle Maintenance	$ 164	$ -	$ -	$ -
01-4-051-406	Computer System Maintenance	$ 21,393	$ 22,010	$ 22,010	$ 23,190
	Total Repairs & Maintenance	**$ 21,557**	**$ 22,010**	**$ 22,010**	**$ 23,440**
01-4-051-501	Advertising & Public Notices	$ 226	$ 2,720	$ 800	$ 500
01-4-051-510	Dues & Publications	$ 3,172	$ 3,016	$ 3,200	$ 3,340
01-4-051-513	Travel & Training	$ 5,183	$ 3,733	$ 4,250	$ 6,156
01-4-051-521	Equipment Lease	$ 4,871	$ 5,000	$ 5,000	$ 8,000
01-4-051-553	Insurance - Law Enforcement Liab.	$ 1,210	$ 1,335	$ 1,190	$ 1,309
01-4-051-556	Insurance - Real Property	$ 2,548	$ 2,915	$ 2,772	$ 3,045
01-4-051-561	Legal Services	$ 200	$ -	$ -	$ -
01-4-051-570	Special Services	$ 59,347	$ 56,000	$ 50,000	$ 56,800
01-4-051-571	Employee Testing	$ 430	$ 480	$ 330	$ 480
01-4-051-581	Communication Services	$ 1,724	$ 1,439	$ 2,020	$ 2,469
01-4-051-582	Gas Service	$ 488	$ 490	$ 512	$ 540
01-4-051-583	Electric Service	$ 17,072	$ 27,850	$ 17,437	$ 29,005
	Total Services	**$ 96,471**	**$ 104,978**	**$ 87,511**	**$ 111,644**
01-4-051-801	Buildings	$ 22,822	$ -	$ -	$ -
	Total Capital Outlay	**$ 22,822**	**$ -**	**$ -**	**$ -**
01-4-051-904	Transfer to Capital Equipment Fund	$ 500	$ -	$ -	$ -
	Total Transfers	**$ 500**	**$ -**	**$ -**	**$ -**
	Total Police - Administration	**$ 288,430**	**$ 277,263**	**$ 259,112**	**$ 289,630**

Police - Administration

Account Number	Description			Amount
01-4-051-205	**Educational Supplies**			
	- Citizen Police Academy supplies	$	500	
	- CHIPS volunteer supplies & uniforms	$	500	
	- Youth Police Academy supplies	$	200	
	- Explorer uniforms and competition	$	800	**$ 2,000**
229	**Tools & Other Supplies**			
	- Awards & recognition	$	400	
	- Training center & range supplies	$	1,000	
	- Ice & other supplies	$	300	**$ 1,700**
301	**Building Maintenance**			
	- Floor service	$	400	
	- Fire extinguishers	$	450	
	- Pest control	$	800	
	- General building maintenance	$	3,000	**$ 4,650**
406	**Computer System Maintenance**			
	- TWC computer system support - 10%	$	1,536	
	- Back up appliance	$	1,079	
	- Cisco Smartnet maintenance	$	2,079	
	- Incode network support - 33%	$	241	
	- Anti-spam & virus software	$	125	
	- CAPERS Law enforcement software support - 80%	$	17,280	
	- Invision Content Manager - 10%	$	450	
	- Computer repairs & supplies	$	400	**$ 23,190**
501	**Advertising & Public Notices**			
	- Community Policing awareness	$	400	
	- Other public notices	$	100	**$ 500**
510	**Dues & Publications**			
	- Texas Police Chiefs Association dues	$	365	
	- Central Texas Chiefs Association dues	$	25	
	- International Association of Chiefs of Police dues	$	150	
	- Texas City Management Association dues	$	345	
	- Newspaper subscription	$	145	
	- Local community organization dues	$	480	
	- TCLEDDS annual fee	$	630	
	- Texas Recognition Program annual fee	$	1,200	**$ 3,340**
513	**Travel & Training**			
	- Online student center	$	86	
	- Texas Chiefs of Police quarterly meetings	$	350	
	- International Association of Chiefs of Police conference	$	1,500	
	- Texas Police Chiefs conference	$	600	
	- Admin Assistant mileage	$	120	
	- Certified Public Manager program	$	2,500	
	- Texas Citizens Police Academy Alumni training	$	1,000	**$ 6,156**
521	**Equipment Lease**			
	- Copier annual lease	$	3,432	
	- Additional copies	$	1,568	
	- Additional copier for building expansion	$	3,000	**$ 8,000**
570	**Special Services**			
	- Bell County Jail fees for City arrests			**$ 56,800**
571	**Employee Testing**			
	- Random drug screening			**$ 480**

Mission

To provide patrol, school resource officers, and crime prevention services to the Community.

Description

- Responds to calls from the public requesting police emergency services.
- Conducts preliminary and follow-up investigations of criminal incidents.
- Responds to traffic-related incidents and accidents.
- Issues citations and warnings for traffic offenses. Responds to parking violations and serves warrants and summonses.
- Files complaints and performs duties related to the processing of misdemeanor and felony criminal offenses.
- Maintains crime scenes in an effort to collect and preserve evidence.
- Works in conjunction with the Bell County Organized Crime Unit in an effort to prevent and intervene in illegal drug activities.
- Conducts random patrols to establish police presence and deter crime.
- Foster a positive learning environment on school campuses by deterring crime, investigating criminal activity, and building rapport with students through the School Resource Officer (SRO) program.
- Build partnerships with the community through innovative community policing programs in order to prevent crime and the fear of crime.

Accomplishments

- Reduced the overall crime rate by 12% and Part I crimes by 20%.
- Fully embraced a *Prevention Focused* model of Community Policing.
- Expanded the Law Enforcement Explorer Program and Youth Police Academy.
- Hosted annual National Night Out with 23 neighborhood block parties.
- Focused on traffic safety to reduce collisions.

Goals

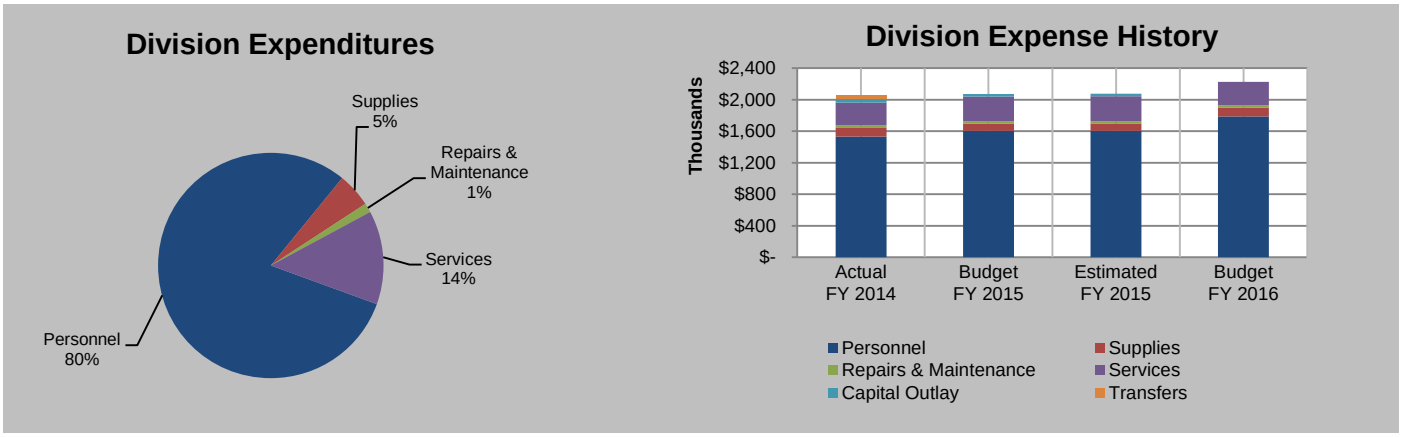
- Continue to reduce crime and the fear of crime by remaining *Prevention Focused*.
- Develop a replacement plan for Patrol equipment including aging Mobile Data Terminals.
- Continue to grow the Law Enforcement Explorer Program and Youth Police Academy.
- Develop a strong working relationship with business owners and apartment managers.
- Practice procedural justice principles and display excellence in customer service.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 1,534,345	$ 1,604,501	$ 1,604,501	$ 1,789,695
Supplies	$ 109,163	$ 91,865	$ 95,205	$ 109,463
Repairs & Maintenance	$ 32,218	$ 29,558	$ 29,558	$ 29,735
Services	$ 288,681	$ 313,044	$ 313,267	$ 298,799
Capital Outlay	$ 48,472	$ 33,855	$ 33,855	$ -
Transfers	$ 46,850	$ -	$ -	$ -
Total	**$ 2,059,729**	**$ 2,072,823**	**$ 2,076,386**	**$ 2,227,692**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Calls for Service	50,000	51,500	52,250
Escorts	200	250	260
Citations Issued	3,400	3,500	3,550
Arrests	2,050	1,950	2,000
Alarms Responded To	1,350	1,050	950
Disturbance Calls	800	825	795
Accidents	1,825	1,700	1,685
House Watches	500	650	750
Offense Reports	4,200	3,950	3,800



Police - Operations

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-052-101	Salaries - Administrative	$ 26,916	$ 26,479	$ 26,479	$ 28,750
01-4-052-103	Salaries - Supervisory	$ 380,473	$ 408,140	$ 411,571	$ 489,755
01-4-052-104	Salaries - Operations	$ 753,164	$ 673,581	$ 742,104	$ 802,377
01-4-052-107	Salaries - Overtime	$ 35,731	$ 54,086	$ 54,086	$ 64,607
01-4-052-109	Salaries - Other	$ -	$ -	$ -	$ 2,500
01-4-052-112	Longevity	$ 5,718	$ 7,536	$ 7,536	$ 6,981
01-4-052-113	Health Insurance Allowance	$ 8,939	$ -	$ -	$ -
01-4-052-114	Allowances	$ 3,580	$ 2,880	$ 2,880	$ 3,780
01-4-052-121	TMRS	$ 80,065	$ 83,643	$ 88,667	$ 98,680
01-4-052-122	FICA	$ 87,847	$ 89,491	$ 94,879	$ 106,524
01-4-052-123	Employee Insurance	$ 118,212	$ 134,743	$ 144,981	$ 154,013
01-4-052-124	Workers' Comp. Insurance	$ 27,834	$ 23,060	$ 24,467	$ 27,436
01-4-052-125	Unemployment Compensation	$ 5,866	$ 6,329	$ 6,851	$ 4,292
01-4-052-150	New Personnel Requests	$ -	$ 94,533	$ -	$ -
	Total Personnel	**$ 1,534,345**	**$ 1,604,501**	**$ 1,604,501**	**$ 1,789,695**
01-4-052-201	Office Supplies	$ 1,306	$ 1,900	$ 1,750	$ 1,600
01-4-052-205	Educational Supplies	$ 2,356	$ 2,300	$ 2,300	$ 3,100
01-4-052-220	Clothing Supplies	$ 8,545	$ 10,608	$ 10,600	$ 13,580
01-4-052-222	Fuel	$ 80,772	$ 62,575	$ 68,400	$ 70,000
01-4-052-229	Tools & Other Supplies	$ 11,410	$ 11,139	$ 8,970	$ 6,163
01-4-052-230	K-9 Supplies	$ 696	$ 1,758	$ 1,600	$ 1,700
01-4-052-250	Small Equipment	$ 4,079	$ 1,585	$ 1,585	$ 13,320
	Total Supplies	**$ 109,163**	**$ 91,865**	**$ 95,205**	**$ 109,463**
01-4-052-402	Equipment & Machinery Maint.	$ 653	$ 1,300	$ 1,300	$ 350
01-4-052-403	Vehicle Maintenance	$ 26,892	$ 22,961	$ 22,961	$ 22,000
01-4-052-406	Computer System Maintenance	$ 3,175	$ 3,297	$ 3,297	$ 5,385
01-4-052-407	Radio Maintenance	$ 1,498	$ 2,000	$ 2,000	$ 2,000
	Total Repairs & Maintenance	**$ 32,218**	**$ 29,558**	**$ 29,558**	**$ 29,735**
01-4-052-510	Dues & Publications	$ 411	$ 650	$ 600	$ 600
01-4-052-513	Travel & Training	$ 6,204	$ 12,624	$ 12,400	$ 14,129
01-4-052-553	Insurance - Law Enforcement Liab.	$ 10,893	$ 10,709	$ 10,710	$ 11,781
01-4-052-554	Insurance - Automobile	$ 5,762	$ 6,500	$ 6,322	$ 6,911
01-4-052-555	Insurance - Mobile Equipment	$ 95	$ 110	$ 156	$ 165
01-4-052-557	Insurance - Animal Mortality	$ 962	$ 1,100	$ 947	$ 947
01-4-052-570	Special Services	$ -	$ 260	$ 260	$ 330
01-4-052-571	Bell County Communications	$ 255,730	$ 270,000	$ 270,000	$ 249,803
01-4-052-572	Cadet Training Expenses	$ 431	$ 400	$ 400	$ 400
01-4-052-573	State LEOSE Training	$ -	$ 2,616	$ 2,622	$ 2,400
01-4-052-581	Communication Services	$ 8,194	$ 8,075	$ 8,850	$ 11,333
	Total Services	**$ 288,681**	**$ 313,044**	**$ 313,267**	**$ 298,799**
01-4-052-803	Vehicles	$ 48,472	$ 33,855	$ 33,855	$ -
	Total Capital Outlay	**$ 48,472**	**$ 33,855**	**$ 33,855**	**$ -**
01-4-052-904	Transfer to Capital Equipment Fund	$ 46,850	$ -	$ -	$ -
	Total Transfers	**$ 46,850**	**$ -**	**$ -**	**$ -**
	Total Police - Operations	**$ 2,059,729**	**$ 2,072,823**	**$ 2,076,386**	**$ 2,227,692**

Police - Operations

Account Number	Description			Amount
01-4-052-201	**Office Supplies**			
	- Paper	$	500	
	- Business cards	$	300	
	- Printer cartridges	$	300	
	- Other	$	500	**$ 1,600**
205	**Educational Supplies**			
	- National Night Out handouts	$	2,000	
	- E. Watch program signs	$	1,100	**$ 3,100**
220	**Clothing Supplies**			
	- Uniform inventory	$	3,000	
	- Protective vests with carriers - 10	$	7,350	
	- Uniforms for new officers	$	3,230	**$ 13,580**
229	**Tools & Other Supplies**			
	- Pepper spray - 10	$	130	
	- Ammunition	$	3,183	
	- Printed forms	$	500	
	- Batteries, audio, & video tapes	$	500	
	- Blood kits	$	200	
	- Drug test kits	$	400	
	- Taser cartridges & batteries	$	1,000	
	- Targets and cleaning supplies	$	250	**$ 6,163**
230	**K-9 Supplies**			
	- Vet services	$	700	
	- Other supplies	$	1,000	**$ 1,700**
250	**Small Equipment**			
	- Tasers - new hires	$	1,800	
	- Portable radio - new officers	$	6,520	
	- Body cameras - 5	$	5,000	**$ 13,320**
406	**Computer System Maintenance**			
	- Anti-spam & virus software	$	1,665	
	- Watch guard maintenance	$	2,360	
	- Vehicle GPS Automatic Vehicle Location System	$	360	
	- General repairs & maintenance	$	1,000	**$ 5,385**
510	**Dues & Publications**			
	- TPCA Membership	$	100	
	- Local community organization dues	$	500	**$ 600**
513	**Travel & Training**			
	- Online student center	$	129	
	- Patrol officer training	$	8,000	
	- School Resource Officer training	$	3,000	
	- Fitness center dues	$	3,000	**$ 14,129**
570	**Special Services**			
	- Wrecker fees/seizures			**$ 330**
571	**Bell County Communications**			
	- Police's share of county-wide radio & dispatch system			**$ 249,803**
581	**Communication Services**			
	- Monthly phone, long distance, and aircards			**$ 11,333**

Mission

To investigate all criminal cases reported to the Police Department, answer non-emergency calls for service, coordinate training for all staff, and serve as the custodian of police records and evidence.

Description

- Completes and maintains all file records regarding each case submitted for investigation.
- Presents cases before the grand jury.
- Acts with the County and District Attorneys in the prosecution and trial of criminals.
- Follows up on information received in regard to criminal activities.
- Coordinates with other agencies regarding information on similar cases and suspects.
- Works with the Department of Human Services to investigate all child abuse cases.
- Manage and control all found, recovered, and seized property in order to maintain the integrity of evidence for criminal prosecution.
- Provides assistance to victims of crime.
- Serves as custodian of police records.
- Answers all non-emergency calls for service and handles walk-in customer service.
- Coordinates training for all police department staff and maintains training records in compliance with TCOLE rules.
- Maintains accreditation records and ensures the department remains in compliance with Texas Recognition standards.
- Coordinates the Citizen's Police Academy, CHIPS volunteers and RUOK senior outreach programs.

Accomplishments

- Mentored and trained new detectives in CID due to promotions of experienced staff.
- Increased case clearance rate by detectives.
- Mentored and trained new Community Service Specialists employees in Communications.
- Coordinated the 6th annual Citizen's Police Academy program.
- Successfully completed a Texas DPS audit of Criminal Justice Information System (CJIS) records.
- Achieved Re-Recognition by the Texas Best Practices Recognition Program.
- Grew the CHIPS volunteer program to over 75 volunteers performing over 2,500 hours of service.
- Expanded the RUOK? program.

Goals

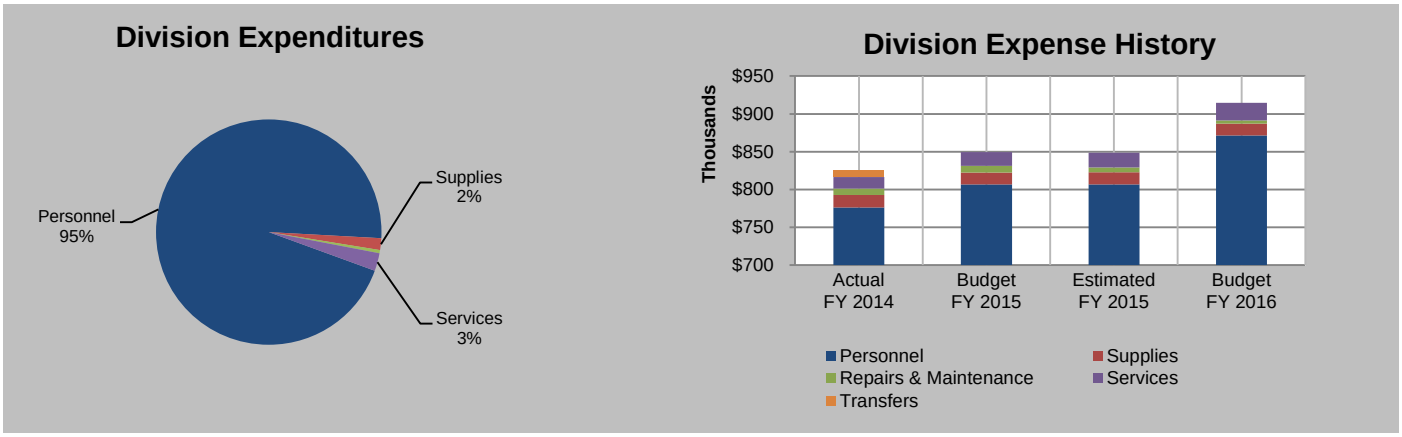
- Remain *Prevention Focused* through proactive investigation strategies.
- Increase clearance rate on follow-up criminal investigations.
- Maintain Recognition (accreditation) status.
- Provide outstanding customer service to those seeking assistance from department.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 776,099	$ 806,891	$ 806,891	$ 871,643
Supplies	$ 16,787	$ 15,438	$ 15,876	$ 15,325
Repairs & Maintenance	$ 8,276	$ 9,021	$ 6,521	$ 4,244
Services	$ 15,330	$ 18,055	$ 19,284	$ 23,264
Transfers	$ 8,403	$ -	$ -	$ -
Total	**$ 824,894**	**$ 849,405**	**$ 848,572**	**$ 914,476**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Sexual Assault	52	23	23
Attempted Murder/Murder	0	1	0
Robbery	4	7	9
Assault	440	314	314
Auto Theft	22	27	30
Burglaries	310	246	246
Theft Over $1500	35	21	21
Forgery	40	45	50
Injury to Child/Neglect	13	11	9
Kidnapping	2	1	1
Criminal Mischief	180	151	151
Juvenile Detention	52	43	43
Narcotics	165	179	185
Cases Assigned	900	978	980
Cases Cleared	525	419	419



Police - Support Services

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-053-101	Salaries- Administrative	$ 26,916	$ 26,479	$ 26,479	$ 28,750
01-4-053-103	Salaries - Supervisory	$ 114,445	$ 130,801	$ 130,801	$ 140,519
01-4-053-104	Salaries - Operations	$ 445,513	$ 424,337	$ 424,337	$ 461,611
01-4-053-105	Salaries - Office & Clerical	$ 4,685	$ 15,000	$ 15,000	$ 18,720
01-4-053-107	Salaries - Overtime	$ 13,602	$ 26,140	$ 26,140	$ 28,328
01-4-053-112	Longevity	$ 3,164	$ 3,000	$ 3,000	$ 3,653
01-4-053-113	Health Insurance Allowance	$ 2,957	$ -	$ -	$ -
01-4-053-114	Allowances	$ 2,537	$ 2,520	$ 2,520	$ 3,360
01-4-053-121	TMRS	$ 44,656	$ 43,742	$ 43,742	$ 47,085
01-4-053-122	FICA	$ 49,110	$ 46,723	$ 46,723	$ 50,709
01-4-053-123	Employee Insurance	$ 59,766	$ 76,343	$ 76,343	$ 77,662
01-4-053-124	Workers' Comp. Insurance	$ 5,039	$ 8,217	$ 8,217	$ 9,080
01-4-053-125	Unemployment Compensation	$ 3,708	$ 3,589	$ 3,589	$ 2,166
	Total Personnel	**$ 776,099**	**$ 806,891**	**$ 806,891**	**$ 871,643**
01-4-053-201	Office Supplies	$ 1,764	$ 1,711	$ 1,711	$ 1,845
01-4-053-220	Clothing Supplies	$ 2,546	$ 3,275	$ 3,100	$ 2,530
01-4-053-222	Fuel	$ 9,329	$ 6,007	$ 7,200	$ 7,200
01-4-053-229	Tools & Other Supplies	$ 1,946	$ 1,865	$ 1,865	$ 1,750
01-4-053-250	Small Equipment	$ 1,201	$ 2,580	$ 2,000	$ 2,000
	Total Supplies	**$ 16,787**	**$ 15,438**	**$ 15,876**	**$ 15,325**
01-4-053-403	Vehicle Maintenance	$ 4,603	$ 5,612	$ 3,112	$ 3,000
01-4-053-406	Computer System Maintenance	$ 3,673	$ 3,309	$ 3,309	$ 844
01-4-053-407	Radio Maintenance	$ -	$ 100	$ 100	$ 400
	Total Repairs & Maintenance	**$ 8,276**	**$ 9,021**	**$ 6,521**	**$ 4,244**
01-4-053-510	Dues & Publications	$ 2,385	$ 2,102	$ 2,000	$ 1,952
01-4-053-513	Travel & Training	$ 2,623	$ 6,430	$ 6,430	$ 9,645
01-4-053-553	Insurance - Law Enforcement Liab.	$ 2,875	$ 2,826	$ 2,826	$ 3,109
01-4-053-554	Insurance - Automobile	$ 2,383	$ 2,675	$ 2,448	$ 2,699
01-4-053-581	Communication Services	$ 5,064	$ 4,022	$ 5,580	$ 5,859
	Total Services	**$ 15,330**	**$ 18,055**	**$ 19,284**	**$ 23,264**
01-4-053-903	Transfer to Capital Projects Fund	$ 8,403	$ -	$ -	$ -
	Total Transfers	**$ 8,403**	**$ -**	**$ -**	**$ -**
	Total Police - Support Services	**$ 824,894**	**$ 849,405**	**$ 848,572**	**$ 914,476**

Police - Support Services

Account Number	Description			Amount	
01-4-053-201	**Office Supplies**				
	- Printer cartridges	$	300		
	- Paper	$	300		
	- Case file folders	$	500		
	- Envelopes and labels	$	145		
	- Pocket file folders	$	50		
	- CDs and DVDs	$	200		
	- Other	$	350	**$**	**1,845**
220	**Clothing Supplies**				
	- Officer uniform inventory	$	500		
	- CSS Uniform inventory	$	560		
	- Protective vest	$	1,470	**$**	**2,530**
229	**Tools & Other Supplies**				
	- Fingerprint supplies	$	300		
	- Evidence supplies	$	1,000		
	- Drug test kits	$	80		
	- Rubber gloves	$	50		
	- Hazardous waste container	$	100		
	- Gunshot residue kits	$	60		
	- Batteries	$	100		
	- Investigative doll	$	60	**$**	**1,750**
250	**Small Equipment**				
	- RUOK senior citizens outreach			**$**	**2,000**
406	**Computer System Maintenance**				
	- Anti-spam & virus software	$	744		
	- General repairs and maintenance	$	100	**$**	**844**
510	**Dues & Publications**				
	- Local community organization dues	$	852		
	- Leads-on-Line subscription	$	1,100	**$**	**1,952**
513	**Travel & Training**				
	- Online student center	$	345		
	- Evidence training	$	800		
	- Detective training	$	4,000		
	- Recruitment	$	800		
	- Fitness center dues	$	1,500		
	- CSS Communication training	$	1,200		
	- Deputy Chief training	$	1,000	**$**	**9,645**

Mission

To control the animal population of the City in a caring and compassionate manner through enforcement and community education.

Description

- Provides pickup and transport of stray animals within the City limits.
- Provides disposal of dead animals within the City limits.
- Follows though on all animal bite reports and ensures that animal owners follow State quarantine laws.
- Completes and maintains information for reporting to City management and State agencies.
- Provides information for prosecution of cases involving criminality.
- Cross trained to assist with Code Enforcement and Police Communications.

Accomplishments

- Adjusted hours to provide Animal Control services on one Saturday a month.
- Trained new Animal Control Officer.
- Cross trained Code Enforcement Officer in Animal Control.
- Promoted pet adoption in partnership with the Bell County Animal Shelter.

Goals

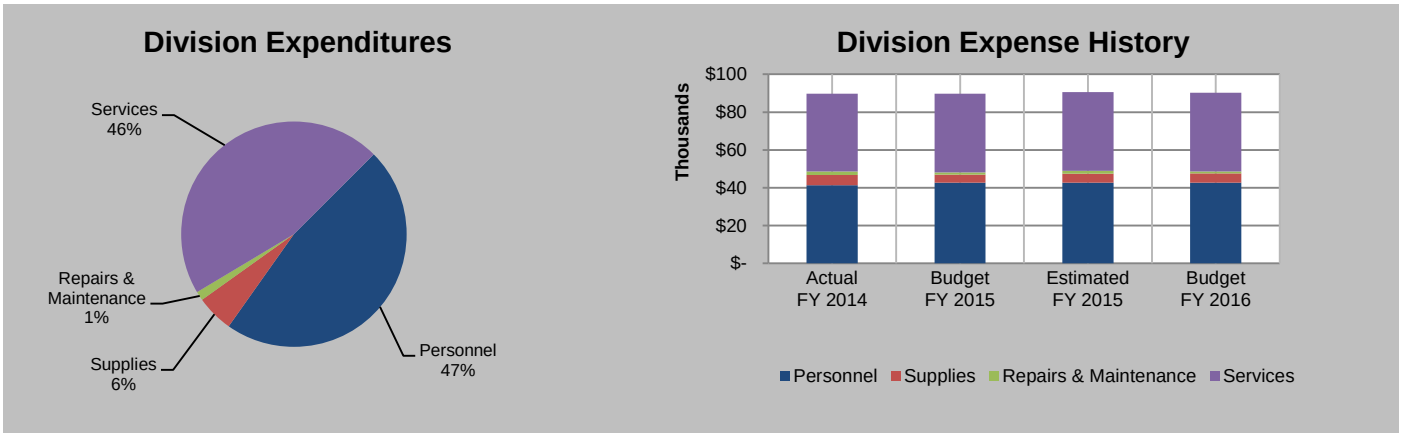
- Continue to promote pet adoption.
- Maintain control of the stray animal population.
- Work with Sector Police Officers to address animal concerns in specific geographic areas of the City.
- Obtain Code Enforcement Officer certification in order to provide full support to Code Enforcement Officer.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 41,403	$ 42,743	$ 42,743	$ 42,716
Supplies	$ 5,378	$ 4,148	$ 4,685	$ 4,805
Repairs & Maintenance	$ 1,773	$ 1,168	$ 1,568	$ 1,162
Services	$ 41,256	$ 41,740	$ 41,666	$ 41,625
Total	**$ 89,811**	**$ 89,799**	**$ 90,662**	**$ 90,308**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Calls Received	1,548	1,167	1,270
Animals Picked Up-Dogs	579	301	310
Animals Picked Up-Cats	383	227	240
Dead Animals Picked Up	151	124	144
Citations Issued	1	10	12
Traps Lent Out	90	101	115



Police - Animal Control

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-054-104	Salaries - Operations	$ 30,535	$ 31,200	$ 31,200	$ 31,200
01-4-054-114	Allowances	$ 413	$ 420	$ 420	$ 420
01-4-054-121	TMRS	$ 2,107	$ 2,255	$ 2,255	$ 2,235
01-4-054-122	FICA	$ 2,336	$ 2,387	$ 2,387	$ 2,387
01-4-054-123	Employee Insurance	$ 5,145	$ 5,552	$ 5,552	$ 5,648
01-4-054-124	Workers' Comp. Insurance	$ 639	$ 668	$ 668	$ 668
01-4-054-125	Unemployment Compensation	$ 228	$ 261	$ 261	$ 158
	Total Personnel	**$ 41,403**	**$ 42,743**	**$ 42,743**	**$ 42,716**
01-4-054-201	Office Supplies	$ 181	$ 340	$ 320	$ 340
01-4-054-220	Clothing Supplies	$ 387	$ 160	$ 165	$ 160
01-4-054-221	Chemical Supplies	$ -	$ 375	$ 100	$ 325
01-4-054-222	Fuel	$ 4,429	$ 2,901	$ 3,800	$ 3,800
01-4-054-229	Tools & Other Supplies	$ 381	$ 372	$ 300	$ 180
	Total Supplies	**$ 5,378**	**$ 4,148**	**$ 4,685**	**$ 4,805**
01-4-054-403	Vehicle Maintenance	$ 1,744	$ 1,000	$ 1,400	$ 1,000
01-4-054-406	Computer System Maintenance	$ 29	$ 68	$ 68	$ 62
01-4-054-407	Radio Maintenance	$ -	$ 100	$ 100	$ 100
	Total Repairs & Maintenance	**$ 1,773**	**$ 1,168**	**$ 1,568**	**$ 1,162**
01-4-054-513	Travel & Training	$ 557	$ 600	$ 600	$ 500
01-4-054-550	Insurance - General Liability	$ 59	$ 70	$ 56	$ 62
01-4-054-551	Insurance - Errors & Omissions	$ 138	$ 155	$ 141	$ 156
01-4-054-553	Insurance - Law Enforcement Liab.	$ 151	$ 170	$ 149	$ 164
01-4-054-554	Insurance - Automobile	$ 217	$ 245	$ 220	$ 243
01-4-054-570	Special Services	$ 40,134	$ 40,500	$ 40,500	$ 40,500
	Total Services	**$ 41,256**	**$ 41,740**	**$ 41,666**	**$ 41,625**
	Total Police - Animal Control	**$ 89,811**	**$ 89,799**	**$ 90,662**	**$ 90,308**

Police - Animal Control

Account Number	Description			Amount
01-4-054-201	**Office Supplies**			
	- Animal control cards	$	250	
	- Paper	$	40	
	- Other supplies	$	50	**$ 340**
220	**Clothing Supplies**			
	- Uniform inventory			**$ 160**
221	**Chemical Supplies**			
	- Animal tranquilizer	$	300	
	- Miscellaneous chemical supplies	$	25	**$ 325**
229	**Tools & Other Supplies**			
	- Repair materials for traps	$	100	
	- Hand held thermometer	$	60	
	- Pepper spray	$	20	**$ 180**
406	**Computer System Maintenance**			
	- Anti-spam & virus software			**$ 62**
570	**Special Services**			
	- Bell County Animal Shelter	$	40,000	
	- Vet services	$	500	**$ 40,500**

Mission

To enforce City ordinances in order to ensure safe residential and commercial structures, and create a healthy, safe environment for citizens.

Description

- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Provides abatement of junked vehicles within the jurisdiction of the City.
- Gathers evidence and prepares cases for prosecution purposes in junked vehicle, and other City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.
- Cross trained to assist with Animal Control

Accomplishments

- Cross trained in Animal Control functions.
- Assisted in training new Animal Control Officer.
- Worked with police officers in their assigned sectors to address aesthetic issues.
- Partnered with the Planning Department on sign ordinance enforcement.

Goals

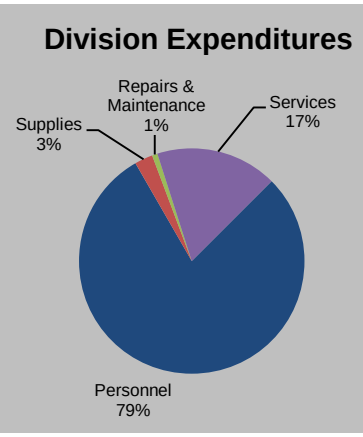
- Continue developing the “Sector of the Month” program to focus on code enforcement issues in specific geographic areas of the City each month.
- Assist Animal Control Officer with providing adequate response to animal welfare issues.
- Continue to promote compassionate code enforcement with a focus on quality of life.

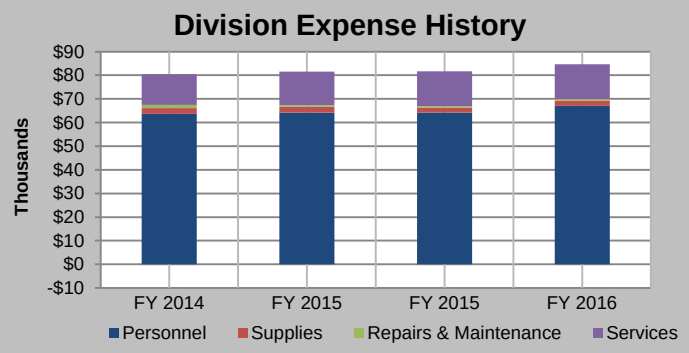
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 63,679	$ 64,219	$ 64,219	$ 67,085
Supplies	$ 2,377	$ 2,445	$ 2,070	$ 2,200
Repairs & Maintenance	$ 1,463	$ 628	$ 628	$ 662
Services	$ 12,987	$ 14,232	$ 14,789	$ 14,769
Total	**$ 80,506**	**$ 81,524**	**$ 81,706**	**$ 84,716**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Abatement of Junk Vehicles	284	325	439
Abatement of Weedy Lots	1,055	1,210	1,814
Dilapidated Structures	7	11	15





Police - Code Enforcement

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-055-104	Salaries - Operations	$ 50,897	$ 50,259	$ 50,259	$ 52,788
01-4-055-114	Allowances	$ 423	$ 420	$ 420	$ 420
01-4-055-121	TMRS	$ 3,495	$ 3,615	$ 3,615	$ 3,760
01-4-055-122	FICA	$ 3,243	$ 3,845	$ 3,845	$ 4,038
01-4-055-123	Employee Insurance	$ 5,145	$ 5,552	$ 5,552	$ 5,648
01-4-055-124	Workers' Comp. Insurance	$ 269	$ 267	$ 267	$ 273
01-4-055-125	Unemployment Compensation	$ 207	$ 261	$ 261	$ 158
	Total Personnel	**$ 63,679**	**$ 64,219**	**$ 64,219**	**$ 67,085**
01-4-055-201	Office Supplies	$ 227	$ 290	$ 250	$ 300
01-4-055-202	Postage	$ 492	$ 560	$ 400	$ 400
01-4-055-220	Clothing Supplies	$ 467	$ 80	$ 100	$ 160
01-4-055-222	Fuel	$ 1,190	$ 1,370	$ 1,200	$ 1,200
01-4-055-229	Tools & Other Supplies	$ -	$ 145	$ 120	$ 140
	Total Supplies	**$ 2,377**	**$ 2,445**	**$ 2,070**	**$ 2,200**
01-4-055-403	Vehicle Maintenance	$ 23	$ 460	$ 460	$ 500
01-4-055-406	Computer System Maintenance	$ 1,440	$ 68	$ 68	$ 62
01-4-055-407	Radio Maintenance	$ -	$ 100	$ 100	$ 100
	Total Repairs & Maintenance	**$ 1,463**	**$ 628**	**$ 628**	**$ 662**
01-4-055-501	Advertising & Public Notices	$ -	$ 170	$ 150	$ 150
01-4-055-510	Dues & Publications	$ 106	$ 50	$ 50	$ 50
01-4-055-513	Travel & Training	$ 645	$ 642	$ 642	$ 543
01-4-055-550	Insurance - General Liability	$ 59	$ 70	$ 56	$ 62
01-4-055-551	Insurance - Errors & Omissions	$ 138	$ 155	$ 141	$ 156
01-4-055-554	Insurance - Automobile	$ 382	$ 430	$ 380	$ 419
01-4-055-571	Demolition & Cleanup	$ 11,277	$ 12,400	$ 13,000	$ 13,000
01-4-055-581	Communication Services	$ 379	$ 315	$ 370	$ 389
	Total Services	**$ 12,987**	**$ 14,232**	**$ 14,789**	**$ 14,769**
	Total Police - Code Enforcement	**$ 80,506**	**$ 81,524**	**$ 81,706**	**$ 84,716**
	Total Police	**$ 3,343,370**	**$ 3,370,814**	**$ 3,356,438**	**$ 3,606,822**

Police - Code Enforcement

Account Number	Description			Amount
01-4-055-201	**Office Supplies**			
	- Copy paper	$	50	
	- Envelopes	$	100	
	- Courtesy reminders	$	100	
	- Other	$	50	**$ 300**
220	**Clothing Supplies**			
	- Uniform inventory			**$ 160**
406	**Computer System Maintenance**			
	- Anti-spam & virus software			**$ 62**
501	**Advertising & Public Notices**			
	- Property Notices			**$ 150**
510	**Dues & Publications**			
	- Animal control license renewal			**$ 50**
513	**Travel & Training**			
	- Online student center	$	43	
	- Continuing education	$	500	**$ 543**
571	**Demolition/Cleanup**			
	- Demolition and clean up of unattended structures and lots			**$ 13,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Fire department is comprised of two divisions:

1. Fire Suppression
2. Emergency Medical Services (EMS)

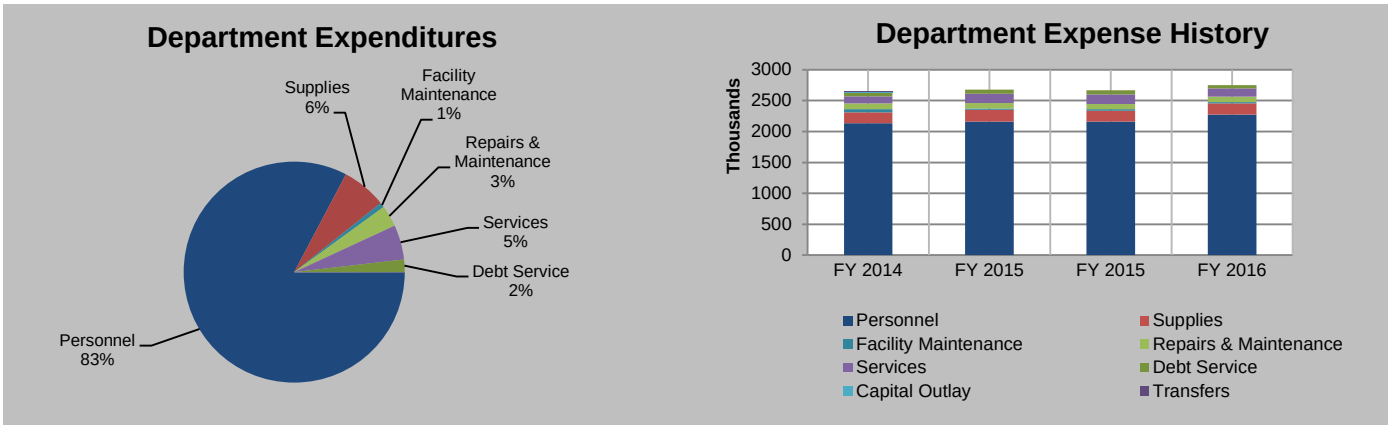
The details of these divisions follow.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 2,135,374	$ 2,162,450	$ 2,162,450	$ 2,276,562
Supplies	$ 175,087	$ 187,985	$ 176,521	$ 179,572
Facility Maintenance	$ 54,601	$ 23,600	$ 23,600	$ 19,450
Repairs & Maintenance	$ 88,272	$ 84,988	$ 85,338	$ 86,296
Services	$ 115,881	$ 153,090	$ 152,309	$ 139,177
Debt Service	$ 62,510	$ 65,500	$ 65,500	$ 50,500
Capital Outlay	$ 5,195	$ -	$ -	$ -
Transfers	$ 13,233	$ -	$ -	$ -
Total	**$ 2,650,153**	**$ 2,677,613**	**$ 2,665,718**	**$ 2,751,557**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Captain	3	3	2
Lieutenant	3	3	4
Fire Marshall Training Officer	0	0	1
Firefighter/EMS	24	24	24
Ambulance Clerk	0	1	1
Administrative Assistant	1	1	1
Total	**33**	**34**	**35**



Mission

To provide the utmost superior fire protection possible and to provide fire prevention through training and education and to support many community outreach programs.

Description

- Respond to and extinguishes all fires in the City of Belton and support mutual aid to surrounding rural areas.
- Respond to emergency situations in conjunction with the Police Department and other emergency agencies.
- Organize and conduct fire prevention activities.
- Coordinates emergency management planning and preparedness activities.
- Investigates all fires to determine cause and origin.
- Conducts routine fire safety inspections to ensure the safety of our citizens and responders.
- Coordinates community outreach programs, including annual Open House, Fire Prevention Poster Contest, and other activities.
- Provide Fire Department representation on all planning and development meetings.
- Maintain emergency management status.

Accomplishments

- Promoted the new Assistant Fire Chief
- Hired the new Administrative Assistant
- Implemented new Department Organizational Rank Structure
- Promoted 1 Captain and 2 Lieutenants
- Updated/Created Job descriptions for the Assistant Fire Chief, Captain, Lieutenant, Fire Marshal and Training Officer
- Created and completed the department Fan Give Away
- Established the departments first Honor Guard

Goals

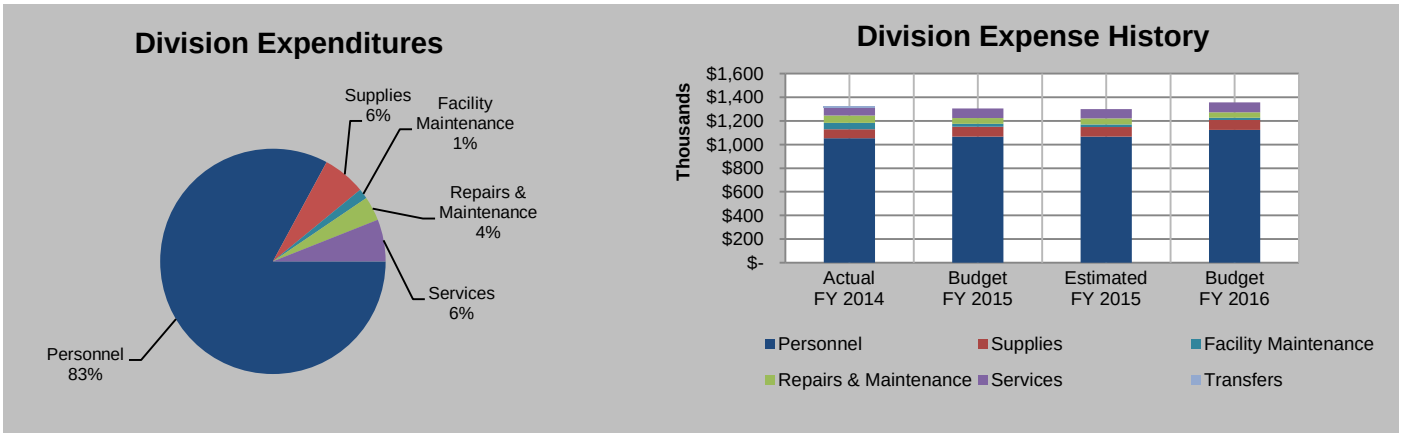
- Create the departments first Fire Corps Program
- Establish departments training program
- Provide more public education including community outreach programs
- Provide quality leadership training for the Assistant Fire Chief
- Provide quality officer development training for officers.
- Provide quality training for the Fire Marshal/Training Officer
- Establish a foundation to begin the process of Recognition
- Complete the process of updating the departments Standard Operating Procedures
- Update the departments entry essential functions physical test
- Update the departments physical fitness policy
- Establish a succession plan
- Create PAD (Public Access Defibrillation) program

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 1,054,171	$ 1,066,789	$ 1,066,789	$ 1,122,975
Supplies	$ 74,855	$ 83,680	$ 79,706	$ 83,652
Facility Maintenance	$ 54,601	$ 23,600	$ 23,600	$ 19,450
Repairs & Maintenance	$ 60,656	$ 50,311	$ 50,311	$ 47,236
Services	$ 65,722	$ 79,610	$ 80,082	$ 81,411
Transfers	$ 13,233	$ -	$ -	$ -
Total	**$ 1,323,237**	**$ 1,303,990**	**$ 1,300,488**	**$ 1,354,724**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Residential Fires	16	20	20
Commercial/Industrial Fires	0	2	2
Grass Fires	19	23	25
Car Fires	20	15	20
Good Intent	68	70	70
EMS Assists	502	775	800
False Alarms	50	40	40
Other Calls/Spills/HazMat	84	100	90
Fire Investigations	43	50	45
Fire Inspections	165	175	200
Total Calls	967	1,270	1,312



Fire - Suppression

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-061-101	Salaries - Administrative	$ 62,627	$ 60,140	$ 60,140	$ 55,119
01-4-061-103	Salaries - Supervisory	$ 210,488	$ 208,994	$ 208,994	$ 213,989
01-4-061-104	Salaries- Operations	$ 539,239	$ 529,844	$ 529,844	$ 553,935
01-4-061-107	Salaries - Overtime	$ 13,049	$ 25,376	$ 25,376	$ 26,331
01-4-061-109	Salaries - Other	$ 536	$ 3,000	$ 3,000	$ 3,000
01-4-061-112	Longevity	$ 5,914	$ 5,520	$ 5,520	$ 6,292
01-4-061-113	Health Insurance Allowance	$ 534	$ -	$ -	$ -
01-4-061-114	Allowances	$ 1,111	$ 1,020	$ 1,020	$ 1,020
01-4-061-121	TMRS	$ 56,729	$ 59,264	$ 59,264	$ 60,546
01-4-061-122	FICA	$ 61,573	$ 63,485	$ 63,485	$ 65,458
01-4-061-123	Employee Insurance	$ 85,288	$ 92,167	$ 92,167	$ 93,759
01-4-061-124	Workers' Comp. Insurance	$ 13,636	$ 13,646	$ 13,646	$ 14,048
01-4-061-125	Unemployment Compensation	$ 3,447	$ 4,333	$ 4,333	$ 2,615
01-4-061-150	New Personnel	$ -	$ -	$ -	$ 26,863
	Total Personnel	**$ 1,054,171**	**$ 1,066,789**	**$ 1,066,789**	**$ 1,122,975**
01-4-061-201	Office Supplies	$ 1,550	$ 2,180	$ 2,180	$ 2,180
01-4-061-202	Postage	$ 111	$ 250	$ 100	$ 96
01-4-061-205	Educational Supplies	$ 1,707	$ 3,200	$ 2,500	$ 3,200
01-4-061-220	Clothing Supplies	$ 30,668	$ 28,480	$ 28,480	$ 32,576
01-4-061-221	Chemical Supplies	$ 147	$ 1,000	$ 2,500	$ 2,000
01-4-061-222	Fuel	$ 20,179	$ 22,640	$ 17,500	$ 17,500
01-4-061-227	Janitorial Supplies	$ 4,646	$ 4,000	$ 4,000	$ 4,000
01-4-061-229	Tools & Other Supplies	$ 7,266	$ 5,180	$ 5,696	$ 2,300
01-4-061-250	Small Equipment	$ 8,580	$ 16,750	$ 16,750	$ 19,800
	Total Supplies	**$ 74,855**	**$ 83,680**	**$ 79,706**	**$ 83,652**
01-4-061-301	Building Maintenance	$ 43,843	$ 16,750	$ 16,750	$ 13,000
01-4-061-302	Heat & A/C Maintenance	$ 10,758	$ 6,500	$ 6,500	$ 5,700
01-4-061-311	Fire Hydrant Maintenance	$ -	$ 350	$ 350	$ 750
	Total Facility Maintenance	**$ 54,601**	**$ 23,600**	**$ 23,600**	**$ 19,450**
01-4-061-402	Equipment & Machinery Maint.	$ 7,341	$ 5,710	$ 5,710	$ 6,060
01-4-061-403	Vehicle Maintenance	$ 48,332	$ 33,000	$ 33,000	$ 30,000
01-4-061-406	Computer System Maintenance	$ 806	$ 8,101	$ 8,101	$ 8,676
01-4-061-407	Radio Maintenance	$ 4,177	$ 3,500	$ 3,500	$ 2,500
	Total Repairs & Maintenance	**$ 60,656**	**$ 50,311**	**$ 50,311**	**$ 47,236**
01-4-061-501	Advertising & Public Notices	$ 124	$ 250	$ 250	$ 250
01-4-061-510	Dues & Publications	$ 4,104	$ 3,975	$ 3,975	$ 5,125
01-4-061-513	Travel & Training	$ 6,353	$ 7,177	$ 7,177	$ 9,628
01-4-061-521	Equipment Lease	$ 3,416	$ 3,512	$ 3,512	$ 3,732
01-4-061-550	Insurance - General Liability	$ 974	$ 1,100	$ 930	$ 1,054
01-4-061-551	Insurance - Errors & Omissions	$ 2,281	$ 2,510	$ 2,332	$ 2,643
01-4-061-554	Insurance - Automobile	$ 5,562	$ 6,245	$ 5,475	$ 6,038
01-4-061-555	Insurance - Mobile Equipment	$ 59	$ 70	$ 58	$ 64
01-4-061-556	Insurance - Real Property	$ 4,109	$ 4,700	$ 4,082	$ 4,513
01-4-061-570	Special Services	$ -	$ 8,500	$ 8,500	$ -
01-4-061-571	Volunteer Pension Fund	$ 1,875	$ 1,875	$ 1,875	$ 1,875
01-4-061-572	FF Training w/Agreement	$ -	$ -	$ 3,000	$ 3,350
01-4-061-574	Bell County Communications	$ -	$ 2,065	$ 2,065	$ 2,686
01-4-061-581	Communication Services	$ 5,408	$ 4,841	$ 4,950	$ 5,556
01-4-061-582	Gas Service	$ 4,286	$ 4,500	$ 4,003	$ 4,290
01-4-061-583	Electric Service	$ 27,171	$ 28,290	$ 27,898	$ 30,607
	Total Services	**$ 65,722**	**$ 79,610**	**$ 80,082**	**$ 81,411**

Fire - Suppression Continued

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-061-903	Transfer to Capital Projects Fund	$ 4,000	$ -	$ -	$ -
01-4-061-904	Transfer to Capital Equipment Fund	$ 9,233	$ -	$ -	$ -
	Total Transfers	**$ 13,233**	**$ -**	**$ -**	**$ -**
	Total Fire - Suppression	**$ 1,323,237**	**$ 1,303,990**	**$ 1,300,488**	**$ 1,354,724**

Fire - Suppression

Account Number	Description			Amount
01-4-061-150	**New Personnel**			
	- Fire Fight/EMT - 50%	$	25,386	
	- Fire Marshall/Training Officer Certificate	$	1,477	**$ 26,863**
201	**Office Supplies**			
	- Business cards	$	130	
	- Printer cartridges	$	750	
	- Paper	$	550	
	- Other	$	750	**$ 2,180**
205	**Educational Supplies**			
	- Fire prevention supplies	$	1,000	
	- October Open House	$	750	
	- CERT program materials	$	700	
	- Spring Health & Safety Fair	$	750	**$ 3,200**
220	**Clothing Supplies**			
	- Replacement gear - 8 sets	$	15,880	
	- Annual gear testing	$	5,000	
	- T-shirts, ball caps, and beanie	$	1,824	
	- Uniform shirts	$	3,150	
	- Uniform pants	$	1,152	
	- Replacement helmets - 8	$	1,920	
	- Boots, hoods, & gloves	$	3,650	**$ 32,576**
221	**Chemical Supplies**			
	- Fire fighting foam	$	1,250	
	- Absorbent	$	750	**$ 2,000**
229	**Tools & Other Supplies**			
	- Ice	$	100	
	- Flashlights - 5	$	325	
	- Batteries	$	750	
	- Water rescue throw bags - 1	$	325	
	- Flags	$	300	
	- Miscellaneous hand tools	$	500	**$ 2,300**
250	**Small Equipment**			
	- FFs accountability box	$	7,300	
	- Replace wireless headsets - 2	$	3,250	
	- SCBA 45 min air bottles - 5	$	6,750	
	- Replacement hose	$	2,500	**$ 19,800**
301	**Building Maintenance**			
	- Replace FS2 doors	$	3,000	
	- General repair and maintenance	$	10,000	**$ 13,000**
302	**Heat & A/C Maintenance**			
	- AAON unit contract	$	1,200	
	- AAON system repairs	$	500	
	- General repair and maintenance	$	4,000	**$ 5,700**
402	**Equipment & Machinery Maintenance**			
	- SCBA compressor maintenance contract	$	2,100	
	- SCBA airpack test & certification - 32	$	960	
	- Ladder test - NFPA required	$	1,300	
	- Apparatus pump testing	$	1,200	
	- Rescue tool maintenance/repairs	$	500	**$ 6,060**

Fire - Suppression Continued

Account Number	Description			Amount
01-4-061-406	**Computer System Maintenance**			
	- Anti-spam & virus software	$	1,420	
	- CAPERS annual fee - 20%	$	4,320	
	- TWC computer system support - 10%	$	1,536	
	- Cisco Smartnet maintenance contract	$	450	
	- Invision Content Manager - 10%	$	450	
	- General computer maintenance	$	500	**$ 8,676**
510	**Dues & Publications**			
	- Texas Fire Chiefs Association dues	$	250	
	- Texas Commission on Fire Protection Volunteer dues - 10	$	300	
	- Texas Commission on Fire Protection dues - 32	$	2,720	
	- State Firemen's and Fire Marshals' Association dues	$	175	
	- Temple Daily Telegram subscription	$	220	
	- Belton Journal subscription	$	50	
	- Bell County Fire Chief dues	$	110	
	- Update NFPA books	$	1,000	
	- 2009 International Fire Code book	$	200	
	- 2009 Life Safety 101 Code book	$	100	**$ 5,125**
513	**Travel & Training**			
	- Texas Fire Chief's Conference	$	2,000	
	- Driver operator certification - 4 staff	$	1,200	
	- Fire determinator training	$	350	
	- Fire officer training	$	1,500	
	- Fire instructor training	$	990	
	- SWIFT Water training	$	1,830	
	- EVT training	$	750	
	- Incode student center	$	258	
	- Fire Marshal's conference	$	750	**$ 9,628**
571	**Volunteer Pension Fund**			
	- Contributions to volunteer retirement fund			**$ 1,875**
574	**Bell County Communications**			
	- Fire's share of county-wide radio and dispatch system			**$ 2,686**

Mission

To provide the highest level of patient care utilizing state of the art medical equipment, medicines and procedures.

Description

- Renders patient care and transportation to area hospitals.
- Responds to emergency situations and disasters in conjunction with the Police department and other emergency agencies.
- Provides EMS services to assigned county areas and neighboring emergency agencies.
- Coordinate EMS and Injury prevention programs.
- Assists with fire suppression activities.

Accomplishments

- Re-chassis M-2
- Purchase state of the art equipment such as: Digital Laryngoscopes and Interosseous Drills
- Provided EMS training to UMHB Athletic Department

Goals

- Provide ACLS training to all Paramedics
- Provide quality patient care training to all personnel
- Provide advanced medical procedures to Paramedics
- Provide quality trauma/medical training to EMT's
- Establish cardiac "telemetry" for S&W and Seaton Hospitals
- Establish Field Training Officers (FTO)

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 1,081,203	$ 1,095,661	$ 1,095,661	$ 1,153,587
Supplies	$ 100,231	$ 104,305	$ 96,815	$ 95,920
Repairs & Maintenance	$ 27,617	$ 34,677	$ 35,027	$ 39,060
Services	$ 50,159	$ 73,480	$ 72,227	$ 57,766
Debt Service	$ 62,510	$ 65,500	$ 65,500	$ 50,500
Capital Outlay	$ 5,195	$ -	$ -	$ -
Total	**$ 1,326,915**	**$ 1,373,623**	**$ 1,365,230**	**$ 1,396,833**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Advanced life support	1,281	1,494	1,643
Basic life support	931	975	1,073
No Transports	1,233	1,268	1,395
Total Calls	**3,445**	**3,737**	**4,111**
EMS Runs Billed	2,239	2,595	3,008

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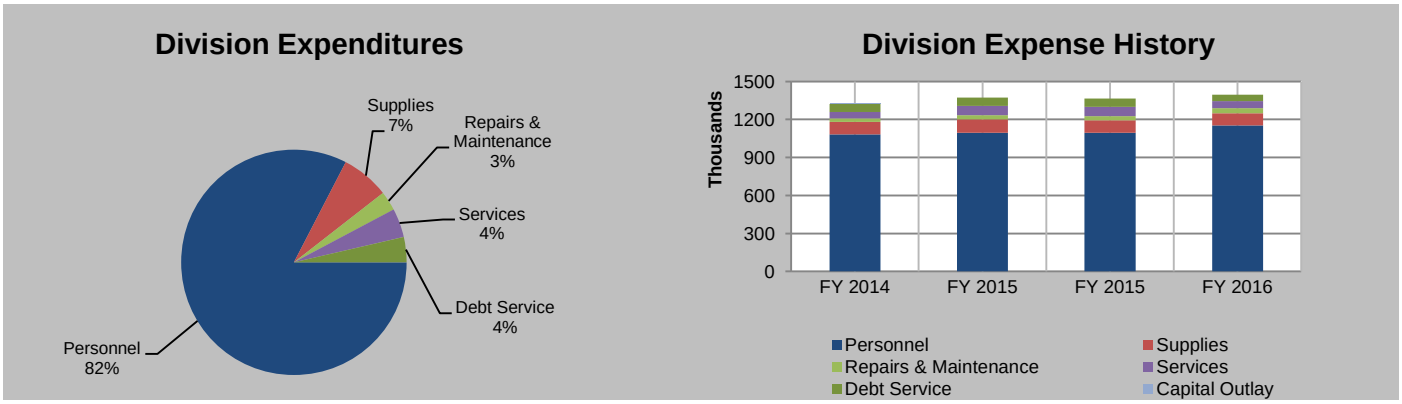


Fire - Emergency Medical Services

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-062-101	Salaries - Administrative	$ 48,891	$ 48,740	$ 48,740	$ 43,500
01-4-062-103	Salaries - Supervisory	$ 210,489	$ 208,994	$ 208,994	$ 213,989
01-4-062-104	Salaries - Operations	$ 575,179	$ 565,434	$ 565,434	$ 591,277
01-4-062-107	Salaries - Overtime	$ 13,050	$ 25,376	$ 25,376	$ 26,331
01-4-062-112	Longevity	$ 5,914	$ 5,520	$ 5,520	$ 6,292
01-4-062-113	Health Insurance Allowance	$ 3,588	$ -	$ -	$ -
01-4-062-121	TMRS	$ 58,403	$ 60,916	$ 60,916	$ 62,292
01-4-062-122	FICA	$ 63,578	$ 65,336	$ 65,336	$ 67,426
01-4-062-123	Employee Insurance	$ 84,860	$ 97,164	$ 97,164	$ 98,842
01-4-062-124	Workers' Comp. Insurance	$ 13,628	$ 13,613	$ 13,613	$ 14,019
01-4-062-125	Unemployment Compensation	$ 3,623	$ 4,568	$ 4,568	$ 2,756
01-4-062-150	New Personnel	$ -	$ -	$ -	$ 26,863
	Total Personnel	**$ 1,081,203**	**$ 1,095,661**	**$ 1,095,661**	**$ 1,153,587**
01-4-062-201	Office Supplies	$ 1,188	$ 1,805	$ 1,805	$ 1,805
01-4-062-202	Postage	$ 3,984	$ 4,020	$ 3,570	$ 3,575
01-4-062-221	EMS Meds & Supplies	$ 55,037	$ 50,000	$ 52,500	$ 55,000
01-4-062-222	Fuel	$ 36,464	$ 44,190	$ 35,000	$ 32,500
01-4-062-229	Tools & Other Supplies	$ 3,559	$ 2,940	$ 2,940	$ 1,940
01-4-062-250	Small Equipment	$ -	$ 1,350	$ 1,000	$ 1,100
	Total Supplies	**$ 100,231**	**$ 104,305**	**$ 96,815**	**$ 95,920**
01-4-062-402	Equipment & Machinery Maint.	$ 6,915	$ 8,075	$ 8,075	$ 8,575
01-4-062-403	Vehicle Maintenance	$ 8,220	$ 8,000	$ 8,000	$ 8,000
01-4-062-406	Computer System Maintenance	$ 12,432	$ 17,552	$ 17,552	$ 20,685
01-4-062-407	Radio Maintenance	$ 50	$ 1,050	$ 1,400	$ 1,800
	Total Repairs & Maintenance	**$ 27,617**	**$ 34,677**	**$ 35,027**	**$ 39,060**
	.				
01-4-062-510	Dues & Publications	$ 2,784	$ 3,605	$ 3,605	$ 1,920
01-4-062-513	Travel & Training	$ 7,456	$ 9,192	$ 7,500	$ 12,673
01-4-062-550	Insurance - General Liability	$ 974	$ 1,100	$ 930	$ 1,054
01-4-062-551	Insurance - Errors & Omissions	$ 2,281	$ 2,510	$ 2,332	$ 2,643
01-4-062-554	Insurance - Automobile	$ 4,369	$ 6,245	$ 3,280	$ 3,617
01-4-062-567	Collection Fees	$ 15,311	$ 14,000	$ 14,000	$ -
01-4-062-570	Special Services	$ 925	$ 1,920	$ 1,700	$ 1,580
01-4-062-571	Employee Testing	$ 210	$ 2,400	$ 2,400	$ 420
01-4-062-572	Paramedic Training	$ 605	$ 700	$ 3,000	$ 1,000
01-4-062-573	Medical Director Fees	$ 11,472	$ 11,500	$ 12,500	$ 12,500
01-4-062-574	Bell County Communications		$ 17,000	$ 17,000	$ 16,116
01-4-062-581	Communication Services	$ 3,771	$ 3,308	$ 3,980	$ 4,243
	Total Services	**$ 50,159**	**$ 73,480**	**$ 72,227**	**$ 57,766**
01-4-062-601	Debt Service Repayment	$ 62,510	$ 65,500	$ 65,500	$ 50,500
	Total Debt Service	**$ 62,510**	**$ 65,500**	**$ 65,500**	**$ 50,500**
01-4-062-802	Machinery & Equipment	$ 5,195	$ -	$ -	$ -
01-4-062-807	Furniture	$ -	$ -	$ -	$ -
	Total Capital Outlay	**$ 5,195**	**$ -**	**$ -**	**$ -**
	Total Fire - EMS	**$ 1,326,915**	**$ 1,373,623**	**$ 1,365,230**	**$ 1,396,833**
	Total Fire	**$ 2,650,153**	**$ 2,677,613**	**$ 2,665,718**	**$ 2,751,557**

Fire - Emergency Medical Services

Account Number	Description			Amount
01-4-062-150	**New Personnel**			
	- Fire Fighter/EMT - 50%	$	25,386	
	- Fire Marshall/Training Officer Certification	$	1,477	**$ 26,863**
201	**Office Supplies**			
	- Ambulance bills - 7,500	$	500	
	- HCFA forms	$	55	
	- HIPAA forms - 5,000	$	500	
	- Printer cartridges	$	250	
	- Other	$	500	**$ 1,805**
221	**EMS Meds & Supplies**			
	- Consumable medical supplies and medications for use on ambulances			**$ 55,000**
229	**Tools & Other Supplies**			
	- Spider straps - 6	$	600	
	- Backboards - 4	$	840	
	- Other	$	500	**$ 1,940**
250	**Small Equipment**			
	- Portable suctions	$	600	
	- Other	$	500	**$ 1,100**
402	**Equipment & Machinery Maintenance**			
	- Defibrillator maintenance contract	$	3,900	
	- Stretcher maintenance contract	$	3,050	
	- Cardiac Monitor batteries - 3	$	1,125	
	- AED batteries - 2	$	500	**$ 8,575**
406	**Computer System Maintenance**			
	- Anti-spam & virus software	$	555	
	-Trizetto Medicare software	$	2,500	
	- ePCR subscription	$	6,420	
	- TriTech cloud ambulance billing	$	7,260	
	- Replace EMS billing computer	$	1,350	
	- Other	$	2,600	**$ 20,685**
407	**Radio Maintenance**			
	- Batteries	$	400	
	- Other	$	1,400	**$ 1,800**
510	**Dues & Publications**			
	- ICD-10 code book	$	110	
	- Central Texas Regional Advisory Council	$	300	
	- Texas Ambulance Association dues	$	400	
	- EMS license renewal	$	130	
	- Paramedic license renewal	$	480	
	- Other	$	500	**$ 1,920**
513	**Travel & Training**			
	- Online student center	$	43	
	- EMS clerk training	$	1,350	
	- EMS conference - 4 staff	$	2,600	
	- Advanced Cardiac Life Support recertification - 17 staff	$	1,700	
	- Pre-Hospital Trauma Life Support recertification - 17 staff	$	1,700	
	- EMS billing CEU training	$	350	
	- CE Solutions	$	2,880	
	- CPR recertification - 16 staff	$	800	
	- TAA annual conference	$	1,250	**$ 12,673**

Fire - Emergency Medical Services Continued

Account Number	Description			Amount
01-4-062-570	**Special Services**			
	- Medical waste disposal	$	1,080	
	- Controlled substance disposal	$	500	**$ 1,580**
571	**Employee Testing**			
	- Drug testing			**$ 420**
572	**Paramedic Training**			
	- Paramedic school - 1 staff			**$ 1,000**
573	**Medical Director Fees**			
	- Medical director contract			**$ 12,500**
601	**Ambulance Repayment**			
	- Payment to Greathouse Trust - ambulance loan payment #4 of 4	$	32,500	
	- Payment to Greathouse Trust - ambulance loan payment #2 of 4	$	18,000	**$ 50,500**

Description

The Information Technology department is comprised of two divisions:

1. IT systems 2. GIS

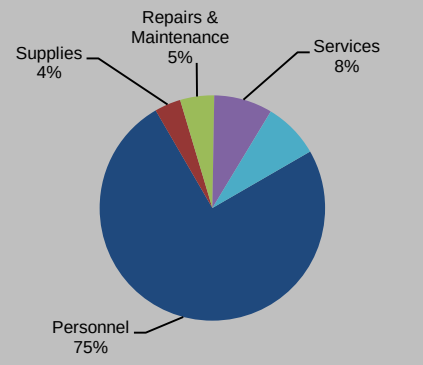
The details of these divisions follow.

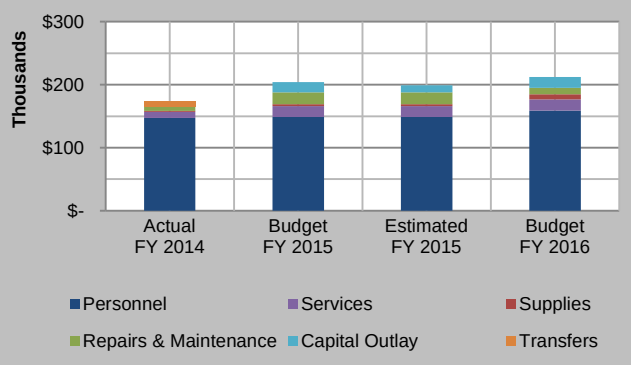
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 147,296	$ 149,027	$ 149,027	$ 159,101
Supplies	$ 1,412	$ 2,920	$ 3,020	$ 7,976
Repairs & Maintenance	$ 6,419	$ 18,769	$ 18,768	$ 10,371
Services	$ 9,822	$ 17,015	$ 16,887	$ 17,792
Capital Outlay	$ -	$ 16,645	$ 11,497	$ 17,000
Transfers	$ 8,403	$ -	$ -	$ -
Total	**$ 173,351**	**$ 204,376**	**$ 199,199**	**$ 212,240**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
IT Director	1	1	1
IT Specialist	1	1	1
GIS Technician	1	1	1
Total	**3**	**3**	**3**





Mission

To provide oversight, management, and support of City information technology infrastructure and systems.

Description

- Provides trouble-shooting and repair of hardware, software, and network systems.
- Provides support and management of City telephony systems and devices.
- Procures IT system components.
- Manages City copier systems and programs.
- Recommends IT system improvements, upgrades, and replacements.
- Advises and assists departments in the upgrade and maintenance of departmental IT systems.
- Provides training for City staff and Council on computer systems and software.
- Develops policies, procedures, and standards for technology use and provisioning.

Accomplishments

- Created technology equipment replacement schedule
- Installed alarm system at Public Works
- Installed unified door access solution at City Hall, Public Works, Police Department
- Installed point-to-point wireless from City Hall to Public Works
- Deployed TeamViewer remote access software
- Deployed online permitting solution for Planning Department
- Deployed Belton Police Department Substation
- Connected Belton Fire Department to Bell County Communications Center
- Relocated Belton Police network/security equipment in preparation of addition
- Installed PubWorks software suite for Public Works
- Deployed Tyler Content Manager and initiated training

Goals

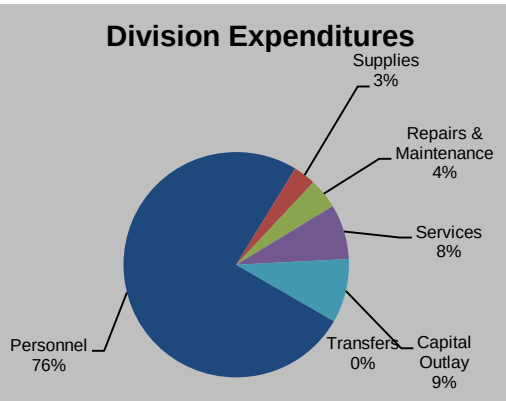
- Replace approved City phone system
- Upgrade Microsoft Exchange
- Move Penelope flood warning site to Main St bridge
- Continue education for City IT staff
- Deploy software and wireless infrastructure for AMI project
- Manage technical perspective of BPD addition and remodel
- Further develop policies, procedures, and standards for technology use and provisioning
- Fully implement Tyler Content Manager
- Update annual IT replacement schedule

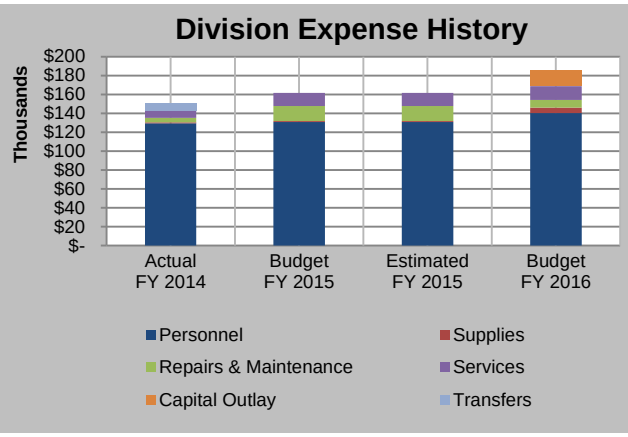
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 129,566	$ 130,839	$ 130,839	$ 140,142
Supplies	$ 814	$ 900	$ 1,000	$ 5,976
Repairs & Maintenance	$ 4,879	$ 16,001	$ 16,000	$ 8,058
Services	$ 7,592	$ 13,877	$ 13,800	$ 14,630
Capital Outlay	$ -	$ -	$ -	$ 17,000
Transfers	$ 8,403	$ -	$ -	$ -
Total	**$ 151,254**	**$ 161,617**	**$ 161,639**	**$ 185,806**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Network Uptime	99.80%	100%	100%
Tickets Open	1,311	1,523	1,436
Tickets Closed	1,276	1,457	1,366





Information Technology Systems

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-071-102	Salaries - Professional	$ 99,601	$ 98,820	$ 98,820	$ 106,983
01-4-071-113	Health Insurance Allowance	$ 2,509	$ -	$ -	$ -
01-4-071-114	Allowances	$ 7,547	$ 7,500	$ 7,500	$ 7,500
01-4-071-121	TMRS	$ 7,343	$ 7,583	$ 7,583	$ 8,091
01-4-071-122	FICA	$ 8,074	$ 7,973	$ 7,973	$ 8,597
01-4-071-123	Employee Insurance	$ 3,935	$ 8,328	$ 8,328	$ 8,472
01-4-071-124	Workers' Comp. Insurance	$ 246	$ 244	$ 244	$ 263
01-4-071-125	Unemployment Compensation	$ 311	$ 391	$ 391	$ 236
	Total Personnel	**$ 129,566**	**$ 130,839**	**$ 130,839**	**$ 140,142**
01-4-071-201	Office Supplies	$ 209	$ 300	$ 500	$ 500
01-4-071-202	Postage	$ 3	$ -	$ -	$ 20
01-4-071-229	Tools & Other Supplies	$ 268	$ 500	$ 500	$ 500
01-4-071-250	Small Equipment	$ 334	$ 100	$ -	$ 4,956
	Total Supplies	**$ 814**	**$ 900**	**$ 1,000**	**$ 5,976**
01-4-071-406	Computer System Maintenance	$ 4,879	$ 16,001	$ 16,000	$ 8,058
	Total Repairs & Maintenance	**$ 4,879**	**$ 16,001**	**$ 16,000**	**$ 8,058**
01-4-071-510	Dues & Publications	$ 328	$ 879	$ 879	$ 779
01-4-071-513	Travel & Training	$ 235	$ 5,483	$ 5,483	$ 5,476
01-4-071-550	Insurance - General Liability	$ 118	$ 260	$ 113	$ 124
01-4-071-551	Insurance - Errors & Omissions	$ 276	$ 305	$ 172	$ 311
01-4-071-570	Special Services	$ 5,326	$ 5,009	$ 5,523	$ 5,800
01-4-071-581	Communication Services	$ 1,309	$ 1,941	$ 1,630	$ 2,140
	Total Services	**$ 7,592**	**$ 13,877**	**$ 13,800**	**$ 14,630**
01-4-071-806	Computer Equipment	$ -	$ -	$ -	$ 17,000
	Total Capital Outlay	**$ -**	**$ -**	**$ -**	**$ 17,000**
01-4-071-903	Transfer to Capital Projects Fund	$ 8,403	$ -	$ -	
	Total Transfers	**$ 8,403**	**$ -**	**$ -**	**$ -**
	Total Information Technology Systems	**$ 151,254**	**$ 161,617**	**$ 161,639**	**$ 185,806**

Information Technology Systems

Account Number	Description			Amount
01-4-071-250	**Small Equipment**			
	- Desktops - 2	$	3,856	
	- SSD Drives - 2	$	600	
	- Other	$	500	**$ 4,956**
406	**Computer Maintenance**			
	- Cisco Smartnet maintenance	$	2,517	
	- Barracuda	$	1,286	
	- Unitrends annual maintenance	$	1,079	
	- Anti-spam and anti-virus software	$	561	
	- TWC computer system support 10%	$	1,536	
	- Unitrends Support	$	1,079	**$ 8,058**
510	**Dues & Publications**			
	- Technology reference books	$	300	
	- Experts Exchange	$	175	
	- DNSStuff Subscription	$	79	
	-Texas Association of Government IT Managers dues	$	100	
	- BeltonTexas.gov domain renewal	$	125	**$ 779**
513	**Travel & Training**			
	- TAGITM conference	$	1,500	
	- Online student center	$	86	
	- Knowledgenet online training - 2	$	3,890	**$ 5,476**
570	**Special Services**			
	- Website maintenance - 1/2			**$ 5,800**
581	**Communication Services**			
	- Aircard - 2 Staff	$	912	
	- iPad data	$	456	
	- Telephone & long distance service	$	772	**$ 12,140**
806	**Computer Equipment**			
	- Server	$	10,000	
	- Microsoft Exchange 2013	$	7,000	**$ 17,000**

Mission

To efficiently and effectively provide geospatial information and applications to all City departments and the public in order to enhance City operations, improve decision making and provide better public service.

Description

- Maintains and updates GIS data.
- Prepares graphical illustrations for presentation.
- User training and support.

Accomplishments

- Continued to maintain GIS web portal.
- Continued to participate in regional 911 addressing community.
- Maintained and supported GIS data in Pubworks.
- Comprehensive inventory of water/sewer infrastructure 90% complete.
- Continued support of department and presentation requests for maps.
- Mapped City annexation history.
- Integrated Thoroughfare plan.
- Upgraded GIS workstation and plotter.

Goals

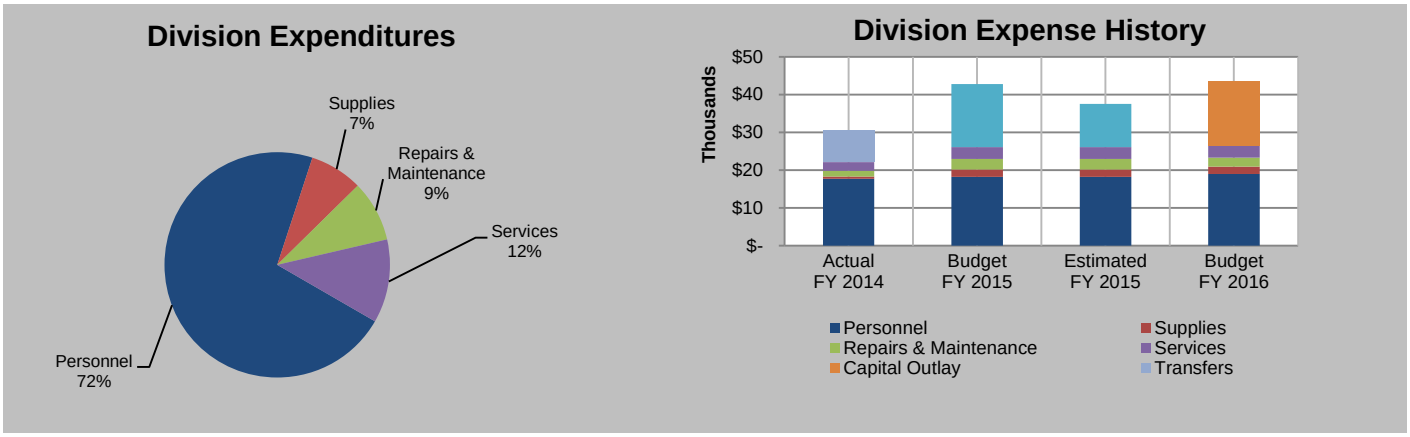
- Develop and promote a shared GIS system as a resource for staff and citizens.
- Continue to develop and maintain new GIS web portal.
- Continue to develop 911 addressing maps for BCCC.
- Integrate AMI project inventory into GIS database.
- Continue documentation of water/sewer systems and storm water systems.
- Continue to identify datasets that can be used by departments.
- Fully complete comprehensive inventory of water/sewer infrastructure.
- Develop/Maintain Sidewalk inventory.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 17,729	$ 18,188	$ 18,188	$ 18,959
Supplies	$ 598	$ 2,020	$ 2,020	$ 2,000
Repairs & Maintenance	$ 1,540	$ 2,768	$ 2,768	$ 2,313
Services	$ 2,230	$ 3,138	$ 3,087	$ 3,162
Capital Outlay	$ -	$ 16,645	$ 11,497	$ -
Total	**$ 22,097**	**$ 42,759**	**$ 37,560**	**$ 26,434**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Tickets Open	516	651	680
Tickets Closed	504	651	680



Information Technology Systems - GIS

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-072-104	Salaries- Operations	$ 13,872	$ 14,095	$ 14,095	$ 14,776
01-4-072-121	TMRS	$ 945	$ 1,005	$ 1,005	$ 1,044
01-4-072-122	FICA	$ 1,061	$ 1,078	$ 1,078	$ 1,130
01-4-072-123	Employee Insurance	$ 1,749	$ 1,888	$ 1,888	$ 1,920
01-4-072-124	Workers' Comp. Insurance	$ 32	$ 33	$ 33	$ 35
01-4-072-125	Unemployment Compensation	$ 70	$ 89	$ 89	$ 54
	Total Personnel	**$ 17,729**	**$ 18,188**	**$ 18,188**	**$ 18,959**
01-4-072-201	Office Supplies	$ 195	$ 250	$ 250	$ 250
01-4-072-202	Postage	$ -	$ 20	$ 20	$ -
01-4-072-229	Tools & Other Supplies	$ 402	$ 1,750	$ 1,750	$ 1,750
	Total Supplies	**$ 598**	**$ 2,020**	**$ 2,020**	**$ 2,000**
01-4-072-406	Computer System Maintenance	$ 1,540	$ 2,768	$ 2,768	$ 2,313
	Total Repairs & Maintenance	**$ 1,540**	**$ 2,768**	**$ 2,768**	**$ 2,313**
01-4-072-510	Dues & Publications	$ -	$ 150	$ 150	$ 150
01-4-072-513	Travel & Training	$ 554	$ 1,300	$ 1,300	$ 1,300
01-4-072-550	Insurance - General Liability	$ 59	$ 70	$ 56	$ 62
01-4-072-551	Insurance - Errors & Omissions	$ 138	$ 155	$ 141	$ 156
01-4-072-570	Special Services	$ 1,200	$ 1,200	$ 1,200	$ 1,200
01-4-072-581	Communication Services	$ 279	$ 263	$ 240	$ 294
	Total Services	**$ 2,230**	**$ 3,138**	**$ 3,087**	**$ 3,162**
01-4-072-802	Machinery & Equipment	$ -	$ 16,645	$ 11,497	$ -
	Total Capital Outlay	**$ -**	**$ 16,645**	**$ 11,497**	**$ -**
	Total IT Systems - GIS	**$ 22,097**	**$ 42,759**	**$ 37,560**	**$ 26,434**
	Total IT Systems	**$ 173,351**	**$ 204,376**	**$ 199,199**	**$ 212,240**

Information Technology Systems - GIS

Account Number	Description			Amount
01-4-072-406	**Computer Maintenance**			
	- Plotter maintenance	$	750	
	- ArcGIS (Esri) Maintenance	$	1,500	
	- Anti-spam and anti-virus software	$	63	**$ 2,313**
513	**Travel & Training**			
	- Texas Natural Resources Information System Conference			**$ 1,300**
570	**Special Services**			
	- GIS web hosting - 1/3			**$ 1,200**

Mission

To provide and maintain a transportation system of streets, alleys and sidewalks for safe and efficient vehicular and pedestrian traffic.

Description

- Repairs potholes and patches utility cuts.
- Repairs streets for damage caused by water line breaks and failure of road base material.
- Prepares street driving surfaces for annual seal coating program.
- Reconstructs streets to upgrade driving surface and drainage.
- Inspects and makes repairs to City bridges and sidewalks.
- Performs annual crack sealing of streets to prevent water damage.
- Installs and maintains traffic control signs and paving markers.
- Responds to emergency conditions by barricading, sandbagging, and clearing debris.
- Performs sanding of streets during icing conditions.
- Mows rights-of-way and maintains street and alley shoulders.
- Installs and maintains street name signs.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Implemented approximately 64,212 square yards of roadway seal coating.
- Completed the Nolan Creek Hike and Bike Trail Extension Project.
- Oversaw, inspected, and assisted with the Martin Luther King, Jr. Overpass Project.
- Began design of the Sparta Road/Commerce Reconstruction Project.
- Reconstructed 800 feet of Spring Street.
- Repaired and replaced sections of sidewalk on Circle Drive.
- Constructed 54 additional parking spaces at Heritage Park.
- Implemented crack sealing program as part of the Street Maintenance Program.
- Assisted with the construction of the Nolan Creek Recreation Project.
- Constructed Rockwool access improvements.
- Designed River Fair Dr. Widening, S. Main St Sidewalk, and Connell St Drainage Projects.

Goals

- Implement Year One of the Street Maintenance Plan.
- As part of the bond issue, design and construct street/sidewalk improvements.
- Oversee the construction of the Sparta Road/Commerce Reconstruction.
- Complete TIRZ funded street and sidewalk projects.
- Construct S Wall Street Sidewalk Improvements and S Main Street Sidewalk Project.
- Complete construction oversight of the MLK Jr. Expansion and Overpass Project.
- Develop and construct downtown beatification improvements, including parking enhancements, directional signage, and sidewalks.
- Develop inventory program for street signage.
- Facilitate internet and fiber service expansion within the City.
- Plan enhancements for 6th Ave and if funded, design Hike and Bike Trail Phase III Project.
- Evaluate reconfiguration of W. MLK Jr. Ave./E. 9th Ave. and Main Street intersection.
- Complete Design Manual revisions and updates.

Expenditure Summary

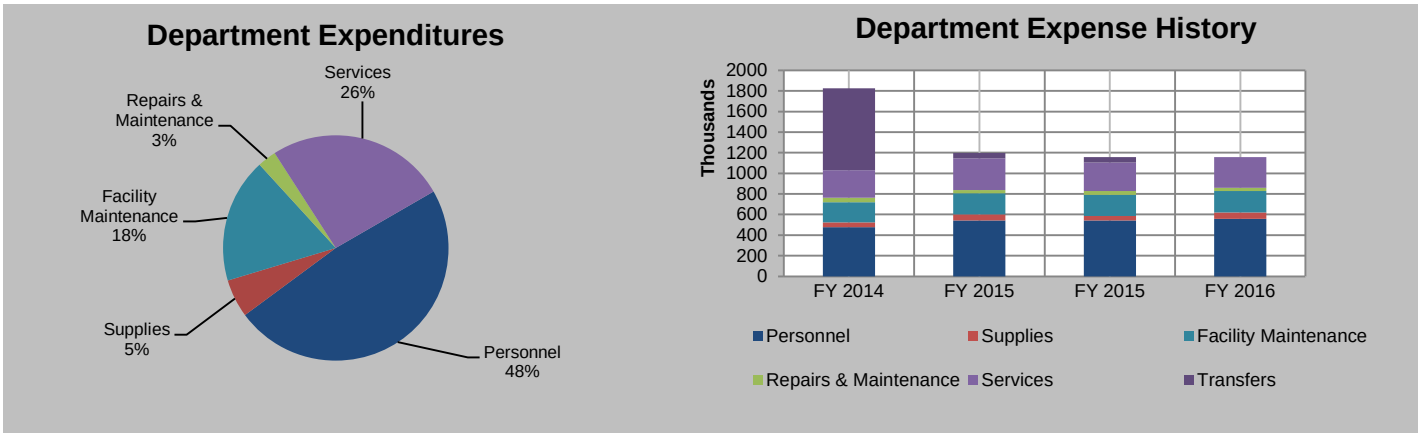
Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 478,440	$ 540,951	$ 540,951	$ 557,255
Supplies	$ 46,615	$ 59,232	$ 44,500	$ 63,410
Facility Maintenance	$ 193,731	$ 206,340	$ 206,340	$ 206,650
Repairs & Maintenance	$ 43,350	$ 31,781	$ 35,780	$ 30,960
Services	$ 267,600	$ 307,911	$ 276,096	$ 298,072
Transfers	$ 795,254	$ 52,988	$ 52,988	$ -
Total	**$ 1,824,990**	**$ 1,199,203**	**$ 1,156,655**	**$ 1,156,347**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Miles of Streets	181	107	109
Tons of HMAC for Potholes	250	122	250
Tons of HMAC for Util. Cuts	160	200	225
Utility Cuts Made/Repaired	185	190	200
Street Signs Erected/Replc.	460	496	546
Man-Hours Mowing ROWs	3,400	3,000	3,600
Tons of Base or Surface	2,500	3,433	3,300
Sq. Yds. of Seal Coating	49,109	68,036	68,000

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Street Supervisor	1	1	1
Senior Maintenance Worker	0	1	1
Heavy Equip Operator	2	1	1
Maintenance Worker II	3	2	2
Maintenance Worker I	3	4	4
Total	**9**	**9**	**9**



Streets

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-080-101	Salaries - Administrative	$ 26,958	$ 26,874	$ 26,874	$ 27,749
01-4-080-102	Salaries - Professional	$ 21,749	$ 22,202	$ 22,202	$ 22,202
01-4-080-103	Salaries - Supervisory	$ 81,427	$ 96,365	$ 96,365	$ 98,093
01-4-080-104	Salaries - Operations	$ 222,225	$ 223,398	$ 223,398	$ 233,156
01-4-080-107	Salaries - Overtime	$ 6,234	$ 9,593	$ 9,593	$ 9,938
01-4-080-108	Salaries - Part Time	$ 4,960	$ 5,760	$ 5,760	$ 6,400
01-4-080-109	Salaries-Contract Labor	$ -	$ 25,000	$ 25,000	$ 25,000
01-4-080-113	Health Insurance Allowance	$ 3,880	$ -	$ -	$ -
01-4-080-114	Allowances	$ 20	$ -	$ -	$ 300
01-4-080-121	TMRS	$ 24,786	$ 26,992	$ 26,992	$ 27,665
01-4-080-122	FICA	$ 27,862	$ 28,950	$ 28,950	$ 29,922
01-4-080-123	Employee Insurance	$ 39,366	$ 55,710	$ 55,710	$ 56,830
01-4-080-124	Workers' Comp. Insurance	$ 16,700	$ 17,476	$ 17,476	$ 18,097
01-4-080-125	Unemployment Compensation	$ 2,272	$ 2,631	$ 2,631	$ 1,903
	Total Personnel	**$ 478,440**	**$ 540,951**	**$ 540,951**	**$ 557,255**
01-4-080-201	Office Supplies	$ 402	$ 515	$ 548	$ 515
01-4-080-202	Postage	$ 8	$ 50	$ 20	$ 15
01-4-080-220	Clothing Supplies	$ 4,657	$ 6,284	$ 6,004	$ 6,419
01-4-080-221	Chemical Supplies	$ 497	$ 1,178	$ 1,105	$ 1,176
01-4-080-222	Fuel	$ 36,144	$ 44,330	$ 30,000	$ 30,000
01-4-080-227	Janitorial Supplies	$ 443	$ 500	$ 500	$ 450
01-4-080-229	Tools & Other Supplies	$ 4,465	$ 4,302	$ 4,425	$ 4,880
01-4-080-250	Small Equipment	$ -	$ 2,073	$ 1,898	$ 19,955
	Total Supplies	**$ 46,615**	**$ 59,232**	**$ 44,500**	**$ 63,410**
01-4-080-301	Building Maintenance	$ 761	$ 990	$ 990	$ 900
01-4-080-302	Heat & A/C Maintenance	$ -	$ 350	$ 350	$ 350
01-4-080-333	Street Maintenance	$ 51,404	$ 60,000	$ 60,000	$ 60,400
01-4-080-334	Sign Maintenance	$ 14,577	$ 15,000	$ 15,000	$ 15,000
01-4-080-335	Seal Coating	$ 122,394	$ 125,000	$ 125,000	$ 125,000
01-4-080-336	Sidewalks	$ 4,595	$ 5,000	$ 5,000	$ 5,000
	Total Facility Maintenance	**$ 193,731**	**$ 206,340**	**$ 206,340**	**$ 206,650**
01-4-080-402	Equipment & Machinery Maint.	$ 18,438	$ 14,000	$ 18,000	$ 14,000
01-4-080-403	Vehicle Maintenance	$ 24,889	$ 17,150	$ 17,150	$ 16,600
01-4-080-406	Computer System Maintenance	$ 23	$ 331	$ 330	$ 60
01-4-080-407	Radio Maintenance	$ -	$ 300	$ 300	$ 300
	Total Repairs & Maintenance	**$ 43,350**	**$ 31,781**	**$ 35,780**	**$ 30,960**
01-4-080-501	Advertising & Public Notices	$ 150	$ 100	$ 100	$ 100
01-4-080-510	Dues & Publications	$ 226	$ 393	$ 390	$ 400
01-4-080-513	Travel & Training	$ 1,252	$ 1,757	$ 1,750	$ 1,708
01-4-080-522	Equipment Rental	$ -	$ 5,000	$ 5,000	$ 5,000
01-4-080-550	Insurance - General Liability	$ 1,856	$ 3,500	$ 611	$ 558
01-4-080-551	Insurance - Errors & Omissions	$ 1,244	$ 1,370	$ 1,272	$ 1,399
01-4-080-554	Insurance - Automobile	$ 5,043	$ 5,830	$ 5,187	$ 5,720
01-4-080-555	Insurance - Mobile Equipment	$ 2,029	$ 2,320	$ 2,060	$ 2,261
01-4-080-556	Insurance - Real Property	$ 1,777	$ 2,035	$ 1,291	$ 1,428
01-4-080-562	Engineering	$ 26,363	$ 40,000	$ 40,000	$ 35,000
01-4-080-573	Waste Haul Charges	$ 4,212	$ 4,000	$ 4,000	$ 4,000
01-4-080-581	Communication Services	$ 169	$ 1,065	$ 490	$ 913
01-4-080-582	Gas Service	$ 165	$ 171	$ 120	$ 129
01-4-080-583	Electric Service	$ 3,871	$ 2,370	$ 1,849	$ 1,606
01-4-080-585	Street Lighting	$ 219,244	$ 238,000	$ 211,976	$ 237,850
	Total Services	**$ 267,600**	**$ 307,911**	**$ 276,096**	**$ 298,072**
01-4-080-904	Transfer to GF Capital Equipment Fund	$ 47,602	$ 52,988	$ 52,988	$ -
01-4-080-971	Transfer to 9th Ave Cat 7 Fund	$ 747,652	$ -	$ -	$ -
	Total Transfers	**$ 795,254**	**$ 52,988**	**$ 52,988**	**$ -**
	Total Streets	**$ 1,824,990**	**$ 1,199,203**	**$ 1,156,655**	**$ 1,156,347**

Streets

Account Number	Description			Amount
01-4-080-201	**Office Supplies**			
	- Toner cartridges	$	200	
	- Paper	$	130	
	- Notebooks, pens, folders	$	80	
	- Correction tape, pencils	$	35	
	- Business cards	$	30	
	- Staples, paper clips	$	40	**$ 515**
220	**Clothing Supplies**			
	- Uniform rental - 9 staff	$	2,862	
	- T-shirts - 9 staff plus seasonal	$	248	
	- Cotton and leather gloves	$	560	
	- Steel toed boots - 9 pair	$	1,350	
	- Safety vests and glasses	$	648	
	- Hearing protection	$	162	
	- Face shields	$	80	
	- Hard hats	$	91	
	- Dust masks	$	48	
	- Cold weather jackets - 9 staff	$	270	
	- Foul weather gear - 4 staff	$	100	**$ 6,419**
221	**Chemical Supplies**			
	- Concrete bonding additive	$	90	
	- Herbicide dye	$	150	
	- Mosquito control	$	200	
	- Wasp & hornet spray	$	100	
	- Curing compound	$	240	
	- Weed control	$	396	**$ 1,176**
229	**Tools & Other Supplies**			
	- Shovels & picks	$	385	
	- Chains & boomers	$	560	
	- Asphalt rakes and brooms	$	300	
	- Hammers and lathes	$	150	
	- Chemical sprayer	$	100	
	- Stop/Slow paddles and marking paint	$	440	
	- Batteries	$	98	
	- Ice, break room supplies, water coolers	$	525	
	- Bull float and handle	$	75	
	- Road work signs, stands, and cones	$	1,329	
	- Chainsaw blades	$	93	
	- Measuring wheels	$	125	
	- Concrete trowel/float	$	80	
	- Propane	$	400	
	- Blue top wooden hubs	$	60	
	- First aid kits	$	160	**$ 4,880**
250	**Small Equipment**			
	- Weed eater	$	260	
	- Jumping jack compactor	$	3,600	
	- Concrete saw blade	$	420	
	- Chain saw	$	495	
	- Portable light board	$	1,995	
	- Portable radios	$	9,720	
	- Ice machine	$	620	
	- Honda blower	$	1,495	
	- Replacement computer	$	1,350	**$ 19,955**

Streets Continued

Account Number	Description			Amount
01-4-080-333	**Street Maintenance**			
	- Thermoplastic	$	2,400	
	- Crack seal material	$	16,504	
	- Maintenance materials	$	41,496	**$ 60,400**
334	**Sign Maintenance**			
	- Replacement and maintenance of traffic control and street name signs to include hardware and accessories			**$ 15,000**
335	**Seal Coating**			
	- Annual seal coating program to maintain adequate driving surface and eliminate water damage to streets			**$ 125,000**
336	**Sidewalks**			
	- Repair and/or replace sidewalks			**$ 5,000**
403	**Vehicle Maintenance**			
	- Tires and fire extinguisher unit 42	$	1,115	
	- Tires and windshield for unit 53	$	1,350	
	- Tires & repairs unit 35	$	1,210	
	- Repairs and windshield unit 37	$	1,125	
	- Cat blade tires	$	1,800	
	- General vehicle maintenance	$	10,000	**$ 16,600**
406	**Computer Maintenance**			
	- Anti-spam and anti-virus software			**$ 60**
510	**Dues & Publications**			
	- APWA dues	$	156	
	- TCEQ license	$	182	
	- CDL renewal	$	62	**$ 400**
513	**Travel & Training**			
	- Online student center	$	43	
	- APWA Conference	$	750	
	- 4th of July parade worker lunch - 11 staff	$	165	
	- Work zone traffic control training	$	750	**$ 1,708**
562	**Engineering**			
	- Consulting, platting, surveying, & other related services			**$ 35,000**
573	**Waste Haul Charges**			
	- Fees for disposal of brush, trash, & tires from right-of-ways			**$ 4,000**
585	**Street Lighting**			
	- Electrical service for City street lights			**$ 237,850**

Description

The Parks & Recreation department is comprised of three divisions:

1. Facilities
2. Community Center
3. Recreation

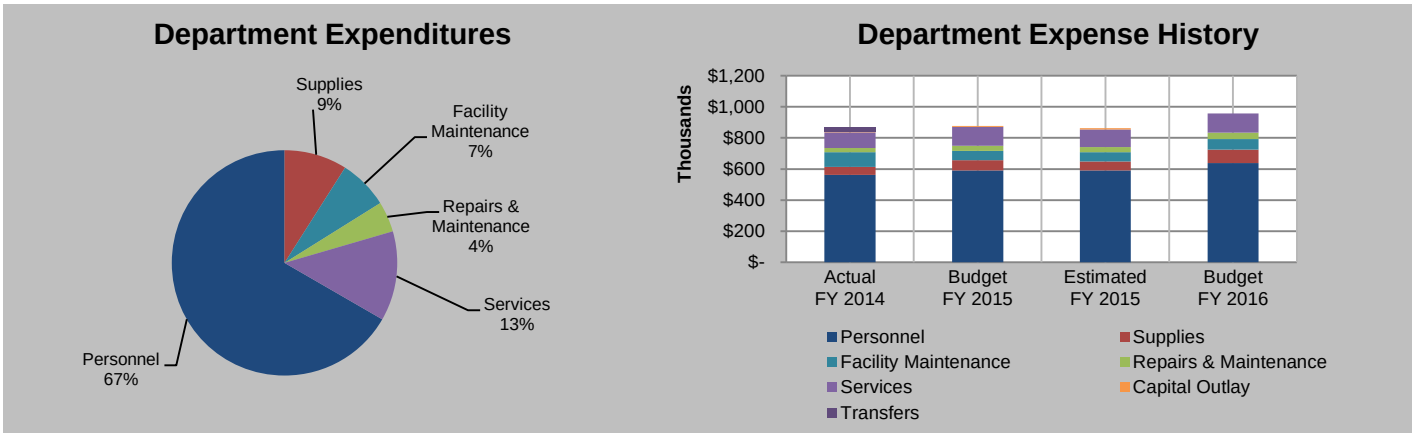
The details of these divisions follow.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 562,380	$ 590,717	$ 590,717	$ 637,965
Supplies	$ 51,848	$ 65,603	$ 57,791	$ 86,052
Facility Maintenance	$ 93,335	$ 59,921	$ 59,921	$ 67,963
Repairs & Maintenance	$ 27,489	$ 32,547	$ 32,397	$ 41,727
Services	$ 101,279	$ 121,217	$ 113,943	$ 122,997
Capital Outlay	$ 444	$ 6,715	$ 6,700	$ -
Transfers	$ 29,819	$ -	$ -	$ -
Total	**$ 866,595**	**$ 876,720**	**$ 861,469**	**$ 956,704**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Recreation & Events Dir.	1	1	1
Recreation Coordinator	1	0	0
Parks Superintendent	1	1	1
Sr. Maintenance Worker	3	3	3
Maintenance Worker II	2	2	2
Maintenance Worker I	4	5	5
Student Workers - 2	Part Time	Part Time	Part Time
Total	**12**	**12**	**12**



Mission

To provide clean, safe and well-maintained outdoor recreation space and park lands to the citizens of Belton.

Description

- Mows all City parks and recreation areas.
- Picks up trash and debris within City parks and recreation areas.
- Maintains and repairs City park facilities and playground equipment.
- Maintains athletic fields.
- Provides pest and weed control within City parks and facilities.
- Assisted with logistics, staffing, and delivery of services for the 4th of July Parade.
- Maintains pocket parks and landscaped areas.
- Mows, edges and waters grounds surrounding City buildings.

Accomplishments

- Assisted in the construction of the Heritage Park Special Need's playground improvements.
- Installed 30 new trees and irrigation along the trail at Chisolm Trail Park.
- Installed lockable doors and gates at park restrooms to deter vandalism.
- Oversaw, inspected, and assisted the construction of the Nolan Creek Recreation Project.
- Rehabilitated Lion's Park post-Nolan Creek Hike and Bike Trail construction.
- Organized and assisted with UMHB Volunteer Work Day with over 400 students to repair pocket parks after wet weather events.
- Trained staff to develop new certifications, including two Certified Pesticide Applicators, two Certified Pool Operators and one Master Gardener.
- Assisted in construction of 4 Eagle Scout projects, 6 Legacy Memorials, and Community Garden.
- Constructed 5th baseball field at Heritage Park.
- Designed South Belton Middle School Park.

Goals

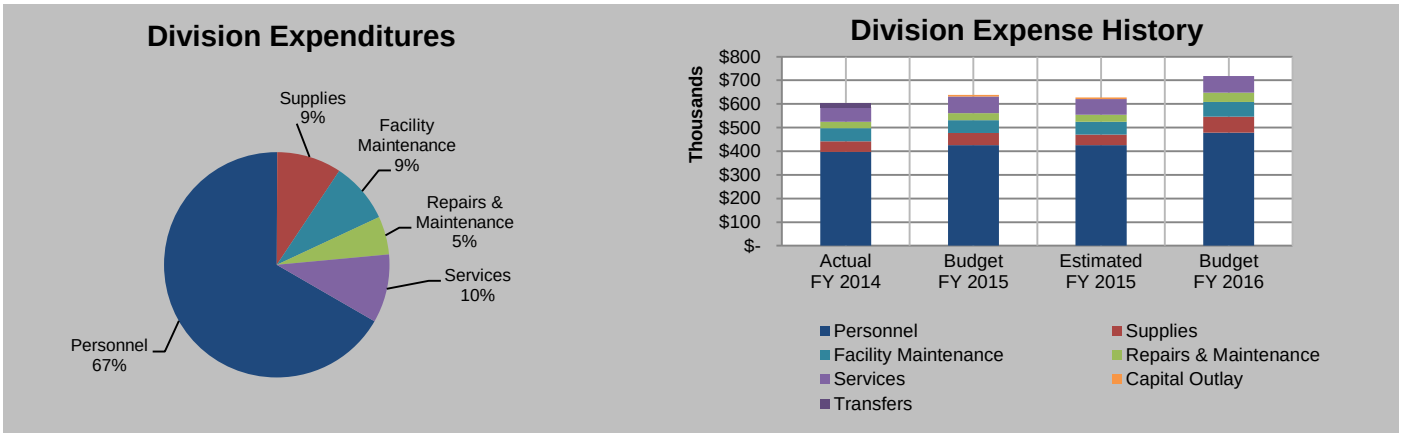
- Develop more sustainable parks by planting trees and installing supporting irrigation in Harris Park, Confederate Park, Heritage Park, and Chisolm Trail Park.
- Improve the aesthetics and safety of our parks by implementing a more aggressive approach to weed control and insect extermination throughout all parks.
- Improve Quail Meadows Park by implementing measures to eliminate snake problems along the detention pond area.
- Construct South Belton Middle School Park.
- Install mechanisms to deter nighttime vandalism in park restrooms.
- Add measures to deter vehicular parking on grass area in all problem areas.
- Remove the sand from all existing playgrounds and replace it with the ADA compliant manufactured mulch.
- Construct Beall Park improvements.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 397,412	$ 425,426	$ 425,426	$ 479,021
Supplies	$ 44,842	$ 51,874	$ 45,345	$ 66,593
Facility Maintenance	$ 55,088	$ 53,528	$ 53,528	$ 62,470
Repairs & Maintenance	$ 26,648	$ 30,520	$ 30,370	$ 39,386
Services	$ 61,639	$ 69,677	$ 65,549	$ 70,325
Capital Outlay	$ 444	$ 6,715	$ 6,700	$ -
Transfers	$ 18,274	$ -	$ -	$ -
Total	**$ 604,348**	**$ 637,740**	**$ 626,918**	**$ 717,795**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Park Acreage Developed	162	143	144
Park Acreage Undeveloped	32	31	30
Playgrounds	15	18	19
Ball Fields	15	15	15
Sports Courts	15	18	18
Pavilions	7	7	7
Ampitheaters	1	1	1
Miles of Trails	7	7	7
Park Maint. Hours	6,320	6,138	6,300
Nolan Creek Area Maint	-	1,944	1,950
Equipment Maint. Hours	500	1,083	1,100
Field Maintenance Hours	2,800	2,484	2,500
Irrigation System Repairs	500	523	550
Cemetary Maint. Hours	1,700	561	600
Pocket Parks Maint	46	1,681	1,700
Splash Pad Maint	-	530	580
Park Restroom Maint Hours	-	1,125	1,125
Trash Pickup Hours	1,200	482	500



Parks & Recreation - Facilities

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-091-101	Salaries - Administrative	$ 16,990	$ 16,937	$ 16,937	$ 17,374
01-4-091-103	Salaries - Supervisory	$ 57,605	$ 54,001	$ 54,001	$ 56,503
01-4-091-104	Salaries - Operations	$ 216,257	$ 223,941	$ 223,941	$ 261,435
01-4-091-107	Salaries - Overtime	$ 2,569	$ 5,643	$ 5,643	$ 6,359
01-4-091-108	Salaries - Part Time	$ 7,360	$ 12,800	$ 12,800	$ 12,800
01-4-091-109	Contract Labor	$ 6,345	$ 6,000	$ 6,000	$ 6,000
01-4-091-113	Health Insurance Allowance	$ 6,983	$ -	$ -	$ -
01-4-091-114	Vehicle/Phone Allowance	$ 390	$ 600	$ 600	$ 600
01-4-091-121	TMRS	$ 20,558	$ 21,429	$ 21,429	$ 24,190
01-4-091-122	FICA	$ 23,184	$ 23,963	$ 23,963	$ 27,117
01-4-091-123	Employee Insurance	$ 29,967	$ 50,649	$ 50,649	$ 57,174
01-4-091-124	Workers' Comp. Insurance	$ 6,890	$ 6,814	$ 6,814	$ 7,713
01-4-091-125	Unemployment Compensation	$ 2,315	$ 2,649	$ 2,649	$ 1,756
	Total Personnel	**$ 397,412**	**$ 425,426**	**$ 425,426**	**$ 479,021**
01-4-091-201	Office Supplies	$ 542	$ 573	$ 500	$ 543
01-4-091-220	Clothing Supplies	$ 5,084	$ 6,671	$ 6,345	$ 6,771
01-4-091-221	Chemical Supplies	$ 4,570	$ 7,850	$ 8,000	$ 10,730
01-4-091-222	Fuel	$ 22,676	$ 26,480	$ 20,000	$ 20,000
01-4-091-227	Janitorial Supplies	$ 5,646	$ 6,800	$ 5,500	$ 5,300
01-4-091-229	Tools & Other Supplies	$ 6,325	$ 3,500	$ 4,200	$ 4,515
01-4-091-250	Small Equipment	$ -	$ -	$ 800	$ 18,734
	Total Supplies	**$ 44,842**	**$ 51,874**	**$ 45,345**	**$ 66,593**
01-4-091-301	Building Maintenance	$ 10,110	$ 7,000	$ 7,000	$ 7,000
01-4-091-302	Heat & A/C Maintenance	$ 437	$ 300	$ 300	$ 300
01-4-091-332	Splash Pad Maintenance	$ 8,382	$ 6,275	$ 6,275	$ 6,275
01-4-091-333	Park Maintenance	$ 36,159	$ 38,953	$ 38,953	$ 47,895
01-4-091-334	Vandalism Maintenance	$ -	$ 1,000	$ 1,000	$ 1,000
	Total Facility Maintenance	**$ 55,088**	**$ 53,528**	**$ 53,528**	**$ 62,470**
01-4-091-402	Equipment & Machinery Maint.	$ 22,444	$ 19,000	$ 19,000	$ 27,794
01-4-091-403	Vehicle Maintenance	$ 3,729	$ 10,815	$ 10,815	$ 10,892
01-4-091-406	Computer System Maintenance	$ 296	$ 405	$ 405	$ 400
01-4-091-407	Radio Maintenance	$ 180	$ 300	$ 150	$ 300
	Total Repairs & Maintenance	**$ 26,648**	**$ 30,520**	**$ 30,370**	**$ 39,386**
01-4-091-510	Dues & Publications	$ 180	$ 1,615	$ 990	$ 604
01-4-091-513	Travel & Training	$ 1,804	$ 2,322	$ 2,336	$ 2,473
01-4-091-550		$ 532	$ 590	$ 507	$ 558
01-4-091-551	Insurance - Errors & Omissions	$ 1,244	$ 1,375	$ 1,272	$ 1,399
01-4-091-554	Insurance - Automobile	$ 1,838	$ 2,070	$ 1,843	$ 2,033
01-4-091-555	Insurance - Mobile Equipment	$ 802	$ 920	$ 821	$ 900
01-4-091-556	Insurance - Real Property	$ 4,738	$ 5,425	$ 4,787	$ 5,285
01-4-091-581	Communication Services	$ 1,386	$ 1,600	$ 1,060	$ 1,203
01-4-091-582	Gas Service	$ 600	$ 610	$ 583	$ 610
01-4-091-583	Electric Service	$ 99	$ 200	$ 105	$ 118
01-4-091-584	Trail Lighting	$ 8,821	$ 11,640	$ 9,843	$ 11,033
01-4-091-585	Park Lighting	$ 39,596	$ 41,310	$ 41,402	$ 44,109
	Total Services	**$ 61,639**	**$ 69,677**	**$ 65,549**	**$ 70,325**

Parks & Recreation - Facilities Continued

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-091-800	Land	$ 444	$ -	$ -	$ -
01-4-091-802	Machinery & Equipment	$ -	$ 6,715	$ 6,700	$ -
	Total Capital Outlay	**$ 444**	**$ 6,715**	**$ 6,700**	**$ -**
01-4-091-903	Transfer to GF Capital Projects Fund	$ 2,103	$ -	$ -	$ -
01-4-091-904	Transfer to Capital Equipment Fund	$ 16,171	$ -	$ -	$ -
	Total Transfers	**$ 18,274**	**$ -**	**$ -**	**$ -**
	Total Parks & Rec. - Facilities	**$ 604,348**	**$ 637,740**	**$ 626,918**	**$ 717,795**

Parks & Recreation - Facilities

Account Number	Description			Amount
01-4-091-109	**Contract Labor**			
	- Bell County adult community service program			$ 6,000
220	**Clothing Supplies**			
	- Steel toed boots - 10 staff	$	1,500	
	- Gloves	$	437	
	- Foul weather gear - 9 staff	$	200	
	- Safety gear - 9 staff	$	1,016	
	- Knee pads	$	150	
	- T-shirts	$	288	
	- Uniform rental - 10 staff	$	3,180	$ 6,771
221	**Chemical Supplies**			
	- Fertilizer	$	3,450	
	- Herbicide	$	3,100	
	- Pesticides	$	4,180	$ 10,730
227	**Janitorial Supplies**			
	- Cleaning and paper supplies for park restrooms and pavilions			$ 5,300
229	**Tools & Other Supplies**			
	- Shovels, rakes, & picks	$	360	
	- Small hand tools	$	176	
	- Electric saws and drills	$	300	
	- Water hoses & sprinklers	$	120	
	- Trash pick up tools	$	150	
	- Trimming & pruning tools	$	580	
	- Fire extinguishers and first aid kits	$	200	
	- Pruner, chain saw and edger	$	577	
	- Batteries, water cooler and breakroom supplies	$	450	
	- Flags	$	866	
	- Desk chair	$	236	
	- Miscellaneous supplies	$	500	$ 4,515
250	**Small Equipment**			
	- Hand held radios with chargers	$	9,720	
	- Vehicle chargers and holsters	$	687	
	- Ice machine	$	620	
	- Backpack blower	$	399	
	- Filing cabinets, book cases, desk	$	1,609	
	- Conference table & chairs	$	2,000	
	- Landscape trailer	$	3,699	$ 18,734
301	**Building Maintenance**			
	- Lumber, metal, and doors	$	2,400	
	- Paint and equipment	$	1,000	
	- Electrical repairs and materials	$	1,300	
	- Plumbing parts and repairs	$	1,300	
	- Other repair parts	$	1,000	$ 7,000
332	**Splash Pad Maintenance**			
	- Painting	$	1,000	
	- Chlorine & HCL acid	$	1,000	
	- Testing supplies	$	200	
	- Repair/replace signs	$	250	
	- Filters for backwash	$	1,000	
	- Solenoid repair	$	600	
	- Repairs for parts & valves	$	2,000	
	- Feature repairs & welding	$	225	$ 6,275

Parks & Recreation - Facilities Continued

Account Number	Description			Amount
01-4-091-333	**Park Maintenance**			
	- Scoreboard repairs	$	500	
	- Yettie Polk park repairs	$	3,200	
	- Electrical repairs - parking lots	$	1,000	
	- Park restroom repairs	$	2,700	
	- Playground equipment repairs & mulch	$	13,945	
	- Irrigation repairs	$	2,000	
	- Amphitheater repairs	$	500	
	- Chisholm Park soccer fields	$	2,500	
	- Fence and sidewalk repairs	$	9,900	
	- Grass seed and ball field soil	$	5,750	
	- Dog waste bags	$	300	
	- MLK and park and trail maintenance	$	500	
	- Nolan creek park and trail maintenance	$	3,500	
	- Water fountain repairs	$	1,600	**$ 47,895**
402	**Equipment & Machinery Maintenance**			
	- Replacement mower parts	$	3,500	
	- Trailer, utility vehicle, tractor, backhoe and case loader repairs	$	17,750	
	- V48 & V112 renovations & maintenance	$	3,000	
	- Ice machine maintenance	$	44	
	- Replace mower & tractor tires	$	3,500	**$ 27,794**
403	**Vehicle Maintenance**			
	-Scheduled truck maintenance	$	10,142	
	-Tire replacements	$	250	
	-Miscellaneous repairs	$	500	**$ 10,892**
510	**Dues & Publications**			
	- Texas Turfgrass dues - 2 staff	$	70	
	- Pest Control license - 2 staff	$	24	
	- Playground Safety Inspector certification	$	150	
	- Certified Pool Operator license	$	195	
	- Backflow license	$	150	
	- Sam's Club membership	$	15	**$ 604**
513	**Travel & Training**			
	- Online Student Center	$	43	
	- 4th of July parade worker lunch - 12 staff	$	180	
	- Texas Turfgrass seminars - 2	$	1,100	
	- Pesticide training	$	300	
	- Playground safety seminar	$	300	
	- Playground safety inspector training	$	250	
	- Sports Field Seminar	$	300	**$ 2,473**
584	**Trail Lighting**			
	- Electricity for existing and new lighting at Hike & Bike trails			**$ 11,033**
585	**Park Lighting**			
	- Electricity for lighting of parks and playing fields			**$ 44,109**

Mission

To enhance quality of life through the management, maintenance, and scheduling of events and recreational programs at the T.B. Harris Community Center.

Description

- Manages the Harris Center, including coordinating events, bookings, and marketing.
- Ensures condition of facilities for events by working with City staff and outside contractors.
- Oversight and scheduling of maintenance and custodial functions at Harris Center.
- Coordinates marketing and implementation for special events.
- Promotes and manages the Legacy Parks Program and the Volunteer Program.

Accomplishments

- Increased number of Harris Community Center rentals.
- Increased revenue from Harris Center rentals.
- Implemented Legacy Parks Program
- Fertilized, landscaped yard to vastly improve aesthetics.
- Painted all exterior doors, and hand rails for improved building aesthetics.
- Attended community events and wedding expo to enhance awareness of the Harris Center's accommodations.
- Continued fostering strong partnership with Library for activities and events.
- Set a new recorded for Youth Advisory Commission volunteer hours- 943 Hours
- Assisted in planning and implementation of One Community One Day.
- New Dura ceramic tile installed at HCC- Evans & Smith Rooms.

Goals

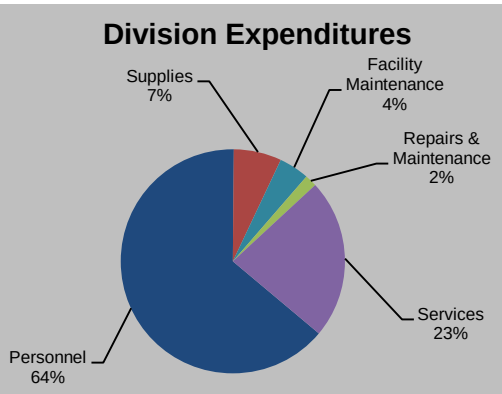
- Increase number of rentals and programs at the Harris Community Center.
- Market and Promote Harris Community Center to become more visible.
- Explore incentives for businesses to meet during weekdays/ nights.
- Develop and grow number of summer camps that take place at the HCC.
- Continue Facility updates of the Harris Community Center.
- Continue to develop the Youth Advisory Commission.
- Initiate the Parks and Recreation Strategic Master Plan update.

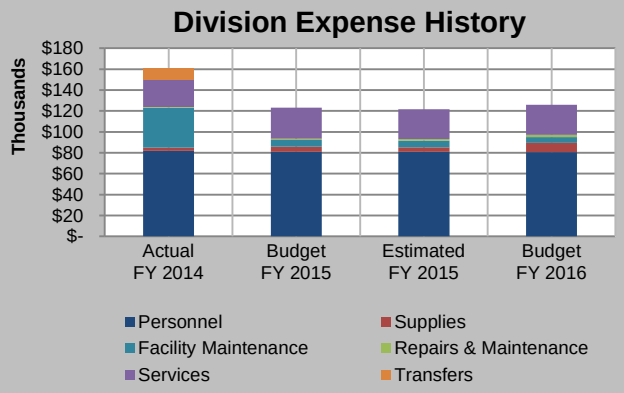
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 81,966	$ 80,919	$ 80,919	$ 80,707
Supplies	$ 2,892	$ 4,785	$ 4,415	$ 8,685
Facility Maintenance	$ 38,246	$ 6,393	$ 6,393	$ 5,493
Repairs & Maintenance	$ 807	$ 1,457	$ 1,457	$ 2,172
Services	$ 25,765	$ 29,522	$ 28,305	$ 29,006
Transfers	$ 10,956	$ -	$ -	$ -
Total	**$ 160,632**	**$ 123,076**	**$ 121,489**	**$ 126,063**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of Events	355	400	425
Cancellations	2	5	5
Event Retention	70%	75%	75%





Parks & Recreation - Community Center

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-092-102	Salaries- Professional	$ 25,332	$ -	$ -	$ 29,042
01-4-092-104	Salaries - Operations	$ 36,170	$ 36,076	$ 58,956	$ 18,869
01-4-092-107	Salaries - Overtime	$ -	$ 916	$ 916	$ 500
01-4-092-108	Salaries - Part Time	$ 595		$ -	$ 15,600
01-4-092-114	Allowances	$ 2,573	$ 4,020	$ 4,020	$ 420
01-4-092-121	TMRS	$ 4,308	$ 2,932	$ 4,564	$ 4,554
01-4-092-122	FICA	$ 4,819	$ 3,066	$ 4,816	$ 4,929
01-4-092-123	Employee Insurance	$ 6,897	$ 5,552	$ 5,552	$ 5,648
01-4-092-124	Workers' Comp. Insurance	$ 922	$ 811	$ 1,312	$ 830
01-4-092-125	Unemployment Compensation	$ 349	$ 261	$ 783	$ 315
01-4-092-150	New Personnel Requests	$ -	$ 27,285	$ -	
	Total Personnel	**$ 81,966**	**$ 80,919**	**$ 80,919**	**$ 80,707**
01-4-092-201	Office Supplies	$ 199	$ 430	$ 430	$ 430
01-4-092-202	Postage	$ 35	$ 30	$ 40	$ 40
01-4-092-220	Clothing Supplies	$ 131	$ 180	$ 180	$ -
01-4-092-221	Chemical Supplies	$ 76	$ 635	$ 635	$ 675
01-4-092-222	Fuel	$ 152	$ 130	$ 150	$ 150
01-4-092-227	Janitorial Supplies	$ 1,140	$ 1,200	$ 800	$ 1,200
01-4-092-229	Tools & Other Supplies	$ 1,043	$ 1,460	$ 1,460	$ 1,640
01-4-092-250	Small Equipment	$ 114	$ 720	$ 720	$ 4,550
	Total Supplies	**$ 2,892**	**$ 4,785**	**$ 4,415**	**$ 8,685**
01-4-092-301	Building Maintenance	$ 36,236	$ 4,293	$ 4,293	$ 3,393
01-4-092-302	Heat & A/C Maintenance	$ 2,011	$ 2,100	$ 2,100	$ 2,100
	Total Facility Maintenance	**$ 38,246**	**$ 6,393**	**$ 6,393**	**$ 5,493**
01-4-092-402	Machinery & Equipment Maintenance	$ 383	$ 880	$ 880	$ 1,230
01-4-092-406	Computer System Maintenance	$ 424	$ 577	$ 577	$ 942
	Total Repairs & Maintenance	**$ 807**	**$ 1,457**	**$ 1,457**	**$ 2,172**
01-4-092-501	Advertising & Marketing	$ 508	$ 2,300	$ 1,925	$ 1,400
01-4-092-510	Dues & Publications	$ 53	$ 38	$ 38	$ 38
01-4-092-513	Travel & Training	$ 679	$ 1,083	$ 1,300	$ 536
01-4-092-521	Equipment Lease	$ 1,506	$ 1,600	$ 1,600	$ 1,506
01-4-092-550	Insurance - General Liability	$ 89	$ 97	$ 85	$ 93
01-4-092-551	Insurance - Errors & Omissions	$ 207	$ 229	$ 212	$ 233
01-4-092-555	Insurance - Mobile Equipment				$ 21
01-4-092-556	Insurance - Real Property	$ 2,418	$ 2,765	$ 2,407	$ 2,661
01-4-092-581	Communication Services	$ 2,257	$ 2,100	$ 2,220	$ 2,176
01-4-092-582	Gas Service	$ 3,277	$ 3,450	$ 3,108	$ 3,320
01-4-092-583	Electric Service	$ 14,772	$ 15,860	$ 15,410	$ 17,022
	Total Services	**$ 25,765**	**$ 29,522**	**$ 28,305**	**$ 29,006**
01-4-092-903	Transfer to GF Capital Projects Fund	$ 4,000	$ -	$ -	$ -
01-4-092-904	Transfer to Capital Equipment Fund	$ 6,956	$ -	$ -	$ -
	Total Transfers	**$ 10,956**	**$ -**	**$ -**	**$ -**
	Total Parks & Rec. - Community Ctr	**$ 160,632**	**$ 123,076**	**$ 121,489**	**$ 126,063**

Parks & Recreation - Community Center

Account Number	Description			Amount	
01-4-092-201	**Office Supplies**				
	- Paper & envelopes	$	200		
	- Business cards	$	30		
	- Other	$	200	**$**	**430**
221	**Chemical Supplies**				
	- Pesticides	$	50		
	- Yard chemicals	$	525		
	- Bermuda seed	$	100	**$**	**675**
229	**Tools & Other Supplies**				
	- U.S., Texas, & City flags	$	180		
	- Table replacement	$	720		
	- Coffee and water supplies for City functions	$	700		
	- Labor law posters	$	40	**$**	**1,640**
250	**Small Equipment**				
	- Replace laptop	$	1,300		
	- Overhead projector for Smith room	$	1,700		
	- Audio equipment	$	200		
	- Replacement computer	$	1,350	**$**	**4,550**
301	**Building Maintenance**				
	- Pest control	$	500		
	- Ceiling tiles	$	100		
	- Light bulbs	$	100		
	- Fire panel inspection and monitoring	$	693		
	- Security system repair	$	500		
	- General repair and maintenance	$	1,500	**$**	**3,393**
402	**Machinery & Equipment Maintenance**				
	- Projector bulb replacement	$	300		
	- Microphone replacement	$	400		
	- Lawn aerator	$	350		
	- Trimmer line & lawn care tools	$	180	**$**	**1,230**
406	**Computer System Maintenance**				
	- Invision CL maintenance -2. 5%	$	61		
	- Anti-spam and anti-virus software	$	186		
	- General maintenance	$	100		
	- HCC website maintenance	$	300		
	- Cisco Smartnet maintenance	$	295	**$**	**942**
501	**Advertising & Marketing**				
	- Rack cards	$	100		
	- Newspaper advertisements	$	500		
	- Promotional items	$	300		
	- Expositions	$	500	**$**	**1,400**
510	**Dues & Publications**				
	- Sam's Club - 1 staff	$	15		
	- Belton Journal subscription	$	23	**$**	**38**
513	**Travel & Training**				
	- Harris Center staff mileage	$	450		
	- Online Student Center	$	86	**$**	**536**
521	**Equipment Lease**				
	- Copier lease - 1/2	$	1,086		
	- Additional copies - 1/2	$	420	**$**	**1,506**

Mission

To enhance quality of life through the development, implementation, and oversight of recreation and leisure activities at City park facilities.

Description

- Ensures condition of facilities for events by working with City staff and outside contractors.
- Coordinates recreation events within the City parks.
- Schedules and coordinates leasing of other City park facilities.

Accomplishments

- 20 Special events offered in FY ’15.
- Assisted with the implementation of the Lions Special Needs Playground.
- Secured SBMS Middle School Gym- 28 nights of Open Gym offered.
- Daddy Daughter Dance- Sold out in 14 days.
- Record 64 vendors at Christmas on the Chisholm Trail.
- Assisted with the development, implementation, and took charge of overall daily operations of the Belton Community Garden.
- Successfully ran 3 ‘Movie in the Parks’.
- Continued partnership with UMHB to provide an annual Disc Golf tournament.
- Enhanced website pages to increase awareness and participation.
- Expanded promotional items for the Parks and Recreation Department.
- Continued the successful collaboration with Hope for the Hungry’ s annual
- Continued to implement and develop the ‘Adopt A Park’ program.
- Successfully ran the 3RD Annual City of Belton 3 on 3 Basketball Tournament.
- Successfully ran, and increased attendance at the 2nd annual ‘Summerfest’ event.

Goals

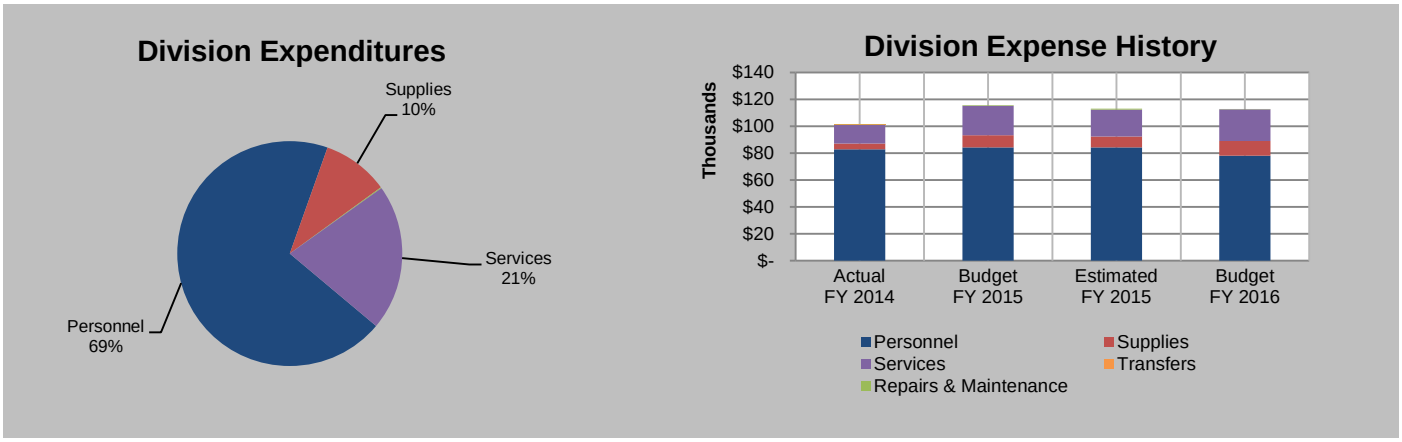
- Assist in the development and awareness of the Nolan Creek Recreational Improvement Project.
- Expand and grow the number of events offered through BPRD
- Coordinate parks related events outside of the Harris Center including COTCT, OCOD, and Movies in the Park, Family Fishin’ & Fun, National Parks and Rec Month celebration, and Summerfest.
- Enhance the use of social media and increased website content to expand services.
- Manage field use agreements with leagues and associations.
- Assist with logistical planning for new playground installation from CIP- Beall & SBMS Parks.
- Oversee and manage the Belton Community Garden.
- Continue to manage and grow the ‘Adopt A Park’ program.
- Continue to foster a grow community partnerships for recreational offerings and community events (BISD, DBMA, UMHB, Hope for the Hungry).

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 83,003	$ 84,372	$ 84,372	$ 78,237
Supplies	$ 4,114	$ 8,944	$ 8,031	$ 10,774
Repairs & Maintenance	$ 34	$ 570	$ 570	$ 169
Services	$ 13,876	$ 22,018	$ 20,089	$ 23,666
Transfers	$ 588	$ -	$ -	$ -
Total	**$ 101,615**	**$ 115,904**	**$ 113,062**	**$ 112,846**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Recreation Classes	332	350	350
Park Rentals	103	150	150
Special Event Permits	36	50	50
Cancellations	5	5	5



Parks & Recreation - Recreation

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-093-102	Salaries - Professional	$ 25,332	$ 31,898	$ 31,898	$ 29,042
01-4-093-104	Salaries - Operations	$ 35,473	$ 35,899	$ 35,899	$ 18,869
01-4-093-107	Salaries - Overtime	$ -	$ -	$ -	$ 500
01-4-093-107	Salaries-Part-time	$ 2,880	$ -	$ -	$ 10,400
01-4-093-114	Allowances	$ 1,692	$ 420	$ 420	$ 3,600
01-4-093-121	TMRS	$ 4,312	$ 4,866	$ 4,866	$ 4,411
01-4-093-122	FICA	$ 4,995	$ 5,186	$ 5,186	$ 4,729
01-4-093-123	Employee Insurance	$ 6,897	$ 5,552	$ 5,552	$ 5,648
01-4-093-124	Workers' Comp. Insurance	$ 1,050	$ 159	$ 159	$ 723
01-4-093-125	Unemployment Compensation	$ 372	$ 392	$ 392	$ 315
	Total Personnel	**$ 83,003**	**$ 84,372**	**$ 84,372**	**$ 78,237**
01-4-093-201	Office Supplies	$ 28	$ 500	$ 300	$ 320
01-4-093-202	Postage	$ 38	$ 35	$ 30	$ 35
01-4-093-205	Rec Event Promo/Prizes/Supplies	$ 941	$ 999	$ 906	$ 1,239
01-4-093-210	Ball Sports/Officials	$ 2,725	$ 6,370	$ 5,891	$ 7,980
01-4-093-211	Disc Sports	$ 236	$ 600	$ 500	$ 370
01-4-093-220	Clothing Supplies	$ 50	$ 120	$ 99	$ 270
01-4-093-229	Tools & Other Supplies	$ 96	$ 320	$ 305	$ 320
01-4-093-250	Small Equipment	$ -	$ -	$ -	$ 240
	Total Supplies	**$ 4,114**	**$ 8,944**	**$ 8,031**	**$ 10,774**
01-4-093-406	Computer System Maintenance	$ 34	$ 570	$ 570	$ 169
	Total Repairs & Maintenance	**$ 34**	**$ 570**	**$ 570**	**$ 169**
01-4-093-501	Advertising & Marketing	$ 3,371	$ 5,965	$ 5,005	$ 5,080
01-4-093-510	Dues & Publications	$ 455	$ 885	$ 885	$ 785
01-4-093-513	Travel & Training	$ 1,496	$ 1,892	$ 1,579	$ 2,293
01-4-093-521	Equipment Lease	$ 1,506	$ 1,600	$ 1,600	$ 1,506
01-4-093-550	Insurance - General Liability	$ 89	$ 97	$ 85	$ 93
01-4-093-551	Insurance- Errors & Omissions	$ 207	$ 229	$ 212	$ 233
01-4-093-570	Special Events	$ 6,472	$ 11,000	$ 10,423	$ 12,900
01-4-093-581	Communications Services	$ 280	$ 350	$ 300	$ 776
	Total Services	**$ 13,876**	**$ 22,018**	**$ 20,089**	**$ 23,666**
01-4-093-904	Transfer to Cap Equipment Fund	$ 588	$ -	$ -	$ -
	Total Transfers	**$ 588**	**$ -**	**$ -**	**$ -**
	Total Parks & Rec. - Recreation	**$ 101,615**	**$ 115,904**	**$ 113,062**	**$ 112,846**

Parks & Recreation - Recreation

Account Number	Description			Amount
01-4-093-201	**Office Supplies**			
	- Paper, envelopes, & folders	$	140	
	- Binders & labels	$	80	
	- Other	$	100	**$ 320**
205	**Rec Event Promo/Prizes/Supplies**			
	- Special event arcade game	$	240	
	- T-shirts for give away - 150	$	999	**$ 1,239**
210	**Ball Sports/Officials**			
	- Basketballs	$	460	
	- Volleyball nets	$	100	
	- Softballs	$	60	
	- Officials	$	2,500	
	- Prizes	$	1,000	
	- Gym rental fees	$	960	
	- Ice, water, Gatorade	$	300	
	- Field paint, chalk, markers	$	2,600	**$ 7,980**
211	**Disc Sports**			
	- Prizes	$	220	
	- Hole marker supplies	$	50	
	- Ice, water, Gatorade	$	100	**$ 370**
406	**Computer Maintenance**			
	- Invision CL maintenance	$	61	
	- Anti-spam and anit-virus software	$	108	**$ 169**
501	**Advertising & Marketing**			
	- Facebook ads	$	240	
	- Utility bill inserts	$	1,500	
	- Special event banners and signs	$	600	
	- Recreation & Event advertisements	$	1,600	
	- Custom Coolies	$	500	
	- Wristbands	$	330	
	- Ball caps	$	250	
	- Set up fees	$	60	**$ 5,080**
510	**Dues & Publications**			
	- Sam's Club	$	15	
	- Texas Amateur Athletics Federation	$	200	
	- Texas Recreation & Parks Society - 2 staff	$	170	
	- NRPA	$	400	**$ 785**
513	**Travel & Training**			
	- Online Student Center	$	43	
	- Texas Recreation and Park Society Annual Institute	$	1,200	
	- TML Conference	$	1,000	
	- Continuing Education CPRP	$	50	**$ 2,293**

Parks & Recreation - Recreation Continued

Account Number	Description			Amount
01-4-093-521	**Equipment Lease**			
	- Copier Lease - 1/2	$	1,086	
	- Additional copies - 1/2	$	420	**$ 1,506**
570	**Special Events**			
	- Family, Fishin', & Fun	$	2,000	
	- Movies in the park - 4	$	2,400	
	- NRPA Month celebration	$	500	
	- Summerfest	$	2,000	
	- Daddy/Daughter dances	$	2,500	
	- Christmas on the Chisholm Trail	$	2,000	
	- General	$	1,500	**$ 12,900**

Description

The Planning department is comprised of two divisions:

1. Planner
2. Inspections

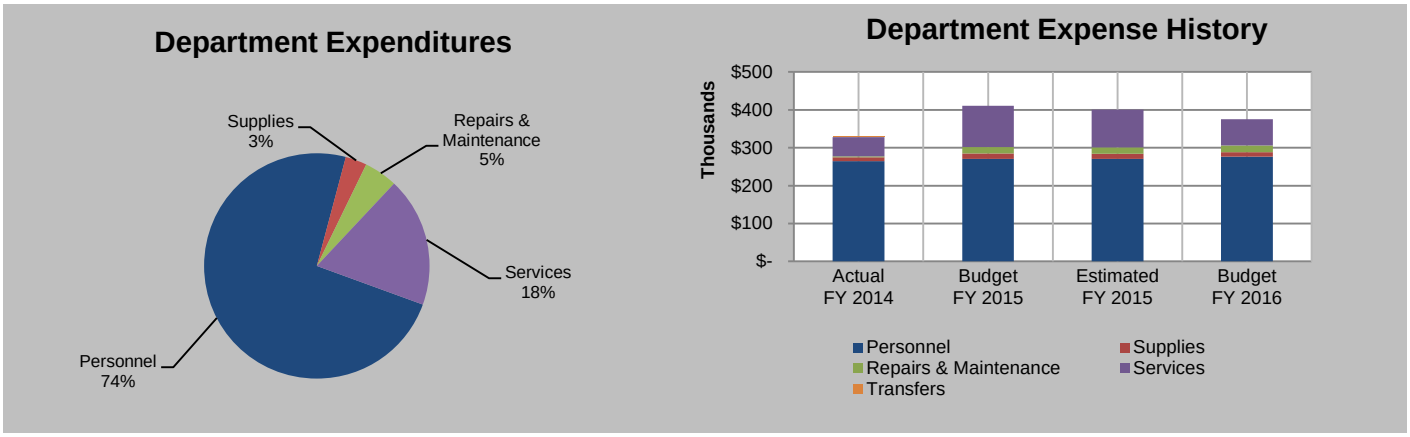
The details of these divisions follow:

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 264,385	$ 270,471	$ 270,471	$ 276,342
Supplies	$ 10,209	$ 14,410	$ 13,900	$ 11,535
Repairs & Maintenance	$ 2,758	$ 16,647	$ 16,547	$ 17,990
Services	$ 50,586	$ 109,473	$ 99,508	$ 69,692
Transfers	$ 500	$ -	$ -	$ -
Total	**$ 328,439**	**$ 411,001**	**$ 400,426**	**$ 375,559**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Planning Director	1	1	1
Building Official	1	1	1
Assistant Building Official	1	1	1
Administrative Assistant	1	1	1
Retail Development Coord.	0	1	1
Clerk - Part time	0.5	0.5	0.5
Total	**4.5**	**5.5**	**5.5**



Mission

To address the immediate and long-term needs of the community by enhancing the quality of the City's natural and built environments through implementation of the comprehensive plan, zoning ordinance, and design standards/guidelines.

Description

- Reviews subdivision plats and Design Standards application requests, in relation to City Master Plans.
- Reviews plans and specifications for subdivisions and building projects within the city.
- Monitors development in the City's one mile extra territorial jurisdiction (ETJ).
- Represents the City staff and keeps records and minutes for the Planning and Zoning Commissions, the Zoning Board of Adjustments, Historic Preservation Commission, and Housing Board of Adjustment.
- Maintains records of land use decisions within the City.
- Monitors development within the flood plain.

Accomplishments

- Coordinated with Downtown property owners with existing second story residences to complete improvements required to meet the minimum life safety requirements.
- Represented the City of Belton within the KTMPO.
- Created an interpretation of Section 29.12, Certificates of Appropriateness, in accordance with Section 44, Classification of New and Unlisted Uses, of the Zoning Ordinance, in order to allow administrative consideration of roofs; uncovered patios in the rear yard; driveways; and ground signs.
- Maintained and updated the Thoroughfare Plan.
- Created a central data location where all master plans are available – in print and digitally – with their status identified.
- Established 200 feet property owner notification process for Certificate of Appropriateness requests that require Historic Preservation Commission (HPC) approval.
- Created an amendment to Section 15, Multiple Family District, of the Zoning Ordinance.
- Created an amendment to Section 19, University Campus District, of the Zoning Ordinance, to create Section 19A, University Campus-1 District and Section 19B, University Campus-2 District.
- Completed City initiated rezoning of the UMHB area to create University Campus-1 and University Campus-2 Districts.
- Established and created a sidewalk policy to establish standards City-wide.
- Recommended revisions to the Façade Improvement Grant (FIG) program application.

Goals

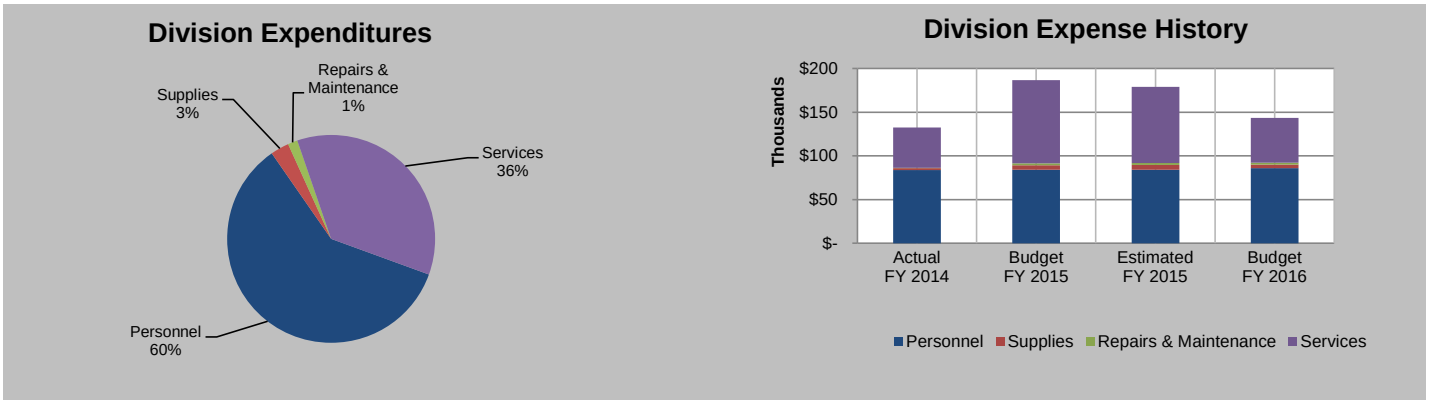
- Update the Sign Ordinance and develop portable sign standards for the downtown.
- Implement Historic District Design Guidelines.
- Designate historic landmarks in the City.
- Develop and implement a master signage plan for visitors in Downtown Belton.
- Hold public workshops and create a new Comprehensive Plan and future land use plan for Belton.
- Develop a preservation plan and request Certified Local Government status.
- Further implement training sessions for Boards and Commissions.
- Develop a growth management strategy for the City of Belton along IH 35.
- Create a central data location for residential subdivisions with their status and progress identified.
- Research and develop recommendations for a draft Unified Development Code (UDC).

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 83,810	$ 84,159	$ 84,159	$ 85,726
Supplies	$ 2,180	$ 5,000	$ 5,245	$ 4,123
Repairs & Maintenance	$ 197	$ 2,216	$ 2,216	$ 2,180
Services	$ 46,378	$ 95,237	$ 87,444	$ 51,363
Total	**$ 132,565**	**$ 186,612**	**$ 179,064**	**$ 143,392**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Zoning Cases	32	31	35
Plats: Preliminary, Final and Re-Plats	31	21	25
Administrative Plats	5	6	5
Plans Reviewed	100	70	75
Variances	8	3	5
Zoning Amendments	2	2	2
Historic Preservation Cases	18	17	20
Historic Preservation Cases Admin	27	19	25



Planning - Planner

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-101-101	Salaries - Administrative	$ 41,356	$ 41,227	$ 41,227	$ 42,955
01-4-101-104	Salaries - Operations	$ 23,414	$ 23,609	$ 23,609	$ 23,380
01-4-101-114	Allowances	$ 3,623	$ 3,600	$ 3,600	$ 3,600
01-4-101-121	TMRS	$ 4,560	$ 4,881	$ 4,881	$ 4,943
01-4-101-122	FICA	$ 4,995	$ 5,190	$ 5,190	$ 5,304
01-4-101-123	Employee Insurance	$ 5,386	$ 4,997	$ 4,997	$ 5,083
01-4-101-124	Workers' Comp. Insurance	$ 135	$ 159	$ 159	$ 162
01-4-101-125	Unemployment Compensation	$ 340	$ 496	$ 496	$ 299
	Total Personnel	**$ 83,810**	**$ 84,159**	**$ 84,159**	**$ 85,726**
01-4-101-201	Office Supplies	$ 1,148	$ 1,400	$ 1,400	$ 1,250
01-4-101-202	Postage	$ 751	$ 1,300	$ 1,020	$ 1,023
01-4-101-229	Tools & Other Supplies	$ 281	$ 2,300	$ 2,825	$ 500
01-4-101-250	Small Equipment	$ -	$ -	$ -	$ 1,350
	Total Supplies	**$ 2,180**	**$ 5,000**	**$ 5,245**	**$ 4,123**
01-4-101-406	Computer System Maintenance	$ 197	$ 2,216	$ 2,216	$ 2,180
	Total Repairs & Maintenance	**$ 197**	**$ 2,216**	**$ 2,216**	**$ 2,180**
01-4-101-501	Advertising & Public Notices	$ 1,100	$ 1,000	$ 1,200	$ 1,200
01-4-101-510	Dues & Publications	$ 784	$ 900	$ 1,200	$ 425
01-4-101-513	Travel & Training	$ 2,090	$ 4,542	$ 4,000	$ 5,243
01-4-101-550	Insurance - General Liability	$ 148	$ 180	$ 141	$ 155
01-4-101-551	Insurance - Errors & Omissions	$ 346	$ 380	$ 353	$ 389
01-4-101-562	Engineering	$ 26,663	$ 40,000	$ 40,000	$ 35,000
01-4-101-563	Planning Consultant Services	$ 14,279	$ 7,500	$ 7,500	$ 7,500
01-4-101-570	Special Services	$ -	$ 40,000	$ 32,000	$ -
01-4-101-581	Communication Services	$ 967	$ 735	$ 1,050	$ 1,451
	Total Services	**$ 46,378**	**$ 95,237**	**$ 87,444**	**$ 51,363**
	Total Planning - Planner	**$ 132,565**	**$ 186,612**	**$ 179,064**	**$ 143,392**

Planning - Planner

Account Number	Description			Amount	
01-4-101-202	**Postage**				
	- Postage for P&Z notifications and agendas			$	1,023
229	**Tools and Other Supplies**				
	- Plat box	$	300		
	- File cabinet	$	700		
	- Other supplies	$	500		
	- 50 inch TV	$	800	$	2,300
250	**Small Equipment**				
	Computer and Monitor - PT Clerk	$	1,350	$	1,350
406	**Computer Equipment Maintenance**				
	- Anti-spam and virus software	$	219		
	- TWC computer system support - 10%	$	1,536		
	- Dropbox renewal	$	100		
	- General repair & maintenance	$	325	$	2,180
501	**Advertising & Public Notices**				
	- Zoning change signs	$	300		
	- Newspaper notices	$	900	$	1,200
510	**Dues & Publications**				
	- APA Dues	$	300		
	- ICC	$	125	$	425
513	**Travel & Training**				
	- APA Training	$	500		
	- Texas APA conference	$	2,000		
	- Webinars	$	200		
	- National APA conference	$	2,500		
	- Incode student center	$	43	$	5,243
562	**Engineering**				
	- Engineering and surveying services			$	35,000
563	**Design Review**				
	- Historic Preservation consultant	$	1,000		
	- Planning consultant	$	6,500	$	7,500

Mission

Enforce the City's building, plumbing, electrical, mechanical, energy codes, and City Ordinances to ensure the construction and maintenance of safe residential and commercial structures.

Description

- Reviews plans for building, zoning, code, design standards requirements.
- Issues permits for building, plumbing, electrical and mechanical construction.
- Inspects construction work within the City to verify compliance with adopted codes and standards through inspection of construction work within the City.
- Issues/checks licenses to insure all construction work is done by qualified personnel.
- Maintains records of construction activity and related matters.
- Investigates complaints from citizens concerning City ordinances.
- Initiates complaints on properties found to be in violation of City ordinances.
- Prepare and compile evidence for prosecution purposes in City ordinance cases.
- Removes unsafe structures either through rehabilitation or condemnation.
- Provide explanations of code requirements to the public and contractors.

Accomplishments

- Monitored dilapidated buildings to protect the health and safety of the community.
- Enforced FEMA regulations within the Belton area.
- Continued to provide timely and comprehensive inspection services.
- Completed continuing education for plumbing and code enforcement.
- Coordinated with other City departments during the building permit process.
- Inspected existing second story residences of Downtown buildings to ensure the life safety requirements are achieved.
- Implemented mobile inspections and enhanced the Building and Inspections webpage to allow existing contractors the option of submitting building permits online.
- Created "How To" handouts for metal roof options and development of site plans.

Goals

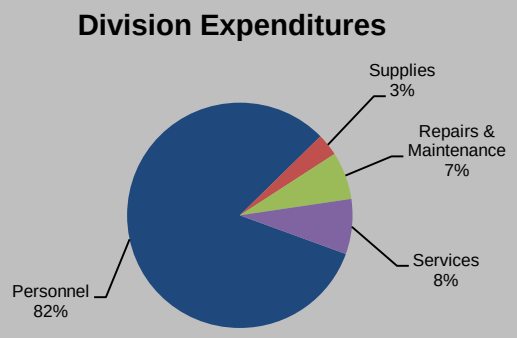
- Take advantage of additional educational opportunities related to the updated codes.
- Create a standard procedure to determine sizing and pricing of residential and commercial meters and taps in coordination with Public Works.
- Begin review of the 2015 International Building Codes in coordination with the Temple Area Builders Association (TABA).
- Enhance the Building and Inspections webpage to provide a list of guidelines, such as fence requirements, storage buildings, garages/carports, swimming pools, etc.
- Present recommendations to the Housing Board of Adjustment regarding condemned structures.

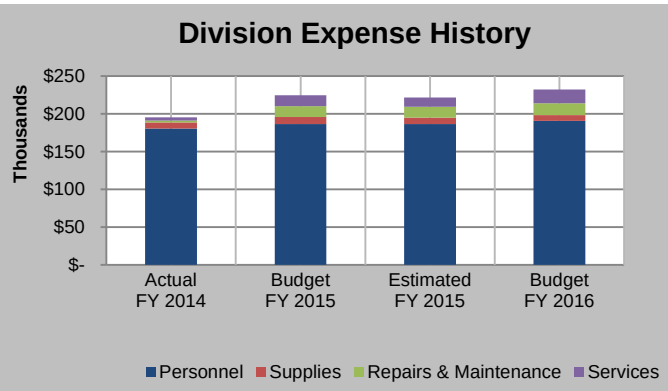
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 180,575	$ 186,312	$ 186,312	$ 190,616
Supplies	$ 8,029	$ 9,410	$ 8,655	$ 7,412
Repairs & Maintenance	$ 2,561	$ 14,431	$ 14,331	$ 15,810
Services	$ 4,208	$ 14,236	$ 12,064	$ 18,329
Transfers	$ 500	$ -	$ -	$ -
Total	**$ 195,873**	**$ 224,389**	**$ 221,362**	**$ 232,167**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Permits:			
Building	956	542	600
Plumbing	196	145	175
Mechanical	124	80	105
Electrical	154	132	150
Water Taps	97	113	120
Sewer Taps	97	109	115
Public Works	101	89	95
Inspections:			
Building	2,024	1,084	1,200
Plumbing	588	435	525
Mechanical	372	240	315
Electrical	616	396	450
Other	160	135	150





Planning - Inspections

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-102-102	Salaries - Professional	$ 76,920	$ 77,948	$ 77,948	$ 80,061
01-4-102-104	Salaries - Operations	$ 70,334	$ 71,023	$ 71,023	$ 73,135
01-4-102-113	Health Insurance Allowance	$ 116	$ -	$ -	$ -
01-4-102-114	Allowances	$ 423	$ 840	$ 840	$ 420
01-4-102-121	TMRS	$ 10,065	$ 10,685	$ 10,685	$ 10,857
01-4-102-122	FICA	$ 11,268	$ 11,396	$ 11,396	$ 11,720
01-4-102-123	Employee Insurance	$ 10,174	$ 13,048	$ 13,048	$ 13,273
01-4-102-124	Workers' Comp. Insurance	$ 760	$ 759	$ 759	$ 780
01-4-102-125	Unemployment Compensation	$ 515	$ 613	$ 613	$ 370
	Total Personnel	**$ 180,575**	**$ 186,312**	**$ 186,312**	**$ 190,616**
01-4-102-201	Office Supplies	$ 890	$ 1,000	$ 1,000	$ 1,000
01-4-102-202	Postage	$ 702	$ 670	$ 580	$ 582
01-4-102-220	Clothing Supplies	$ 300	$ 100	$ -	$ 530
01-4-102-222	Fuel	$ 5,695	$ 5,270	$ 5,000	$ 5,000
01-4-102-229	Tools & Other Supplies	$ 443	$ 570	$ 275	$ 300
01-4-102-250	Small Equipment	$ -	$ 1,800	$ 1,800	$ -
	Total Supplies	**$ 8,029**	**$ 9,410**	**$ 8,655**	**$ 7,412**
01-4-102-403	Vehicle Maintenance	$ 1,008	$ 2,100	$ 2,100	$ 1,200
01-4-102-406	Computer System Maintenance	$ 1,554	$ 12,131	$ 12,231	$ 14,610
01-4-102-407	Radio Maintenance	$ -	$ 200	$ -	$ -
	Total Repairs & Maintenance	**$ 2,561**	**$ 14,431**	**$ 14,331**	**$ 15,810**
01-4-102-510	Dues & Publications	$ 992	$ 1,025	$ 1,200	$ 1,282
01-4-102-513	Travel & Training	$ 1,332	$ 5,479	$ 4,000	$ 4,136
01-4-102-550	Insurance - General Liability	$ 118	$ 142	$ 113	$ 124
01-4-102-551	Insurance - Errors & Omissions	$ 276	$ 305	$ 283	$ 311
01-4-102-554	Insurance - Automobile	$ 428	$ 480	$ 438	$ 482
01-4-102-571	Demolition/Cleanup	$ -	$ 5,000	$ 5,000	$ 10,000
01-4-102-581	Communication Services	$ 1,061	$ 1,805	$ 1,030	$ 1,994
	Total Services	**$ 4,208**	**$ 14,236**	**$ 12,064**	**$ 18,329**
01-4-102-904	Transfer to GF Capital Projects Fund	$ 500	$ -	$ -	$ -
	Total Transfers	**$ 500**	**$ -**	**$ -**	**$ -**
	Total Planning - Inspections	**$ 195,873**	**$ 224,389**	**$ 221,362**	**$ 232,167**

Planning - Inspections

Account Number	Description			Amount
01-4-102-220	**Clothing Supplies**			
	- All-weather jackets - 2 staff	$	250	
	- Work boots - 2 staff	$	280	**$ 530**
406	**Computer System Maintenance**			
	- Anti-spam & virus software	$	186	
	- Annual mobile inspection fee	$	11,500	
	- Invision CL maintenance - 5%	$	122	
	- Invision permits	$	1,454	
	- Invision TOPS - 4%	$	73	
	- Invision Payment Import	$	625	
	- Invision Content Manager - 10%	$	450	
	- Other maintenance	$	200	**$ 14,610**
510	**Dues & Publications**			
	- 2015 Building Code Books	$	700	
	- ICC dues	$	125	
	- BOAT - 2 staff	$	40	
	- Plumbing examiners licenses - 2 staff	$	110	
	- Bluebonnet Chapter/ICC fees - 2 staff	$	50	
	- Texas Floodplain management system	$	45	
	- Code enforcement license - 2 staff	$	212	**$ 1,282**
513	**Travel & Training**			
	- Bluebonnet meeting meals	$	240	
	- Plumbing continuing education	$	500	
	- BOAT conference	$	1,500	
	- Texas Floodplain conference	$	1,000	
	- Code enforcement continuing education	$	224	
	- Incode student center	$	172	
	- Other	$	500	**$ 4,136**

Mission

The Lena Armstrong Public Library exists to enrich the community of Belton by providing quality materials and services of informational, educational, leisure and cultural value in order to encourage patrons, particularly children, to become lifelong readers and library users which can lead to success in school and life.

Description

- Provides books as well as print, audio, video, and electronic materials for two-week loans with renewal privileges.
- Provides public access computers for internet access, job searches, and distance learning.
- Maintains for the visually impaired a collection of large print books, audio books, and applications for the Talking Book program that is sponsored by the Texas State Library.
- Provides appropriate collection of books and materials for pre-school through high school.
- Responds to telephone and e-mail information queries.
- Assists patrons searching for information on a wide range of subjects.
- Serves in an archival capacity by collecting and preserving local history.
- Supplements the local history collection with a renowned genealogy collection of over 3,200 books, 3,000 photographs and early Texas material.
- Provides inter-library loan service.
- Coordinates community interaction through Christmas and Summer Reading Programs.
- Provides book resources to respond to expanding desires for services.

Accomplishments

- Increased our participation with BISD through book donations to Southwest Elementary School, participation in the 5th grade Mystery Project, hosting of field trips, e-library card policies for distribution by Middle and High Schools, and participation in the New Tech HS @ Waskow senior English literacy project: The Butterfly Effect.
- Participated in a weekly outreach story time to Belton Early Head Start Centers.
- Increased attendance & participation for the 2 Polar Express events, Storytime program, and the Summer Reading Program
- Hosted a national Night Out event & Participate in the Belton Journal Senior Expo.
- Partnered with the Belton Police Department's R-U-OK Senior Program to offer the Home Bound Library Card Program and the Talking Book Program, from State Library, for the program's participants.
- Added a WiFi Bar and mobile shelving to increase better use of space.
- Received Portal to Texas History's Rescuing Texas History mini-grant as well as the Texas Book Festival Grant for Adult Spanish Language materials
- Technology Plan completed & Reviewed and updated overdue materials policy.

Goals

- Continue to build a strong professional relationship with BISD
- Increase awareness of electronic resources, and awareness of the Talking Book program.
- Write procedure for Homebound library services
- Add educational programs for homeschooled children.
- Partner with the Park and Recreation Department to host a National Night Out event.

Expenditure Summary

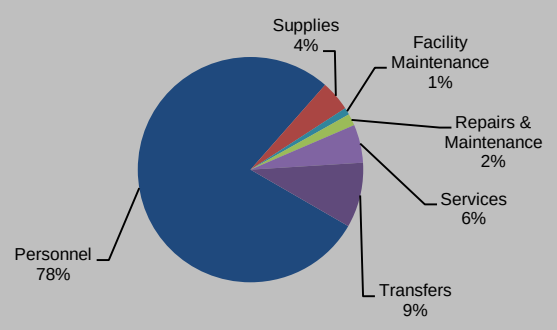
Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 230,786	$ 237,494	$ 237,494	$ 251,727
Supplies	$ 10,369	$ 9,457	$ 9,435	$ 14,021
Facility Maintenance	$ 2,692	$ 3,268	$ 3,268	$ 3,300
Repairs & Maintenance	$ 3,713	$ 5,830	$ 5,830	$ 5,388
Services	$ 16,275	$ 17,561	$ 16,499	$ 17,666
Transfers	$ 33,933	$ 30,000	$ 30,000	$ 30,000
Total	**$ 297,768**	**$ 303,610**	**$ 302,526**	**$ 322,102**

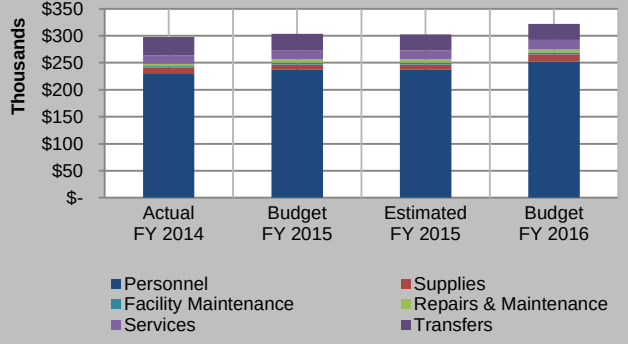
Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Book Stock	30,988	31,500	32,000
Periodical Titles	20	25	50
Videos	1,170	1,870	1,600
Circulation	86,624	88,694	83,700
Genealogy Books	2,750	2,725	3,100
Visitors	58,000	63,000	62,000
Hrs of Patron Computer Use	8,697	8,800	9,300

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Library Director	1	1	1
Librarian	1	1	1
Children's Library Clerk	1	1	1
Library Clerk II	2	2	2
Total	**5**	**5**	**5**





Library

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-110-101	Salaries - Administrative	$ 68,096	$ 67,885	$ 67,885	$ 73,936
01-4-110-102	Salaries - Professional	$ 36,159	$ 35,801	$ 35,801	$ 38,041
01-4-110-104	Salaries-Operations	$ 77,514	$ 77,567	$ 77,567	$ 81,748
01-4-110-107	Salaries-Overtime	$ 96	$ -	$ -	$ -
01-4-110-113	Health Insurance Allowance	$ 5,018	$ -	$ -	$ -
01-4-110-121	TMRS	$ 12,727	$ 12,928	$ 12,928	$ 13,692
01-4-110-122	FICA	$ 13,603	$ 13,866	$ 13,866	$ 14,820
01-4-110-123	Employee Insurance	$ 16,087	$ 27,710	$ 27,710	$ 28,241
01-4-110-124	Workers' Comp. Insurance	$ 446	$ 432	$ 432	$ 461
01-4-110-125	Unemployment Compensation	$ 1,040	$ 1,305	$ 1,305	$ 788
	Total Personnel	**$ 230,786**	**$ 237,494**	**$ 237,494**	**$ 251,727**
01-4-110-201	Office Supplies	$ 1,433	$ 2,037	$ 2,037	$ 1,850
01-4-110-202	Postage	$ 549	$ 420	$ 710	$ 713
01-4-110-205	Educational Supplies	$ 3,074	$ 2,200	$ 2,200	$ 2,700
01-4-110-227	Janitorial Supplies	$ 1,183	$ 1,300	$ 988	$ 1,000
01-4-110-229	Tools & Other Supplies	$ 4,131	$ 3,500	$ 3,500	$ 3,800
01-4-110-250	Small Equipment	$ -	$ -	$ -	$ 3,958
	Total Supplies	**$ 10,369**	**$ 9,457**	**$ 9,435**	**$ 14,021**
01-4-110-301	Building Maintenance	$ 2,222	$ 2,268	$ 2,268	$ 2,500
01-4-110-302	Heat & A/C Maintenance	$ 470	$ 1,000	$ 1,000	$ 800
	Total Facility Maintenance	**$ 2,692**	**$ 3,268**	**$ 3,268**	**$ 3,300**
01-4-110-406	Computer System Maintenance	$ 3,713	$ 5,830	$ 5,830	$ 5,388
	Total Repairs & Maintenance	**$ 3,713**	**$ 5,830**	**$ 5,830**	**$ 5,388**
01-4-110-501	Advertising & Promotion	$ 350	$ 750	$ 750	$ 750
01-4-110-510	Dues & Publications	$ 1,929	$ 2,140	$ 2,010	$ 2,010
01-4-110-513	Travel & Training	$ 2,557	$ 3,056	$ 2,200	$ 2,820
01-4-110-550	Insurance - General Liability	$ 295	$ 330	$ 282	$ 310
01-4-110-551	Insurance - Errors & Omissions	$ 691	$ 760	$ 707	$ 777
01-4-110-556	Insurance - Real Property	$ 1,396	$ 1,600	$ 1,387	$ 1,534
01-4-110-581	Communication Services	$ 1,842	$ 1,565	$ 1,670	$ 1,338
01-4-110-582	Gas Service	$ 991	$ 1,040	$ 932	$ 990
01-4-110-583	Electric Service	$ 6,224	$ 6,320	$ 6,561	$ 7,137
	Total Services	**$ 16,275**	**$ 17,561**	**$ 16,499**	**$ 17,666**
01-4-110-904	Transfer to Capital Equipment Fund	$ 3,933	$ -	$ -	$ -
01-4-110-922	Transfer to Book Fund	$ 30,000	$ 30,000	$ 30,000	$ 30,000
	Total Transfers	**$ 33,933**	**$ 30,000**	**$ 30,000**	**$ 30,000**
	Total Library	**$ 297,768**	**$ 303,610**	**$ 302,526**	**$ 322,102**

Library

Account Number	Description			Amount	
01-4-110-201	**Office Supplies**				
	- Letterhead, envelopes, & stationery	$	55		
	- Copier & printer paper	$	400		
	- Printer cartridges	$	1,000		
	- Other	$	395	**$**	**1,850**
205	**Educational Supplies**				
	- Summer reading program flyers	$	700		
	- Summer reading program crafts & other supplies	$	700		
	- Story hour & outreach program	$	600		
	- Special programs	$	700	**$**	**2,700**
229	**Tools & Other Supplies**				
	- Book processing materials	$	3,000		
	- Photograph archival supplies	$	500		
	- USA, Texas, & City flags	$	300	**$**	**3,800**
250	**Small Equipment**				
	- Step stool with wheels	$	118		
	- Booktrucks	$	1,140		
	- Replacement computers - 2	$	2,700	**$**	**3,958**
406	**Computer System Maintenance**				
	- Content Café	$	300		
	- Collection software maintenance	$	2,400		
	- Invision CL maintenance - 5%	$	122		
	- Cisco Smartnet maintenance	$	140		
	- Anti-spam & virus software	$	520		
	- TWC computer system support - 10%	$	1,536		
	- Cassie support/updates	$	370	**$**	**5,388**
501	**Advertising & Promotion**				
	- Library flyers	$	400		
	- Promotional flyers	$	350	**$**	**750**
510	**Dues & Publications**				
	- TexShare database fee	$	500		
	- Texas Municipal Library Director Association dues	$	50		
	- Texas Library Association dues	$	100		
	- Public Libraries Journal	$	325		
	- School Library Journal	$	140		
	- Central Texas Library System membership	$	600		
	- TML library award fee	$	55		
	- Civic club dues	$	240	**$**	**2,010**
513	**Travel & Training**				
	- Online Student Center	$	215		
	- Central Texas Library System workshops	$	150		
	- Texas Library Association annual meeting	$	2,455	**$**	**2,820**
922	**Transfer to Book Fund**				
	- Transfer for new and replacement purchases			**$**	**30,000**

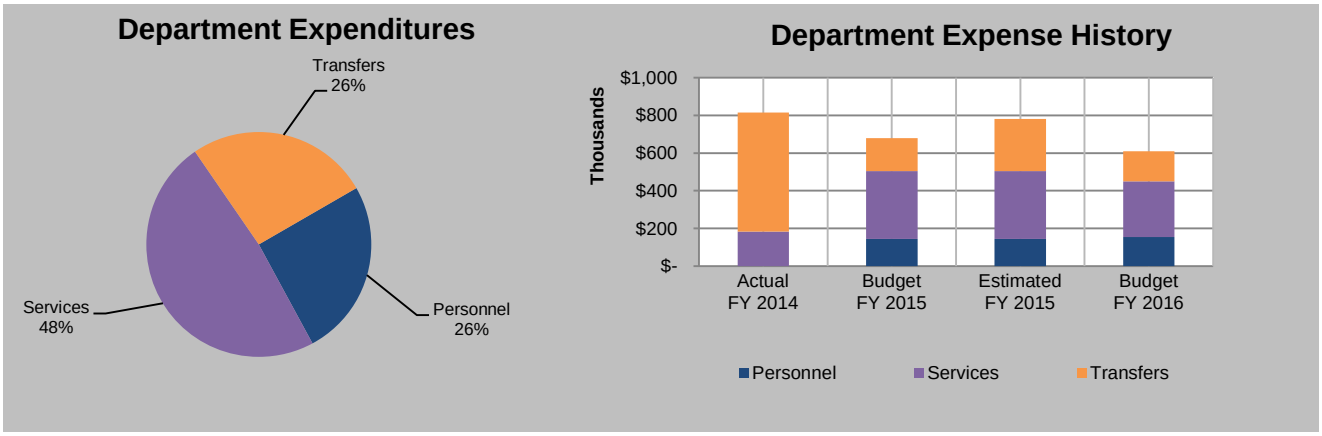
Description

This department contains funding for several non-departmental budget items:

- The employee merit pay plan was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to departmental personnel line items.
- Funding for non-recurring or non-departmental items related directly to the City's Strategic Plan
- Costs directly related to the civil service system for police and fire sworn personnel are accounted for in this department.
- Several non-profit organizations as approved by City Council during the budget process.
- A contingency amount which allows the City to adjust for unbudgeted situations which may occur during the fiscal year. As these situations occur, funding is moved from the contingency line item to the departmental line item incurring the expense.
- Transfers to other funds.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ -	$ 145,000	$ 145,000	$ 155,000
Services	$ 184,090	$ 359,018	$ 359,703	$ 294,493
Transfers	$ 631,379	$ 175,000	$ 275,429	$ 160,000
Total	**$ 815,469**	**$ 679,018**	**$ 780,132**	**$ 609,493**



Other Costs

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-120-160	Pay Plan Costs	$ -	$ 145,000	$ 145,000	$ 155,000
	Total Personnel	**$ -**	**$ 145,000**	**$ 145,000**	**$ 155,000**
01-4-120-701	Strategic Plan Elements	$ 84,028	$ 157,000	$ 157,000	$ 75,000
01-4-120-706	Contributions	$ 100,062	$ 108,028	$ 108,713	$ 119,493
01-4-120-707	Contingency	$ -	$ 93,990	$ 93,990	$ 100,000
	Total Services	**$ 184,090**	**$ 359,018**	**$ 359,703**	**$ 294,493**
01-4-120-903	Transfer to GF Capital Projects Fund	$ 21,764	$ -	$ -	$ -
01-4-120-904	Transfer to Capital Equipment Fund	$ 100,000	$ 80,000	$ 180,429	$ 100,000
01-4-120-919	Transfer to Civil Service Fund	$ 95,000	$ 95,000	$ 95,000	$ 60,000
01-4-120-966	Transfer to Nolan Creek Project	$ 100,665	$ -	$ -	$ -
01-4-120-969	Transfer to Chisholm Trail	$ 313,950	$ -	$ -	$ -
	Total Transfers	**$ 631,379**	**$ 175,000**	**$ 275,429**	**$ 160,000**
	Total Other Costs	**$ 815,469**	**$ 679,018**	**$ 780,132**	**$ 609,493**

Other Costs

Account Number	Description			Amount
01-4-120-160	**Pay Plan Costs**			
	- Funding for pay plan increases for General Fund employees	$	106,000	
	- Funding for Civil Service step increases	$	49,000	**$ 155,000**
701	**Strategic Plan Elements**			
	- Comprehensive Plan update	$	60,000	
	- Parks Master Plan update	$	15,000	**$ 75,000**
706	**Contributions**			
	- AUSA Scholarship	$	1,000	
	- Bell County Health District	$	43,892	
	- Hill Country Transit District	$	27,916	
	- HOT Defense Alliance	$	7,500	
	- Belton Christian Youth Center	$	5,000	
	- BISD crossing guard program	$	21,685	
	- Senior citizen center	$	10,000	
	- Downtown Belton Merchant Association	$	2,500	**$ 119,493**
707	**Contingency**			
	- This appropriation is provided for in the City Charter, in an amount not to exceed 3% of total General fund expenditures. The contingency amount is to be used in case of unforeseen items of expenditures.			**$ 100,000**
904	**Transfer to Capital Equipment Fund**			
	- Transfer to Capital Equipment Fund			**$ 100,000**
919	**Transfer to Civil Service Fund**			
	- Sick leave accrual fund	$	45,000	
	- Civil service costs	$	15,000	**$ 60,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Solid Waste department is comprised of two divisions:

1. Collection
2. Brush

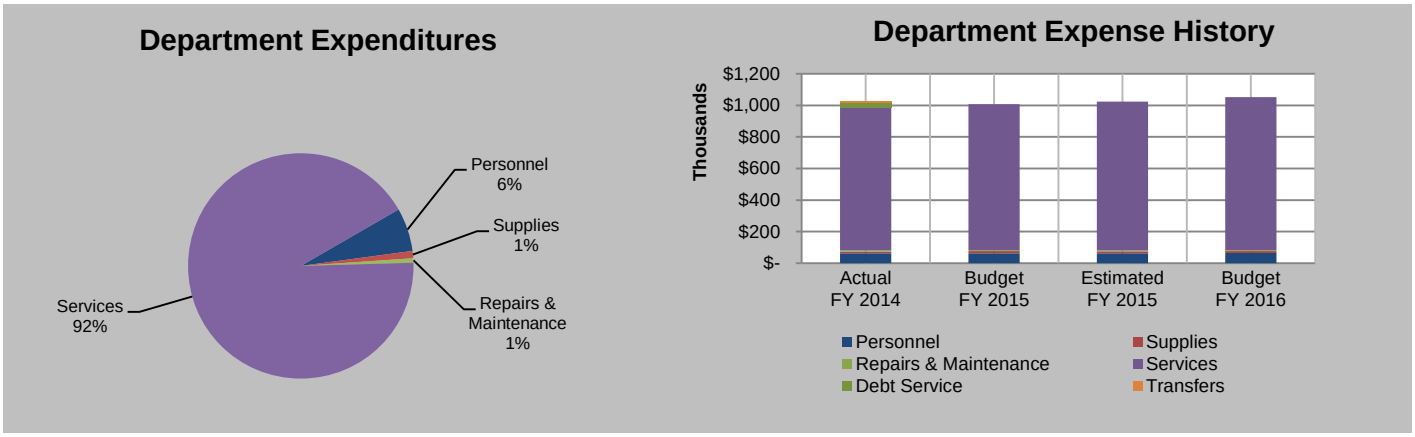
The details of these divisions follow.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 62,292	$ 62,295	$ 62,295	$ 65,242
Supplies	$ 11,388	$ 14,072	$ 11,627	$ 10,954
Repairs & Maintenance	$ 8,131	$ 6,700	$ 6,685	$ 6,700
Services	$ 904,286	$ 924,700	$ 943,563	$ 968,345
Debt Service	$ 29,156	$ -	$ -	$ -
Transfers	$ 12,000	$ -	$ -	$ -
Total	**$ 1,027,252**	**$ 1,007,767**	**$ 1,024,170**	**$ 1,051,241**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Sr. Maintenance Worker	1	1	1
Total	**1**	**1**	**1**



Mission

To provide efficient, cost effective solid waste collection, disposal, and recycling services.

Description

- Manage solid waste collection, disposal, and recycling.
- Promote recycling by providing public education materials and information.

Accomplishments

- Educated citizens on hazardous waste pick-up service and requirements at various events.
- Educated citizens on recycling service and requirements.
- Developed a quarterly bulk waste collection program for city-wide clean up.
- Evaluated modifications to solid waste operations for increased efficiencies and minimization of skipped locations.

Goals

- Continue education programs for solid waste services.
- Implement bulk waste disposal program.

Description

Since 1992, the City has contracted with a private firm for garbage collection services. The Solid Waste department contains the funding for this contract as well as funding for a portion of billing and administrative personnel costs.

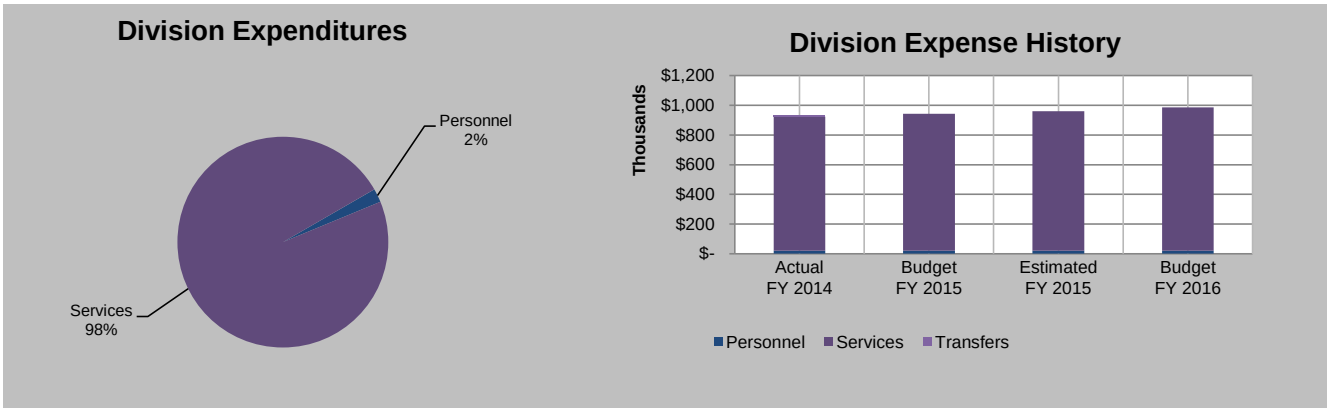
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 20,101	$ 19,125	$ 19,125	$ 20,485
Services	$ 903,581	$ 922,900	$ 941,850	$ 966,420
Transfers	$ 10,942	$ -	$ -	$ -
Total	**$ 934,624**	**$ 942,025**	**$ 960,975**	**$ 986,905**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of tons recycled	600	686	686
Tons of solid waste recycled	*	4,737	4,800
Pounds of hazardous waste collected	9,600	16,256	17,000

* Began measuring in FY 15



Solid Waste - Collection

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-131-101	Salaries-Administrative	$ 6,714	$ 4,400	$ 4,400	$ 4,619
01-4-131-102	Salaries-Professional	$ 1,223	$ 2,383	$ 2,383	$ 2,898
01-4-131-103	Salaries-Supervisory	$ 5,364	$ 5,463	$ 5,463	$ 5,695
01-4-131-104	Salaries-Operations	$ 2,874	$ 2,865	$ 2,865	$ 3,095
01-4-131-114	Vehicle/Phone Allowance	$ 85	$ -	$ -	$ -
01-4-131-121	TMRS	$ 1,120	$ 1,078	$ 1,078	$ 1,152
01-4-131-122	FICA	$ 1,175	$ 1,156	$ 1,156	$ 1,247
01-4-131-123	Employee Insurance	$ 1,446	$ 1,666	$ 1,666	$ 1,694
01-4-131-124	Workers' Comp Insurance	$ 39	$ 35	$ 35	$ 38
01-4-131-125	Unemployment Compensation	$ 62	$ 79	$ 79	$ 47
	Total Personnel	**$ 20,101**	**$ 19,125**	**$ 19,125**	**$ 20,485**
01-4-131-501	Advertising & Public Notices	$ 1,396	$ 1,400	$ 900	$ 1,200
01-4-131-561	Legal Expenses	$ -	$ -	$ -	$ 2,720
01-4-131-591	Recycling Program	$ 1,250	$ 1,500	$ 950	$ 1,000
01-4-131-592	Refuse Collection Contract	$ 900,935	$ 920,000	$ 940,000	$ 961,500
	Total Services	**$ 903,581**	**$ 922,900**	**$ 941,850**	**$ 966,420**
01-4-131-903	Transfer to Capital Projects Fund	$ 10,000	$ -	$ -	$ -
01-4-131-904	Transfer to Capital Equipment Fund	$ 942	$ -	$ -	$ -
	Total Transfers	**$ 10,942**	**$ -**	**$ -**	**$ -**
	Total Solid Waste - Collection	**$ 934,624**	**$ 942,025**	**$ 960,975**	**$ 986,905**

Refuse

Account Number	Description	Amount
01-4-131-591	**Recycling Program** - Promotion and supplies for recycling efforts	**$ 1,000**
592	**Refuse Collection Contract** - Contract payments to private vendor for City-wide collection of refuse	**$ 961,500**

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

To provide residential brush collection services.

Description

- Pick up brush and limbs from residential properties throughout the City as requested.
- Educate citizens of availability of brush collection and requirements for pick-up through water bills and door hangers.

Accomplishments

- Implemented a zone-route operation to reduce collection time and fuel consumption.
- Developed processes for, and fully implemented, the Public Works Work Order and Asset Management System for brush collection tickets and routine route collections.
- Educated citizen on brush collection services and guidelines at various events and through mailings.

Goals

- Respond to all brush collection requests within three business day of notification.
- Educate public on the brush pick up services and requirements.

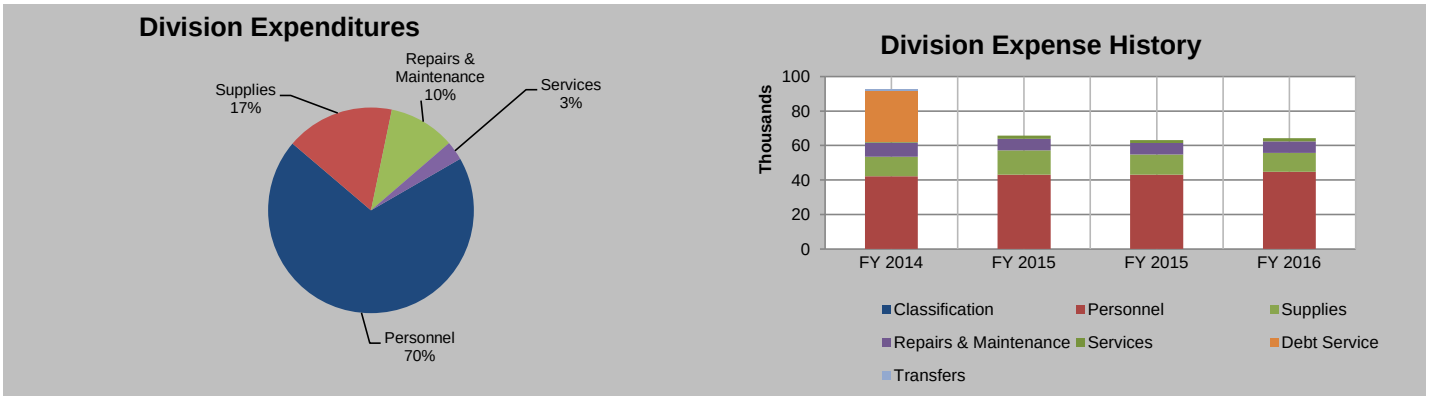
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 42,191	$ 43,170	$ 43,170	$ 44,757
Supplies	$ 11,388	$ 14,072	$ 11,627	$ 10,954
Repairs & Maintenance	$ 8,131	$ 6,700	$ 6,685	$ 6,700
Services	$ 705	$ 1,800	$ 1,713	$ 1,925
Debt Service	$ 29,156	$ -	$ -	$ -
Transfers	$ 1,058	$ -	$ -	$ -
Total	**$ 92,628**	**$ 65,742**	**$ 63,195**	**$ 64,336**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Volume of Brush Collected -cubic yards	*	2,600	2,730
Work Orders Completed	2,580	2,600	2,730

* Began measuring in FY 15



Solid Waste - Brush

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-132-104	Salaries - Operations	$ 30,931	$ 31,267	$ 31,267	$ 32,621
01-4-132-107	Salaries - Overtime	$ 89	$ -	$ -	$ -
01-4-132-121	TMRS	$ 2,112	$ 2,230	$ 2,230	$ 2,305
01-4-132-122	FICA	$ 2,298	$ 2,392	$ 2,392	$ 2,495
01-4-132-123	Employee Insurance	$ 5,109	$ 5,553	$ 5,553	$ 5,648
01-4-132-124	Workers' Comp Insurance	$ 1,445	$ 1,467	$ 1,467	$ 1,530
01-4-132-125	Unemployment Compensation	$ 207	$ 261	$ 261	$ 158
	Total Personnel	**$ 42,191**	**$ 43,170**	**$ 43,170**	**$ 44,757**
01-4-132-201	Office Supplies	$ 15	$ 317	$ 305	$ 186
01-4-132-220	Clothing Supplies	$ 384	$ 740	$ 600	$ 775
01-4-132-222	Fuel	$ 10,507	$ 11,570	$ 9,300	$ 9,300
01-4-132-229	Tools & Other Supplies	$ 482	$ 870	$ 847	$ 693
01-4-132-250	Small Equipment	$ -	$ 575	$ 575	$ -
	Total Supplies	**$ 11,388**	**$ 14,072**	**$ 11,627**	**$ 10,954**
01-4-132-403	Vehicle Maintenance	$ 8,069	$ 6,600	$ 6,600	$ 6,600
01-4-132-407	Radio Maintenance	$ 62	$ 100	$ 85	$ 100
	Total Repairs & Maintenance	**$ 8,131**	**$ 6,700**	**$ 6,685**	**$ 6,700**
01-4-132-501	Advertising & Public Notices	$ -	$ 500	$ 500	$ 500
01-4-132-513	Travel & Training	$ 10	$ 15	$ 15	$ 155
01-4-132-550	Insurance - General Liability	$ 59	$ 70	$ 57	$ 62
01-4-132-551	Insurance - Errors & Omissions	$ 138	$ 155	$ 141	$ 156
01-4-132-554	Insurance - Automobile	$ 498	$ 560	$ 500	$ 552
01-4-132-573	Tipping Fees	$ -	$ 500	$ 500	$ 500
	Total Services	**$ 705**	**$ 1,800**	**$ 1,713**	**$ 1,925**
01-4-132-601	Debt Service Payments	$ 29,156	$ -	$ -	$ -
	Total Debt Service	**$ 29,156**	**$ -**	**$ -**	**$ -**
01-4-132-903	Transfer to Capital Projects Fund	$ 1,000	$ -	$ -	$ -
01-4-132-904	Transfer to Capital Equipment Fund	$ 58	$ -	$ -	$ -
	Total Transfers	**$ 1,058**	**$ -**	**$ -**	**$ -**
	Total Solid Waste - Brush	**$ 92,628**	**$ 65,742**	**$ 63,195**	**$ 64,336**
	Total Solid Waste	**$ 1,027,252**	**$ 1,007,767**	**$ 1,024,170**	**$ 1,051,241**

Solid Waste - Brush

Account Number	Description			Amount
01-4-132-201	**Office Supplies**			
	- Toner cartridge	$	55	
	- Paper	$	60	
	- Notebooks, pens, folders	$	27	
	- Correction tape, pencils	$	22	
	- Staples, paper clips	$	22	**$ 186**
220	**Clothing Supplies**			
	- Uniform rental	$	318	
	- Steel toe boots	$	150	
	- Tee shirts - uniform	$	28	
	- Foul weather gear	$	50	
	- Gloves	$	84	
	- Safety gear and vest	$	145	**$ 775**
229	**Tools & Other Supplies**			
	- Hand tools & chain saw blades	$	207	
	- Safety cones	$	252	
	- First aid kit	$	20	
	- Fire extinguisher test and fill	$	50	
	- Ice, Gatorade, etc.	$	150	
	- Batteries	$	14	**$ 693**
403	**Vehicle Maintenance**			
	- Tires	$	1,600	
	- Maintenance for brush truck	$	5,000	**$ 6,600**
501	**Advertising & Public Notice**			
	- Notices to residential customers concerning brush collection			**$ 500**
513	**Advertising & Public Notice**			
	- Parade Lunch	$	14	
	- Driver training	$	140	**$ 154**
573	**Tipping fees**			
	- Tipping fees for brush disposal			**$ 500**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Public Works department is comprised of two divisions:

1. Fleet
2. Buildings and Grounds

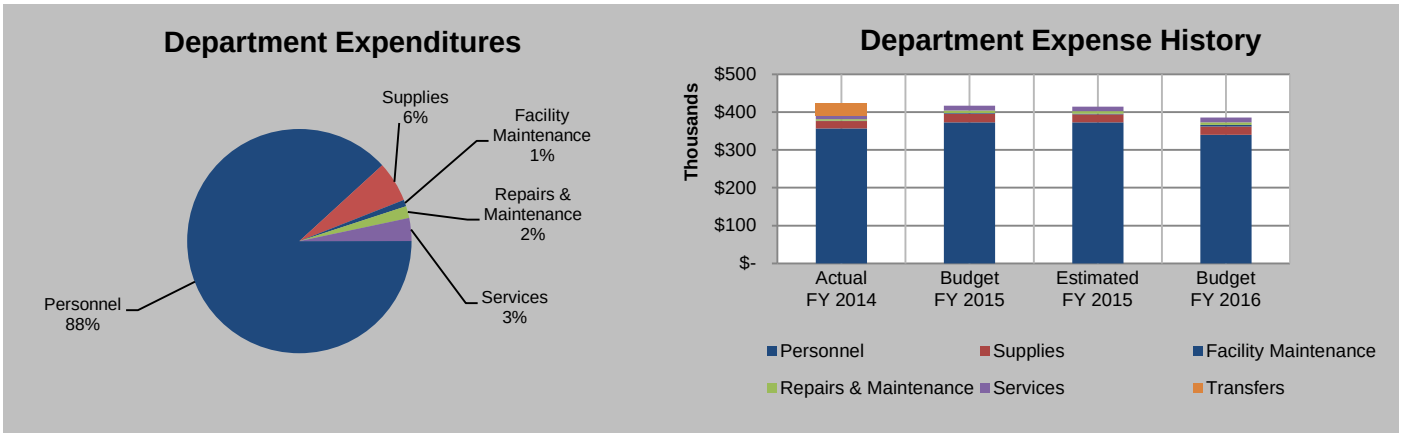
The details of these divisions follow.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 357,197	$ 373,463	$ 373,463	$ 340,007
Supplies	$ 19,536	$ 22,691	$ 20,837	$ 22,472
Facility Maintenance	$ 826	$ 1,450	$ 1,450	$ 3,635
Repairs & Maintenance	$ 3,977	$ 6,709	$ 7,109	$ 6,631
Services	$ 10,451	$ 12,450	$ 11,384	$ 12,759
Transfers	$ 32,873	$ -	$ -	$ -
TOTAL	**$ 424,860**	**$ 416,763**	**$ 414,243**	**$ 385,504**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Shop Supervisor	1	1	1
Mechanic	1	1	1
Mechanic/Welder	1	1	1
Building Superintendent	1	1	1
Sr. Maintenance Worker	1	1	1
Maintenance Worker	1	1	1
Custodian	2	2	2
Total	**8**	**8**	**8**



Mission

To extend the usable life of and ensure the safety of City equipment and vehicles.

Description

- Provides major and minor repairs of vehicles and motorized equipment as needed.
- Provides preventive and routine maintenance of vehicles and motorized equipment.
- Maintains records of maintenance and repair of all City vehicles and motorized equipment.
- Provides major and minor repairs of heavy equipment and heavy vehicles as needed.
- Provides welding services as needed.
- Performs inspections on all new vehicles and equipment.
- Performs the fabrication of steel products for use by other departments.
- Provides machined parts for equipment when parts are no longer available.
- Constructs special use equipment for the Public Works departments.
- Modifies equipment for special use as needed.
- Assists the Chamber of Commerce with logistics, staffing, and delivery of services for the annual 4th of July Parade.

Accomplishments

- Implemented the Public Works Work Order and Asset Management System by recording all work performed and notifying and scheduling preventative maintenance tasks.
- Assisted in the implementation and tracking of inspections of all City vehicles.
- Increased preventative maintenance on City of Belton's fleet in order to lengthen the life of aging equipment.
- Assisted other departments in training on new equipment.
- Repaired and shop-fabricated non-fleet items for other departments as needed.

Goals

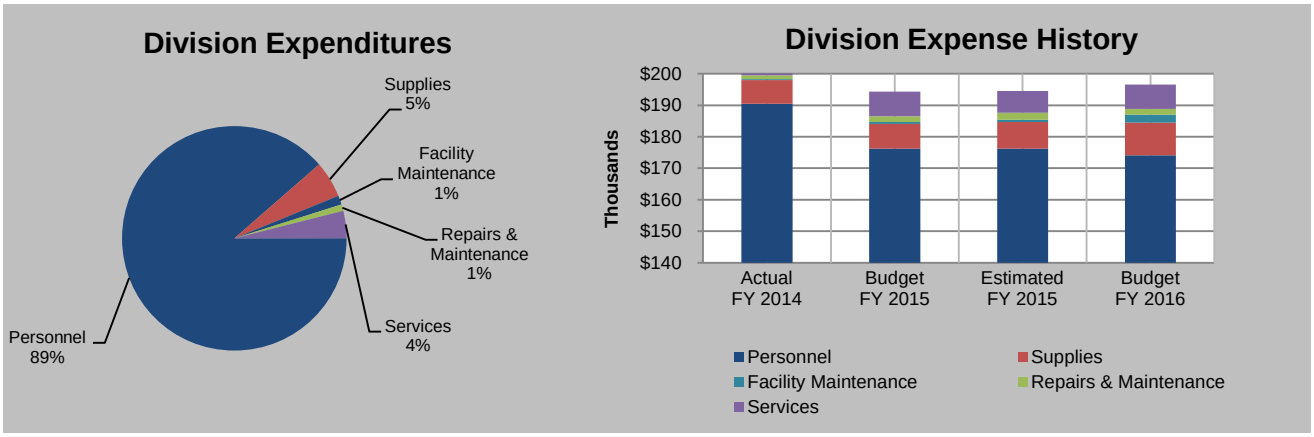
- Develop and maintain an inventory of stock parts to minimize downtime of assets, focused on emergency vehicles.
- Develop and implement a Preventative Maintenance program for specialized public safety equipment.
- Assist supervisors with the appropriate training on new or existing equipment.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 190,514	$ 176,226	$ 176,226	$ 174,112
Supplies	$ 7,446	$ 7,793	$ 8,495	$ 10,323
Facility Maintenance	$ 325	$ 700	$ 700	$ 2,535
Repairs & Maintenance	$ 1,183	$ 1,760	$ 2,160	$ 1,875
Services	$ 6,470	$ 7,801	$ 6,984	$ 7,712
Total	**$ 205,939**	**$ 194,280**	**$ 194,565**	**$ 196,557**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Work Orders Completed	1,758	1,030	1,150



Maintenance - Fleet

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-141-101	Salaries - Administrative	$ 9,968	$ 9,937	$ 9,937	$ 10,374
01-4-141-103	Salaries - Supervisory	$ 73,105	$ 58,113	$ 58,113	$ 54,384
01-4-141-104	Salaries - Operations	$ 66,679	$ 66,751	$ 66,751	$ 68,328
01-4-141-107	Salaries - Overtime	$ 53	$ 500	$ 500	$ 500
01-4-141-113	Health Insurance Allowance	$ 116	$ -	$ -	$ -
01-4-141-121	TMRS	$ 10,221	$ 9,650	$ 9,650	$ 9,441
01-4-141-122	FICA	$ 10,848	$ 10,351	$ 10,351	$ 10,219
01-4-141-123	Employee Insurance	$ 15,896	$ 17,212	$ 17,212	$ 17,509
01-4-141-124	Workers' Comp. Insurance	$ 2,986	$ 2,903	$ 2,903	$ 2,869
01-4-141-125	Unemployment Compensation	$ 642	$ 809	$ 809	$ 488
	Total Personnel	**$ 190,514**	**$ 176,226**	**$ 176,226**	**$ 174,112**
01-4-141-201	Office Supplies	$ 70	$ 146	$ 140	$ 146
01-4-141-220	Clothing Supplies	$ 1,400	$ 1,787	$ 1,725	$ 1,712
01-4-141-221	Chemical Supplies	$ 884	$ 250	$ 1,400	$ 1,070
01-4-141-222	Fuel	$ 2,892	$ 3,400	$ 2,400	$ 2,500
01-4-141-227	Janitorial Supplies	$ 546	$ 450	$ 450	$ 450
01-4-141-229	Tools & Other Supplies	$ 1,655	$ 1,500	$ 1,800	$ 2,064
01-4-141-250	Small Equipment	$ -	$ 260	$ 580	$ 2,381
	Total Supplies	**$ 7,446**	**$ 7,793**	**$ 8,495**	**$ 10,323**
01-4-141-301	Building Maintenance	$ 324	$ 400	$ 400	$ 2,235
01-4-141-302	Heat & A/C Maintenance	$ 1	$ 300	$ 300	$ 300
	Total Facility Maintenance	**$ 325**	**$ 700**	**$ 700**	**$ 2,535**
01-4-141-402	Equipment & Machinery Maint.	$ 598	$ 1,000	$ 1,400	$ 1,000
01-4-141-403	Vehicle Maintenance	$ 562	$ 600	$ 600	$ 700
01-4-141-406	Computer System Maintenance	$ 23	$ 60	$ 60	$ 75
01-4-141-407	Radio Maintenance	$ -	$ 100	$ 100	$ 100
	Total Repairs & Maintenance	**$ 1,183**	**$ 1,760**	**$ 2,160**	**$ 1,875**
01-4-141-510	Dues & Publications	$ -	$ 250	$ 250	$ 355
01-4-141-513	Travel & Training	$ 64	$ 792	$ 792	$ 835
01-4-141-550	Insurance - General Liability	$ 177	$ 130	$ 169	$ 186
01-4-141-551	Insurance - Errors & Omissions	$ 415	$ 460	$ 424	$ 466
01-4-141-554	Insurance - Automobile	$ 529	$ 600	$ 538	$ 594
01-4-141-556	Insurance - Real Property	$ 1,147	$ 1,315	$ 1,141	$ 1,261
01-4-141-581	Communication Services	$ 364	$ 284	$ 450	$ 473
01-4-141-582	Gas Service	$ 2,145	$ 2,230	$ 1,563	$ 1,671
01-4-141-583	Electric Service	$ 1,628	$ 1,740	$ 1,657	$ 1,871
	Total Services	**$ 6,470**	**$ 7,801**	**$ 6,984**	**$ 7,712**
	Total Maintenance - Fleet	**$ 205,939**	**$ 194,280**	**$ 194,565**	**$ 196,557**

Maintenance - Fleet

Account Number	Description			Amount
01-4-141-201	**Office Supplies**			
	- Business Cards	$	30	
	- Paper	$	26	
	- Toner	$	50	
	- Pens, Pencil, Notepads	$	40	**$ 146**
220	**Clothing Supplies**			
	- Uniform rental - 3 staff	$	954	
	- Steel toed boots - 3 staff	$	420	
	- Tee shirts	$	72	
	- Gloves	$	125	
	- Safety gear	$	141	**$ 1,712**
221	**Chemical Supplies**			
	- Insect repellent	$	20	
	- Glues and epoxies	$	50	
	- Paint	$	50	
	- Degreaser/Brake cleaner	$	150	
	- Argon/Oxygen/Acetylene Gases	$	800	**$ 1,070**
229	**Tools & Other Supplies**			
	- Hand tools, grease gun, drills	$	1,500	
	- Grinding, cutting, & sanding discs	$	200	
	- First aid kits	$	60	
	- Tire repair kits	$	204	
	- Other	$	100	**$ 2,064**
250	**Small Equipment**			
	- Pro Link IQ diagnostic kit			**$ 2,381**
301	**Building Maintenance**			
	- Bay lights for shop			**$ 2,235**
406	**Computer System Maintenance**			
	- Anti-spam & virus software			**$ 75**
510	**Dues & Publications**			
	- Shop Manuals	$	250	
	- TAEVT dues	$	105	**$ 355**
513	**Travel & Training**			
	- Online Student Center	$	43	
	- Continuing education	$	792	**$ 835**

Mission

To maintain and clean City owned buildings and grounds surrounding the buildings to ensure a safe and attractive environment.

Description

- Performs daily janitorial services in City buildings.
- Performs repairs to City buildings.
- Manage/construct City building improvements.
- Manage pest control and floor finishing contracts for City buildings.
- Assists the Chamber of Commerce with logistics, staffing, and delivery of services for the annual 4th of July Parade.

Accomplishments

- Managed building improvements at both Fire Stations, City Hall, Public Works, new Parks Building at the Public Works Facility, Harris Community Center, Finance, Police Department, and the new PD Firing Range Buildings.
- Assisted in the installation of security measures at the Public Works Facility.
- Constructed the pedestrian bridge placed over Nolan Creek at the old low water crossing for the 4th of July festivities.
- Evaluated the building maintenance spare parts inventory and organized maintenance parts, supplies, and tools for more efficient maintenance operations and consumables ordering.
- Transitioned to full utilization of the Public Works Work Order and Asset Management System for service request tracking and workload prioritization.

Goals

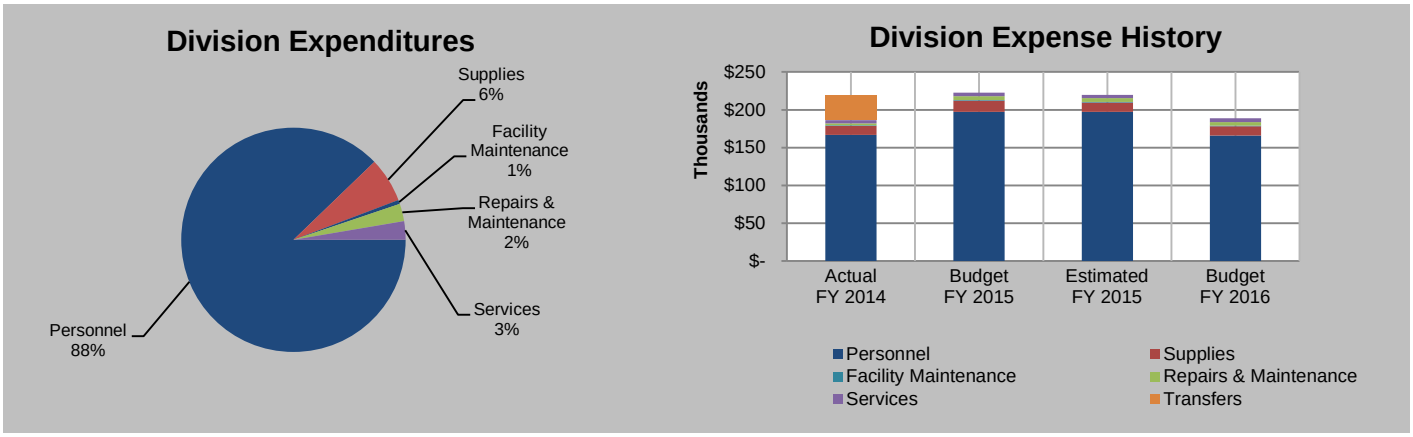
- Complete renovations of Public Works portable buildings.
- Implement preventative maintenance schedule and create log/history for repairs done for HVAC system maintenance.
- Maximize efficiency of cleaning schedules for custodian positions with an emphasis to attention to detail.
- Transition all building maintenance work order requests to an internal Online Service Request system.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 166,682	$ 197,237	$ 197,237	$ 165,895
Supplies	$ 12,089	$ 14,898	$ 12,342	$ 12,149
Facility Maintenance	$ 501	$ 750	$ 750	$ 1,100
Repairs & Maintenance	$ 2,794	$ 4,949	$ 4,949	$ 4,756
Services	$ 3,981	$ 4,649	$ 4,400	$ 5,047
Transfers	$ 32,873	$ -	$ -	$ -
Total	**$ 218,921**	**$ 222,483**	**$ 219,678**	**$ 188,947**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Sq. Ft. of Bldgs. Cleaned	40,641	45,681	53,617
Service Requests Completed	1,000	446	500
Building Maintenance Hours	280	687	850



Maintenance - Buildings & Grounds

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
01-4-142-103	Salaries - Supervisory	$ 25,019	$ 41,604	$ 41,604	$ 45,001
01-4-142-104	Salaries - Operations	$ 93,536	$ 100,770	$ 100,770	$ 76,220
01-4-142-107	Salaries - Overtime	$ 422	$ 500	$ 500	$ 500
01-4-142-108	Salaries - Part Time	$ 4,400	$ -	$ -	$ -
01-4-142-113	Health Insurance Allowance	$ 191	$ -	$ -	$ -
01-4-142-114	Allowances	$ 214	$ 600	$ 600	$ -
01-4-142-121	TMRS	$ 8,156	$ 10,232	$ 10,232	$ 8,601
01-4-142-122	FICA	$ 9,398	$ 10,930	$ 10,930	$ 9,312
01-4-142-123	Employee Insurance	$ 21,013	$ 27,608	$ 27,608	$ 22,490
01-4-142-124	Workers' Comp. Insurance	$ 3,088	$ 3,688	$ 3,688	$ 3,141
01-4-142-125	Unemployment Compensation	$ 1,245	$ 1,305	$ 1,305	$ 630
	Total Personnel	**$ 166,682**	**$ 197,237**	**$ 197,237**	**$ 165,895**
01-4-142-201	Office Supplies	$ 129	$ 350	$ 345	$ 355
01-4-142-220	Clothing Supplies	$ 2,228	$ 2,450	$ 1,943	$ 2,397
01-4-142-221	Chemical Supplies	$ 22	$ 121	$ 96	$ 121
01-4-142-222	Fuel	$ 6,804	$ 8,480	$ 6,500	$ 6,400
01-4-142-227	Janitorial Supplies	$ 256	$ 371	$ 370	$ 373
01-4-142-229	Tools & Other Supplies	$ 2,265	$ 1,926	$ 1,888	$ 1,803
01-4-142-250	Small Equipment	$ 384	$ 1,200	$ 1,200	$ 700
	Total Supplies	**$ 12,089**	**$ 14,898**	**$ 12,342**	**$ 12,149**
01-4-142-301	Building Maintenance	$ 501	$ 500	$ 500	$ 1,000
01-4-142-302	Heat & A/C Maintenance	$ -	$ 250	$ 250	$ 100
	Total Facility Maintenance	**$ 501**	**$ 750**	**$ 750**	**$ 1,100**
01-4-142-402	Equipment & Machinery Maintenance	$ 119	$ 250	$ 250	$ 100
01-4-142-403	Vehicle Maintenance	$ 2,664	$ 4,349	$ 4,349	$ 4,311
01-4-142-406	Computer Maintenance	$ 11	$ 50	$ 50	$ 45
01-4-142-407	Radio Maintenance	$ -	$ 300	$ 300	$ 300
	Total Repairs & Maintenance	**$ 2,794**	**$ 4,949**	**$ 4,949**	**$ 4,756**
01-4-142-510	Dues & Publications	$ 30	$ 60	$ 45	$ 30
01-4-142-513	Travel & Training	$ 122	$ 102	$ 101	$ 103
01-4-142-550	Insurance - General Liability	$ 295	$ 330	$ 282	$ 310
01-4-142-551	Insurance - Errors & Omissions	$ 691	$ 760	$ 707	$ 777
01-4-142-554	Insurance - Automobile	$ 907	$ 1,030	$ 925	$ 1,020
01-4-142-555	Insurance - Mobile Equipment	$ 58	$ 70	$ 57	$ 63
01-4-142-556	Insurance - Real Property	$ 465	$ 425	$ 462	$ 510
01-4-142-581	Communication Services	$ 397	$ 768	$ 820	$ 1,140
01-4-142-582	Gas Service	$ 495	$ 514	$ 361	$ 386
01-4-142-583	Electric Service	$ 520	$ 590	$ 640	$ 708
	Total Services	**$ 3,981**	**$ 4,649**	**$ 4,400**	**$ 5,047**
01-4-142-904	Transfer to GF Capital Equip Fund	$ 32,873			
	Total Transfers	**$ 32,873**	**$ -**	**$ -**	**$ -**
01-4-142-904	Transfer to GF Capital Equipment Fund	$ 32,873	$ -	$ -	$ -
	Total Transfers	**$ 32,873**	**$ -**	**$ -**	**$ -**
	Total Maint. - Bldgs & Grounds	**$ 251,794**	**$ 222,483**	**$ 219,678**	**$ 188,947**
	Total Maintenance	**$ 457,733**	**$ 416,763**	**$ 414,243**	**$ 385,504**

Maintenance - Buildings & Grounds

Account Number	Description			Amount	
01-4-142-201	**Office Supplies**				
	- Ink cartridges	$	155		
	- Business cards	$	60		
	- Miscellaneous office supplies	$	140	**$**	**355**
220	**Clothing Supplies**				
	- Uniform rental - 4 staff	$	1,272		
	- Tee shirts	$	96		
	- Steel Toed boots	$	450		
	- Gloves	$	192		
	- Foul weather gear	$	110		
	- Safety gear	$	277	**$**	**2,397**
221	**Chemical Supplies**				
	- Wasp, hornet, and mosquito spray	$	96		
	- Sunscreen	$	25	**$**	**121**
229	**Tools & Other Supplies**				
	- Fire extinguisher	$	50		
	- First aid kits	$	50		
	- Floor buffing machine pads & paint tools	$	135		
	- Hand tools	$	299		
	- Flashlights, batteries, tape measure & caution tape	$	134		
	- Electrical tools and accessories	$	135		
	- Other	$	1,000	**$**	**1,803**
250	**Small Equipment**				
	- Tool box for unit 197A			**$**	**700**
301	**Building Maintenance**				
	- Shelving units	$	250		
	- Door hardware	$	250		
	- Misc. repairs	$	500	**$**	**1,000**
403	**Vehicle Maintenance**				
	Tires and road hazards for unit 197A	$	720		
	- New engine and repair AC for unit #194	$	1,750		
	- Other	$	1,841	**$**	**4,311**
406	**Computer Maintenance**				
	- Anti-spam & virus software			**$**	**45**
510	**Dues & Publications**				
	- Sam's Club memberships			**$**	**30**
513	**Travel & Training**				
	- Online Student Center	$	43		
	- 4th of July parade employee lunch	$	60	**$**	**103**

CITY OF BELTON, TEXAS
FOUNDED 1850

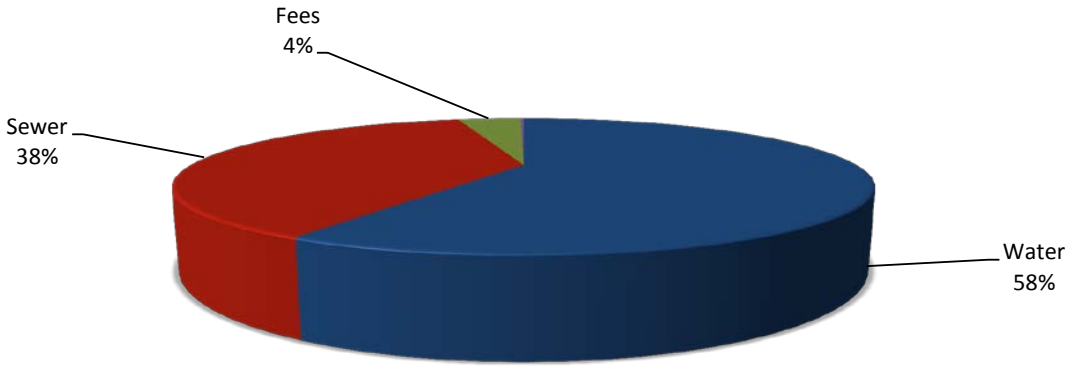
City of Belton
Fund Balance Projection
FY 2016

- Water & Sewer Fund -

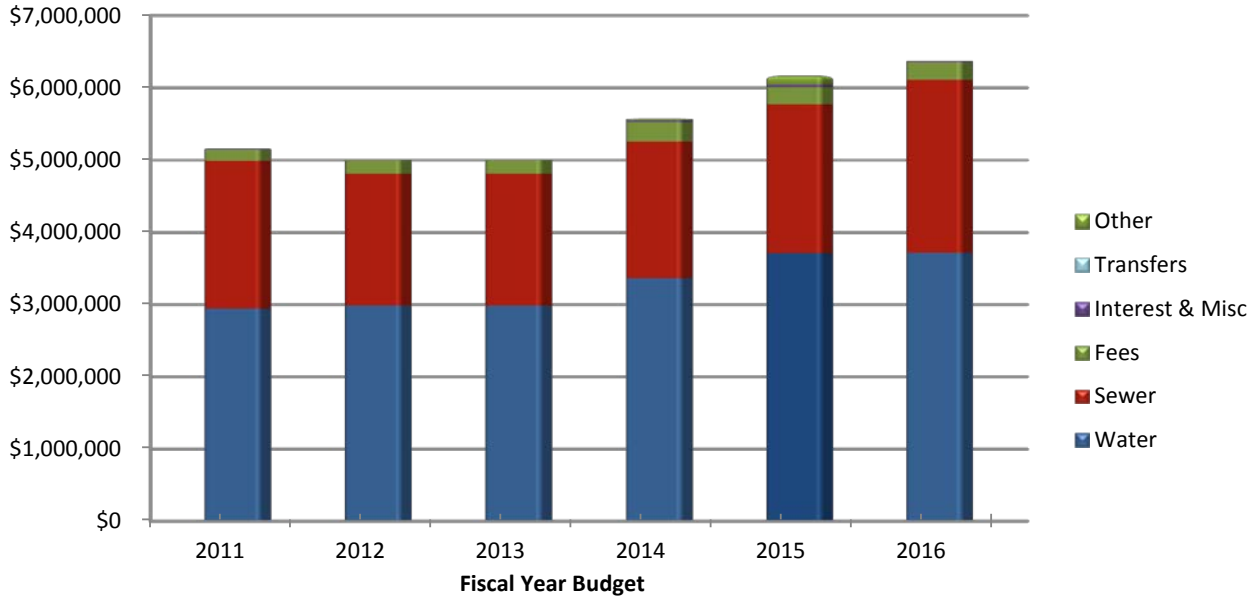
Projected Beginning Fund Balance				**$ 4,607,081**
Budgeted Revenues and Transfers In		$ 6,371,731		
Budgeted Expenditures				
Personnel	$ 1,513,201			
Supplies	$ 134,390			
Repairs & Maintenance	$ 215,522			
Services	$ 291,028			
Water Purchases	$ 1,408,285			
Sewer Treatment	$ 532,468			
Transfer to GF	$ 359,805			
Contingency	$ 25,000			
Debt Service	$ 1,316,930			
Total Operating & Debt Expenditures		$ (5,796,629)		
Revenues in Excess of O&M & Debt Expenditures		$ 575,102		
Transfer to Capital Projects Fund		$ (340,000)		
Capital Outlay		$ (217,120)		
Net Impact of Budget on Fund Balance				$ 17,982
Projected Ending Fund Balance				**$ 4,625,063**
Minimum Fund Balance (3 months O&M Budget)			(a)	$ (1,119,925)
Annual Debt Service				$ (1,316,930)
Projected Fund Balance in Excess of Minimum				**$ 2,188,208**

(a) City policy requires a minimum unreserved cash balance equal to at least three months of operating expenditures and one year of annual debt service. For the proposed FY 2016 budget, the minimum cash balance is $2,436,855. The projected cash balance at the end of FY 2016 is 8.86 months of operating expenditures plus one year of annual debt service.

Water & Sewer Fund
- Revenues -
FY 2016

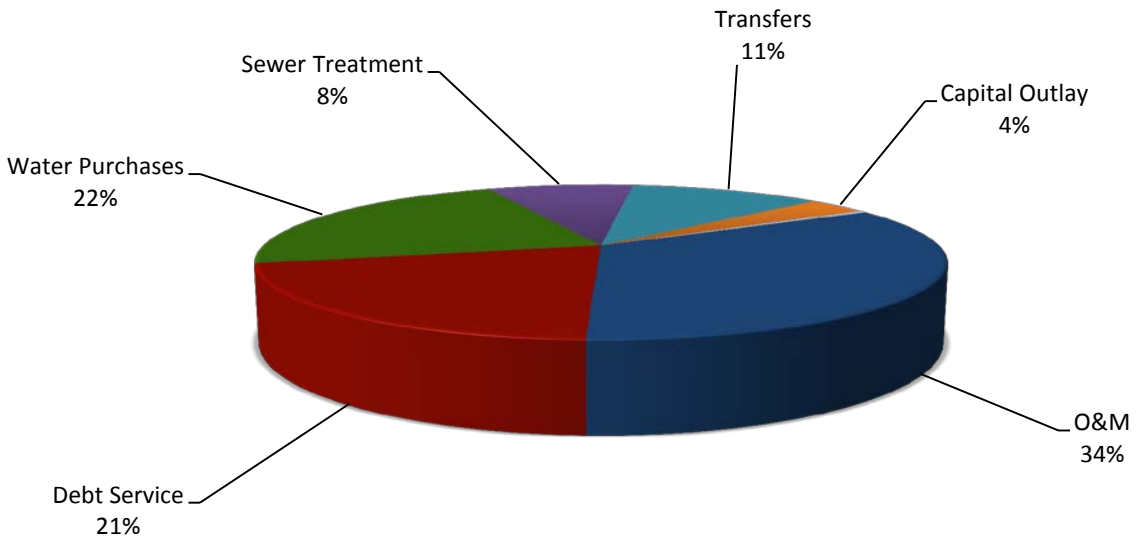


Revenues by Source
FY 2016 Budget

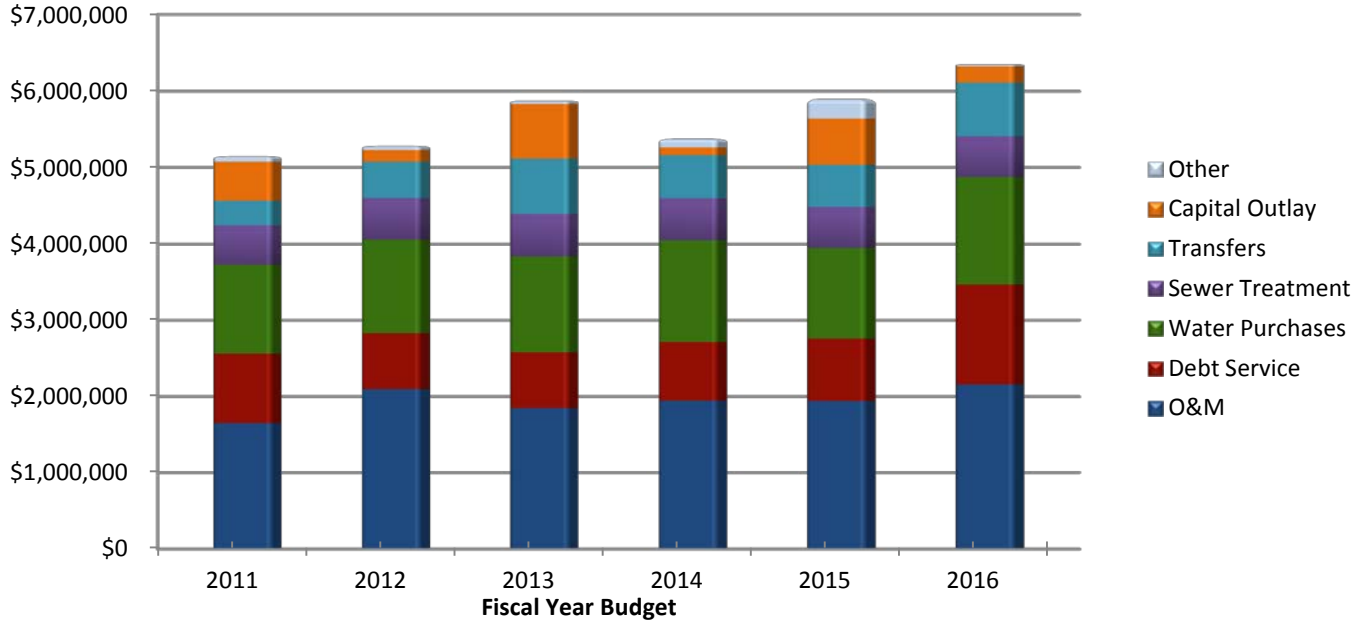


Revenues by Source
Last Six Budgets

Water & Sewer Fund
- Expenditures -
FY 2016



Expenditures by Character
FY 2016 Budget



Expenditures by Character
Last Six Budgets

Water & Sewer Fund Revenues

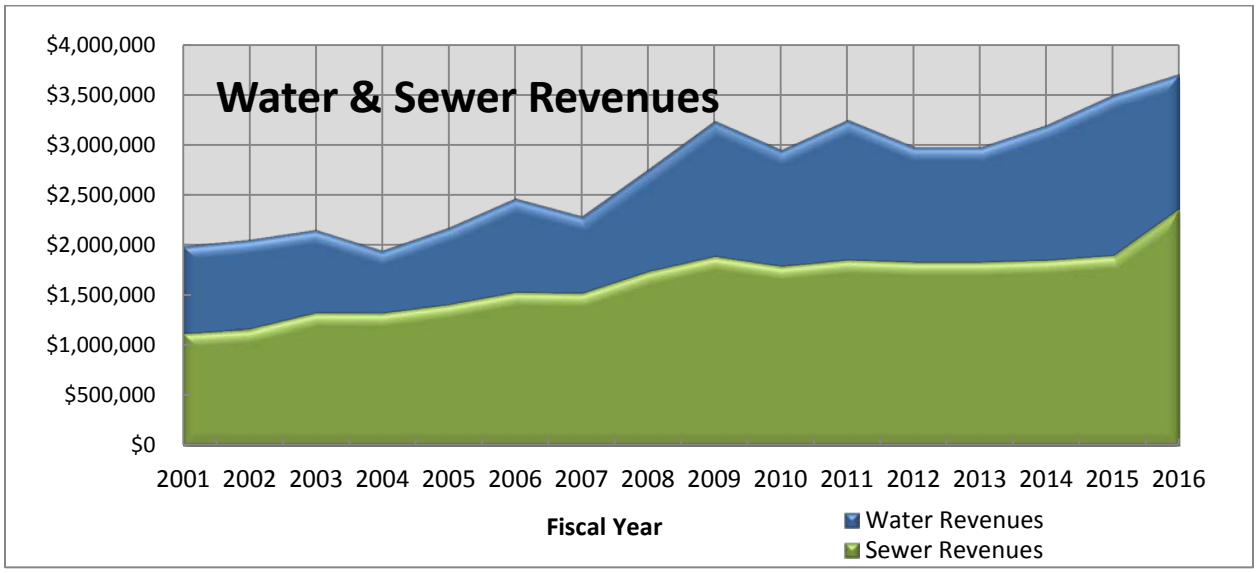
Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
02-3-5500	Water Revenue	$ 3,352,791	$ 3,500,000	$ 3,500,000	$ 3,709,161
02-3-5505	Sale of Bulk Water	$ 16,484	$ 10,000	$ 10,000	$ 10,000
02-3-5510	Sewer Revenue	$ 1,888,871	$ 1,900,000	$ 1,900,000	$ 2,369,970
02-3-5515	Effluent Revenue	$ -	$ -	$ -	$ 20,000
	Total Water/Sewer Revenue	**$ 5,258,146**	**$ 5,410,000**	**$ 5,410,000**	**$ 6,109,131**
02-3-5610	Late Payment Fees	$ 82,010	$ 80,000	$ 80,000	$ 81,000
02-3-5620	Reconnect Fees	$ 31,681	$ 31,000	$ 31,000	$ 31,400
02-3-5630	New Service Fees	$ 19,391	$ 16,000	$ 20,000	$ 16,600
02-3-5640	Transfer Fees	$ 1,360	$ 1,500	$ 1,500	$ 1,600
02-3-5650	Taps & Connections	$ 137,570	$ 120,000	$ 80,000	$ 120,000
	Total Fees & Other Revenue	**$ 272,011**	**$ 248,500**	**$ 212,500**	**$ 250,600**
02-3-5710	Sale of City Property	$ 7,259	$ -	$ -	$ -
02-3-6110	Insurance Proceeds	$ 10,126	$ -	$ -	$ -
02-3-7010	Miscellaneous Income	$ 20,667	$ 6,000	$ 6,000	$ 6,000
	Total Other Income	**$ 38,052**	**$ 6,000**	**$ 6,000**	**$ 6,000**
02-3-9100	Interest Income-Bank	$ 579	$ -	$ 1,100	$ -
02/03/9113	Interest Income-Investment	$ 2,005	$ -	$ 6,000	$ -
02-3-9120	Interest Income-TexPool	$ 784	$ 5,500	$ 700	$ 6,000
02-3-9121	Interest Income-TexStar	$ 547	$ -	$ 200	$ -
	Total Interest Income	**$ 3,915**	**$ 5,500**	**$ 8,000**	**$ 6,000**
	Total Water/Sewer Revenues	**$ 5,572,124**	**$ 5,670,000**	**$ 5,636,500**	**$ 6,371,731**

- WATER AND SEWER REVENUES -
Revenue Assumptions

02-3-5500	**Water Revenue**	**$3,709,161**
02-3-5510	**Sewer Revenue**	**$2,369,970**

Water and sewer revenues are projected using average consumption based on a five-year historical consumption trend, with a cushion to allow adequate revenue even during a wet weather year. Water and sewer rates appear in the reference section of this document. A comprehensive rate study was completed in FY 2014. Rates were modified for FY 2016 after study findings were evaluated, to pay for anticipated infrastructure projects, including construction of an expansion of the Temple-Belton Wastewater Treatment Plant (T-B WWTP).

Water sales hit record highs in FY 2011, due to extremely hot and dry conditions. While conditions were more temperate in FY 2013, water sales still exceeded budget by a substantial margin. Similarly, sewer revenues also exceeded budget.



The above chart shows the elasticity of **water revenues** which are highly dependent on the weather – the hotter and dryer the weather, the more water is consumed. The chart shows a flatter trend for **sewer revenues**, because not all sewer charges are billed on total water consumption. Residential customers are billed for sewer based on their water consumption, but the maximum sewer consumption is capped at 15,000 gallons per month. Non-residential customers are billed for sewer service based on 100% of their water consumption. FY 2016 sewer revenues are anticipated to increase due to the newly adopted rates. The general upward trend of this graph also illustrates growth in the number of customers.

02-3-5610	**Late Payment Fees**	**$81,000**

This revenue is generated by a $10 late fee assessed on past due utility payments. FY 2016 budget projections are based on current average monthly late fees at budget development.

02-3-5620	**Reconnect Fees**	**$31,400**
02-3-5630	**New Service Fees**	**$16,600**
02-3-5640	**Transfer Fees**	**$ 1,600**

These revenue sources are generated from the connection, disconnection, and transfer of utility accounts. The amount of revenue generated by these fees normally remains stable. FY 2016 revenues are budgeted to slightly increase over FY 2015 revenues.

02-3-5650	**Taps & Connections**	**$120,000**

Tap fees are charged to new customers who "tap" into the City's water and sewer systems. This revenue is highly dependent on building and construction activity within the City that is difficult to forecast. The revenue projection is based on trend analysis, taking into account predicted construction levels. FY 2016 revenues are budgeted at the same level as FY 2015.

02-3-7010	**Miscellaneous Income**	**$6,000**

Miscellaneous income is generated by items not readily classified to other categories. It includes copy fees and fire hydrant meter rentals. The FY 2016 budget is based on an average amount received as determined by trend analysis.

02-3-9120	**Interest Income**	**$6,000**

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. Interest rates are expected to remain low during the coming year. The City will however, invest all idle cash in order to maximize earnings. All of the city’s idle cash funds are invested in the depository bank, TexPool, TexStar, or Treasury securities. The projected interest earnings for FY 2016 are $6,000.

Description

The Utility Administration Department is comprised of two divisions:

1. Operations
2. Finance

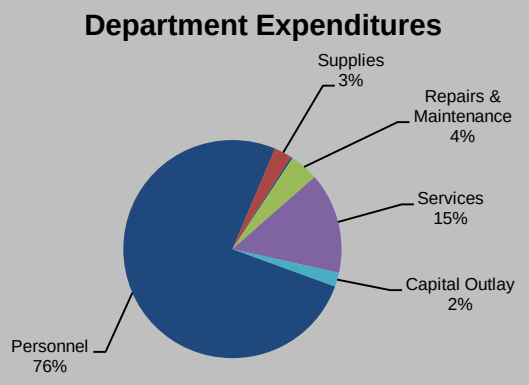
The details of these divisions follow.

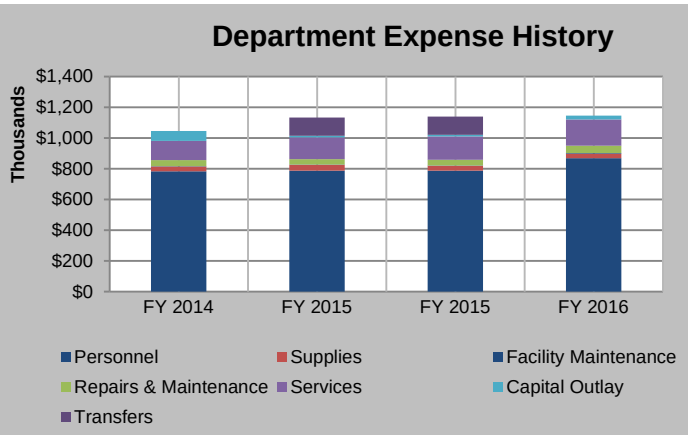
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 782,331	$ 786,839	$ 786,839	$ 867,970
Supplies	$ 31,710	$ 37,342	$ 31,810	$ 29,974
Facility Maintenance	$ 2,634	$ 2,200	$ 2,200	$ 3,200
Repairs & Maintenance	$ 38,514	$ 36,186	$ 36,571	$ 48,756
Services	$ 125,395	$ 141,237	$ 151,826	$ 171,296
Capital Outlay	$ 64,160	$ 11,300	$ 11,322	$ 23,520
Transfers	$ -	$ 117,762	$ 117,762	$ -
Total	**$ 1,044,744**	**$ 1,132,866**	**$ 1,138,330**	**$ 1,144,716**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Director of Public Works	1	1	1
Assistant Director of PW	1	1	1
Construction Inspector	1	1	1
Assistant Const. Inspector	0	0	1
Utility Billing Supervisor	1	1	1
Customer Service Rep	1	1	2
Administrative Assistant	1	1	1
Meter Readers	3	3	3
Total	**9**	**9**	**11**





Mission

To provide administrative functions, oversight and support of Water and Sewer departmental operations.

Description

- Provides supervision and administrative support for the Water and Sewer Utility.
- Administers the City's sewer pre-treatment program.
- Administers the City's water conservation program.
- Performs new customer connections, transfer of services, cutoffs and reconnections.
- Reads all City water meters on a monthly basis.
- Ensures oversight and inspection of City infrastructure projects.
- Manages the City's utility infrastructure to preserve existing assets and manage system growth.
- Reviews proposed development infrastructure for compliance with City Engineering Standards.

Accomplishments

- Coordinated the Industrial Pretreatment Program Streamlining Application with TCEQ for review.
- Implemented recommendations from the utility rate study.
- Developed a 5 year plan for infrastructure improvements and reconstructions.
- Developed and managed the Automated Metering Infrastructure Project.
- Installed security features at the Public Works Facility.
- Developed a right-of-way use agreement and permit methodology.
- Completed the Water Loss Audit, Water Conservation Report, and Water Use Survey.
- Supervised the triennial TCEQ Comprehensive Compliance Investigation to maintain the City's "Superior Water System" rating.
- Submitted the first Rockwool Federal Superfund Site annual report to TCEQ.
- Coordinated draft revisions to the City of Belton Design Manual.
- Designed and constructed of the water master meter and vault.
- Developed the request for qualifications for South Belton Sewer System Project.
- Improved the Annual Drinking Water Report with additional information and outreach.
- Provided support to develop bond issuance for priority water and sewer projects.

Goals

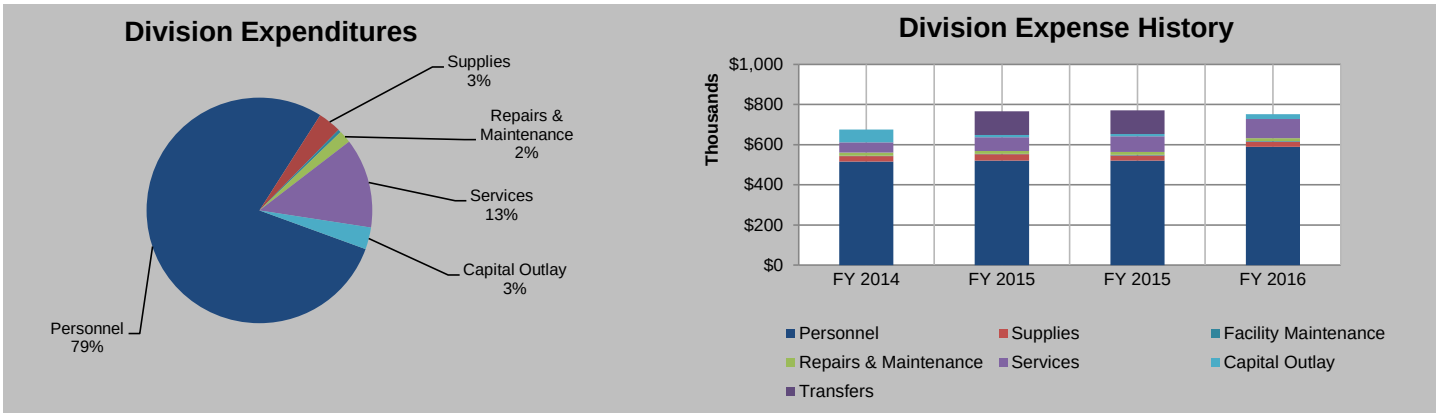
- Oversee design of the South Belton Sewer Service Project.
- Manage and construct FY2015 capital improvement bond projects.
- Oversee design and construction of TBWWTP improvements project Phase I.
- Construct South Main Street Water Main Project.
- Oversee design and construction of the Nolan Creek Trunk Sewer Project.
- Oversee construction of the Miller Heights North Sector Sewer Outfall Project.
- Complete the Automated Metering Infrastructure Project.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 515,451	$ 520,536	$ 520,536	$ 589,944
Supplies	$ 26,839	$ 31,608	$ 26,236	$ 24,874
Facility Maintenance	$ 2,634	$ 2,200	$ 2,200	$ 3,200
Repairs & Maintenance	$ 16,102	$ 14,265	$ 14,650	$ 13,558
Services	$ 50,557	$ 67,761	$ 78,513	$ 96,580
Capital Outlay	$ 64,160	$ 11,300	$ 11,322	$ 23,520
Transfers	$ -	$ 117,762	$ 117,762	$ -
Total	**$675,742**	**$765,432**	**$771,219**	**$751,676**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Indust. Pre-Treat. Reports	1	1	1
Indust. Pre-Treat. Inspec.	1	1	1
TCEQ Surveys/Inspections	1	1	1
Total Water Cons.-Gallons	1,127,080,000	1,014,949,470	1,065,696,944
Highest Daily Usage - Gallons	6,080,000	5,904,000	6,000,000
Average Daily Demand - Gallons	3,087,890	2,780,683	2,919,718



Utility Administration - Operations

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
02-4-201-101	Salaries - Administrative	$ 150,315	$ 149,851	$ 149,851	$ 154,202
02-4-201-102	Salaries - Professional	$ 82,847	$ 83,350	$ 83,350	$ 87,105
02-4-201-103	Salaries - Supervisory	$ 42,030	$ 42,364	$ 42,364	$ 44,092
02-4-201-104	Salaries - Operations	$ 135,860	$ 129,859	$ 129,859	$ 140,384
02-4-201-107	Salaries-Overtime	$ 533	$ 1,971	$ 1,971	$ 2,086
02-4-201-113	Health Insurance Allowance	$ 8,666	$ -	$ -	$ -
02-4-201-114	Allowances	$ 1,227	$ 1,200	$ 1,200	$ 1,500
02-4-201-121	TMRS	$ 28,916	$ 29,143	$ 29,143	$ 30,346
02-4-201-122	FICA	$ 31,327	$ 31,166	$ 31,166	$ 32,732
02-4-201-123	Employee Insurance	$ 26,187	$ 44,149	$ 44,149	$ 44,913
02-4-201-124	Workers' Comp. Insurance	$ 5,725	$ 5,403	$ 5,403	$ 5,668
02-4-201-125	Unemployment Compensation	$ 1,816	$ 2,080	$ 2,080	$ 1,255
02-4-201-150	New Personnel Requests	$ -	$ -	$ -	$ 45,661
	Total Personnel	**$ 515,451**	**$ 520,536**	**$ 520,536**	**$ 589,944**
02-4-201-201	Office Supplies	$ 1,326	$ 1,780	$ 1,700	$ 1,320
02-4-201-202	Postage	$ 294	$ 1,610	$ 360	$ 356
02-4-201-220	Clothing Supplies	$ 2,896	$ 3,241	$ 2,850	$ 3,311
02-4-201-221	Chemical Supplies	$ 91	$ 300	$ 290	$ 300
02-4-201-222	Fuel	$ 16,728	$ 17,860	$ 15,000	$ 15,000
02-4-201-227	Janitorial Supplies	$ 962	$ 877	$ 728	$ 877
02-4-201-229	Tools & Other Supplies	$ 3,938	$ 3,290	$ 2,708	$ 3,340
02-4-201-250	Small Equipment	$ 604	$ 2,650	$ 2,600	$ 370
	Total Supplies	**$ 26,839**	**$ 31,608**	**$ 26,236**	**$ 24,874**
02-4-201-301	Building Maintenance	$ 2,323	$ 1,700	$ 1,700	$ 2,700
02-4-201-302	Heat & A/C Maintenance	$ 311	$ 500	$ 500	$ 500
	Total Facility Maintenance	**$ 2,634**	**$ 2,200**	**$ 2,200**	**$ 3,200**
02-4-201-402	Equipment & Machinery Maintenance	$ 500	$ 500	$ 500	$ 500
02-4-201-403	Vehicle Maintenance	$ 3,123	$ 6,000	$ 6,000	$ 6,410
02-4-201-406	Computer System Maintenance	$ 12,478	$ 7,465	$ 8,000	$ 6,348
02-4-201-407	Radio Maintenance	$ -	$ 300	$ 150	$ 300
	Total Repairs & Maintenance	**$ 16,102**	**$ 14,265**	**$ 14,650**	**$ 13,558**
02-4-201-501	Advertising & Public Notices	$ 83	$ 150	$ 1,200	$ 200
02-4-201-510	Dues & Publications	$ 2,179	$ 2,523	$ 2,523	$ 2,740
02-4-201-513	Travel & Training	$ 4,052	$ 7,876	$ 7,471	$ 8,025
02-4-201-521	Equipment Lease	$ 3,027	$ 3,168	$ 3,356	$ 3,318
02-4-201-550	Insurance - General Liability	$ 413	$ 485	$ 394	$ 434
02-4-201-551	Insurance - Errors & Omissions	$ 968	$ 1,075	$ 990	$ 1,088
02-4-201-554	Insurance - Automobile	$ 1,604	$ 1,900	$ 2,328	$ 2,567
02-4-201-556	Insurance - Real Property	$ 1,232	$ 1,450	$ 841	$ 915
02-4-201-561	Legal Services	$ 500	$ 5,000	$ 5,000	$ 5,000
02-4-201-562	Engineering	$ 26,581	$ 35,000	$ 45,000	$ 35,000
02-4-201-570	Special Services	$ 1,482	$ 1,200	$ 2,200	$ 12,996
02-4-201-581	Communication Services	$ 5,128	$ 4,631	$ 3,600	$ 2,773
02-4-201-582	Gas Service	$ 330	$ 343	$ 240	$ 257
02-4-201-583	Electric Service	$ 2,978	$ 2,960	$ 3,370	$ 21,267
	Total Services	**$ 50,557**	**$ 67,761**	**$ 78,513**	**$ 96,580**
02-4-201-801	Buildings	$ 14,402	$ 11,300	$ 11,300	$ -
02-4-201-803	Vehicles	$ 49,758	$ -	$ 22	$ 23,520
	Total Capital Outlay	**$ 64,160**	**$ 11,300**	**$ 11,322**	**$ 23,520**
02-4-201-909	Transfer to WS Capital Projects Fund	$ -	$ 117,762	$ 117,762	$ -
	Total Transfers	**$ -**	**$ 117,762**	**$ 117,762**	**$ -**
	Total Utility Admin. - Operations	**$ 675,742**	**$ 765,432**	**$ 771,219**	**$ 751,676**

Utility Administration - Operations

Account Number	Description			Amount
02-4-201-150	**New Personnel Request**			
	- Assistant Construction Inspector			**$ 45,661**
201	**Office Supplies**			
	- Paper	$	230	
	- Inkjet printer cartridges	$	300	
	- Business cards	$	240	
	- Clipboards and cases -3	$	60	
	- Poster frames	$	40	
	- Other	$	450	**$ 1,320**
220	**Clothing Supplies**			
	- Uniform rental	$	1,590	
	- Steel toed boots - 7 staff	$	1,050	
	- Gloves	$	144	
	- Safety gear	$	310	
	- Tee shirts	$	192	
	- Foul weather gear	$	25	**$ 3,311**
221	**Chemical Supplies**			
	- Mosquito spray	$	100	
	- Bee and wasp spray	$	150	
	- Roach spray	$	50	**$ 300**
229	**Tools & Other Supplies**			
	- Meter reader tools	$	290	
	- Batteries	$	155	
	- Ice, coffee, Gatorade, water coolers, etc.	$	560	
	- Cameras for Asst. Director and Inspector	$	200	
	- Hand tools	$	1,105	
	- First aid kits	$	320	
	- Rechargeable flashlights	$	210	
	- Flags	$	500	**$ 3,340**
250	**Small Equipment**			
	- Chair	$	120	
	- Blueprint hanging rack	$	250	**$ 370**
301	**Building Maintenance**			
	- Pest control	$	200	
	- Building repairs	$	1,500	
	- Security system maintenance	$	1,000	**$ 2,700**
406	**Computer Maintenance**			
	- Cisco Smartnet maintenance	$	355	
	- Work order system maintenance	$	2,750	
	- Mouse and keyboard combo	$	60	
	- Anti-spam and virus software	$	565	
	- GIS licenses for PubWorks	$	832	
	- TWC computer system support	$	1,536	
	- Field service tool maintenance	$	250	**$ 6,348**

Utility Administration - Operations Continued

Account Number	Description			Amount
510	**Dues & Publications**			
	- TWUA dues	$	130	
	- APWA dues - 3 staff	$	438	
	- Class A license fee	$	111	
	- Newspaper subscriptions	$	144	
	- AWWA dues	$	196	
	- National Society of Professional Engineer dues - 2 staff	$	706	
	- Texas Engineer license renewal - 2 staff	$	80	
	- Class B license fee	$	110	
	- Local community organization dues	$	480	
	- AWPA Accreditation Manual	$	105	
	- AASHTO Green Book Manual	$	240	**$ 2,740**
02-4-201-513	**Travel & Training**			
	- Online student center	$	215	
	- APWA conference	$	2,000	
	- TML conference	$	990	
	- Texas Public Works Association conference	$	750	
	- Class A license class	$	600	
	- Business lunches	$	150	
	- 4th of July parade worker lunch	$	120	
	- TWUA Conference - 2 staff	$	1,700	
	- Regional schools	$	1,500	**$ 8,025**
521	**Equipment Lease**			
	- Copier lease	$	3,168	
	- Additional copies	$	150	**$ 3,318**
561	**Legal Services**			
	- Legal consultation & general matters			**$ 5,000**
562	**Engineering**			
	- Engineering and surveying services for water & sewer projects			**$ 35,000**
570	**Special Services**			
	- Texas 811	$	2,100	
	- AMI Tower lease	$	9,696	
	- GIS web hosting - 1/3	$	1,200	**$ 12,996**
803	**Vehicles**			
	- Unit 263 replacement			**$ 23,520**

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

To provide timely billing and collection of City provided water, sewer, refuse, and drainage services in a courteous and responsive manner.

Description

- Maintains deposit, billing and payment information for all City utility customers.
- Performs billing of customer utility accounts on a two-cycle per month basis.
- Processes requests for utility service connections, disconnections, and transfers.
- Handles customer inquiries and complaints about utility accounts.
- Includes funding for debt service payments on all Water/Sewer revenue bonded debt.
- Performs internal audits of customer accounts to ensure billing accuracy.
- Provides support for municipal courts.

Accomplishments

- Continued implementation of e-billing. Currently 10% of all customers are enrolled.
- Combined resources with municipal courts to provide support for courts and trained courts personnel in utility billing.
- Implemented new customer packets to welcome new residents to Belton.
- Implemented new service order schedule to improve efficiency and provide customer friendly options for service order times.

Goals

- Provide support for AMI implementation to reduce City costs and improve customer service for residents.
- Implement new billing practices that will reduce funds spent on mailing late notices and improve customer service with more flexible payment options.
- Continue to cross train employees in municipal court and utility billing.
- Remodel utility billing office to provide more efficient work flow and allow for additional work station.

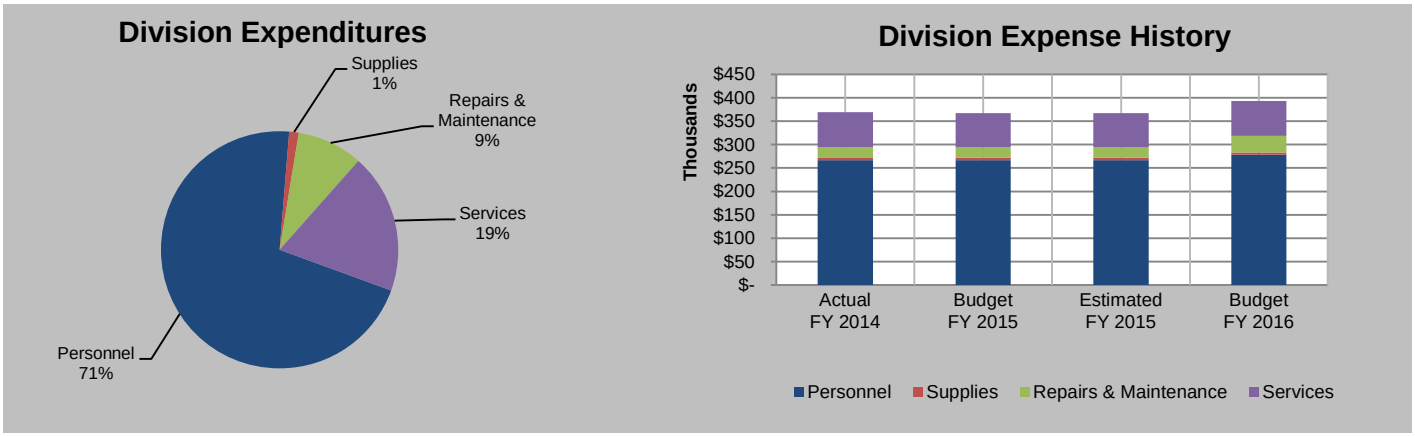
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 266,881	$ 266,303	$ 266,303	$ 278,026
Supplies	$ 4,871	$ 5,734	$ 5,574	$ 5,100
Repairs & Maintenance	$ 22,412	$ 21,921	$ 21,921	$ 35,198
Services	$ 74,838	$ 73,476	$ 73,313	$ 74,716
Total	**$369,002**	**$367,434**	**$367,111**	**$393,040**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of Customers	5,864	5,981	6,160
ACH Customers	977	1,026	1,057
E-Billing Customers	0	230	652
Bills Generated Annually	62,521	*59,543	58,913
Late Notices Generated	16,781	15,981	13,740

* Decrease in bills/late notices is due to residents utilizing paperless billing



Utility Administration - Finance

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
02-4-202-101	Salaries - Administrative	$ 46,224	$ 30,800	$ 30,800	$ 32,330
02-4-202-102	Salaries - Professional	$ 47,801	$ 48,612	$ 48,612	$ 72,952
02-4-202-103	Salaries - Supervisory	$ 48,274	$ 49,168	$ 49,168	$ 51,253
02-4-202-104	Salaries - Operations	$ 69,407	$ 77,390	$ 77,390	$ 61,592
02-4-202-113	Health Insurance Allowance	$ 334	$ -	$ -	$ -
02-4-202-114	Allowance	$ 594	$ -	$ -	$ -
02-4-202-121	TMRS	$ 14,561	$ 14,691	$ 14,691	$ 15,416
02-4-202-122	FICA	$ 15,351	$ 15,757	$ 15,757	$ 16,687
02-4-202-123	Employee Insurance	$ 22,661	$ 28,082	$ 28,082	$ 26,546
02-4-202-124	Workers' Comp. Insurance	$ 498	$ 482	$ 482	$ 510
02-4-202-125	Unemployment Compensation	$ 1,177	$ 1,321	$ 1,321	$ 740
	Total Personnel	**$ 266,881**	**$ 266,303**	**$ 266,303**	**$ 278,026**
02-4-202-201	Office Supplies	$ 1,513	$ 2,234	$ 2,234	$ 2,265
02-4-202-202	Postage	$ 2,038	$ 2,000	$ 1,840	$ 1,835
02-4-202-229	Tools & Other Supplies	$ 567	$ 1,500	$ 1,500	$ 500
02-4-202-250	Small Equipment	$ 752	$ -	$ -	$ 500
	Total Supplies	**$ 4,871**	**$ 5,734**	**$ 5,574**	**$ 5,100**
02-4-202-406	Computer System Maintenance	$ 22,412	$ 21,921	$ 21,921	$ 35,198
	Total Repairs & Maintenance	**$ 22,412**	**$ 21,921**	**$ 21,921**	**$ 35,198**
02-4-202-501	Advertising & Public Notices	$ 1,134	$ 1,900	$ 1,900	$ 1,900
02-4-202-513	Travel & Training	$ 453	$ 2,374	$ 2,374	$ 2,379
02-4-202-521	Equipment Lease	$ 3,558	$ 3,120	$ 3,120	$ 3,170
02-4-202-550	Insurance - General Liability	$ 118	$ 130	$ 113	$ 186
02-4-202-551	Insurance - Errors & Omissions	$ 276	$ 310	$ 283	$ 466
02-4-202-552	Insurance - Employee Bond	$ 482	$ 550	$ 474	$ 525
02-4-202-567	Collection Fees	$ 1,147	$ 2,000	$ 2,000	$ 2,000
02-4-202-570	Special Services	$ 5,326	$ 5,009	$ 5,009	$ 6,064
02-4-202-571	Employee Ads & Testing	$ 427	$ 1,250	$ 1,250	$ 1,250
02-4-202-572	Employee Benefits Consultant	$ 6,000	$ 6,000	$ 6,000	$ 6,000
02-4-202-573	Bill Processing & Mailing	$ 44,827	$ 40,000	$ 40,000	$ 39,000
02-4-202-571	Audit Fees	$ 8,978	$ 8,880	$ 8,880	$ 9,770
02-4-202-581	Communication Services	$ 2,113	$ 1,953	$ 1,910	$ 2,006
	Total Services	**$ 74,838**	**$ 73,476**	**$ 73,313**	**$ 74,716**
	Total Utility Admin. - Finance	**$ 369,002**	**$ 367,434**	**$ 367,111**	**$ 393,040**
	Total Utility Administration	**$ 1,044,744**	**$ 1,132,866**	**$ 1,138,330**	**$ 1,144,716**

Utility Administration - Finance

Account Number	Description			Amount	
02-4-202-201	**Office Supplies**				
	- Envelopes - plain & window	$	150		
	- Receipt paper	$	100		
	- Application for utilities cards	$	550		
	- Printer cartridges	$	320		
	- Department share of copy paper	$	400		
	- Other	$	745	**$**	**2,265**
406	**Computer System Maintenance**				
	- Invision AP,CL,FA,GL,PO,AR & SS maintenance - 50%	$	8,998		
	- Invision SO maintenance	$	2,002		
	- Invision CIS maintenance	$	4,897		
	- Invision PosPay maintenance - 40%	$	289		
	- Invision PY & HR maintenance - 15%	$	1,153		
	- Anti-spam & virus software	$	204		
	- Invision UB online	$	2,160		
	- Invision TOP maintenance - 45%	$	819		
	- Invision network support - 34%	$	248		
	- TWC computer system support	$	768		
	- Invision website host - 70%	$	420		
	- Invision Content Manager maintenance - 10%	$	450		
	- Neptune AMR maintenance	$	3,000		
	- Incode AMI software	$	550		
	- AquaHawk service- AMI	$	9,240	**$**	**35,198**
501	**Advertising & Public Notices**				
	- Billing inserts	$	600		
	- Welcome to Belton packets	$	1,000		
	- Abandoned property notices (unclaimed checks)	$	300	**$**	**1,900**
513	**Travel & Training**				
	- Online student center	$	129		
	- Online training	$	1,750		
	- Other	$	500	**$**	**2,379**
521	**Equipment Lease**				
	- Copier lease - 1/2	$	3,120		
	- Additional copies	$	50	**$**	**3,170**
567	**Collection Fees**				
	- Credit bureau fees for collection of delinquent utility accounts			**$**	**2,000**
570	**Special Services**				
	- COBRA	$	264		
	- Website maintenance - 1/2	$	5,800	**$**	**6,064**
571	**Employee Ads & Testing**				
	- Employment advertising & pre-employment physicals and drug testing			**$**	**1,250**
572	**Employee Benefits Consultant**				
	- Employee benefits consulting services - 20%			**$**	**6,000**
573	**Bill Processing & Mailing**				
	- DataProse bill processing	$	31,500		
	- DataProse late notice processing	$	7,500	**$**	**39,000**
575	**Audit Fees**				
	- Annual audit fees - 30%			**$**	**9,770**

Mission

To provide a safe and adequate potable water supply and distribution system which meets or exceeds the standards for a “superior” water system for the domestic, industrial and fire protection needs of the City’s customers in a manner that conserves and best utilizes crucial water resources.

Description

- Maintains the City’s water distribution system, to include mains, lines, booster pumps, storage facilities, fire hydrants, and water meters.
- Maintains and installs fire hydrants, valves and other fittings as required.
- Makes service taps and installs new services.
- Constructs new and replacement water mains and service lines.
- Provides timely repair of water leaks to minimize impairment of service to customers and minimize the loss of water.
- Conducts water sampling to ensure standards of water safety are met.
- Ensures TCEQ and other applicable regulatory guidelines are met through appropriate operations, management, training, and staff certifications.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade.

Accomplishments

- Located and entered 100% of water mains and appurtenances into the GIS system.
- 5 staff members qualified and tested to receive their water operator licenses.
- Managed design of the water main replacement along S. Main between Ave. C and Ave. J.
- Updated the City of Belton Total Coliform Monitoring Plan.
- Constructed water main from Chisolm Trail Parkway to The Bluffs Subdivision.
- Installed 4 new sample stations.
- Demolished the old water tank on S. Davis Street.
- Constructed new master meter system.
- Replaced signs on water towers and pump stations per TCEQ requirements.

Goals

- Mark all fire hydrants along the highways that are in CCN for increased visibility.
- Coordinate with the Fire Department to raise and sandblast fire hydrants throughout the city as needed.
- Inspect the AMI installation including meters and meter boxes during and at the completion of the replacement program.
- Inspect the South Main Street Water Main Improvement Project.
- Coordinate the design of the North Belton Water Tank.
- Construct water main replacements as part of roadway reconstructions.
- Finalize changes to Design Manual – water details.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 342,081	$ 373,145	$ 373,145	$ 364,887
Supplies	$ 33,421	$ 31,711	$ 29,758	$ 42,830
Facility Maintenance	$ 56,246	$ 91,850	$ 89,550	$ 78,450
Repairs & Maintenance	$ 17,093	$ 23,300	$ 15,300	$ 15,061
Services	$ 65,410	$ 77,571	$ 71,538	$ 79,096
Water Purchases	$ 1,360,641	$ 1,421,057	$ 1,421,057	$ 1,408,285
Capital Outlay	$ 58,935	$ 281,851	$ 256,815	$ 175,000
Transfers	$ 891,017	$ 347,446	$ 347,446	$ 400,553
Total	**$ 2,824,844**	**$ 2,647,931**	**$ 2,604,609**	**$ 2,564,162**

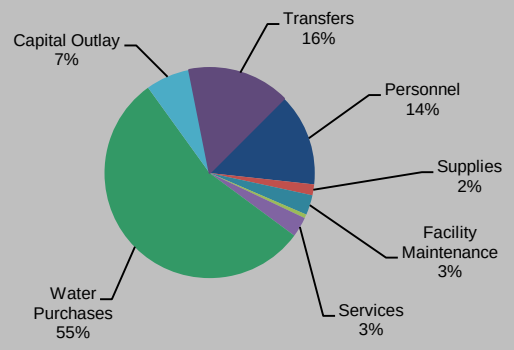
Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Miles of Water Mains	121	144	146
Water Pump Stations	2	2	2
# of Fire Hydrants	890	1,016	1,100
Meter Change Outs	235	99	6,300
New Connections	175	150	165
LF of New Lines Installed	9,899	8,497	10,000
Reconnects	1,175	1,100	1,200
# of Main Breaks Repaired	35	15	15
# of Service Lines Repaired	45	35	35
# of Fire Hydrants Replaced	2	3	5

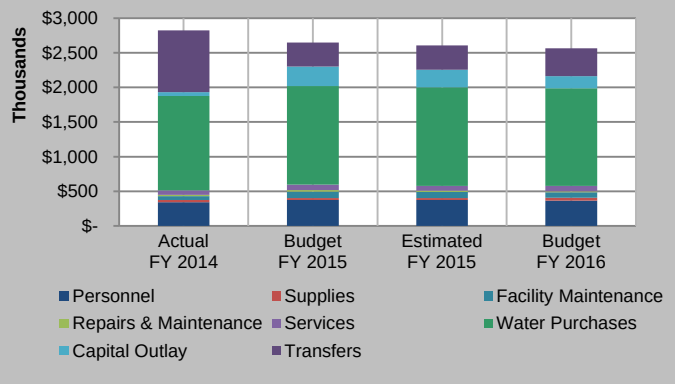
Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Assistant Director of PW	1	1	1
Water Supervisor	1	1	1
Sr. Water Maint. Worker	2	3	2
Water Maint. Worker II	2	2	1
Water Maint. Worker I	2	1	3
Total	**8**	**8**	**8**

Department Expenditures



Department Expense History



Water

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
02-4-210-103	Salaries - Supervisory	$ 75,227	$ 88,032	$ 88,032	$ 84,782
02-4-210-104	Salaries - Operations	$ 174,674	$ 184,230	$ 184,230	$ 184,484
02-4-210-107	Salaries - Overtime	$ 7,208	$ 8,168	$ 8,168	$ 8,078
02-4-210-114	Vehicle Allowance	$ 240	$ 480	$ 480	$ 600
02-4-210-121	TMRS	$ 18,267	$ 20,036	$ 20,036	$ 19,644
02-4-210-122	FICA	$ 20,291	$ 21,453	$ 21,453	$ 21,217
02-4-210-123	Employee Insurance	$ 37,745	$ 41,539	$ 41,539	$ 41,411
02-4-210-124	Workers' Comp. Insurance	$ 6,899	$ 7,249	$ 7,249	$ 7,170
02-4-210-125	Unemployment Compensation	$ 1,531	$ 1,958	$ 1,958	$ 1,158
02-4-210-150	New Personnel Requests	$ -	$ -	$ -	$ (3,657)
	Total Personnel	**$ 342,081**	**$ 373,145**	**$ 373,145**	**$ 364,887**
02-4-210-201	Office Supplies	$ 248	$ 250	$ 250	$ 250
02-4-210-220	Clothing Supplies	$ 4,801	$ 4,841	$ 4,669	$ 4,895
02-4-210-221	Chemical Supplies	$ 381	$ 1,060	$ 995	$ 950
02-4-210-222	Fuel	$ 16,008	$ 15,060	$ 13,000	$ 13,000
02-4-210-227	Janitorial Supplies	$ 797	$ 850	$ 750	$ 850
02-4-210-229	Tools & Other Supplies	$ 7,463	$ 6,840	$ 6,840	$ 6,480
02-4-210-250	Small Equipment	$ 3,723	$ 2,810	$ 3,254	$ 16,405
	Total Supplies	**$ 33,421**	**$ 31,711**	**$ 29,758**	**$ 42,830**
02-4-210-301	Building Maintenance	$ 259	$ 750	$ 750	$ 750
02-4-210-302	Heat & A/C Maintenance	$ 263	$ 800	$ 800	$ 800
02-4-210-333	Water Line Maintenance	$ 35,526	$ 45,000	$ 40,000	$ 40,000
02-4-210-334	Water Valve Maintenance	$ 7,301	$ 8,000	$ 8,200	$ 10,000
02-4-210-335	Fire Hydrant Maintenance	$ 5,648	$ 10,000	$ 9,500	$ 10,000
02-4-210-336	Water Tank Maintenance	$ 2,298	$ 16,570	$ 19,800	$ 8,900
02-4-210-339	Water Samples & Tank Testing	$ 4,951	$ 10,730	$ 10,500	$ 8,000
	Total Facility Maintenance	**$ 56,246**	**$ 91,850**	**$ 89,550**	**$ 78,450**
02-4-210-402	Equipment & Machinery Maint.	$ 5,141	$ 9,000	$ 5,000	$ 5,044
02-4-210-403	Vehicle Maintenance	$ 7,649	$ 13,650	$ 9,650	$ 9,600
02-4-210-406	Computer System Maintenance	$ 4,303	$ 350	$ 350	$ 117
02-4-210-407	Radio Maintenance		$ 300	$ 300	$ 300
	Total Repairs & Maintenance	**$ 17,093**	**$ 23,300**	**$ 15,300**	**$ 15,061**
02-4-210-501	Advertising & Public Notices	$ 1,960	$ 1,500	$ 1,500	$ 2,600
02-4-210-510	Dues & Publications	$ 1,924	$ 3,232	$ 3,118	$ 3,232
02-4-210-513	Travel & Training	$ 1,486	$ 2,047	$ 2,086	$ 2,048
02-4-210-550	Insurance - General Liability	$ 472	$ 520	$ 451	$ 496
02-4-210-551	Insurance - Errors & Omissions	$ 1,106	$ 1,225	$ 1,131	$ 1,244
02-4-210-554	Insurance - Automobile	$ 1,242	$ 1,400	$ 1,429	$ 1,564
02-4-210-555	Insurance - Mobile Equipment	$ 779	$ 900	$ 767	$ 844
02-4-210-556	Insurance - Real Property	$ 6,267	$ 7,250	$ 6,243	$ 6,902
02-4-210-570	Special Services	$ -	$ 600	$ 200	$ 600
02-4-210-571	State Water System Fees	$ 11,234	$ 12,000	$ 11,284	$ 12,000
02-4-210-581	Communication Services	$ 1,400	$ 1,695	$ 1,410	$ 1,794
02-4-210-582	Gas Service	$ 165	$ 172	$ 120	$ 129
02-4-210-583	Electric Service	$ 37,374	$ 45,030	$ 41,799	$ 45,643
	Total Services	**$ 65,410**	**$ 77,571**	**$ 71,538**	**$ 79,096**
02-4-210-720	Election Use & Option Water	$ 214,688	$ 232,696	$ 232,696	$ 233,482
02-4-210-721	Water Purchases - Fixed Charges	$ 516,648	$ 538,361	$ 538,361	$ 530,152
02-4-210-722	Water Purchases - Raw Water	$ 629,305	$ 650,000	$ 650,000	$ 644,651
	Total Water Purchases	**$ 1,360,641**	**$ 1,421,057**	**$ 1,421,057**	**$ 1,408,285**

Water Continued

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
02-4-210-800	Land/Easements/ROW	$ -	$ 126,451	$ 126,451	$ -
02-4-210-802	Machinery & Equipment	$ 5,865	$ 65,000	$ 57,150	$ 120,000
02-4-210-803	Vehicles	$ -	$ 35,400	$ 28,214	$ -
02-4-210-852	Water Meters	$ 53,070	$ 55,000	$ 45,000	$ 55,000
	Total Capital Outlay	**$ 58,935**	**$ 281,851**	**$ 256,815**	**$ 175,000**
02-4-210-901	Transfer to GF - Franchise	$ 181,571	$ 183,695	$ 183,695	$ 168,464
02-4-210-902	Transfer to GF - Reimbursement	$ 58,728	$ 63,751	$ 63,751	$ 62,089
02-4-210-909	Transfer to WS Capital Projects Fund	$ 650,718	$ 100,000	$ 100,000	$ 170,000
	Total Transfers	**$ 891,017**	**$ 347,446**	**$ 347,446**	**$ 400,553**
	Total Water	**$ 2,824,844**	**$ 2,647,931**	**$ 2,604,609**	**$ 2,564,162**

Water

Account Number	Description			Amount
02-4-210-150	**New Personnel**			
	- Pay adjustment for MW II	$	2,386	
	- Downgrade of SMW position to MWI	$	(6,043)	**$ (3,657)**
220	**Clothing Supplies**			
	- Uniform rental - 7 staff	$	2,667	
	- Tee shirts - 7 staff	$	175	
	- Gloves	$	170	
	- Steel toed boots - 7 staff	$	1,050	
	- Safety vests & gear	$	833	**$ 4,895**
221	**Chemical Supplies**			
	- HTH for disinfecting of new mains & main breaks	$	300	
	- DPD Chlorine secondary standard kits	$	180	
	- Insect sprays	$	350	
	- Chlorine reagent pillows	$	120	**$ 950**
229	**Tools & Other Supplies**			
	- Small tools	$	1,400	
	- Marking paint & flags	$	1,200	
	- Welding supplies	$	200	
	- Gatorade, ice, & break room supplies	$	500	
	- Porta saw blades	$	420	
	- Fire extinguishers	$	120	
	- First aid supplies	$	100	
	- Batteries & other misc. supplies	$	730	
	- Steel and rebar	$	100	
	- Barricade lights, traffic cones, work zone signs	$	1,710	**$ 6,480**
250	**Small Equipment**			
	- Submersible and trash pumps	$	3,100	
	- Chain saw	$	450	
	- Cordless 4 tool combo kit	$	800	
	- Air compressor and tools	$	2,500	
	- Magnetic locator	$	825	
	- Portable radios	$	5,260	
	- Ice Machine	$	620	
	- Replace SCADA and superintendent computers	$	2,850	**$ 16,405**
333	**Water Line Maintenance**			
	- Materials, parts, and supplies for maintenance and repair of water lines			**$ 40,000**
334	**Water Valve Maintenance**			
	- Annual inspection and repair of pressure and altitude valves			**$ 10,000**
335	**Fire Hydrant Maintenance**			
	- Materials and parts for maintenance of fire hydrants			**$ 10,000**
336	**Water Tank Maintenance**			
	- SCADA system maintenance agreement	$	1,300	
	- Annual Tank inspection	$	1,000	
	- Cathodic Protection Plan	$	1,600	
	- Repair of pump station, chlorinators, & water tanks	$	5,000	**$ 8,900**
339	**Water Samples & Tank Testing**			
	- Water sampling, analysis, and testing			**$ 8,000**
501	**Advertising & Public Notices**			
	- Consumer Confidence Report (Drinking Water Quality) & other notices			**$ 2,600**

Water Continued

Account Number	Description				Amount
02-4-210-510	**Dues & Publications**				
	- TWUA dues - 7 staff	$	455		
	- TCEQ license renewal - 3 staff	$	333		
	- New TCEQ licenses - 4 staff	$	444		
	- Hosting of Central Texas Water Utility Association meeting	$	2,000	**$**	**3,232**
513	**Travel & Training**				
	- Online student center	$	43		
	- TCEQ required classes	$	1,000		
	- TWUA Conference	$	900		
	- 4th of July parade worker lunch	$	105	**$**	**2,048**
570	**Special Services**				
	- Hepatitis B shots			**$**	**600**
571	**State Water System Fees**				
	- Annual mandated fees for State certification of water system			**$**	**12,000**
720	**Election Use & Option Water**				
	- Election use water - BCWCID - 3,310 AF @ $30	$	99,300		
	- Option water - BCWCID - 1,656 AF @ $15	$	24,840		
	- System water - BCWCID - 1,000 AF @ $70.50	$	70,500		
	- Option water - BRA - 2,500 AF @ $15	$	37,500		
	- Option water - CTWSC - 13.42 AF @ $100.00	$	1,342	**$**	**233,482**
721	**Water Purchases-Fixed Charges**				
	- Monthly debt service portion of BCWCID #1 payments			**$**	**530,152**
722	**Water Purchases-Raw Water**				
	- M&O per gallon charges from BCWCID #1			**$**	**644,651**
802	**Machinery & Equipment**				
	- Backhoe to replace Unit 70			**$**	**120,000**
852	**Water Meters**				
	- New and reconditioned meters, meter change-out program			**$**	**55,000**
901	**Transfer to GF-Franchise**				
	- Franchise fee transfer to General fund			**$**	**168,464**
902	**Transfer to GF-Reimbursement**				
	- Administrative, street, and shop costs			**$**	**62,089**
909	**Transfer to WS Capital Projects Fund**				
	- Capitalized cost of replacing/upgrading water lines			**$**	**170,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Description

The Sewer Department is comprised of two divisions:

1. Collection
2. Lift Stations

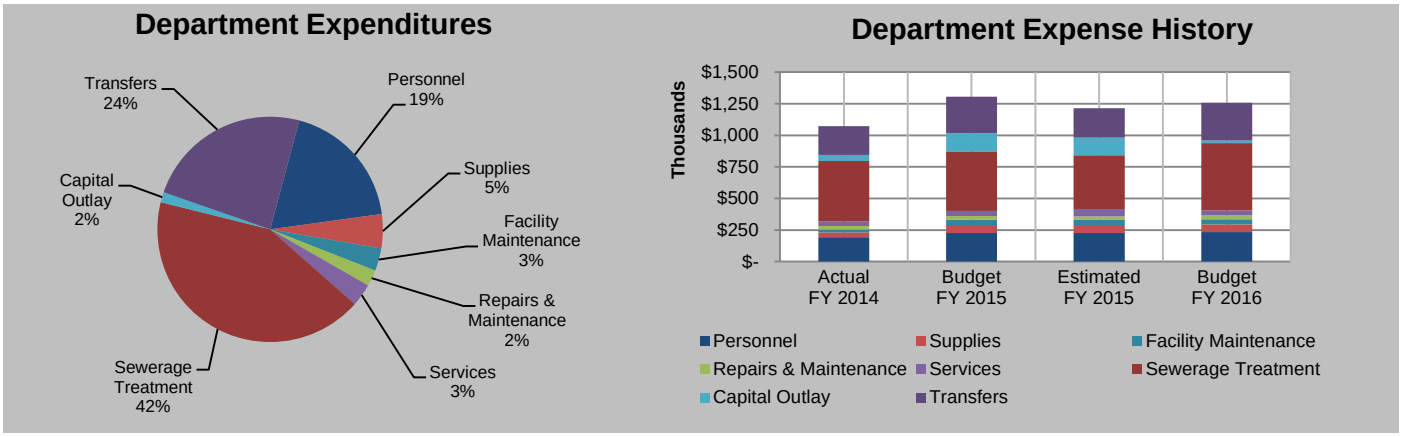
The details of these divisions follow.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 192,839	$ 227,493	$ 227,493	$ 234,344
Supplies	$ 39,648	$ 55,772	$ 55,519	$ 61,586
Facility Maintenance	$ 23,073	$ 49,650	$ 46,650	$ 40,765
Repairs & Maintenance	$ 26,660	$ 28,081	$ 28,081	$ 29,290
Services	$ 35,143	$ 41,059	$ 59,794	$ 40,636
Sewerage Treatment	$ 478,306	$ 470,500	$ 424,179	$ 532,468
Capital Outlay	$ 48,261	$ 145,000	$ 140,000	$ 18,600
Transfers	$ 227,360	$ 286,640	$ 231,640	$ 299,252
Total	**$ 1,071,289**	**$ 1,304,195**	**$ 1,213,356**	**$ 1,256,941**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Sewer Lift Station Mechanic	1	1	1
Sewer Maint. Worker II	1	1	1
Sewer Maint. Worker I	3	3	3
TOTAL	**5**	**5**	**5**



Mission

Provide an efficient sewerage system to protect the public health, safety and water quality of the community.

Description

- Maintains the City's sewer collection system, to include mains, manholes and clean-outs.
- Installs and repairs sewer taps as needed.
- Inspects the City's sewer collection system.
- Replaces deteriorated sections of mains and service lines.
- Conducts maintenance and repairs to prevent sanitary sewer overflows.
- Assists with logistics, staffing, and delivery of services for the 4th of July Parade

Accomplishments

- Located and entered 20% of the sewer mains and appurtenances and 100% of lift stations into the GIS system.
- Utilized the sewer camera to identify defects in sewer mains and services.
- Managed the wastewater system so that no sanitary sewer overflows occurred.
- Certified 5 staff members as licensed wastewater operators.
- Continued to work with Temple to finalize the TBWWTP rehabilitation and expansion design project.
- Submitted an expanded sewer CCN application to TCEQ to extend service to unserved locations.
- Added potable water service to 7 lift stations.
- Verified status of septic customers to determine if they have septic or are on City sewer.

Goals

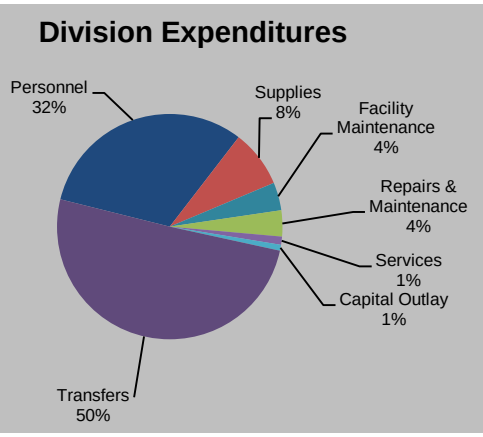
- Locate and GPS remaining sewer lines, lift stations, and appurtenances.
- Ensure there are no preventable sanitary sewer overflows.
- Finalize design of the Temple-Belton Wastewater Treatment Plant Expansion Project.
- Finalize design of South Belton Sewer System Project.
- Replace and redesign Smith and W. 3rd Ave sewer main to remove the Hwy 93 sewer main.
- Assist in the multiple phase audits of residential accounts to ensure that all residents connected to City sewer services are billed correctly.
- Replace a failing section of the 6-inch sewer main and manhole behind Bella Oaks Apartments.
- Clear and maintain all City sewer easements.
- Replace trouble sewer areas in order to decrease hours spent on sewer washing operations.

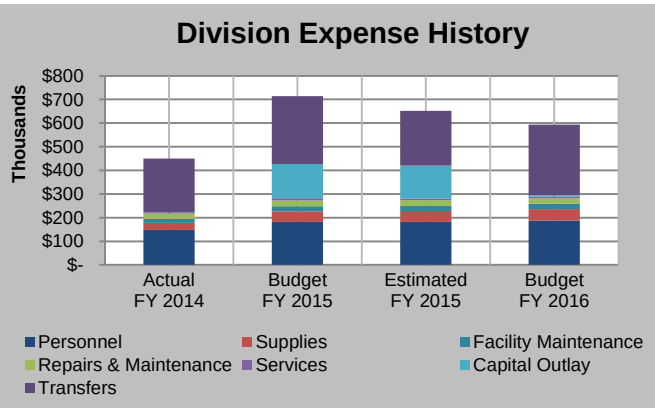
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 148,134	$ 182,013	$ 182,013	$ 187,172
Supplies	$ 29,523	$ 44,325	$ 46,286	$ 48,689
Facility Maintenance	$ 16,528	$ 21,650	$ 21,650	$ 23,765
Repairs & Maintenance	$ 23,148	$ 24,670	$ 24,670	$ 22,195
Services	$ 5,112	$ 9,196	$ 6,005	$ 6,909
Capital Outlay	$ -	$ 145,000	$ 140,000	$ 5,000
Transfers	$ 227,360	$ 286,640	$ 231,640	$ 299,252
Total	**$ 449,805**	**$ 713,494**	**$ 652,264**	**$ 592,982**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Miles of Sanitary Sewers	134	100	102
# of Stops-Service Lines	120	179	180
# of Stops-Main Lines	35	23	30
Main Line Repairs	5	6	7
Linear Feet of New Main	6,535	8,906	1,000
LF Cleaned-Result of Stops	5,000	5,100	5,200
LF Cleaned-Ongoing	65,000	66,000	67,000
Manholes Cleaned	860	130	250
Manholes Replaced/Repaired	9	3	5
Service Taps Made	125	120	130
Services Replaced	60	50	55
Services Repaired	120	150	125





Sewer - Collection

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
02-4-221-103	Salaries - Supervisory	$ 10,086	$ 35,000	$ 35,000	$ 25,733
02-4-221-104	Salaries - Operations	$ 97,550	$ 95,676	$ 95,676	$ 105,839
02-4-221-107	Salaries - Overtime	$ 2,190	$ 2,870	$ 2,870	$ 3,175
02-4-221-121	TMRS	$ 7,436	$ 9,525	$ 9,525	$ 9,523
02-4-221-122	FICA	$ 8,234	$ 10,216	$ 10,216	$ 10,308
02-4-221-123	Employee Insurance	$ 19,667	$ 24,831	$ 24,831	$ 24,467
02-4-221-124	Workers' Comp. Insurance	$ 2,066	$ 2,720	$ 2,720	$ 2,670
02-4-221-125	Unemployment Compensation	$ 906	$ 1,175	$ 1,175	$ 685
02-4-221-150	New Personnel Requests	$ -	$ -	$ -	$ 4,772
	Total Personnel	**$ 148,134**	**$ 182,013**	**$ 182,013**	**$ 187,172**
02-4-221-201	Office Supplies	$ 110	$ 152	$ 152	$ 157
02-4-221-220	Clothing Supplies	$ 2,911	$ 3,247	$ 2,882	$ 3,221
02-4-221-221	Chemical Supplies	$ 7,063	$ 12,116	$ 12,095	$ 7,586
02-4-221-222	Fuel	$ 16,017	$ 12,840	$ 15,100	$ 15,000
02-4-221-227	Janitorial Supplies	$ 622	$ 600	$ 600	$ 600
02-4-221-229	Tools & Other Supplies	$ 2,527	$ 1,920	$ 2,417	$ 2,645
02-4-221-250	Small Equipment	$ 272	$ 13,450	$ 13,040	$ 19,480
	Total Supplies	**$ 29,523**	**$ 44,325**	**$ 46,286**	**$ 48,689**
02-4-221-301	Building Maintenance	$ 15	$ 150	$ 150	$ 1,650
02-4-221-333	Sewer Line Maintenance	$ 16,513	$ 20,500	$ 20,500	$ 21,115
02-4-221-339	Sewer Discharge Testing	$ -	$ 1,000	$ 1,000	$ 1,000
	Total Facility Maintenance	**$ 16,528**	**$ 21,650**	**$ 21,650**	**$ 23,765**
02-4-221-402	Equipment & Machinery Maint.	$ 15,865	$ 18,000	$ 18,000	$ 18,000
02-4-221-403	Vehicle Maintenance	$ 3,199	$ 3,600	$ 3,600	$ 3,800
02-4-221-406	Computer System Maintenance	$ 4,084	$ 2,820	$ 2,820	$ 45
02-4-221-407	Radio Maintenance	$ -	$ 250	$ 250	$ 350
	Total Repairs & Maintenance	**$ 23,148**	**$ 24,670**	**$ 24,670**	**$ 22,195**
02-4-221-510	Dues & Publications	$ 773	$ 701	$ 571	$ 701
02-4-221-513	Travel & Training	$ 850	$ 2,810	$ 2,810	$ 2,810
02-4-221-550	Insurance - General Liability	$ 1,092	$ 2,200	$ 225	$ 248
02-4-221-551	Insurance - Errors & Omissions	$ 553	$ 620	$ 454	$ 622
02-4-221-554	Insurance - Automobile	$ 1,178	$ 1,325	$ 1,173	$ 1,295
02-4-221-555	Insurance - Mobile Equipment	$ 220	$ 250	$ 217	$ 239
02-4-221-556	Insurance - Real Property	$ 95	$ 110	$ 95	$ 105
02-4-221-570	Special Services	$ 93	$ 600	$ 200	$ 600
02-4-221-581	Communication Services	$ 258	$ 580	$ 260	$ 289
	Total Services	**$ 5,112**	**$ 9,196**	**$ 6,005**	**$ 6,909**
02-4-221-801	Buildings	$ -	$ 40,000	$ 40,000	$ 5,000
02-4-221-802	Machinery & Equipment	$ -	$ 105,000	$ 100,000	$ -
	Total Capital Outlay	**$ -**	**$ 145,000**	**$ 140,000**	**$ 5,000**
02-4-221-901	Transfer to GF - Franchise	$ 96,460	$ 97,725	$ 97,725	$ 94,444
02-4-221-902	Transfer to GF - Reimbursement	$ 30,900	$ 33,915	$ 33,915	$ 34,808
02-4-221-909	Transfer to WS Capital Projects Fund	$ 100,000	$ 100,000	$ 100,000	$ 170,000
02-4-221-957	Transfer to TxCDBG Fund	$ -	$ 55,000	$ -	$ -
	Total Transfers	**$ 227,360**	**$ 286,640**	**$ 231,640**	**$ 299,252**
	Total Sewer - Collection	**$ 449,805**	**$ 713,494**	**$ 652,264**	**$ 592,982**

Sewer - Collection

Account Number	Description			Amount
02-4-221-150	**New Personnel**			
	- Promotion of MWII			**$ 4,772**
02-4-221-220	**Clothing Supplies**			
	- Uniform rental - 4 staff	$	1,524	
	- Safety vests & gear - 4 staff	$	701	
	- Gloves	$	100	
	- Foul weather gear - 4 staff	$	200	
	- Tee shirts - 4 staff	$	96	
	- Steel toed boots - 4 staff	$	600	**$ 3,221**
221	**Chemical Supplies**			
	- Root & grease emulsifier	$	6,900	
	- Insect repellent	$	140	
	- Sunscreen	$	96	
	- Cement primer	$	150	
	- Disinfectant supplies	$	300	**$ 7,586**
229	**Tools & Other Supplies**			
	- Hand and small tools	$	1,120	
	- Safety cones	$	500	
	- Batteries	$	125	
	- Gatorade & ice	$	350	
	- First aid kits	$	100	
	- Flags	$	75	
	- Marking paint	$	375	**$ 2,645**
250	**Small Equipment**			
	- Jumping jack tamper	$	3,600	
	- Air compressor and tools	$	2,500	
	- Dewalt hammer	$	1,000	
	- Utility locators	$	3,800	
	- Hand held radio	$	5,260	
	- Ice machine	$	620	
	- Staff computer & replacement computer	$	2,700	**$ 19,480**
333	**Sewer Line Maintenance**			
	- Materials, fittings, and supplies for maintenance and repair of sewer lines			**$ 21,115**
339	**Sewer Discharge Testing**			
	- Testing of industrial user effluent			**$ 1,000**
406	**Computer System Maintenance**			
	- Anti-spam and anti-virus			**$ 45**
510	**Dues & Publications**			
	- TWUA dues - 4 staff	$	260	
	- TCEQ license renewal - 3 staff	$	333	
	- CDL renewal - 3 staff	$	108	**$ 701**
513	**Travel & Training**			
	- Continuing education	$	2,000	
	- Travel expenses	$	750	
	- 4th of July parade worker lunch	$	60	**$ 2,810**
570	**Special Services**			
	- Hepatitis B shots for new employees			**$ 600**
801	**Buildings**			
	- Retrofitting portable buildings			**$ 5,000**

Sewer - Collection Continued

Account Number	Description	Amount
02-4-221-901	**Transfer to GF-Franchise** - Franchise fee transfer to General fund	$ 94,444
902	**Transfer to GF - Reimbursement** - Administrative, street, and shop costs	$ 34,808
909	**Transfer to WS Capital Projects Fund** - Repair and replacement of sewer mains and manholes	$ 170,000

CITY OF BELTON, TEXAS
FOUNDED 1850

Mission

To provide for the operation and maintenance of the lift stations which are a vital element of the sewer collection system.

Description

- Maintains and repairs sixteen lift stations.
- Inspects and monitors the operational status of the lift stations.
- Ensures TCEQ and other applicable safety and regulatory guidelines are met through appropriate trainings and staff certifications.

Accomplishments

- Added potable water service to 7 lift stations.
- Installed new signs for all lift stations to meet TCEQ requirements.
- Developed procedure to input and manage daily lift station pump runtimes in the Public Works Work Order and Asset Management System.
- Managed and maintained lift stations to ensure no sanitary sewer overflows.

Goals

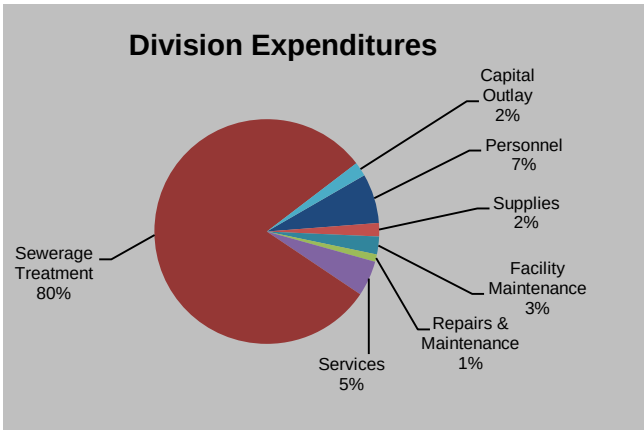
- Record all lift station data into asset management software.
- Update all Omni sites to G3 to comply with AT&T requirements.
- Pave Dunn’s Canyon and Expo Lift Station access roads for all-weather access.
- Install potable water service to remaining lift stations.

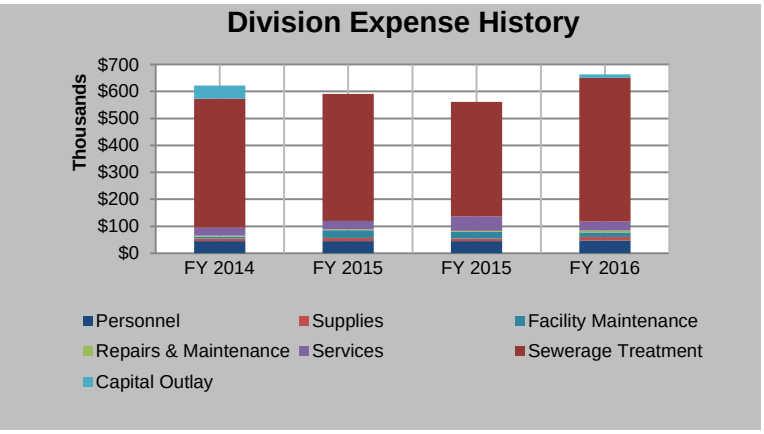
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 44,705	$ 45,480	$ 45,480	$ 47,172
Supplies	$ 10,125	$ 11,447	$ 9,233	$ 12,897
Facility Maintenance	$ 6,545	$ 28,000	$ 25,000	$ 17,000
Repairs & Maintenance	$ 3,512	$ 3,411	$ 3,411	$ 7,095
Services	$ 30,031	$ 31,863	$ 53,789	$ 33,727
Sewerage Treatment	$ 478,306	$ 470,500	$ 424,179	$ 532,468
Capital Outlay	$ 48,261	$ -	$ -	$ 13,600
Total	**$ 621,484**	**$ 590,701**	**$ 561,092**	**$ 663,959**

Workload/Demand Measures

Measurement	FY 2014 Actual	FY 2015 Estimated	FY 2016 Budget
Number of Lift Stations	17	18	19
Grinder Stations	1	1	1
Man-Hours for Servicing	2,200	2,000	2,200
Gallons Discharged to Treatment Plant	510,000,000	647,114,400	700,000,000
Average Discharge per Day	1,527,658	1,774,800	1,800,000





Sewer - Lift Stations

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
02-4-222-104	Salaries - Operations	$ 33,117	$ 33,024	$ 33,024	$ 34,458
02-4-222-107	Salaries - Overtime	$ 687	$ 991	$ 991	$ 1,034
02-4-222-121	TMRS	$ 2,333	$ 2,426	$ 2,426	$ 2,508
02-4-222-122	FICA	$ 2,589	$ 2,602	$ 2,602	$ 2,715
02-4-222-123	Employee Insurance	$ 5,145	$ 5,552	$ 5,552	$ 5,648
02-4-222-124	Workers' Comp. Insurance	$ 626	$ 624	$ 624	$ 651
02-4-222-125	Unemployment Compensation	$ 207	$ 261	$ 261	$ 158
	Total Personnel	**$ 44,705**	**$ 45,480**	**$ 45,480**	**$ 47,172**
02-4-222-220	Clothing Supplies	$ 415	$ 772	$ 628	$ 682
02-4-222-221	Chemical Supplies	$ 4,132	$ 4,125	$ 3,600	$ 4,150
02-4-222-222	Fuel	$ 3,296	$ 4,420	$ 3,000	$ 3,000
02-4-222-227	Janitorial Supplies	$ 51	$ 200	$ 180	$ 200
02-4-222-229	Tools & Other Supplies	$ 133	$ 705	$ 650	$ 765
02-4-222-250	Small Equipment	$ 2,099	$ 1,225	$ 1,175	$ 4,100
	Total Supplies	**$ 10,125**	**$ 11,447**	**$ 9,233**	**$ 12,897**
02-4-222-333	Lift Station Maintenance	$ 6,545	$ 28,000	$ 25,000	$ 17,000
	Total Facility Maintenance	**$ 6,545**	**$ 28,000**	**$ 25,000**	**$ 17,000**
02-4-222-402	Equipment & Machinery Maint.	$ 5	$ 2,250	$ 2,250	$ 2,350
02-4-222-403	Vehicle Maintenance	$ 507	$ 1,000	$ 1,000	$ 800
02-4-222-406	Computer System Maintenance	$ 3,000	$ 11	$ 11	$ 3,795
02-4-222-407	Radio Maintenance	$ -	$ 150	$ 150	$ 150
	Total Repairs & Maintenance	**$ 3,512**	**$ 3,411**	**$ 3,411**	**$ 7,095**
02-4-222-510	Dues & Publications	$ 65	$ 176	$ 176	$ 65
02-4-222-513	Travel & Training	$ 10	$ 515	$ 515	$ 515
02-4-222-550	Insurance - General Liability	$ 59	$ 70	$ 56	$ 62
02-4-222-551	Insurance - Errors & Omissions	$ 138	$ 155	$ 142	$ 156
02-4-222-554	Insurance - Automobile	$ 240	$ 275	$ 244	$ 269
02-4-222-556	Insurance - Real Property	$ 800	$ 920	$ 796	$ 881
02-4-222-581	Communication Services	$ 4,698	$ 4,752	$ 4,110	$ 4,555
02-4-222-582	Gas Service	$ 1,519	$ 1,640	$ 1,550	$ 1,650
02-4-222-583	Electric Service	$ 22,502	$ 23,360	$ 46,200	$ 25,574
	Total Services	**$ 30,031**	**$ 31,863**	**$ 53,789**	**$ 33,727**
02-4-222-723	Sewerage Treatment Payments	$ 478,306	$ 470,500	$ 424,179	$ 532,468
	Total Sewerage Treatment	**$ 478,306**	**$ 470,500**	**$ 424,179**	**$ 532,468**
02-4-222-802	Machinery & Equipment	$ 48,261	$ -	$ -	$ -
02-4-222-850	Lift Stations	$ -	$ -	$ -	$ 13,600
	Total Capital Outlay	**$ 48,261**	**$ -**	**$ -**	**$ 13,600**
02-4-222-909	Transfer to WS Capital Projects Fund	$ -	$ -	$ -	$ -
	Total Transfers	**$ -**	**$ -**	**$ -**	**$ -**
	Total Sewer - Lift Stations	**$ 621,484**	**$ 590,701**	**$ 561,092**	**$ 663,959**
	Total Sewer	**$ 1,071,289**	**$ 1,304,195**	**$ 1,213,356**	**$ 1,256,941**

Sewer - Lift Stations

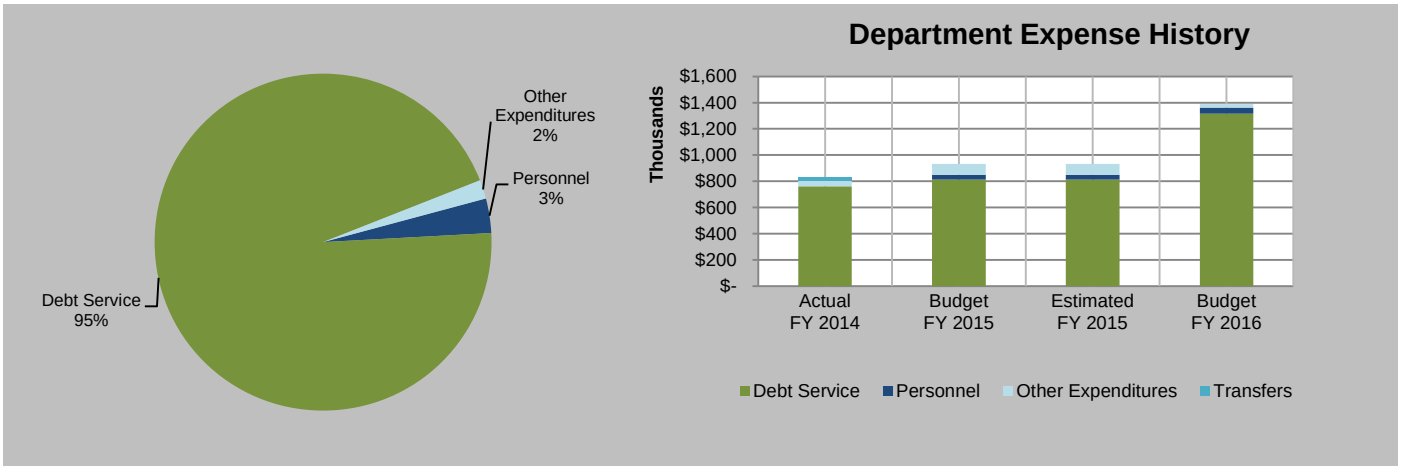
Account Number	Description			Amount
02-4-222-220	**Clothing Supplies**			
	- Uniform rental	$	318	
	- Steel toed boots	$	150	
	- Safety vest & gear	$	140	
	- Tee shirt	$	24	
	- Foul weather gear	$	50	**$ 682**
221	**Chemical Supplies**			
	- Root control & grease emulsifier	$	2,750	
	- Disinfectant supplies	$	200	
	- Other chemicals	$	1,200	**$ 4,150**
229	**Tools & Other Supplies**			
	- Hand tools	$	125	
	- First aid kit	$	40	
	- High temperature grease	$	50	
	- Extension cord	$	100	
	- Ice, Gatorade, coffee	$	150	
	- Batteries	$	300	**$ 765**
250	**Small Equipment**			
	- Grease brackets	$	200	
	- Hand held radio	$	2,400	
	- G3 Omni Site	$	1,500	**$ 4,100**
333	**Lift Station Maintenance**			
	- Routine maintenance items	$	15,000	
	- Potable water install	$	2,000	**$ 17,000**
402	**Equipment & Machinery Maintenance**			
	- Generator maintenance agreements	$	2,200	
	- Trash pumps	$	150	**$ 2,350**
510	**Dues & Publications**			
	- TWUA dues			**$ 65**
513	**Travel & Training**			
	- TCEQ courses	$	350	
	- 4th of July parade worker lunch	$	15	
	- Other	$	150	**$ 515**
581	**Communication Services**			
	- Phone monitors in lift stations, Omni monitoring service, and pagers			**$ 4,555**
583	**Electric Service**			
	- Electric service for lift stations & pumps			**$ 25,574**
723	**Sewerage Treatment Payments**			
	- Operating	$	330,643	
	- Plant Insurance	$	15,500	
	- IPP	$	12,373	
	- Plant Electricity	$	85,000	
	- Main Belton Lift	$	19,303	
	- Lift Electricity	$	30,000	
	- Re-Use	$	2,054	
	- Main lift station capital	$	37,595	**$ 532,468**

Description

This department contains funding for the employee pay plan which was adopted in 1992. As employees receive pay increases, which are based on supervisor evaluations, funding is moved from the pay plan line item to the departmental personnel line items.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ -	$ 35,000	$ 35,000	$ 46,000
Debt Service	$ 761,686	$ 813,387	$ 813,387	$ 1,316,930
Other Expenditures	$ 42,990	$ 85,000	$ 85,000	$ 25,000
Transfers	$ 25,892	$ -	$ -	$ -
Total	**$ 830,568**	**$ 933,387**	**$ 933,387**	**$ 1,387,930**



Other Costs

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
02-4-230-160	Pay Plan Costs	$ -	$ 35,000	$ 35,000	$ 46,000
	Total Personnel	**$ -**	**$ 35,000**	**$ 35,000**	**$ 46,000**
02-4-230-601	Bond Principal Payments	$ 550,753	$ 569,153	$ 569,153	$ 922,553
02-4-230-602	Bond Interest Payments	$ 209,098	$ 241,884	$ 241,884	$ 390,802
02-4-230-603	Bond Paying Agent Fees	$ 154	$ 250	$ 250	$ 392
02-4-230-604	Arbitrage Rebate Calculation Fees	$ 1,682	$ 2,100	$ 2,100	$ 3,183
	Total Debt Service	**$ 761,686**	**$ 813,387**	**$ 813,387**	**$ 1,316,930**
02-4-230-701	Strategic Plan Elements	$ 39,740	$ 60,000	$ 60,000	$ -
02-4-230-707	Contingency	$ 3,250	$ 25,000	$ 25,000	$ 25,000
	Total Other Expenditures	**$ 42,990**	**$ 85,000**	**$ 85,000**	**$ 25,000**
02-4-230-909	Transfer to WS Capital Projects	$ 25,892	$ -	$ -	$ -
	Total Transfers	**$ 25,892**	**$ -**	**$ -**	**$ -**
	Total Other Costs	**$ 830,568**	**$ 933,387**	**$ 933,387**	**$ 1,387,930**

Other Costs

Account Number	Description	Amount
02-4-230-160	**Pay Plan** - Funding for pay plan increases for W&S Fund employees	**$ 46,000**
601	**Bond Principal Payments** - Principal payments on Water & Sewer revenue bonds	**$ 922,553**
602	**Bond Interest Payments** - Interest payments on Water & Sewer revenue bonds	**$ 390,802**
604	**Arbitrage Rebate Calculation Fees** - Professional services for computation of bond arbitrage requirements pursuant to IRS regulations	**$ 3,183**
707	**Contingency** - Amount to be used in case of unforeseen expenditures	**$ 25,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Economic Development Fund

City of Belton
Fund Balance Projection
FY 2016

- Development Corporation -

Projected Beginning Fund Balance			**$**	**3,315,152**
Budgeted Revenues and Transfers In		$ 1,645,212		
Budgeted Expenditures				
Personnel	$ 182,853			
Supplies	$ 4,300			
Repairs & Maintenance	$ 47,300			
Services	$ 203,976			
Debt Service	$ 151,210			
Total Operating & Debt Expenditures		$ (589,639)		
Revenues in Excess of O&M & Debt Expenditures		$ 1,055,573		
Capital Outlay		$ (100,000)		
Transfers		$ (310,000)		
Net Impact of Budget on Fund Balance			$	645,573
Projected Ending Fund Balance			**$**	**3,960,725**
Minimum Fund Balance (3 months O&M Budget)			$	(109,607)
Annual Debt Service			$	(151,210)
Projected Fund Balance in Excess of Minimum			**$**	**3,699,908**

Economic Development Fund Revenues

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
05-3-1210	Economic Development Sales Tax	$ 1,534,657	$ 1,531,433	$ 1,596,512	$ 1,596,512
	Total Sales Tax	**$ 1,534,657**	**$ 1,531,433**	**$ 1,596,512**	**$ 1,596,512**
05-3-5210	Rental Income	$ 28,056	$ 43,200	$ 28,071	$ 43,200
05-3-6120	Industy Training Program	$ -	$ -	$ 1,400	$ 1,500
05-3-7010	Miscellaneous Income	$ 10,480	$ -	$ 499	$ -
	Total Other Revenue	**$ 38,536**	**$ 43,200**	**$ 29,970**	**$ 44,700**
05-3-9100	Interest Income-Bank	$ 544	$ -	$ -	$ -
05-3-9113	Interest Income-Investment	$ 1,954	$ -	$ -	$ -
05-3-9120	Interest Income-TexPool	$ 704	$ 1,355	$ 4,000	$ 4,000
05-3-9121	Interest Income-TexStar	$ 488	$ -	$ -	$ -
	Total Interest Income	**$ 3,690**	**$ 1,355**	**$ 4,000**	**$ 4,000**
	Total Revenues	**$ 1,576,884**	**$ 1,575,988**	**$ 1,630,482**	**$ 1,645,212**

Revenue Assumptions:

Sales Tax:

The Economic Development Fund was created in 1991 to account for the 1/2% economic development sales tax approved by voters in 1990. This additional sales tax can only be used for economic development purposes.

FY 2016 sales tax revenues were budgeted at the estimated FY 2015 level.

Rental Income:

The transfer of the Rockwool property from the City to the BEDC is expected to occur in FY 2016, which will increase rental income for the year.

Interest Income:

All of the Development Corporation's idle, investable cash is invested in the depository bank, TexPool, or TexStar. The projected revenue for FY 2016 was developed with a roll forward of the monthly cash balance and slightly less than current market rates of return.

Description

The Economic Development Fund is comprised of two divisions:

1. Operations 2. Property Management

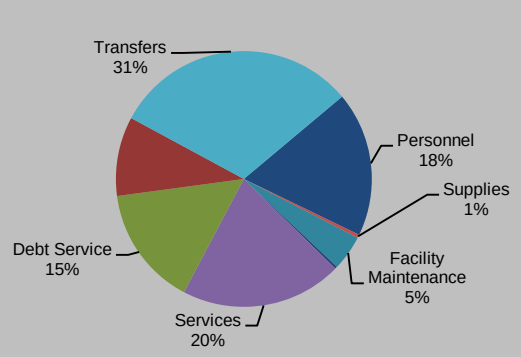
The details of these divisions follow.

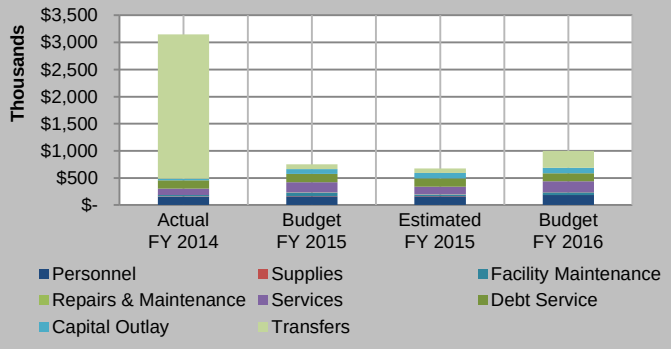
Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 155,255	$ 164,731	$ 164,731	$ 182,853
Supplies	$ 4,233	$ 4,000	$ 3,500	$ 4,300
Facility Maintenance	$ 25,055	$ 59,000	$ 25,000	$ 44,300
Repairs & Maintenance	$ 1,023	$ 3,000	$ 2,000	$ 3,000
Services	$ 120,531	$ 191,354	$ 146,775	$ 203,976
Debt Service	$ 153,147	$ 152,386	$ 152,412	$ 151,210
Capital Outlay	$ 26,761	$ 90,000	$ 100,000	$ 100,000
Transfers	$ 2,660,345	$ 90,000	$ 80,000	$ 310,000
Total	**$ 3,146,348**	**$ 754,471**	**$ 674,418**	**$ 999,639**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Economic Development Dir.	1	1	1
Dir. of Business Retention	1	1	1
Office Administrator	0	0	0.5
Total	**2**	**2**	**2.5**





Economic Development - Operations

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
05-4-501-101	Salaries - Administrative	$ 119,465	$ 117,974	$ 117,974	$ 122,870
05-4-501-113	Health Insurance Allowance	$ 2,393	$ -	$ -	$ -
05-4-501-114	Allowances	$ 8,755	$ 8,700	$ 8,700	$ 8,700
05-4-501-121	TMRS	$ 8,895	$ 9,035	$ 9,035	$ 9,299
05-4-501-122	FICA	$ 9,554	$ 9,599	$ 9,599	$ 10,065
05-4-501-123	Employee Insurance	$ 5,478	$ 12,607	$ 12,607	$ 11,296
05-4-501-124	Workers' Comp. Insurance	$ 302	$ 294	$ 294	$ 308
05-4-501-125	Unemployment Compensation	$ 414	$ 522	$ 522	$ 315
05-4-501-150	New Personnel Requests	$ -	$ -	$ -	$ 16,000
05-4-501-160	Pay Plan Costs	$ -	$ 6,000	$ 6,000	$ 4,000
	Total Personnel	**$ 155,255**	**$ 164,731**	**$ 164,731**	**$ 182,853**
05-4-501-201	Office Supplies	$ 856	$ 1,000	$ 1,000	$ 1,500
05-4-501-202	Postage	$ 274	$ 500	$ 500	$ 500
05-4-501-229	Tools & Other Supplies	$ 545	$ 1,500	$ 1,000	$ 1,300
05-4-501-250	Small Equipment	$ 2,558	$ 1,000	$ 1,000	$ 1,000
	Total Supplies	**$ 4,233**	**$ 4,000**	**$ 3,500**	**$ 4,300**
05-4-501-333	Business Park Maintenance	$ 25,055	$ 59,000	$ 25,000	$ 44,300
	Total Facility Maintenance	**$ 25,055**	**$ 59,000**	**$ 25,000**	**$ 44,300**
05-4-501-406	Computer System Maintenance	$ 1,023	$ 3,000	$ 2,000	$ 3,000
	Total Repairs & Maintenance	**$ 1,023**	**$ 3,000**	**$ 2,000**	**$ 3,000**
05-4-501-501	Advertising & Public Notices	$ 23,004	$ 39,600	$ 29,000	$ 44,500
05-4-501-510	Dues & Publications	$ 17,159	$ 24,635	$ 15,000	$ 16,125
05-4-501-513	Travel & Training	$ 10,073	$ 18,983	$ 15,000	$ 19,986
05-4-501-550	Insurance-General Liability	$ 118	$ 130	$ 113	$ 124
05-4-501-551	Insurance-Errors & Omissions	$ 276	$ 304	$ 283	$ 311
05-4-501-556	Insurance-Real Property	$ 374	$ 1,500	$ 478	$ 529
05-4-501-561	Legal Services	$ 6,081	$ 16,000	$ 16,000	$ 20,000
05-4-501-562	Engineering	$ 2,523	$ 17,000	$ 10,000	$ 17,000
05-4-501-570	Special Services	$ 28,750	$ 40,000	$ 25,000	$ 47,024
05-4-501-571	Admin. Reimb to General Fund	$ 7,500	$ 7,500	$ 7,500	$ 7,500
05-4-501-572	Industry Training	$ -	$ -	$ 4,050	$ 6,000
05-4-501-575	Audit Fees	$ 3,351	$ 2,960	$ 2,960	$ 3,260
05-4-501-581	Communication Services	$ 1,215	$ 2,352	$ 977	$ 858
05-4-501-585	Business Park Lighting	$ 885	$ 1,570	$ 794	$ 939
05-4-501-587	Office Rental	$ 17,820	$ 17,820	$ 17,820	$ 17,820
05-4-501-588	Water Service	$ 1,296	$ 1,000	$ 1,800	$ 2,000
	Total Services	**$ 120,425**	**$ 191,354**	**$ 146,775**	**$ 203,976**
05-4-501-601	Bond Principal Payments	$ 141,448	$ 143,498	$ 143,498	$ 145,550
05-4-501-602	Bond Interest Payments	$ 11,536	$ 8,707	$ 8,707	$ 5,479
05-4-501-603	Bond Paying Agent Fees	$ 82	$ 100	$ 82	$ 100
05-4-501-604	Arbitrage Rebate Calculation Fees	$ 81	$ 81	$ 125	$ 81
	Total Debt Service	**$ 153,147**	**$ 152,386**	**$ 152,412**	**$ 151,210**
05-4-501-850	Business Park Improvements	$ 26,761	$ 90,000	$ 100,000	$ 100,000
	Total Capital Outlay	**$ 26,761**	**$ 90,000**	**$ 100,000**	**$ 100,000**
05-4-501-949	Transfer to 2013 CO's TIRZ	$ -	$ -	$ -	$ 220,000
05-4-501-965	Transfer to TIRZ Capital Projects	$ -	$ 10,000	$ -	$ -
05-4-501-972	Transfer to Incentive Fund	$ 2,660,345	$ 80,000	$ 80,000	$ 90,000
	Total Transfers	**$ 2,660,345**	**$ 90,000**	**$ 80,000**	**$ 310,000**
	Total - Operations	**$ 3,146,243**	**$ 754,471**	**$ 674,418**	**$ 999,639**

Economic Development

Account Number	Description			Amount	
05-4-501-150	**New Personnel**				
	- Part-time office administrator			**$**	**16,000**
160	**Pay Plan Costs**				
	- Funding for pay plan increases for Economic Development employees			**$**	**4,000**
229	**Tools & Other Supplies**				
	- U.S. & Texas flags	$	500		
	- Fax machine	$	200		
	- Gifts/recognition	$	600	**$**	**1,300**
333	**Business Park Maintenance**				
	- Shredding	$	7,000		
	- Monthly mowing	$	18,000		
	- Flower bed replacement	$	1,100		
	- Sprinkler repair & maintenance	$	1,400		
	- Light fixture repair & replacement	$	2,000		
	- Tree maintenance	$	500		
	- Right of way and well maintenance	$	1,000		
	- Rockwool shredding	$	13,300	**$**	**44,300**
406	**Computer System Maintenance**				
	- Computer services	$	1,000		
	- IT services	$	1,000		
	- Software	$	1,000	**$**	**3,000**
501	**Advertising & Marketing**				
	- Grand Central Texas ads, giveaways, events	$	10,000		
	- Team Texas	$	2,500		
	- Trade shows	$	6,000		
	- Website license & hosting	$	3,300		
	- Community partnerships	$	2,000		
	- Special events	$	2,000		
	- LoopNet marketing	$	2,000		
	- E-mail marketing	$	200		
	- Rockwool materials	$	3,500		
	- Business Park signage	$	1,000		
	- Business Retention & Expansion sponsorships	$	1,000		
	- Website refresh	$	10,000		
	- Marketing materials	$	1,000	**$**	**44,500**
510	**Dues & Publications**				
	- Team Texas dues	$	3,000		
	- Texas One membership	$	1,000		
	- TEDC annual dues - 2 staff	$	900		
	- Local community organization dues	$	900		
	- Texas Association of Business dues	$	350		
	- IEDC membership	$	345		
	- Cost of Living report	$	450		
	- Local newspapers	$	300		
	- Perryman Report	$	150		
	- LoopNet	$	3,000		
	- Association of the United States Army	$	150		
	- CTHRMA membership	$	80		
	- Impact Data Source	$	5,500	**$**	**16,125**

Economic Development Continued

Account Number	Description			Amount
05-4-501-513	**Travel & Training**			
	- Area development	$	3,000	
	- Texas Economic Development Council	$	3,000	
	- Grand Central Texas events	$	6,000	
	- Texas One	$	2,000	
	- Business retention and expansion meals	$	1,300	
	- Incode student center	$	86	
	- Texas Workforce Commission Conference	$	1,000	
	- Sales tax training	$	600	
	- Other travel & training	$	3,000	**$ 19,986**
561	**Legal Services**			
	- Contract preparation, property acquisition, and negotiation			**$ 20,000**
562	**Engineering**			
	- Soil testing, consulting, platting, surveying, and other related services			**$ 17,000**
570	**Special Services**			
	- Land planning	$	7,000	
	- Environmental services	$	20,000	
	- Property development services	$	20,000	
	- COBRA administrative fees	$	24	**$ 47,024**
571	**Administrative Reimbursement to General Fund**			
	- Reimbursement to the General Fund for administrative & finance services			**$ 7,500**
572	**Industry Training**			
	- Business retention & expansion training			**$ 6,000**
575	**Audit Fees**			
	- Annual audit fees - 10%			**$ 3,260**
585	**Business Park Lighting**			
	- Electric service			**$ 939**
587	**Office Lease**			
	- CTCOG lease			**$ 17,820**
588	**Water Service**			
	- Water service for business park landscaping			**$ 2,000**
601	**Bond Principal Payments**			
	- Principal portion of annual bond payments			**$ 145,550**
602	**Bond Interest Payments**			
	- Interest portion of annual bond payments			**$ 5,479**
603	**Bond Paying Agent Fees**			
	- Fees for bond payment transactions			**$ 100**
850	**Business Park Improvements**			
	- Planned Unit Development (PUD) infrastructure			**$ 100,000**

Economic Development - Property Management

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
05-4-502-301	Building Maintenance	$ -	$ -	$ -	$ -
	Total Facility Maintenance	**$ -**	**$ -**	**$ -**	**$ -**
05-4-502-556	Insurance-Real Property	$ 106	$ -	$ -	$ -
05-4-502-571	Lease Commissions	$ -	$ -	$ -	$ -
05-4-502-579	Property Taxes	$ -	$ -	$ -	$ -
05-4-502-585	Lighting	$ -	$ -	$ -	$ -
05-4-502-586	Garbage Service	$ -	$ -	$ -	$ -
05-4-502-588	Water Service	$ -	$ -	$ -	$ -
	Total Services	**$ 106**	**$ -**	**$ -**	**$ -**
	Total Property Management	**$ 106**	**$ -**	**$ -**	**$ -**
	Total Economic Development	**$ 3,146,348**	**$ 754,471**	**$ 674,418**	**$ 999,639**

Drainage Fund

Mission

To provide and maintain a storm water management system to efficiently convey storm water and prevent flooding.

Description

- Constructs, maintains, and repairs drainage services within the City.
- Addresses a categorical hierarchy of storm drainage priorities based on priority of flooding.
- Develops methods to comply with storm water quality regulations.
- Collects GPS data for storm water systems and structures
- Sweeps City streets to aid in the protection of water quality.
- Maintains the Storm Water Master Plan and listing of project priorities including sustainable storm water projects.
- Performs drainage design reviews of all new residential and commercial developments.
- Constructs drainage improvements on new road projects.

Accomplishments

- Applied for and received the new Small Municipal Separate Stormwater System (MS4) permit from TCEQ.
- Developed and worked with Council to adopt the revised Stormwater Management Plan.
- Implemented Year 1 of the new TCEQ mandated Stormwater Management Plan.
- Completed the annual MS4 report under the revised permit.
- Completed design of the Connell Street/Mitchell Branch drainage improvements.
- Performed the necessary repairs and maintenance after major storm events on Nolan Creek.
- Coordinated with TxDOT to relocate the Penelope Street flood monitoring device.
- Designed the Connell Street Drainage Improvement Project.

Goals

- Finalize updates to the Storm Water Master Plan to include sustainable storm water projects, methods, and project prioritization.
- Reshape the channel and detention pond for Dawson Ranch and Red Rock Hills.
- Implement Year 2 of the TCEQ mandated Storm Water Management Plan.
- Construct the Connell Street Drainage Improvement Project.

City of Belton
Fund Balance Projection
FY 2016

- Drainage Fund -

Projected Beginning Fund Balance				**$ 252,526**
Budgeted Revenues and Transfers In			$ 372,000	
Budgeted Expenditures				
Personnel	$ 202,917			
Supplies	$ 19,491			
Repairs & Maintenance	$ 25,364			
Services	$ 13,161			
Debt Service	$ 25,709			
Total Operating & Debt Expenditures			$ (286,642)	
Revenues in Excess of O&M & Debt Expenditures			$ 85,358	
Transfers to Capital Projects			$ (80,000)	
Net Impact of Budget on Fund Balance				$ 5,358
Projected Ending Fund Balance				**$ 257,884**
Minimum Fund Balance (3 months O&M Budget)				$ (65,233)
Highest Annual Debt Service				$ (25,453)
Projected Fund Balance in Excess of Minimum				**$ 167,198**

Drainage Fund Revenues

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
07-3-5500	Storm Drainage Fees	$ 367,956	$ 375,000	$ 369,864	$ 371,600
	Total Utility Revenues	**$ 367,956**	**$ 375,000**	**$ 369,864**	**$ 371,600**
07-3-9100	Interest Income-Bank	$ 45	$ -	$ -	$ -
07-3-9113	Interest Income-Investment	$ 150	$ -	$ -	$ -
07-3-9120	Interest Income-TexPool	$ 66	$ 100	$ 515	$ 400
07-3-9121	Interest Income-TexStar	$ 47	$ -	$ -	$ -
	Total Interest Income	**$ 308**	**$ 100**	**$ 515**	**$ 400**
	Total Revenues	**$ 368,264**	**$ 375,100**	**$ 370,379**	**$ 372,000**

Revenue Assumptions:

Utility Revenues:

The drainage ordinance was adopted in November 2007, and the storm drainage fees became effective February 1, 2008. Budgeted revenues were projected using current monthly billings at the time of budget development.

Interest Income:

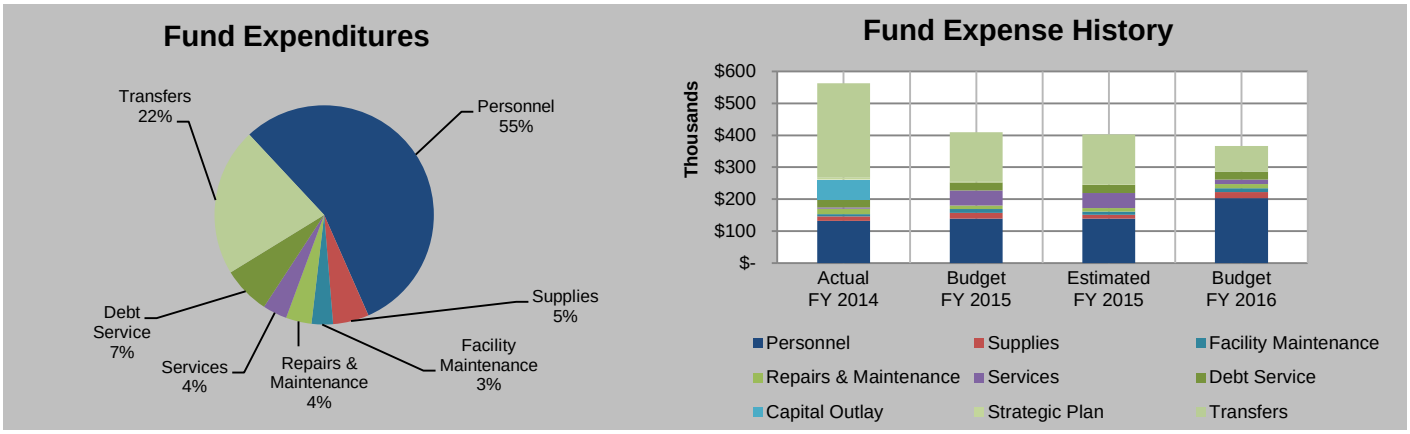
All of the Drainage Fund's idle, investable cash is invested in the depository bank, TexPool, or TexStar. The projected revenue for FY 2016 was developed with a roll forward of the monthly cash balance and slightly less than current market rates of return.

Expenditure Summary

Classification	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
Personnel	$ 132,660	$ 139,196	$ 139,196	$ 202,917
Supplies	$ 13,594	$ 18,529	$ 11,771	$ 19,491
Facility Maintenance	$ 7,098	$ 11,500	$ 10,150	$ 11,500
Repairs & Maintenance	$ 17,201	$ 10,922	$ 10,979	$ 13,864
Services	$ 3,713	$ 46,986	$ 47,769	$ 13,161
Debt Service	$ 24,942	$ 25,453	$ 25,464	$ 25,709
Capital Outlay	$ 61,719	$ -	$ -	$ -
Strategic Plan	$ 6,300	$ 2,300	$ 2,300	$ -
Transfers	$ 295,816	$ 155,000	$ 155,000	$ 80,000
Total	**$ 563,044**	**$ 409,886**	**$ 402,629**	**$ 366,642**

Staffing

Position	FY 2014 Number	FY 2015 Number	FY 2016 Number
Sr. Maintenance Worker	2	2	1
Maintenance Worker I	0	0	2
Total	**2**	**2**	**3**



Drainage Fund

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
07-4-080-102	Salaries - Professional	$ 28,473	$ 22,202	$ 22,202	$ 45,262
07-4-080-104	Salaries - Operations	$ 72,382	$ 75,053	$ 75,053	$ 76,142
07-4-080-107	Salaries - Overtime	$ 88	$ 1,841	$ 1,841	$ 1,854
07-4-080-121	TMRS	$ 6,825	$ 7,068	$ 7,068	$ 8,711
07-4-080-122	FICA	$ 7,662	$ 7,581	$ 7,581	$ 9,429
07-4-080-123	Employee Insurance	$ 12,431	$ 16,235	$ 16,235	$ 16,718
07-4-080-124	Workers' Comp. Insurance	$ 4,266	$ 4,522	$ 4,522	$ 5,135
07-4-080-125	Unemployment Compensation	$ 534	$ 694	$ 694	$ 466
07-4-080-150	New Personnel Requests	$ -	$ -	$ -	$ 33,600
07-4-080-160	Pay Plan Costs	$ -	$ 4,000	$ 4,000	$ 5,600
	Total Personnel	**$ 132,660**	**$ 139,196**	**$ 139,196**	**$ 202,917**
07-4-080-201	Office Supplies	$ -	$ 300	$ 321	$ 150
07-4-080-220	Clothing Supplies	$ 892	$ 1,496	$ 1,000	$ 1,516
07-4-080-221	Chemical Supplies	$ 223	$ 1,370	$ 1,200	$ 1,370
07-4-080-222	Fuel	$ 8,283	$ 11,200	$ 5,500	$ 6,500
07-4-080-229	Tools & Other Supplies	$ 2,409	$ 3,214	$ 2,800	$ 3,025
07-4-080-250	Small Equipment	$ 1,788	$ 949	$ 950	$ 6,930
	Total Supplies	**$ 13,594**	**$ 18,529**	**$ 11,771**	**$ 19,491**
07-4-080-333	Drainage Facilities Maintenance	$ 7,098	$ 10,000	$ 10,000	$ 10,000
07-4-080-339	Storm Water Testing	$ -	$ 1,500	$ 150	$ 1,500
	Total Facility Maintenance	**$ 7,098**	**$ 11,500**	**$ 10,150**	**$ 11,500**
07-4-080-402	Machinery & Equipment Maint.	$ -	$ -	$ 77	$ -
07-4-080-403	Vehicle Maintenance	$ 4,485	$ 8,430	$ 8,430	$ 10,380
07-4-080-406	Computer System Maintenance	$ 12,716	$ 172	$ 172	$ 14
07-4-080-407	Radio Maintenance	$ -	$ 100	$ 100	$ 100
07-4-080-408	Flood Warning Maintenance	$ -	$ 2,220	$ 2,200	$ 3,370
	Total Repairs & Maintenance	**$ 17,201**	**$ 10,922**	**$ 10,979**	**$ 13,864**
07-4-080-501	Advertising	$ -	$ 100	$ -	$ 100
07-4-080-510	Dues & Publications	$ 200	$ 200	$ 100	$ 200
07-4-080-513	Travel & Training	$ 557	$ 1,212	$ 1,200	$ 1,216
07-4-080-522	Equipment Rental	$ 228	$ 1,750	$ 500	$ 1,500
07-4-080-550	Insurance - General Liability	$ 118	$ -	$ 113	$ 124
07-4-080-551	Insurance - Errors & Omissions	$ 276	$ -	$ 283	$ 311
07-4-080-554	Insurance - Automobile	$ 773	$ -	$ 781	$ 861
07-4-080-556	Insurance - Real Property	$ 23	$ -	$ 23	$ 25
07-4-080-562	Engineering	$ 15	$ 40,500	$ 40,500	$ 2,500
07-4-080-570	Special Services	$ 1,223	$ 1,224	$ 1,224	$ 4,824
07-4-080-571	Public Education	$ 300	$ 2,000	$ 3,045	$ 1,500
	Total Services	**$ 3,713**	**$ 46,986**	**$ 47,769**	**$ 13,161**
07-4-080-601	Bond Principal Payments	$ 13,400	$ 14,238	$ 14,238	$ 15,075
07-4-080-602	Bond Interest Payments	$ 11,475	$ 10,913	$ 10,913	$ 10,317
07-4-080-603	Bond Paying Agent Fees	$ 67	$ 67	$ 67	$ 67
07-4-080-604	Arbitrage Rebate	$ -	$ 235	$ 246	$ 250
	Total Debt Service	**$ 24,942**	**$ 25,453**	**$ 25,464**	**$ 25,709**
07-4-080-701	Strategic Plan Elements	$ 6,300	$ 2,300	$ 2,300	$ -
	Total Other Expenditures	**$ 6,300**	**$ 2,300**	**$ 2,300**	**$ -**

Drainage Fund Continued

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
07-4-080-800	Land/Easements/ROW	$ 3	$ -	$ -	$ -
07-4-080-802	Machinery & Equipment	$ 54,525	$ -	$ -	$ -
07-4-080-806	Computer Equipment	$ 7,191	$ -	$ -	$ -
	Total Capital Outlay	**$ 61,719**	**$ -**	**$ -**	**$ -**
07-4-080-967	Transfer to Drainage Capital Projects	$ 295,816	$ 155,000	$ 155,000	$ 80,000
	Total Transfers	**$ 295,816**	**$ 155,000**	**$ 155,000**	**$ 80,000**
	Total Expenditures	**$ 563,044**	**$ 409,886**	**$ 402,629**	**$ 366,642**

Drainage Fund

Account Number	Description			Amount	
07-4-080-150	**Pay Plan Costs**				
	- Maintenance Worker I			$	33,600
160	**Pay Plan Costs**				
	- Funding for pay plan increases for Drainage Fund employees			$	5,600
201	**Office Supplies**				
	- Toner cartridges	$	50		
	- Printer paper	$	25		
	- Notebooks, pens, and folders	$	25		
	- Correction tape and pencils	$	25		
	- Staples and paper clips	$	25	$	150
220	**Clothing Supplies**				
	- Uniform rental - 2 staff	$	760		
	- Steel toed boots - 2 staff	$	300		
	- Gloves	$	24		
	- Safety gear	$	224		
	- Tee shirts	$	48		
	- Foul weather gear	$	160	$	1,516
221	**Chemical Supplies**				
	- Concrete bonding adhesive	$	132		
	- Degreaser	$	176		
	- Herbicide dye	$	132		
	- Weed control	$	710		
	- Mosquito control, wasp & hornet spray	$	220	$	1,370
229	**Tools & Other Supplies**				
	- Hand tools and operating supplies	$	1,210		
	- Flags and marking paint	$	386		
	- Batteries, ice, etc.	$	412		
	- Signs and safety cones	$	887		
	- Fire extinguishers	$	90		
	- First aid kits	$	40	$	3,025
250	**Small Equipment**				
	- Honda generator	$	1,800		
	- Portable radio	$	2,630		
	- Grapple bucket	$	2,500	$	6,930
333	**Drainage Facilities Maintenance**				
	- Repair and maintenance of drainage facilities			$	10,000
339	**Storm water Samples & Testing**				
	- Quarterly testing for bacteria			$	1,500
403	**Vehicle Maintenance**				
	- Brooms for street sweeper	$	2,250		
	- Tires for unit 62	$	2,400		
	- Sweeper repairs and maintenance	$	5,000		
	- Truck repairs, maintenance, and inspection	$	280		
	- Unit 61 utility safety lights	$	450	$	10,380
406	**Computer System Maintenance**				
	- Anti-spam & virus software			$	14
408	**Flood Warning Maintenance**				
	- Monitor inspection - 5	$	920		
	- Monitoring software	$	800		
	- Monitoring general maintenance	$	500		
	- Preventative maintenance	$	1,150	$	3,370

Drainage Fund Continued

Account Number	Description			Amount
07-4-080-513	**Travel & Training**			
	- Online Student Center	$	86	
	- 4th of July parade employee lunch	$	30	
	- Other	$	1,100	**$ 1,216**
570	**Special Services**			
	- COBRA administration fees	$	24	
	- GIS web hosting - 1/3	$	1,200	
	- Golden Property easement	$	3,600	**$ 4,824**
571	**Public Education**			
	- MS-4 Permitting required			**$ 1,500**
601	**Bond Principal Payments**			
	- Principal portion of annual bond payments			**$ 15,075**
602	**Bond Interest Payments**			
	- Interest portion of annual bond payments			**$ 10,317**
967	**Transfer to Drainage Capital Projects**			
	- Small drainage projects	$	30,000	
	- Connell Street	$	50,000	**$ 80,000**

CITY OF BELTON, TEXAS
FOUNDED 1850

Hotel ~ Motel Fund

City of Belton
Fund Balance Projection
FY 2016

- Hotel/Motel Fund -

Projected Beginning Fund Balance			**$**	**92,828**
Budgeted Revenues		$ 167,200		
Budgeted Expenditures				
Chamber	$ 162,200			
City	$ 2,750			
		$ (164,950)		
Net Impact of Budget on Fund Balance			$	2,250
Projected Ending Fund Balance			**$**	**95,078**
Less: Minimum Fund Balance (4 months revenue)			$	(55,733)
Projected Fund Balance in Excess of Minimum			**$**	**39,345**

City policy requires a minimum unreserved cash fund balance equal to at least three months of operating expenditures. For the Hotel/Motel Fund, an additional month's reserve is necessary to cash-flow payments to the Chamber, which are made in advance of tax receipt.

Hotel/Motel Fund Revenues

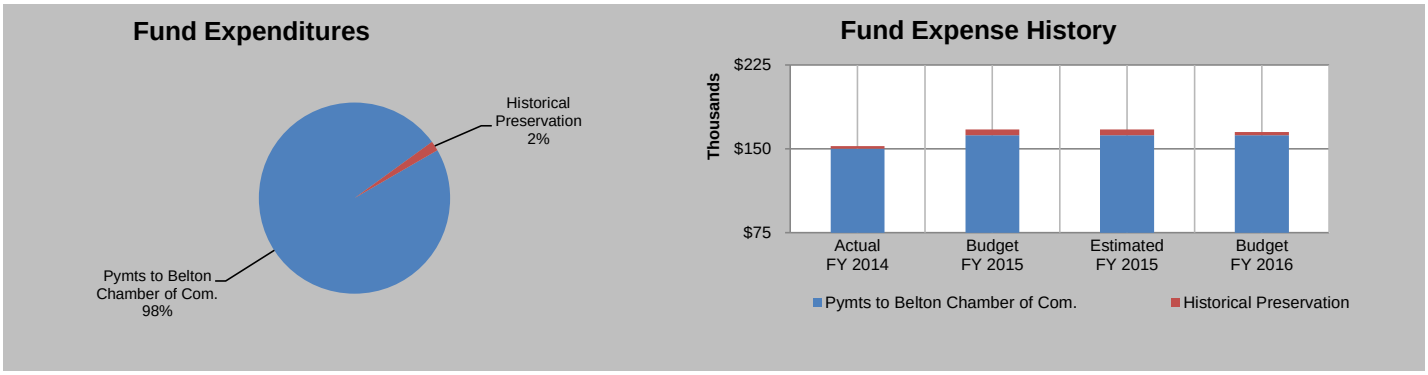
Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
14-3-1400	Hotel/Motel Tax Revenue	$ 177,932	$ 167,175	$ 167,175	$ 167,175
	Total Hotel/Motel Tax	**$ 177,932**	**$ 167,175**	**$ 167,175**	**$ 167,175**
14-3-9100	Interest Income-Bank	$ 5	$ -	$ -	$ -
14-3-9113	Interest Income-Investment	$ 20	$ -	$ -	$ -
14-3-9120	Interest Income-TexPool	$ 6	$ 25	$ 75	$ 25
14-3-9121	Interest Income-TexStar	$ 4	$ -	$ -	$ -
	Total Interest Income	**$ 34**	**$ 25**	**$ 75**	**$ 25**
	Total Hotel/Motel Revenues	**$ 177,966**	**$ 167,200**	**$ 167,250**	**$ 167,200**

Revenue Assumptions:

Hotel/Motel Fund revenues consist primarily of hotel room taxes. The current City hotel occupancy tax rate is 7%. This revenue stream is projected for each ensuing year using trend analysis and current quarterly receipts.

Hotel/Motel Fund Expenditures

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
14-4-014-700	Pymts to Belton Chamber of Com.	$ 150,000	$ 162,200	$ 162,200	$ 162,200
14-4-014-715	Historical Preservation	$ 2,308	$ 5,000	$ 5,000	$ 2,750
14-4-014-716	Tourism Support - City	$ -	$ -	$ -	$ 2,250
	Total Hotel/Motel Expenditures	**$152,308**	**$167,200**	**$167,200**	**$167,200**



Hotel/Motel

Account Number	Description					Amount
14-4-014-700	**Payments to Belton Chamber of Commerce**					
	Special Events					
	- Convention/Group sales & support	$	28,000			
	- July 4th celebration	$	8,000			
	- Bell County Museum	$	7,000			
	- Expo events	$	5,000	$	48,000	
	Convention & Visitor Services					
	- Staff support	$	59,000			
	- Operations support	$	10,000			
	- Convention service	$	3,000			
	- Visitor service supplies	$	4,500			
	- Association dues	$	1,200			
	- Professional development	$	3,000	$	80,700	
	Marketing & Advertising					
	- General advertising	$	17,000			
	- Central Texas Tourism Council	$	2,000			
	- Visitor guides	$	9,000			
	- Website fees	$	1,500			
	- Promotional items	$	4,000	$	33,500	
						$ 162,200
715	**Historical Preservation**					
	- Flags/banners & visitor signage in historical downtown area					**$ 2,750**
716	**Tourism Support - City**					
	- Parade lunches			$	750	
	- Public safety cart rentals			$	1,500	**$ 2,250**

Debt Service Fund

City of Belton
Fund Balance Projection
FY 2016

- Debt Service Fund -

Projected Beginning Fund Balance				**$ 128,531**
Budgeted Revenues			$ 1,067,832	
Budgeted Expenditures				
Principal	$ 621,824			
Interest	$ 441,074			
Fees	$ 4,934			
			$ (1,067,832)	
Net Impact of Budget on Fund Balance				$ -
Projected Ending Fund Balance				**$ 128,531**

Debt Service Fund Revenues

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
15-3-1010	Current Ad Valorem Taxes	$ 912,644	$ 1,018,182	$ 1,018,182	$1,162,163
15-3-1030	Delinquent Ad Valorem Taxes	$ 14,794	$ 15,150	$ 15,150	$ 17,113
15-3-1040	Penalty & Interest	$ 11,644	$ 12,750	$ 12,750	$ 13,940
15-3-1060	Ad Valorem to TIRZ	$ (93,008)	$ (102,024)	$ (102,024)	$ (126,384)
	Total Ad Valorem Taxes	**$ 846,074**	**$ 944,058**	**$ 944,058**	**$1,066,832**
15-3-9100	Interest Income-Bank	$ 75	$ -	$ -	$ -
15-3-9113	Interest Income-Investment	$ 186	$ -	$ -	$ -
15-3-9120	Interest Income-TexPool	$ 114	$ 1,000	$ 1,000	$ 1,000
15-3-9121	Interest Income-TexStar	$ 82	$ -	$ -	$ -
	Total Interest Income	**$ 457**	**$ 1,000**	**$ 1,000**	**$ 1,000**
	Total Debt Service Revenue	**$ 846,531**	**$ 945,058**	**$ 945,058**	**$1,067,832**

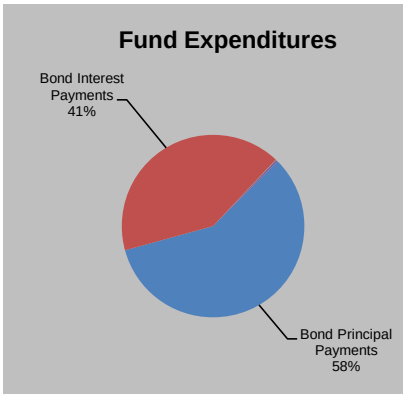
Revenue Assumptions:

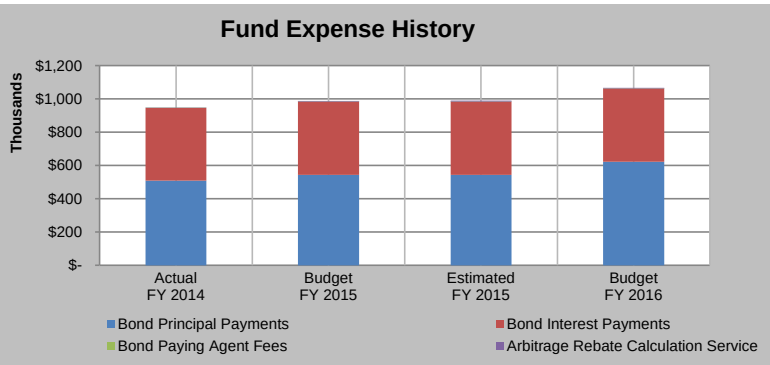
Revenues for the Debt Service Fund are generated by ad valorem taxes and related penalties, interest, and discounts. The ad valorem tax rate is comprised of two components: (1) The operations and maintenance (M&O) rate, used to fund activities of the General Fund; and (2) the debt service rate. The debt service rate is computed according to the truth-in-taxation computations established by the State of Texas. The debt service tax rate is basically the amount of payments on general obligation bonds for the coming year divided by the taxable value for the coming year.

Current tax revenue for the Debt Service Fund was computed using a debt service rate of $.1266 per $100 of taxable value and a collection rate of 97%. Delinquent tax revenues (40%), and penalty and interest (30%) are calculated as a percentage of the delinquent taxes receivable at the beginning of the fiscal year.

Debt Service Fund Expenditures

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
15-4-015-601	Bond Principal Payments	$ 509,399	$ 543,112	$ 543,112	$ 621,824
15-4-015-602	Bond Interest Payments	$ 436,792	$ 441,034	$ 440,945	$ 441,074
15-4-015-603	Bond Paying Agent Fees	$ 297	$ 672	$ 672	$ 717
15-4-015-604	Arbitrage Rebate Calculation Service	$ 1,884	$ 3,872	$ 4,721	$ 4,217
	Total Debt Service Expenditures	**$ 948,373**	**$ 988,690**	**$ 989,450**	**$ 1,067,832**





TIRZ Fund

City of Belton
Fund Balance Projection
FY 2016

- TIRZ Fund -

Projected Beginning Fund Balance			**$ 271,158**
Budgeted Revenues		$ 1,001,054	
Budgeted Expenditures			
Debt Service	$ 308,491		
Transfers for Projects	$ 642,563		
Façade Grants	$ 50,000		
		$ (1,001,054)	
Net Impact of Budget on Fund Balance			$ -
Projected Ending Fund Balance			**$ 271,158**

TIRZ Fund Revenues

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
23-3-1010	City TIRZ	$ 552,852	$ 573,871	$ 582,394	$ 610,516
23-3-1011	County TIRZ	$ 352,364	$ 366,345	$ 371,134	$ 389,738
	Total Ad Valorem Tax	**$ 905,216**	**$ 940,216**	**$ 953,528**	**$ 1,000,254**
23-3-9100	Interest Income - Bank	$ 99	$ -	$ 100	$ -
23-3-9113	Interest Income-Investment	$ 393	$ -	$ 500	$ -
23-3-9120	Interest Income - TexPool	$ 79	$ 300	$ 80	$ 800
23-3-9121	Interest Income - TexStar	$ 53	$ -	$ 20	$ -
	Total Interest Income	**$ 623**	**$ 300**	**$ 700**	**$ 800**
	Total Revenues	**$ 905,839**	**$ 940,516**	**$ 954,228**	**$ 1,001,054**

Revenue Assumptions:

Ad Valorem Tax:

TIRZ ad valorem taxes are generated through the taxation of increased property values in the TIRZ zone. The TIRZ property valuations for both the City and County portions for TIRZ revenues are prepared by the Bell County Appraisal District. The tax levy is then computed by applying the tax rate, set by each governing body, to the TIRZ taxable values. (A discussion of the development of the City tax rate is contained in the “Tax and Bond Information” section of this document.)

Interest Income:

Interest income is projected using a cash flow analysis to estimate investable cash balances. Interest rate trends for the current year are also taken into account in developing the projection. All of the City’s idle cash funds are invested in the depository bank, TexPool, or TexStar.

TIRZ Fund Expenditures

Account Number	Account Name	FY 2014 Actual	FY 2015 Budget	FY 2015 Estimated	FY 2016 Budget
23-4-023-601	Bond Principal Payments	$ 120,000	$ 190,000	$ 190,000	$ 220,000
23-4-023-602	Bond Interest Payments	$ 93,594	$ 94,557	$ 94,557	$ 87,552
23-4-023-603	Paying Agent Fees	$ -	$ 125	$ 125	$ 125
23-4-023-604	Arbitrage Rebate Calculation Fees	$ 468	$ 800	$ 814	$ 814
	Total Debt Service	**$ 214,062**	**$ 285,482**	**$ 285,496**	**$ 308,491**
23-4-023-703	Façade Grants	$ 31,141	$ 50,000	$ 20,465	$ 50,000
	Total Other	**$ 31,141**	**$ 50,000**	**$ 20,465**	**$ 50,000**
23-4-023-903	Transfer to General Fund	$ -	$ 66,173	$ 39,302	$ 71,150
23-4-023-965	Transfer to TIRZ Cap Projects Fund	$ 606,584	$ 488,861	$ 488,861	$ 521,413
23-4-023-967	Transfer to Drainage Cap Projects Fund	$ -	$ 100,000	$ 100,000	$ 50,000
	Total Transfers	**$ 606,584**	**$ 655,034**	**$ 628,163**	**$ 642,563**
	Total Expenditures	**$ 851,787**	**$ 990,516**	**$ 934,124**	**$ 1,001,054**

TIRZ

Account Number	Description	Amount
23-4-023-601	**Bond Principal Payments** - Principal payments on TIRZ bonds	$ 220,000
602	**Bond Interest Payments** - Interest payments on TIRZ bonds	$ 87,552
604	**Arbitrage Rebate Calculation Fees** - Arbitrage rebate calculation fees on TIRZ bonds	$ 814
703	**Façade Grants** - Grants for façade improvements made in the historic downtown area	$ 50,000
901	**Transfer to General Fund** - Retail Recruitment and Development Coordinator	$ 71,150
965	**Transfer to TIRZ Capital Projects Fund** - Sparta road reconstruction	$ 521,413
967	**Transfer to Drainage Capital Projects Fund** - Portion of Connell Street drainage project	$ 50,000

TAX INFORMATION

TAX RATE

All taxable property within the City is subject to the assessment, levy, and collection of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on all general obligation tax debt within the limits prescribed by law. Article XI, Section 5, of the Texas Constitution is applicable to the City and limits its maximum ad valorem tax rate to $2.50 per $100 assessed valuation for all City purposes. The City Charter limits the tax rate to $1.90 per $100 of assessed valuation for all City purposes. The City's FY 2016 rate is well below both of these limits.

By each September 1, or as soon thereafter as practicable, the City Council adopts a tax rate per $100 assessed valuation for the current year. The tax rate consists of two components: (1) a rate for funding of maintenance and operations expenditures, and (2) a rate for debt service.

STATE REQUIREMENTS

Under the State Tax Code, the City must annually calculate and publicize its "effective tax rate" and "rollback tax rate". The City Council may not adopt a tax rate that produces more revenue than in the prior year until it has held a public hearing on the proposed revenue increase. The hearing is held following a published notice to the taxpayers and otherwise complying with the Tax Code. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City by petition, may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback rate.

"Effective tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

PAYMENT OF TAXES

Current tax notices are mailed out in early October of each year. Current taxes are due by January 31 of each year and incur penalty and interest after that date. There is a 15% attorney fee added after July 1. The penalty and interest rates are as follows:

Month of Payment	Penalty	Interest	Total
February	6%	1%	7%
March	7%	2%	9%
April	8%	3%	11%
May	9%	4%	13%
June	10%	5%	15%
July	12%	6%	18%

CITY OF BELTON
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- Tax Structure -

			% of Appraised	Taxes Lost
Total Appraised Value		$ 1,335,198,677		
Less:	Totally Exempt Property	$ (346,109,682)	25.92%	($2,283,632)
	Abatements	$ (4,225,547)	0.32%	($27,880)
	Over 65 Exemptions	$ (10,626,946)	0.80%	($70,117)
	Ag Value Loss	$ (9,022,398)	0.68%	($59,530)
	Veterans' 100% HS Exemption	$ (11,961,142)	0.90%	($78,920)
	Veterans' Partial Exemptions	$ (2,649,426)	0.20%	($17,481)
	Cap on Homestead Increases	$ (1,898,964)	0.14%	($12,529)
	Disability Exemptions	$ (1,103,077)	0.08%	($7,278)
	Charitable Organizations	$ (62,380)	0.00%	($412)
	Pollution Control	$ (1,167,993)	0.09%	($7,706)
	.			
	Total Reductions in Value	$ (388,827,555)	29.12%	($2,565,484)
Taxable Value		$ 946,371,122	70.88%	
Tax Rate per $100 Valuation		$ 0.6598		
Estimated Tax Levy		$ 6,244,157		
Estimated Collections at 97%		**$ 6,056,832**		

- Comparison of Taxable Value, Levy and Rates -

	FY 2013	FY 2014	FY 2015	FY 2016
Taxable Value	$ 792,650,868	$ 835,898,027	$ 894,861,696	$ 946,371,122
Maint & Oper Tax Rate	$ 0.5488	$ 0.5488	$ 0.5425	$ 0.5332
Debt Service Tax Rate	$ 0.1110	$ 0.1110	$ 0.1173	$ 0.1266
Total Tax Rate	$ 0.6598	$ 0.6598	$ 0.6598	$ 0.6598
Tax Levy	$ 5,229,910	$ 5,515,255	$ 5,904,297	$ 6,244,157

Each $1,000,000 of taxable valuation at 97% collection produces $ 6,400

Each $0.01 of tax at 97% collection produces $ 91,798

CITY OF BELTON
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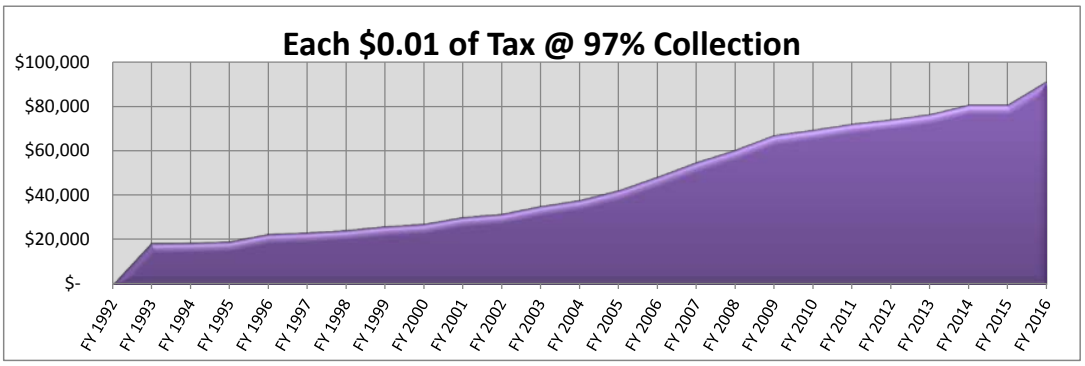
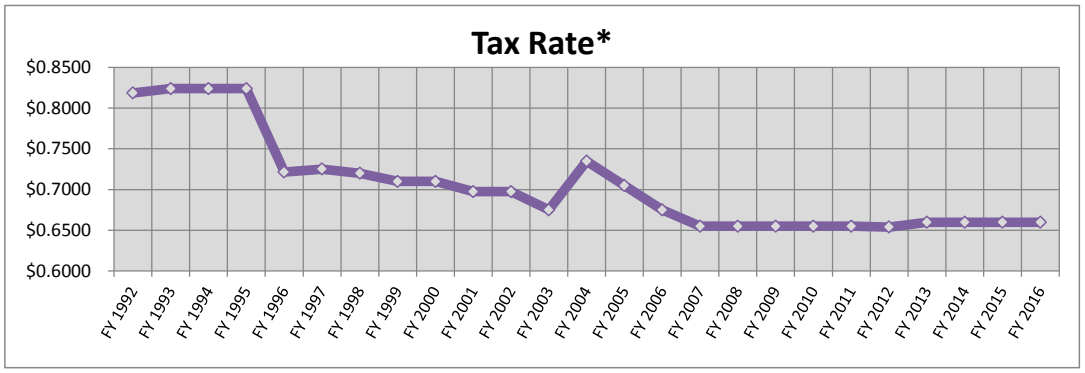
- HISTORICAL TAX DATA -

Fiscal Year	Tax Year	Tax Rate*	$1,335,198,677 Value	Taxable Value	Tax Levy	Each $0.01 of Tax @ 97% Collection	Each $1M of Tax Value @ 97% Collection
FY 1992	1991	$ 0.8185	$ (346,109,682)	$ 0	$ 0	$ 0	$ 7,939
FY 1993	1992	$ 0.8239	$ 265,669,769	$ 193,800,269	$ 1,596,720	$ 18,799	$ 7,992
FY 1994	1993	$ 0.8239	$ (10,626,946)	$ 196,779,138	$ 1,621,263	$ 19,088	$ 7,992
FY 1995	1994	$ 0.8239	$ (9,022,398)	$ 202,417,839	$ 1,667,721	$ 19,635	$ 7,992
FY 1996	1995	$ 0.7214	$ (11,961,142)	$ 237,681,604	$ 1,714,635	$ 23,055	$ 6,998
FY 1997	1996	$ 0.7252	$ (2,649,426)	$ 243,996,112	$ 1,769,460	$ 23,668	$ 7,034
FY 1998	1997	$ 0.7200	$ (1,898,964)	$ 254,733,472	$ 1,834,081	$ 24,709	$ 6,984
FY 1999	1998	$ 0.7100	$ (1,103,077)	$ 272,590,935	$ 1,935,396	$ 26,441	$ 6,887
FY 2000	1999	$ 0.7100	$ (62,380)	$ 283,736,431	$ 2,014,529	$ 27,522	$ 6,887
FY 2001	2000	$ 0.6975	$ (1,167,993)	$ 315,721,359	$ 2,202,156	$ 30,625	$ 6,766
FY 2002	2001	$ 0.6975	$ 447,228,046	$ 329,915,935	$ 2,301,164	$ 32,002	$ 6,766
FY 2003	2002	$ 0.6750	$ 328,295,807	$ 366,357,119	$ 2,472,911	$ 35,537	$ 6,548
FY 2004	2003	$ 0.7350	$ 553,603,186	$ 394,021,318	$ 2,896,057	$ 38,220	$ 7,130
FY 2005	2004	$ 0.7050	$ 612,116,361	$ 439,678,942	$ 3,099,737	$ 42,649	$ 6,839
FY 2006	2005	$ 0.6750	$ 681,292,912	$ 502,019,398	$ 3,388,631	$ 48,696	$ 6,548
FY 2007	2006	$ 0.6550	$ 750,068,830	$ 569,777,215	$ 3,732,041	$ 55,268	$ 6,354
FY 2008	2007	$ 0.6550	$ 821,610,708	$ 626,671,977	$ 4,104,701	$ 60,787	$ 6,354
FY 2009	2008	$ 0.6550	$ 885,807,551	$ 694,953,743	$ 4,551,947	$ 67,411	$ 6,354
FY 2010	2009	$ 0.6550	$ 970,295,495	$ 719,733,740	$ 4,746,286	$ 69,814	$ 6,354
FY 2011	2010	$ 0.6550	$ 1,003,315,239	$ 747,923,436	$ 4,898,899	$ 72,549	$ 6,354
FY 2012	2011	$ 0.6540	$ 1,057,699,156	$ 767,959,433	$ 5,022,455	$ 74,492	$ 6,344
FY 2013	2012	$ 0.6598	$ 1,104,849,676	$ 792,650,868	$ 5,229,910	$ 76,887	$ 6,400
FY 2014	2013	$ 0.6598	$ 1,175,639,416	$ 835,898,027	$ 5,515,255	$ 81,082	$ 6,400
FY 2015	2014	$ 0.6598	$ 1,270,087,875	$ 894,861,696	$ 5,515,255	$ 81,082	$ 6,400
FY 2016	2015	$ 0.6598	$ 1,326,200,720	$ 945,597,128	$ 6,239,050	$ 91,723	$ 6,400
					$ 612,116,361		

* Per $100 of taxable value.





BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may issue long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

TYPES OF DEBT

The City of Belton has three types of debt outstanding. **General obligation debt** is backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue debt is payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a "coverage" requirement pursuant to the particular debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year. The Economic Development Sales Tax Bonds have a coverage ratio of 1.5 for issuance of parity debt.

Combination debt is backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding debt issues and debt service requirements appears on the immediately following pages.

DEBT LIMIT

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to $2.50 per $100 of assessed valuation for all City purposes. The City Charter limits the tax rate to $1.90 per $100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of $1.50 of the maximum tax rate for general obligation debt service. The City's FY 2016 tax rate is well below all of the aforementioned limits.

Assessed Value, 2015 (FY 2016) Tax Roll	$ 946,371,122
Limit on Amount Designated for Debt Service	x 1.50%
Legal Debt Limit	$ 14,195,567
General Obligation Debt Service for FY 2016	$ 1,062,900

City of Belton
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FY 2016

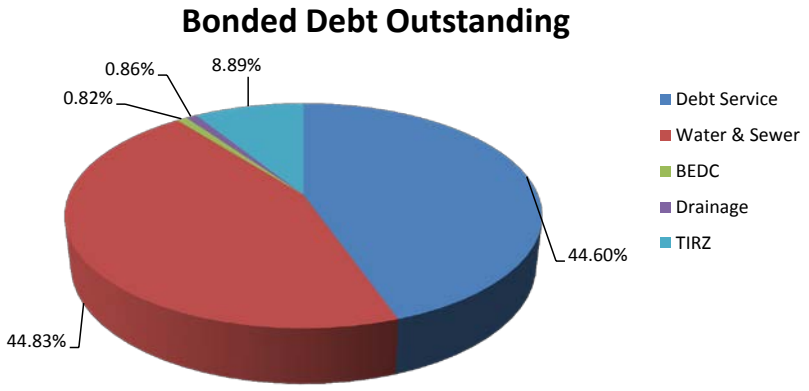
City Wide Bonded Debt

By Issue:

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/15
2002 Refunding - W/S	02/01/2016	3.35%	3.35%	$ 2,301,140	$ 70,000
2002 CO's - W/S	08/01/2022	4.40%	4.40%	$ 4,360,449	$ 2,290,000
2003 GO's	08/01/2023	4.15%	4.15%	$ 2,480,000	$ 1,360,000
2005 GO's	08/01/2025	3.54%	3.54%	$ 4,500,000	$ 2,335,000
2007 CO's - GO, W/S, & TIRZ	08/01/2027	4.13%	4.13%	$ 5,365,000	$ 4,005,000
2008 CO's - GO, W/S, & Drainage	08/01/2028	4.19%	4.19%	$ 2,000,000	$ 1,470,000
2009 Refunding - W/S & BEDC	08/01/2017	2.00%	2.50%	$ 2,320,000	$ 570,000
2013 CO's - GO & TIRZ	08/01/2033	3.078%	3.078%	$ 6,825,000	$ 6,705,000
2015 CO's - GO & W/S	09/30/2035	2.00%	3.00%	$ 9,665,000	$ 9,665,000
Total Bonded Debt Outstanding					**$ 28,470,000**

By Fund:

Issue	Last Maturity Date	---Interest Rates--- Low	High	Original Issues	Outstanding 10/01/15
GO Debt	08/01/2035	3.54%	4.40%	$ 16,890,000	$ 12,696,476
Water & Sewer	08/01/2035	2.00%	4.40%	$ 18,224,461	$ 12,763,600
BEDC	08/01/2017	2.00%	2.50%	$ 952,128	$ 233,700
Drainage	08/01/2028	4.19%	4.19%	$ 335,000	$ 246,224
TIRZ	08/01/2023	4.13%	4.13%	$3,415,000	$ 2,530,000
Total Bonded Debt Outstanding					**$ 28,470,000**



CITY OF BELTON
Annual Budget
FY 2016

City Wide Debt
- Schedule of Requirements -

Fiscal Year	2002 Refunding Principal	2002 Refunding Interest	2002 CO's Principal	2002 CO's Interest	2003 GO's Principal	2003 GO's Interest	2005 GO's Principal	2005 GO's Interest	2007 CO's Principal	2007 CO's Interest
FY 2016	$ 70,000	$ 1,173	$ 280,000	$ 100,760	$ 145,000	$ 56,440	$ 230,000	$ 82,659	$ 230,000	$ 165,407
FY 2017			$ 360,000	$ 88,440	$ 150,000	$ 50,423	$ 240,000	$ 74,517	$ 235,000	$ 155,907
FY 2018			$ 320,000	$ 72,600	$ 155,000	$ 44,198	$ 250,000	$ 66,021	$ 390,000	$ 146,202
FY 2019			$ 310,000	$ 58,520	$ 165,000	$ 37,765	$ 255,000	$ 57,171	$ 400,000	$ 130,095
FY 2020			$ 325,000	$ 44,880	$ 175,000	$ 30,918	$ 260,000	$ 48,144	$ 415,000	$ 113,575
FY 2021			$ 340,000	$ 30,580	$ 180,000	$ 23,655	$ 270,000	$ 38,940	$ 430,000	$ 96,435
FY 2022			$ 355,000	$ 15,620	$ 190,000	$ 16,185	$ 275,000	$ 29,382	$ 445,000	$ 78,677
FY 2023					$ 200,000	$ 8,300	$ 265,000	$ 19,647	$ 275,000	$ 60,298
FY 2024							$ 140,000	$ 10,266	$ 285,000	$ 48,941
FY 2025							$ 150,000	$ 5,310	$ 290,000	$ 37,170
FY 2026									$ 300,000	$ 25,193
FY 2027									$ 310,000	$ 12,802
Totals	**$ 70,000**	**$ 1,173**	**$ 2,290,000**	**$ 411,400**	**$ 1,360,000**	**$ 267,884**	**$ 2,335,000**	**$ 432,057**	**$ 4,005,000**	**$ 1,070,702**

Fiscal Year	2008 CO's Principal	2008 CO's Interest	2009 Refunding Principal	2009 Refunding Interest	2013 CO's Principal	2013 CO's Interest	2015 CO's Principal	2015 CO's Interest	Annual Totals Principal	Annual Totals Interest	Annual Totals Total
FY 2016	$ 90,000	$ 61,593	$ 355,000	$ 13,363	$ 135,000	$ 206,380	$ 390,000	$ 247,450	$ 1,925,000	$ 935,225	$ 2,860,225
FY 2017	$ 90,000	$ 57,822	$ 215,000	$ 5,375	$ 180,000	$ 202,225	$ 395,000	$ 239,650	$ 1,865,000	$ 874,359	$ 2,739,359
FY 2018	$ 95,000	$ 54,052			$ 220,000	$ 196,685	$ 405,000	$ 231,750	$ 1,835,000	$ 811,508	$ 2,646,508
FY 2019	$ 100,000	$ 50,070			$ 265,000	$ 189,913	$ 410,000	$ 223,650	$ 1,905,000	$ 747,184	$ 2,652,184
FY 2020	$ 105,000	$ 45,880			$ 305,000	$ 181,756	$ 420,000	$ 215,450	$ 2,005,000	$ 680,603	$ 2,685,603
FY 2021	$ 110,000	$ 41,481			$ 325,000	$ 172,368	$ 430,000	$ 207,050	$ 2,085,000	$ 610,509	$ 2,695,509
FY 2022	$ 110,000	$ 36,871			$ 340,000	$ 162,365	$ 435,000	$ 198,450	$ 2,150,000	$ 537,550	$ 2,687,550
FY 2023	$ 115,000	$ 32,263			$ 360,000	$ 151,899	$ 445,000	$ 189,750	$ 1,660,000	$ 462,157	$ 2,122,157
FY 2024	$ 120,000	$ 27,445			$ 400,000	$ 140,818	$ 455,000	$ 180,850	$ 1,400,000	$ 408,320	$ 1,808,320
FY 2025	$ 125,000	$ 22,416			$ 410,000	$ 128,506	$ 465,000	$ 171,750	$ 1,440,000	$ 365,152	$ 1,805,152
FY 2026	$ 130,000	$ 17,178			$ 425,000	$ 115,887	$ 475,000	$ 162,450	$ 1,330,000	$ 320,708	$ 1,650,708
FY 2027	$ 135,000	$ 11,732			$ 435,000	$ 102,805	$ 485,000	$ 148,200	$ 1,365,000	$ 275,539	$ 1,640,539
FY 2028	$ 145,000	$ 6,076			$ 450,000	$ 89,416	$ 500,000	$ 133,650	$ 1,095,000	$ 229,142	$ 1,324,142
FY 2029					$ 465,000	$ 75,565	$ 515,000	$ 118,650	$ 980,000	$ 194,215	$ 1,174,215
FY 2030					$ 475,000	$ 61,252	$ 530,000	$ 103,200	$ 1,005,000	$ 164,452	$ 1,169,452
FY 2031					$ 490,000	$ 46,632	$ 550,000	$ 87,300	$ 1,040,000	$ 133,932	$ 1,173,932
FY 2032					$ 505,000	$ 31,549	$ 565,000	$ 70,800	$ 1,070,000	$ 102,349	$ 1,172,349
FY 2033					$ 520,000	$ 16,005	$ 580,000	$ 53,850	$ 1,100,000	$ 69,855	$ 1,169,855
FY 2034							$ 600,000	$ 36,450	$ 600,000	$ 36,450	$ 636,450
FY 2035							$ 615,000	$ 18,450	$ 615,000	$ 18,450	$ 633,450
Totals	**$ 1,470,000**	**$ 464,879**	**$ 570,000**	**$ 18,738**	**$ 6,705,000**	**$ 2,272,026**	**$ 9,665,000**	**$ 3,038,800**	**$ 28,470,000**	**$ 7,977,659**	**$ 36,447,659**

City of Belton
Annual Budget
FY 2016

General Obligation Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/15
2003 GO's	08/01/2023	4.15%	4.15%	$ 2,480,000	$ 1,360,000
2005 GO's	08/01/2025	3.54%	3.54%	$ 4,500,000	$ 2,335,000
2007 CO's - GO Portion	08/01/2027	4.13%	4.13%	$ 2,230,000	$ 1,745,000
2008 CO's - GO Portion	08/01/2028	4.19%	4.19%	$ 1,485,000	$ 1,091,476
2013 CO's - GO Portion	08/01/2033	3.078%	3.078%	$ 5,125,000	$ 5,095,000
2015 CO's - GO Portion	08/01/2035	2.00%	3.00%	$ 1,070,000	$ 1,070,000
Total General Obligation Debt Outstanding					**$ 12,696,476**

CITY OF BELTON
Annual Budget
FY 2016

General Obligation Debt
- Schedule of Requirements -

Fiscal Year	2003 GO's Principal	2003 GO's Interest	2005 GO's Principal	2005 GO's Interest	2007 CO's GO Portion Principal	2007 CO's GO Portion Interest	2008 CO's GO Portion Principal	2008 CO's GO Portion Interest
FY 2016	$ 145,000	$ 56,440	$ 230,000	$ 82,659	$ 105,000	$ 72,069	$ 66,825	$ 45,733
FY 2017	$ 150,000	$ 50,423	$ 240,000	$ 74,517	$ 105,000	$ 67,732	$ 66,825	$ 42,933
FY 2018	$ 155,000	$ 44,198	$ 250,000	$ 66,021	$ 115,000	$ 63,395	$ 70,538	$ 40,133
FY 2019	$ 165,000	$ 37,765	$ 255,000	$ 57,171	$ 120,000	$ 58,646	$ 74,250	$ 37,177
FY 2020	$ 175,000	$ 30,918	$ 260,000	$ 48,144	$ 125,000	$ 53,690	$ 77,963	$ 34,066
FY 2021	$ 180,000	$ 23,655	$ 270,000	$ 38,940	$ 135,000	$ 48,527	$ 81,675	$ 30,800
FY 2022	$ 190,000	$ 16,185	$ 275,000	$ 29,382	$ 150,000	$ 42,952	$ 81,675	$ 27,377
FY 2023	$ 200,000	$ 8,300	$ 265,000	$ 19,647	$ 170,000	$ 36,757	$ 85,387	$ 23,955
FY 2024			$ 140,000	$ 10,266	$ 175,000	$ 29,736	$ 89,100	$ 20,378
FY 2025			$ 150,000	$ 5,310	$ 175,000	$ 22,508	$ 92,812	$ 16,644
FY 2026					$ 180,000	$ 15,281	$ 96,525	$ 12,755
FY 2027					$ 190,000	$ 7,847	$ 100,238	$ 8,711
FY 2028							$ 107,663	$ 4,511
Totals	**$ 1,360,000**	**$ 267,884**	**$ 2,335,000**	**$ 432,057**	**$ 1,745,000**	**$ 519,140**	**$ 1,091,476**	**$ 345,173**

Fiscal Year	2013 CO's GO Portion Principal	2013 CO's GO Portion Interest	2015 CO's GO Portion Principal	2015 CO's GO Portion Interest	Annual Totals Principal	Annual Totals Interest	Annual Totals Total
FY 2016	$ 30,000	$ 156,824	$ 45,000	$ 27,350	$ 621,825	$ 441,075	$ 1,062,900
FY 2017	$ 40,000	$ 155,901	$ 45,000	$ 26,450	$ 646,825	$ 417,956	$ 1,064,781
FY 2018	$ 50,000	$ 154,670	$ 45,000	$ 25,550	$ 685,538	$ 393,967	$ 1,079,505
FY 2019	$ 60,000	$ 153,131	$ 45,000	$ 24,650	$ 719,250	$ 368,540	$ 1,087,790
FY 2020	$ 70,000	$ 151,284	$ 45,000	$ 23,750	$ 752,963	$ 341,852	$ 1,094,815
FY 2021	$ 80,000	$ 149,129	$ 50,000	$ 22,850	$ 796,675	$ 313,901	$ 1,110,576
FY 2022	$ 90,000	$ 146,667	$ 45,000	$ 21,850	$ 831,675	$ 284,413	$ 1,116,088
FY 2023	$ 100,000	$ 143,897	$ 50,000	$ 20,950	$ 870,387	$ 253,506	$ 1,123,893
FY 2024	$ 400,000	$ 140,818	$ 50,000	$ 19,950	$ 854,100	$ 221,148	$ 1,075,248
FY 2025	$ 410,000	$ 128,506	$ 55,000	$ 18,950	$ 882,812	$ 191,918	$ 1,074,730
FY 2026	$ 425,000	$ 115,887	$ 55,000	$ 17,850	$ 756,525	$ 161,773	$ 918,298
FY 2027	$ 435,000	$ 102,805	$ 50,000	$ 16,200	$ 775,238	$ 135,563	$ 910,801
FY 2028	$ 450,000	$ 89,416	$ 55,000	$ 14,700	$ 612,663	$ 108,627	$ 721,290
FY 2029	$ 465,000	$ 75,565	$ 55,000	$ 13,050	$ 520,000	$ 88,615	$ 575,000
FY 2030	$ 475,000	$ 61,252	$ 55,000	$ 11,400	$ 530,000	$ 72,652	$ 585,000
FY 2031	$ 490,000	$ 46,632	$ 65,000	$ 9,750	$ 555,000	$ 56,382	$ 620,000
FY 2032	$ 505,000	$ 31,549	$ 65,000	$ 7,800	$ 570,000	$ 39,349	$ 635,000
FY 2033	$ 520,000	$ 16,005	$ 65,000	$ 5,850	$ 585,000	$ 21,855	$ 650,000
FY 2034			$ 65,000	$ 3,900	$ 65,000	$ 3,900	$ 130,000
FY 2035			$ 65,000	$ 1,950	$ 65,000	$ 1,950	$ 130,000
Totals	**$ 5,095,000**	**$ 2,019,938**	**$ 1,070,000**	**$ 334,750**	**$ 12,696,476**	**$ 3,918,942**	**$ 16,765,715**

City of Belton
Annual Budget
FY 2016

Water & Sewer Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/15
2002 Refunding - W&S Portion	02/01/2016	3.35%	3.35%	$ 2,301,140	$ 70,000
2002 CO's - W&S Portion	08/01/2022	4.40%	4.40%	$ 4,360,449	$ 2,290,000
2007 CO's - W&S Portion	08/01/2027	4.13%	4.13%	$ 1,420,000	$ 1,340,000
2008 CO's - W&S Portion	08/01/2028	4.19%	4.19%	$ 180,000	$ 132,300
2009 Refunding - W&S Portion	08/01/2017	2.00%	2.50%	$ 1,367,872	$ 336,300
2015 CO's - W&S Portion	08/01/2035	2.00%	3.00%	$ 8,595,000	$ 8,595,000
Total Revenue Debt Outstanding					**$ 12,763,600**

CITY OF BELTON
Annual Budget
FY 2016

Water & Sewer Debt
- Schedule of Requirements -

Fiscal Year	2002 Refunding Revenue Portion Principal	2002 Refunding Revenue Portion Interest	2002 CO's Revenue Portion Principal	2002 CO's Revenue Portion Interest	2007 CO's Revenue Portion Principal	2007 CO's Revenue Portion Interest	2008 CO's Revenue Portion Principal	2008 CO's Revenue Portion Interest
FY 2016	$ 70,000	$ 1,173	$ 280,000	$ 100,760	$ 10,000	$ 55,342	$ 8,100	$ 5,543
FY 2017			$ 360,000	$ 88,440	$ 10,000	$ 54,929	$ 8,100	$ 5,204
FY 2018			$ 320,000	$ 72,600	$ 150,000	$ 54,516	$ 8,550	$ 4,865
FY 2019			$ 310,000	$ 58,520	$ 150,000	$ 48,321	$ 9,000	$ 4,506
FY 2020			$ 325,000	$ 44,880	$ 150,000	$ 42,126	$ 9,450	$ 4,129
FY 2021			$ 340,000	$ 30,580	$ 150,000	$ 35,931	$ 9,900	$ 3,733
FY 2022			$ 355,000	$ 15,620	$ 150,000	$ 29,736	$ 9,900	$ 3,318
FY 2023					$ 105,000	$ 23,541	$ 10,350	$ 2,904
FY 2024					$ 110,000	$ 19,205	$ 10,800	$ 2,470
FY 2025					$ 115,000	$ 14,662	$ 11,250	$ 2,017
FY 2026					$ 120,000	$ 9,912	$ 11,700	$ 1,546
FY 2027					$ 120,000	$ 4,955	$ 12,150	$ 1,056
FY 2028							$ 13,050	$ 547
Totals	$ 70,000	$ 1,173	$ 2,290,000	$ 411,400	$ 1,340,000	$ 393,176	$ 132,300	$ 41,838

Fiscal Year	2009 Refunding Principal	2009 Refunding Interest	2015 CO's Revenue Portion Principal	2015 CO's Revenue Portion Interest	Annual Totals Principal	Annual Totals Interest	Annual Totals Total
FY 2016	$ 209,450	$ 7,884	$ 345,000	$ 220,100	$ 922,550	$ 390,802	$ 1,313,352
FY 2017	$ 126,850	$ 3,171	$ 350,000	$ 213,200	$ 854,950	$ 364,944	$ 1,219,894
FY 2018			$ 360,000	$ 206,200	$ 838,550	$ 338,181	$ 1,176,731
FY 2019			$ 365,000	$ 199,000	$ 834,000	$ 310,347	$ 1,144,347
FY 2020			$ 375,000	$ 191,700	$ 859,450	$ 282,835	$ 1,142,285
FY 2021			$ 380,000	$ 184,200	$ 879,900	$ 254,444	$ 1,134,344
FY 2022			$ 390,000	$ 176,600	$ 904,900	$ 225,274	$ 1,130,174
FY 2023			$ 395,000	$ 168,800	$ 510,350	$ 195,245	$ 705,595
FY 2024			$ 405,000	$ 160,900	$ 525,800	$ 182,575	$ 708,375
FY 2025			$ 410,000	$ 152,800	$ 536,250	$ 169,479	$ 705,729
FY 2026			$ 420,000	$ 144,600	$ 551,700	$ 156,058	$ 707,758
FY 2027			$ 435,000	$ 132,000	$ 567,150	$ 138,011	$ 705,161
FY 2028			$ 445,000	$ 118,950	$ 458,050	$ 119,497	$ 577,547
FY 2029			$ 460,000	$ 105,600	$ 460,000	$ 105,600	$ 920,000
FY 2030			$ 475,000	$ 91,800	$ 475,000	$ 91,800	$ 950,000
FY 2031			$ 485,000	$ 77,550	$ 485,000	$ 77,550	$ 970,000
FY 2032			$ 500,000	$ 63,000	$ 500,000	$ 63,000	$ 1,000,000
FY 2033			$ 515,000	$ 48,000	$ 515,000	$ 48,000	$ 1,030,000
FY 2034			$ 535,000	$ 32,550	$ 535,000	$ 32,550	$ 1,070,000
FY 2035			$ 550,000	$ 16,500	$ 550,000	$ 16,500	$ 1,100,000
Totals	$ 336,300	$ 11,055	$ 8,595,000	$ 2,704,050	$ 12,763,600	$ 3,562,692	$ 19,411,292

City of Belton
Annual Budget
FY 2016

Economic Development Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/15
2009 Refunding - ED Portion	08/01/2017	2.00%	2.50%	$ 952,128	$ 233,700
Total Revenue Debt Outstanding					**$ 233,700**

CITY OF BELTON
Annual Budget
FY 2016

Economic Development Debt
- Schedule of Requirements -

Fiscal Year	2009 Refunding DC Portion Principal	Interest	Total
FY 2016	$ 145,550	$ 5,479	$ 151,029
FY 2017	$ 88,150	$ 2,204	$ 90,354
Totals	**$ 233,700**	**$ 7,683**	**$ 241,383**

City of Belton
Annual Budget
FY 2016

Drainage Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/15
2008 CO's - Drainage Portion	08/01/2028	4.19%	4.19%	$ 335,000	$ 246,224
Total Revenue Debt Outstanding					**$ 246,224**

CITY OF BELTON
Annual Budget
FY 2016

Drainage Debt
- Schedule of Requirements -

Fiscal Year	2008 CO's GO Portion Principal	Interest	Annual Totals Total
FY 2016	$ 15,075	$ 10,317	$ 25,392
FY 2017	$ 15,075	$ 9,685	$ 24,760
FY 2018	$ 15,912	$ 9,054	$ 24,966
FY 2019	$ 16,750	$ 8,387	$ 25,137
FY 2020	$ 17,587	$ 7,685	$ 25,272
FY 2021	$ 18,425	$ 6,948	$ 25,373
FY 2022	$ 18,425	$ 6,176	$ 24,601
FY 2023	$ 19,263	$ 5,404	$ 24,667
FY 2024	$ 20,100	$ 4,597	$ 24,697
FY 2025	$ 20,938	$ 3,755	$ 24,693
FY 2026	$ 21,775	$ 2,877	$ 24,652
FY 2027	$ 22,612	$ 1,965	$ 24,577
FY 2028	$ 24,287	$ 1,018	$ 25,305
Totals	**$ 246,224**	**$ 77,868**	**$ 324,092**

City of Belton
Annual Budget
FY 2016

TIRZ Debt
- Schedule of Bonded Debt -

Issue	Maturity Date	---Interest Rates--- Low	High	Original Issue	Outstanding 10/01/15
2007 CO's - TIRZ Portion	08/01/2022	4.13%	4.13%	$ 1,715,000	$ 920,000
2013 CO's - TIRZ Portion	08/01/2023	3.078%	3.078%	$ 1,700,000	$ 1,610,000
Total Revenue Debt Outstanding					**$ 2,530,000**

CITY OF BELTON
Annual Budget
FY 2016

TIRZ Debt
- Schedule of Requirements -

Fiscal Year	2007 CO's TIRZ Portion Principal	2007 CO's TIRZ Portion Interest	2013 CO's TIRZ Portion Principal	2013 CO's TIRZ Portion Interest	Annual Totals Principal	Annual Totals Interest	Annual Totals Total
FY 2016	$ 115,000	$ 37,996	$ 105,000	$ 49,556	$ 220,000	$ 87,552	$ 307,552
FY 2017	$ 120,000	$ 33,246	$ 140,000	$ 46,324	$ 260,000	$ 79,570	$ 339,570
FY 2018	$ 125,000	$ 28,291	$ 170,000	$ 42,015	$ 295,000	$ 70,306	$ 365,306
FY 2019	$ 130,000	$ 23,128	$ 205,000	$ 36,782	$ 335,000	$ 59,910	$ 394,910
FY 2020	$ 140,000	$ 17,759	$ 235,000	$ 30,472	$ 375,000	$ 48,231	$ 423,231
FY 2021	$ 145,000	$ 11,977	$ 245,000	$ 23,239	$ 390,000	$ 35,216	$ 425,216
FY 2022	$ 145,000	$ 5,989	$ 250,000	$ 15,698	$ 395,000	$ 21,687	$ 416,687
FY 2023			$ 260,000	$ 8,002	$ 260,000	$ 8,002	$ 268,002
Totals	**$ 920,000**	**$ 158,386**	**$ 1,610,000**	**$ 252,088**	**$ 2,530,000**	**$ 410,474**	**$ 2,940,474**

CITY OF BELTON, TEXAS
FOUNDED 1850

CAPITAL OUTLAY

Capital outlay is the expenditure of funds for the acquisition of or addition to a government's fixed assets. **Fixed assets** are long-lived tangible assets including buildings and improvements, equipment, vehicles, land, and infrastructure. **Infrastructure assets** are public domain fixed assets such as roads, bridges, streets, drainage systems, water mains, and similar assets that are immovable and of value only to the government.

The City of Belton capital outlay requirements can be grouped into three broad categories:

1. Those of a recurring or repetitive nature;
2. Those of a one-time or non-recurring nature; and
3. Infrastructure.

An example of recurring capital outlay would be vehicles, which must be regularly replaced. This type of capital outlay is scheduled according to a rolling replacement list developed by staff and the maintenance shop. The schedule is reviewed and revised each year during the budget process to determine which items will be funded in the budget.

One-time or non-recurring capital outlay expenditures are requested by department heads and must be justified on the basis of need, cost, and improvement of service level or operations. Department heads must rank these types of items in order of importance in making their budget request. A list of capital outlay budgeted out of operating funds for FY 2016 appears on the immediately following pages.

Infrastructure outlays are developed using long-range plans for streets, water, sewer, and drainage. Staff, council, and the City's engineers developed these long-range plans. The list of slated infrastructure projects is reviewed and revised each year during the budget process. Some projects must wait until sufficient funding is available. Other projects are of such magnitude that they require a bond issue to provide funding. Certificates of Obligation were issued in 2013 to fund public safety, street, sidewalks, and parks projects. Details of this CO issue are contained in this section.

The City utilizes **capital project funds** to account for resources to be used for the acquisition and construction of major capital outlay, or projects that extend over more than one fiscal year. This serves to improve scheduling while avoiding the difficulties encountered with re-appropriation of partially completed projects in the annual budget cycle. The capital project funds are detailed later in this section.

For FY 2016, the proposed capital expenditures will not require additional manpower or significant operating costs. The larger infrastructure projects are either replacement items with operating costs already built into the operating budget, or new construction where the increased operating costs are accounted for in the budget.

CITY OF BELTON
Capital Outlay and Tranfers from Operating Funds
FY 2016

Department/Division	Amount	New	Replacement	Impact on Operating Budget
GENERAL FUND				
01-071: Information Technology				
Server	$ 10,000	✓		
Exchange 2013	$ 7,000		✓	
01-110: Library				
Transfer to Book Fund	$ 30,000			
01-120: Other Costs				
Transfer to Capital Equipment Fund	$ 100,000			
(Transfer will only be made based on the results of the mid-year budget review)				
Total General Fund	**$ 147,000**			**$ -**
WATER & SEWER FUND				
02-201: Utility Admin - Operations				
New Truck to Replace Unit 263	$ 23,520		✓	Future R&M
02-210: Water				
Backhoe to Replace Unit 70	$ 120,000		✓	Future R&M
Water Meters	$ 55,000		✓	
Transfer to Capital Projects Fund	$ 170,000			
02-221: Sewer - Collection				
Retrofitting portable buildings	$ 5,000	✓		Future R&M
Transfer to Capital Projects Fund	$ 170,000			
02-222: Sewer - Lift Stations				
Ave O Lift Station Pump	$ 8,600		✓	Future R&M
Pave Dunns Canyon Lift Station Road	$ 5,000		✓	Future R&M
Total Water & Sewer Fund	**$ 557,120**			**$ -**
ECONOMIC DEVELOPMENT FUND				
Planned Unit Development Infrastructure	$ 100,000	✓		Future R&M
Total Economic Development Fund	**$ 100,000**			**$ -**

CITY OF BELTON
- General Capital Projects Fund -
FY 2016

Estimated Balance October 1, 2015	**$**	**422,553**	
Projects:			**Description**
Tree Project	$	35,039	Tree project
Dawson Ph 5 & Highland Estates Ph 2	$	89,936	ROW, Land, Hike and Bike
Wireless Connection Upgrades	$	8,000	Upgrade to City internet connection
Southwood Hills Park	$	14,800	Future park development
Connell Street Frontage Rd	$	26,363	Future Infrastructure
Colonial Crossing Sidewalks	$	19,612	Colonial Crossing and Loop 121
VoIP Phone System	$	38,635	Upgrade to City Phone system
2nd Story Residential Grant	$	25,000	Residential upgrade assistance
Fire Department Accreditation	$	8,500	Recognition program
Library Carpet Replacement	$	10,000	Remodel
Finance Building Door Access	$	5,000	Upgrade security and access
Fire Station Remodel	$	18,500	Bunker Room and Carpet
Harris Center Lawn Improvements	$	10,000	Landscaping
HVAC Replacement Plan	$	59,250	Planned A/C Unit Replacements
Total General Capital Projects	$	368,635	
Unallocated	**$**	**53,918**	

The General Fund Capital Projects Fund is used to account for projects that may have funding from several different sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year. Additionally, department managers are encouraged to be frugal with their operating budgets and are allowed to request usage of operating budget balances at year end for equipment needs

CITY OF BELTON
- General Capital Equipment Fund -
FY 2016

Department	Description	Amount	New	Replacement	Impact on Operating Budget
	Estimated Balance 10/01/2015	**$ 539,152**			
Council	iPads, Cases, and Data	$ 109	✓		
Police	MDTs	$ 36,000		✓	
Police	Ticket Writers	$ 5,500		✓	
Fire	ATV	$ 16,000	✓		
Fire	Pumper Discharge Upgrade	$ 17,000	✓		
Info Technology	Vitual Servers	$ 50,000	✓		
Info Technology	Computer Replacement Plan	$ 40,000		✓	
Streets	Trailers	$ 3,000	✓		
Parks	Dump Truck Bed	$ 10,000	✓		
Parks & Rec	Harris Replacement Chairs	$ 14,000		✓	
Inspections	Trucks	$ 50,000		✓	
Police/Fire/PW	Radio Replacement	$ 20,000		✓	
	Total General Capital Equipment	**$ 261,609**			
	Unallocated	**$ 277,542**			

The General Fund Capital Equipment Fund is used to accumulate funds for large equipment purchases, not able to be funded in one budget year, or for equipment that may have funding from several different sources. Additionally, department managers are encouraged to be frugal with their operating budgets, and are allowed to request transfer of operating budget balances at year end into this fund for equipment needs.

CITY OF BELTON
- Water & Sewer Capital Projects Fund -
FY 2016

Estimated Balance October 1, 2015	**$**	**990,424**	
Projects:			**Description**
Creekside Development Agreement	$	67,238	Future infrastructure
Dawson & Highland Estates	$	19,760	Future infrastructure
S. Main Street Water	$	300,000	Future infrastructure
MLK Project - Utilities	$	40,298	Future infrastructure
PW Portable Building Retrofit	$	8,957	Expansion of Public Works center
Utility Billing Remodel	$	17,388	Upgrade customer service rep area
PW Gate and Keypad	$	2,700	Upgrade security for PW yard access
Total Water & Sewer Capital Projects	$	456,341	
Unallocated	**$**	**534,083**	

The Water & Sewer Capital Projects Fund is used to account for water and sewer capital projects that may have funding from several sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year.

CITY OF BELTON
- TIRZ Capital Projects Fund -
FY 2016

Estimated Balance October 1, 2015	**$**	**1,443,427**	
Transfer from TIRZ Fund	$	521,413	
Projects:			**Description**
Huey-Connell Design Study	$	40,000	Engineering - Huey Rd Extension
Downtown Beautification	$	200,000	Landscaping and parking lot improvements
Sidewalks	$	315,492	Sidewalks on and around Main Street
Commerce/Sparta Signal	$	150,000	Intersection design
SH 317/River Fair Widening	$	87,830	Engineering study for widening of SH 317
SH 317/24th Street Widening	$	17,312	Engineering study for future street project
Sparta Microsurfacing	$	28,373	Roadway improvement
TIRZ Street Improvements	$	188,002	As identified
Main Street Water Line from Ave C to J	$	313,763	Infrastructure
Capital Contingency	$	17,497	As needed for identified projects
HEB Rehabiliation Incentive	$	50,000	Contribution towards retail development
Total TIRZ Capital Projects	$	1,408,269	
Unallocated	**$**	**556,571**	

The TIRZ Capital Projects Fund is used to account for projects that may have funding from several sources, and for projects that are funded in an operating budget and expeected to extend beyond the funding year. TIRZ Capital Projects must be for public improvements within the TIRZ boundaries, and are approved by both the TIRZ Board and the City Council.

CITY OF BELTON
- Drainage Capital Projects Fund -
FY 2016

Estimated Balance October 1, 2015	**$**	**668,980**	
Transfer from Drainage & TIRZ	**$**	**130,000**	
Projects:			**Description**
Connell Street	$	370,586	Administration, Engineering & Construction
Sparta Road Drainage		$300,000	Future infrastructure
Engineering Studies	$	443	Future infrastructure
Dawson Ph 5 & Highland Estates Ph 2	$	19,500	Future infrastructure
Master Plan Update	$	2,990	Update of Master Plan
Total Water & Sewer Capital Projects	$	693,518	
Unallocated	**$**	**105,462**	

The Drainage Capital Projects Fund is used to account for drainage capital projects that may have funding from several sources, and for projects that are funded in an operating budget and expected to extend beyond the funding year.

CITY OF BELTON
– 2013 Capital Improvement Plan Projects –
FY 2016

	2013 CO's		
	GO Purposes	**TIRZ**	**Other Funding**
Estimated Balance October 1, 2015	$ 1,712,315	$ 1,683,919	
Commitments/Estimates:			
Public Safety Center Expansion	$ 1,499,953		
Fire Equipment	$ 1,785		
Sparta Road Project	$ -	$ 1,589,713	$ 390,000 (a)
Sidewalks	$ 100,000		
Playground - South Belton MS	$ 70,000		
Beal Park Enhancements	$ 50,000	$ -	$ -
Totals	**$ 1,721,738**	**$ 1,589,713**	**$ 390,000**

Other Funding Sources:
(a) Drainage Capital Projects Fund: $300,000; BEDC: $90,000

Public Safety

Public Safety Center Expansion:
The current Police and Municipal Court building was constructed in 1990 and has inadequate space for both the immediate needs and future growth of Belton Police Department (BPD) and the City. A needs assessment was conducted in 2012, with several recommendations and options presented. Expansion of the existing building on the current site was selected as the most affordable and feasible option. The goal is to construct an estimated 10,000 square foot addition, and to renovate the existing structure to create a modern facility. The project is estimated to begin construction in 2014, and be completed in 2016.

The current operating budget will not be impacted, but future operating budgets will be due to the increased building space.

Streets and Sidewalks

Sparta Road:
This project will widen the existing Sparta Road from Loop 121 to just west of Main Street. This road improvement project will facilitate traffic flow through the area, and enhance access to the City's prime retail area.

Sidewalks:

There is significant need for sidewalks in many locations in the City. Priority areas needing sidewalks include schools, parks, office and shopping areas, and streets and trails linking these important community facilities with residential neighborhoods.

Although none of these infrastructure improvements will directly impact operating costs in the short term, they will place stress on existing manpower and equipment. Street projects will increase future electricity costs as additional street lights are added on new street sections. New sidewalks and streets will require some maintenance as they age.

Parks and Recreation

South Belton Middle School Park:
This project will involve development of a new neighborhood park, on land donated by BISD, adjacent to the new South Belton Middle School.

Beal Park Enhancements:
Planned improvements include replacing playground equipment, and adding parking and a pavilion.

Most of these improvements will not directly impact operating costs in the short term, however they will place stress on existing manpower and equipment. The additional ball field will increase operating costs for electricity, chemicals, and turf care. Maintenance cost can be expected as these facilities age.

CITY OF BELTON
– 2015 Capital Improvement Plan Projects –
FY 2016

	2015 CO's		
	GO Purposes	**Water/Sewer**	**Other Funding**
Estimated Balance October 1, 2015	$ 1,428,970	$ 6,141,277	
Commitments/Estimates:			
Major Street Maintenance	$ 1,427,500		
AMI Meter Project	$ -	$ 1,718,382	
Nolan Creek Trunk Sewer Line	$ -	$ 1,137,770	
South Belton Sewer design	$ -	$ 499,923	
TBWWTP Redevelopment Ph 1	$ -	$ 2,785,203	
	$ -	$ -	$ -
Totals	**$ 1,427,500**	**$ 6,141,277**	**$ -**

Streets and Sidewalks

Major Street Maintenance:
These funds will be used to implement years one and two of the five year street maintenance plan developed by Lee Engineering in FY 2015. The plan put forth should elevate the quality of Belton's streets and create long term savings for the City through the systemic use of preventative maintenance. Plan implementation is anticipated to begin in mid-FY2016 and continues until funds are exhausted.

Water and Sewer

AMI Meter Project:
This project is to replace all of the City's water meters with radio-read meters, and to install all necessary hardware and software infrastructure to transition from a manual read billing process to an automated process. This project began in FY 2015 and will be completed in mid-FY 2016.

Nolan Creek Trunk Sewer Line:
This project will replace approximately 4,130 feet of a 10" clay pipe sewer line along Nolan creek with a new, 24" line. The line runs along Nolan Creek, from Main Street in downtown, northwest to the edge of UMHB campus. The project will begin and be completed in FY 2016.

South Belton Sewer Line Design:
This project is to design the future sewer lines and lift stations necessary to provide sewer service to South Belton. The design will extend service from existing lines at Loop 121 and Interstate 35 south to the Lampasas River and Interstate 35. Design is expected to be completed in FY 2016, and sources of construction funding will be determined in FY 2017.

Temple Belton Wastewater Treatment Plant Redevelopment Phase I:
This project is to implement phase I of a proposed IV phase process to improve and expand the TBWWTP. The project costs will be split 25/75 with the City of Temple, and the approximately $2.8 million budgeted for this project represents Belton's share of the estimated design and construction costs of phase I. Phase I will include the replacement of the plant's headworks and the addition of an aeration system to the existing treatment basin. Upon completion of all phases, the plant will be able to treat an estimated 14MGD of wastewater. Current capacity is 10 MGD. Phase I will begin in FY 2016, and is estimated to be completed in FY 2017.

CITY OF BELTON
- Police Department Vehicle Replacement Fund -
FY 2016

Department	Description	Amount	New	Replacement	Impact on Operating Budget
	Estimated Balance 10/01/2015	**$ 177,882**			
Patrol	Ford Interceptor	$ 45,000	✓		Future R&M
Patrol	Ford Interceptor	$ 45,000		✓	
Patrol	Ford Interceptor	$ 45,000		✓	
CID	Ford Taurus	$ 28,000		✓	
	Total General Capital Equipment	**$ 163,000**			
	To be utilized in future years	**$ 14,882**			

The Police Department Vehicle Replacement Fund is used to systematically replace and grow the PD fleet. Annual funding and expenditures are based on a ten year plan covering Patrol, CID, Animal Control and Code Enforcement.

CITY OF BELTON
- Public Works Capital Equipment Replacement Fund -
FY 2016

Department	Description	Amount	New	Replacement	Impact on Operating Budget
	Estimated Balance 10/01/2015	**$ 307,611**			
Streets	12 cubic yard Freighliner Dump	$ 107,000		✓	
Streets	Ford F-250	$ 32,000		✓	
Parks	John Deere Tractor	$ 15,917		✓	
Parks	Utility Vehicle	$ 5,854		✓	
Parks	Utility Vehicle	$ 5,900		✓	
Parks	Ford F-150	$ 25,000		✓	
Parks	Hustler Mower	$ 10,000		✓	
Building Maintenance	Ford F-150	$ 25,000		✓	
	Total General Capital Equipment	**$ 226,671**			
	To be utilized in future years	**$ 80,940**			

The Public Works Capital Equipment Replacement Fund is used to systematically replace the fleet of vehicles and other capital equipment utilized by the Streets, Parks, Fleet Maintenance, and Building Maintenance departments. Annual funding and expenditures are based on a ten year plan for vehicles and twenty year plan for other capital equipment.

CITY OF BELTON, TEXAS
FOUNDED 1850

ORDINANCE NO. 2015-45

AN ORDINANCE APPROVING THE ANNUAL BUDGET OF THE CITY OF BELTON FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016.

WHEREAS, the budget for the fiscal year beginning October 1, 2015, and ending September 30, 2016, and containing expenditures as follows: General Fund - $12,621,507 Water & Sewer Fund - $6,353,749, Economic Development Fund - $999,639, Drainage Fund $366,642, Debt Service Fund - $1,067,832, TIRZ Fund - $1,001,054, and Hotel/Motel Fund - $167,200 was duly presented to the City Council by the City Manager, and a Public Hearing was ordered by the City Council of the City of Belton and public notice of said Hearing was caused to be given by the City Council and said notice was published in the Belton Journal, and said Public Hearing was held according to notice.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that said budget for the City of Belton for the fiscal year beginning October 1, 2015, be, and the same is hereby adopted, and it is ordered that a true copy of the budget as approved be filed with the office of the County Clerk of Bell County, Texas, the State Comptroller at Austin, Texas and attached to this ordinance.

PASSED AND APPROVED this the 22nd day of September, 2015.

David K. Leigh, Mayor Pro Tem

ATTEST:

Amy M. Casey, City Clerk

TAX ORDINANCE NO. 2015-46

AN ORDINANCE LEVYING AD VALOREM TAX FOR PAYMENT OF OUTSTANDING DEBTS OF THE CITY OF BELTON FOR THE FISCAL YEAR 2016 (TAX YEAR 2015), TOGETHER WITH INTEREST THEREON, LEVYING TAXES FOR GENERAL FUND PURPOSES, AS PROVIDED BY THE STATUTES OF TEXAS; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; PROVIDING FOR A PENALTY AND INTEREST ON ALL DELINQUENT AD VALOREM TAXES; AND PROVIDING THAT IF ANY PART OF THIS ORDINANCE BE HELD INVALID BY COURT, SUCH FINDING SHALL NOT AFFECT ANY OTHER PART OF THIS ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON:

SECTION ONE: That there shall be and is hereby levied a City Ad Valorem Tax for the fiscal year 2016 (tax year 2015), on all property, real and personal, with the exception of personal vehicles, within the Corporation Limits of the City of Belton, not exempt from taxation by the laws of the State of Texas, as follows, to wit:

1. For the purpose of paying the general current expenses of the City Government the sum of $0.5332 on the $100.00 assessed valuation.

2. For the purpose of paying interest and creating a Sinking Fund to pay all outstanding indebtedness of the City of Belton, at maturity, as required by the Constitution and Statutes of the State of Texas, the sum of $0.1266 on the $100.00 valuation of property assessed in the City of Belton.

SECTION TWO:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.9741 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $15.40.

SECTION THREE: That all taxes levied herein shall be due and payable on the 1st day of October, 2015.

SECTION FOUR: That taxes permitted under this ordinance shall be due on October 1, 2015 and if not paid on or before January 31, 2016 shall immediately become delinquent, and there shall be and is hereby assessed against each such person and property, a penalty as provided by State statutes.

SECTION FIVE: All taxes shall become a lien upon the property against which assessed, and the City Assessor and Collector of the City of Belton is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City of Belton, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest. All delinquent taxes shall bear interest from date of delinquency at the rate prescribed by State Statute.

SECTION SIX: All taxes herein levied are made payable in current monies of the United States of America.

SECTION SEVEN: IT IS FURTHER ORDERED AND PROVIDED that in case any section, phrase or sentence of this ordinance shall be declared invalid for any reasons by a court of competent jurisdiction, such holding or finding shall not have the effect or result of invalidating any other section or part of this ordinance.

PASSED AND APPROVED this the 22nd day of September, 2015, at a regular meeting of the City Council of the City of Belton, there being a quorum present, by the vote of 5 ayes and 1 nays, and approved by the Mayor on the date above set out.

David K. Leigh, Mayor Pro Tem

ATTEST:

Amy M. Casey, City Clerk

ORDINANCE NO. 2015-47

AN ORDINANCE ADOPTING THE STRATEGIC PLAN, FY2016-2020, FOR THE CITY OF BELTON, TEXAS.

WHEREAS, the City Council recognizes the need for a Strategic Plan to establish and promote a Community vision statement, a mission statement and goals for its success; and

WHEREAS, the City's objective is to perform a comprehensive Strategic Plan update every five years, with annual updates each year, as a component of the City's budget process, in order to maintain its vitality as a framework for decision-making; and

WHEREAS, this Strategic Plan Update process was a comprehensive update that resulted in Goals arranged over a three year action plan time horizon; and

WHEREAS, the Strategic Plan summarizes Six Goal Categories and Six Outcome Statements; and

WHEREAS, the Strategic Plan identifies sixteen Priority 1 Goals for FY2016 with achievable assignments and benchmarks including team leader, outcome description, performance indicator, challenges/barriers, partners, timelines for implementation, and anticipated cost and funding source; and

WHEREAS, Year 2 (FY2017) and Year 3 (FY2018) goals are also identified and are subject to refinement and update given community priorities in the future; and

WHEREAS, the City of Belton values the task of developing, updating, and promoting the Strategic Plan, and fully intends to use it as a guide for the Community's future, with flexibility for changing conditions; and

WHEREAS, the City Council, having taken into consideration the results of this update process and recommendations from the City Council, the City's management team, and the opportunity for comments from citizens, the Council has determined that the proposed Strategic Plan is reasonable and appropriate.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

I.

That the FY2016-2020 Strategic Plan for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially adopted.

II.

The Strategic Plan shall serve as a reference guide for Belton's future and shall be updated annually, with a comprehensive update as needed.

III.

The Strategic Plan shall serve as the framework for Community decision-making, continuing numerous elements of Plan implementation, while maintaining the flexibility for adjustment as needed based upon changing conditions.

PRESENTED AND ADOPTED on this the 22nd day of September, 2015, at a regular meeting of the City Council of the City of Belton, Texas.

David K. Leigh, Mayor Pro Tem

ATTEST:

Amy M. Casey, City Clerk

ORDINANCE NO. 2015-44

AN ORDINANCE AMENDING THE FEE SCHEDULE ESTABLISHING RATES AND FEES FOR CERTAIN ITEMS, SERVICES AND PERMITS PROVIDED FOR IN THE CODE OF ORDINANCES OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Code of Ordinances of the City of Belton, Bell County, Texas, in various chapters and sections, provides for certain rates and fees to be charged for certain items, services and permits; and

WHEREAS, the Code provides that those said rates and fees shall be set by ordinance and kept on file with the office of the City Clerk of the City of Belton.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Belton, Texas, that:

I.

The attached schedule of fees, rates and permits, described as Exhibit "A" and incorporated herein for all purposes and containing 20 pages, is hereby adopted in its entirety and the amounts set forth for fees, rates and permits therein shall stand until changed by Ordinance of the City Council of the City of Belton, Texas.

II.

This Ordinance, together with its Exhibit "A", shall at all times be available for public viewing in the office of the City Clerk of the City of Belton, Texas.

III.

This Ordinance shall take effect and be in full force and effect following passage.

PASSED AND APPROVED this the 22nd day of September, 2015.

David K. Leigh, Mayor Pro Tem

ATTEST:

Amy M. Casey, City Clerk

EXHIBIT "A"

CITY OF BELTON
FEE & RATE SCHEDULE
(Effective October 1, 2015)

Sec. 2-29 **Lena Armstrong Public Library Fees** (Fee Ordinance #2015-44)

Book Sales	$0.25-$5.00 or donation; older books market value
Books:	
Late	$0.10 per book per day, plus cost for mailing late notice ($1.00)
Late Audio	$0.50 per book per day, plus cost for mailing late notice ($1.00)
Lost/damaged	
Adult Books	Replacement cost plus processing fee ($1.00 for materials)
Children's Books	Replacement cost plus processing fee ($1.00 for materials)
Temporarily Out of Circulation	$5.00 per item
Copies/prints:	
Black & white	$0.20 per page
Color	$0.50 per page
Fax service	
Local	$0.10 per page
Long distance, same area code	$0.15 per page
Long distance, different area code	$0.20 per page
Ear Buds	$1.00 per item
Scanning:	
Print/e-mail	$0.50 per page
Edit	$2.00 per page
Interlibrary Loan	Postage cost
Library Card	First one is free, replacement cards $3.00 each
Proctor Exams (print/fax)	$5.00 each
Publication of Information	Library provided complimentary copy of publication
Publication of Photographs	Library provided complimentary copy of publication in which photograph appears
Research	Fees for copies, actual postage cost, and personnel cost
DVDs:	
Late	$0.50/day
Damaged	Replacement cost

Sec. 3-29 **Limitation of Number of Animals** (Fee Ordinance #2007-26)

Permit fee for animals in excess of limitation shall be $25.00 annual fee.

Sec. 3-42 **Fees for Impounding Dogs** (Fee Ordinance #2010-38)

1st occurrence	$25.00

2nd occurrence	$35.00
3rd occurrence	$50.00

Sec. 4-33 **Building Permit Fees** (Fee Ordinance #2014-39)

New Residential Construction	$.10 per sq. foot
New Commercial Construction	$.15 per sq. ft.
Certificate of Occupancy	No fee
GIS fee (inputting subdivision, utilities, infrastructure)	$25.00
Multiple units (2 or more units)	$10.00 per unit fee additional
Technology Fee	$10.00
Residential/Commercial Remodel/Additions	
0-1,000 sq. feet	$85.00
Each additional 1,000 sq. feet	$25.00 per additional 1,000 sq. foot or portion thereof
Demolition by Owner (Fee Ordinance #2014-39)	
Basic Permit	$60.00 plus $300.00 cash deposit or $1,000.00 surety bond
Demolition by City (Fee Ordinance #2010-38)	
Equipment Cost	$200.00/hour per piece of City equipment (includes operator) + 20% of disposal costs – 2 hour minimum
Additional Personnel Cost	$50.00/hour per City employee
Fence Permits (Fee Ordinance #2014-39)	
Basic Permit	$35.00
Roof Permits (Fee Ordinance #2015-44)	
Basic Permit	$35.00
House Moving Permits (Fee Ordinance #2014-39)	
Basic Permit	$110.00 plus $300.00 cash deposit or $1,000.00 surety bond
Moving In Permits (Mobile Home Installation) (Fee Ordinance #2014-39)	$110.00

	Contractor Registration (Fee Ordinance #2004-40)	$50.00
	Sign Permits (Fee Ordinance #2014-39)	
	On premises	$60.00
	Off premises	$1,010.00
	Portable/temporary	$60.00
	Commercial Vent Hood Inspections	$35.00
Sec. 4-144	**Electrical Permit Fees** (Fee Ordinance #2014-39)	
	Basic Permit Fee	$35.00 + fees below
	Up to 200 amps	$10.00
	Additional 100 amps	$10.00 each 100 amps
	110 Circuits	$4.00
	220 Circuits	$5.00
	Equipment Motors (½ to 50 HP)	$12.00
	Equipment Motors (Over 50 HP)	$25.00
	Signs	$15.00
	Temporary Pole	$20.00
	Pool Bonding/Grounding	$10.00
	Mobile Home	$20.00
	Meter Loop/Service Charge	$20.00
	Reinspection Fee	$35.00
	Reschedule Inspection Fee	$35.00
Sec. 4-206	**Plumbing Permit Fees** (Fee Ordinance #2014-39)	
	Basic Permit Fee	$35.00 + fees below
	Per Fixture	$5.00
	Backflow Prevention Assembly	$10.00
	Water Heater	$5.00

	Gas System (up to 5 outlets)	$6.00
	Per Added Outlet	$1.00
	Grease Recovery Device	$15.00
	Lawn Sprinkler System (per head)	$1.00
	Sewer/Water Yard Line	$5.00
	Gas Test	$5.00
	LPG Tank (propane) installation	$25.00 per tank
	Reinspection Fee	$35.00
	Reschedule Inspection Fee	$35.00
Sec. 4-227	**Swimming Pools** (Fee Ordinance #2014-39)	
	Above ground	$35.00
	In ground	$85.00
	Commercial/Institutional	$110.00
Sec. 4-351	**Mechanical Permits** (Fee Ordinance #2014-39)	
	Basic Permit Fee	$35.00 + fees below
	Each heating unit	$20.00
	Each refrigeration unit	$20.00
	Replacement of heating or refrigeration unit	$20.00
	Modification of system, per air opening	$1.00
	Each commercial vent hood	$7.00
	Each commercial refrigeration system	$7.00
	Any commercial work requiring inspection but not listed above	$15.00
	Any residential work requiring inspection but not listed above	$15.00
	Reinspection Fee	$35.00
	Reschedule Inspection Fee	$35.00

Sec. 5-3 **Hazardous Material & Major Incident Response Fees** (Fee Ordinance #2014-39)

Pumper Truck	$100.00 per hour, minimum 1 hour
Support Vehicle	$100.00 per hour, minimum 1 hour
Police Vehicle	$100.00 per hour, minimum 1 hour
Other (public works, barricades, etc.)	$100.00 per hour, minimum 1 hour
Additional personnel	$50.00 per hour, minimum 1 hour
City supplied water (per 1,000 gallons as determined by calculation pumping time and rate)	$5.50 per 1,000 gallons
Ambulance Standby	$100.00 per hour
Bulldozer (includes operator)	$100.00 per hour, 2 hour minimum
Backhoe (includes operator)	$100.00 per hour, 2 hour minimum
Dump truck (includes operator)	$100.00 per hour, 2 hour minimum
Sand (per cubic yard)	$25.00, minimum 3 yards
Other approved absorbent as needed/required	Actual cost + 10%
Other items necessary to control/contain incident	Actual cost + 10%
Disposal of debris	Actual cost **+** 10%
Damaged Fire Hose	$500.00 per 100' section plus S&H

Sec. 6-16 **Fire Inspection Fees** (Fee Ordinance #2014-39)

Blasting permit (per job/address)	
One day permit	$50.00
Each additional day	$25.00
Bond/insurance requirement	$1,000,000
Fireworks	
Outdoor public display	$50.00
Repeat performance (same location)	$10.00
Insurance requirement	$300,000
Indoor public display (ground burst)	$50.00
Repeat performance (same location)	$10.00
Insurance requirement	$300,000

Fuel Tanks	
Installation	$40.00 per tank
Removal	$20.00 per tank
Tank test	$20.00 per tank
Line Test	$20.00 per tank
Hospital/Nursing Homes	$150.00 annual fee
Day Care Centers	
Less than 25 children	$50.00 annual fee
26 to 49 children	$75.00 annual fee
50 to 100 children	$150.00 annual fee
Foster Home, Family Care, Boarding Home, Other, etc.	$25.00
Pre-inspection Permits for Open Burning	$25.00
Carnival/Circus Safety Inspection	$250.00
Tent Inspections	
Up to 100 occupants	$25.00
Over 100 occupants	$50.00
Fire Alarm Certification	
12,000 sf and under	$100.00
Over 12,001 sf	$200.00
Fire Flow Certification	$100.00
Sprinkler Certification	
12,000 sf and under	$100.00
Over 12,001 sf	$200.00
Commercial Vent Hood Inspection	$25.00
Reinspection Fee	$50.00
*Other permits	$25.00
*Other inspections	$25.00
Reinspection fee (separate)	$50.00

*Other permits or inspections not listed above required by the 2009 International Fire Code or its references. Other permit/inspection charges will be assessed a minimum charge of $25.00 plus total amount of time utilized in plan review, code research, inspection(s) and documentation.

Sec. 8-71 **Solid Waste Collection Rates - Residential** (Ordinance #2014-52)
(Effective January 1, 2015)

Curbside

$15.07 per month

Curbside Additional Container	$5.61 per month per additional container
Door-to-Truck Service	$26.14 per month
Door-to-Truck Service Additional Container	$10.21 per month additional container
Residential Recycling Service Additional Container	$5.10 per month additional container

The monthly charge for multiple residential units (apartments, duplexes, etc.), shall be the number of residential dwelling units multiplied by the rate for the type of service provided.

Replacement Recycling or Trash Container	$70.00 per cart

If the cart is stolen or missing one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18 month period; the replacement charge will be applied for any additional replacement container within the 18 month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect, or loss. A stolen container must be reported to the Utility Billing Department.

Sec. 8-72 **Solid Waste Collection Rates – Commercial Cart Collection** (Ordinance #2014-52)
(Effective January 1, 2015)

Once per week service	$25.52 per cart
Commercial Cart Collection Additional Cart	$15.31 per additional cart
Commercial Recycling Cart	$8.17 per month
Institutional Recycling	$8.17 per month
Replacement Recycling or Trash Container	$70.00 per cart

If the cart is stolen or missing one free replacement cart will be provided to the customer. Only one replacement container will be provided per 18 month period; the replacement charge will be applied for any additional replacement container within the 18 month period. Carts damaged by the customer will result in the replacement charge. The City reserves the right to charge for replacement containers if the City determines there is a pattern of abuse, neglect, or loss. A stolen container must be reported to the Utility Billing Department.

Sec. 8-74 **Brush Collection** (Ordinance #2011-01)

Residential Garbage Customers	$3.00 per month
Non-Residential As-Called	$50.00 per 18 CY load (one load minimum)

Sec. 10-40 **Vehicle Towing, Impoundment, and Wrecker Rotation List** (Ordinance #2012-10)

Annual Tow Service Permit and Inspection	$50.00

Each Additional Wrecker Permit	$25.00/annually
Annual Storage Facility Permit and Inspection	$50.00

Maximum fees allowed to be charged by tow companies

Non-consent tow	$130.00
Incident management tow	$130.00
Winching/overturn fee	$75.00
Dolly use fee	$50.00
Deep-water recovery fee	$200.00
Storage fee	$20.00 per day
Cleanup fee for large debris	$25.00 per hour
Waiting fee	$65.00 per hour
Fuel surcharge	10% of total fees excluding storage and waiting fees
Driveshaft removal fee	$50.00
Specialized equipment fees for towing and cleanup	Reasonable hourly rates per industry standard or actual rates paid by tow service to third party vendor plus 10%

Sec. 11-17 **Alcoholic Beverage Permits** (Ordinance #70687-1)

Fees equal to ½ of the State fee

Sec. 11-60 **Massage Establishment (as authorized by a Specific Use Permit under Section 33.14 Item 19 of the Zoning Ordinance) License Fee** (Fee Ordinance #2002-41)

Annual fee for each establishment $1,000.00

Sec. 11-61 **Massagist Business (as authorized by a Specific Use Permit under Section 33.14 Item 19 of the Zoning Ordinance) Permit Fee** (Fee Ordinance #2002-41)

Annual fee $500.00

Sec. 11-108 **Peddlers, Solicitors, Itinerant Merchants Permit Fees** (Fee Ordinance #2013-27)

30 day license fee $100.00
One or more agents - license fee above plus $10.00 for each agent or employee so engaged.

Sec. 11-117 **Garage Sale Permit Fee** (Ordinance #081391-1) $5.00 (Limited to three per year)

Sec. 11-134 **Commercial False Alarm Service Fees** (Ordinance #2013-26)

False alarms within 12-month period	
5-7	$50.00
8-10	$75.00
11 or more	$100.00

Sec. 15-50 **Park Permit/Reservation Fees** (Fee Ordinance #2015-44)

Park Facilities (resident in city limits)	$25.00 per day + clean-up deposit*
Park Facilities (non-resident)	$50.00 per day + clean-up deposit*
Park Attendant Fee (park events with vendors)	$25.00 per hour, per attendant

Available Facilities
Yettie Polk Park Gazebo
Confederate Park Pavilion
Confederate Park Western Pavilion
Confederate Park Central Pavilion
Heritage Park Lions Pavilion
Heritage Park HEB Pavilion
Chisholm Trail Park Amphitheater

With electricity	$10.00 additional (limited to two outlets)
Each additional outlet	$10.00 additional
*Clean-up deposit (for each facility)	$25.00 refundable deposit

Park Event
Confederate Park, Yettie Polk Park, Heritage Park, Chisholm Trail Park

Commercial/ticketed events	$250.00 per day + $100.00 clean-up deposit
Non-ticketed events	$100.00 per day + $100.00 clean-up deposit
With electricity	$10.00 additional (limited to two outlets)
Each additional outlet	$10.00 additional (i.e. for vendors' use)

Playing Fields (day use only; no concessions)***

Resident in city limits	$25.00 per field per day + clean-up deposit**
Non-resident	$50.00 per field per day + clean-up deposit**

Available Facilities
Jaycee baseball field
Heritage Park baseball fields
Heritage Park soccer field (no lights)
Chisholm Trail Park softball fields
Chisholm Trail Park soccer fields (no lights)

With electricity (lights/scoreboards)	$25.00 additional per field
**Clean-up deposit (for each field)	$25.00 refundable deposit

***Fields available for reservation only during non-league play.

Practice Play

Heritage Park Baseball Complex	Not available

Heritage Park Soccer Complex	Not available
Chisholm Trail Park Softball Complex	Not available
Lions Park Softball Field	Not available
Jaycee Baseball Field	Not available
Chisholm Trail Park Soccer Fields	No fee, first come first served (Not available when utilized under separate agreement.)
Continental Baseball Field	No fee, first come first served
Griggs Baseball Field	No fee, first come first served
Heritage Park Practice Baseball Field	No fee, first come first served

Neighborhood Recreational or Scrimmage Play

Lions Park Softball Field — No fee, by reservation only
(Limit 1 scrimmage per 7 days, 3-hour maximum)

Youth League Play

The following facilities are available for league play for youth sports organizations through a separate agreement with the City:

Heritage Park Baseball Complex	Chisholm Trail Park Softball Complex
Heritage Park Soccer Complex	Jaycee Baseball Field

$500.00 clean-up deposit per organization

$5.00 per player fee per organization per season (effective January 1, 2013)

Adult League Play

The following facilities are available for adult league play through a separate agreement with the City, subject to availability and maintenance requirements of the requested facilities:

Chisholm Trail Park Soccer Complex
Heritage Park Soccer Complex

$375.00 fee per registered league team per season + 500.00 clean-up deposit

$5.00 per player fee per organization per season (effective January 1, 2013)

Tournament Play

Tournaments may be held by organizations that do not have a separate agreement with the City, from Friday afternoons at 5:00 p.m. to Sunday evenings at 8:00 p.m. Applicants are limited to 3 events per year, per complex. Requests must be submitted at least two weeks prior to proposed event. All field rentals are at the discretion of the City based on field conditions and availability. All field preparations will be the responsibility of the renter.

Heritage Park Baseball Complex — $1,000.00 + $500.00 clean-up deposit
(4 fields, bleacher seating, restrooms, concession)

Heritage Park Soccer Complex — $750.00 + $500.00 clean-up deposit
(4 fields, restrooms, concession)

Chisholm Trail Park Softball Complex $750.00 + $500.00 clean-up deposit
(3 fields, bleacher seating, restrooms, concession)

Jaycee Baseball Field $250.00 + $500.00 clean-up deposit
(1 field, bleacher seating, restrooms, concession)

Light Fee $25.00 per hour, per complex

Harris Community Center Rental Rates (Policies Amendment 7/13/15)

Belton residents and businesses located inside the Belton city limits may contract the Center at 90% of the below listed regular rates.)

Starting rate is for 2 Hours - Minimum					
Room (Capacity)	**Deposit**		**Minimum**		**Max rate charged - 8 hours**
Evans (220)	$ 300		$ 200		$75 each additional hour
Kinchion (55)	$ 200		$ 100		$25 each additional hour
Simpson (40)	$ 175		$ 75		$25 each additional hour
Smith (32)	$ 150		$ 50		$20 each additional hour
McGee (17)	$ 150		$ 50		$20 each additional hour
Kitchen	$75 rental fee, no deposit required				
Starting rate is for 4 Hours - Minimum					
Room	**Deposit**		**Minimum**		**Max rate charged - 8 hours**
Entire Center (364)	$ 500		$ 650		$150 each additional hour
$100 Audio/Visual Equipment Deposit (Evans Only)					
Optional Discounts (Promo Codes):					
COB - 10% off Belton Business/Resident Discount (inside city limits)					
MT – 20% off Monday thru Thursday					
NP - 20% off Civic Club and/or Non-profits (proof may be required - only valid Monday thru Thursday)					

Off-duty officer(s) will be required at events with alcohol present. Rates will be based from current fee & rate schedule regarding off-duty police and reserve officers (page 20).

Recreational class fees 30% to City, 70% to Instructor (Fee Ordinance 2012-30)

Sec. 20-78 **Driveway Permit Fee** (Fee Ordinance #2014-39)

$60.00 basic permit/inspection + $25.00 per additional approach

$60.00 Reinspection Fee

Sec. 20-81 **Construction Fees for Underground Facilities** (Fee Ordinance #2014-39)

These fees are for plan review only. Construction costs are the responsibility of the applicant and subject to City Engineer review and approval.

Base Plan review fee:	$250.00
Drive Bore, each:	$15.00
Street Bore, each:	$20.00
Street cut, if approved:	$10.00 per linear foot
Location fee:	$2.00 per linear foot (Length of project within city limit)
Bond Required:	8% of Engineer's Estimate of Probable Cost
Right-of-Way Construction Permit	No Fee

Sec. 22-132 **Special Events Fee** (Fee Ordinance #2014-39) $50.00

Sec. 23-136 **Water Deposits** (Fee Ordinance #2014-39)

Single Family Residential and Commercial

3/4" & 5/8"	$100.00
1"	$100.00
1½"	$100.00
2"	$450.00
3"	$550.00
4"	$650.00
6"	$850.00
8"	$1200.00

Multifamily Residential	$40 per unit ($6,000 maximum)
Outside City limits	1¼ times the in-City rate
Construction Meters	$100.00/month rental + $2,500.00 refundable deposit
Placement Fee	$25.00
Meter Relocation Fee	$25.00
Damaged Meter Repair Fee	Actual cost +10%

	Tampering with water meter	$500.00
	Tampering with fire hydrant	$1,250.00

Sec. 23-137 **Water Tapping Fees** (Fee Ordinance #2014-39)

5/8”-3/4” meter Laid in place type	$400.00
Not laid in place type (no street cut)	$900.00
Not laid in place type connected at service line	$600.00
5/8”-3/4” meter - street cut	$1,300.00
Over 5/8”-3/4” up to 1” meter	Appropriate fee above + $100.00 additional
Over 1” meter	Actual cost material + equipment/labor
Equipment	$100.00 per hour per piece of equipment
Labor	$25.00 per employee per hour
Technology Fee	$10.00

Sewer Tapping Fees (Fee Ordinance #2014-39)

Laid in place type – 4” sewer tap	$300.00
Not laid in place type 4” sewer tap - no street cut	$800.00
Not laid in place type 4” sewer tap - street cut	$1,200.00
Sewer taps larger than 4”	Actual cost ($800.00 minimum) + equipment/labor
Equipment	$100.00 per hour per piece of equipment
Labor	$25.00 per employee per hour
Tecnology Fee	$10.00

Sec. 23-139 **Utility Reconnect Fees** (Fee Ordinance #2014-39)

Normal hours	$20.00
After hours	$40.00
Irrigation meter reactivation/deactivation	$20.00

Sec. 23-140 **Transfer of Utility Service Fee** (Ordinance #2008-32) $20.00

Sec. 23-141 **New Service Fee** (Fee Ordinance #2008-32) $20.00

Sec. 23-151 **Water Rates** (Fee Ordinance #2015-44)

0 - 2,000 gallons	$15.50 minimum
Over 2,000 gallons	$3.49 per thousand gallons

Bulk Water Rates (Fee Ordinance #2015-05)

$3.50 per 1,000 gallons purchased in bulk from City facilities.

Sec. 23-152 **Water and Sewer Rates Outside the City** (Ordinance #2004-25)

1¼ times the prevailing rate within the City

Sec. 23-154 **Leak Rate** (Fee Ordinance #2012-30)

One-half the per 1,000 gallons rate in excess of the prior 12 months average consumption, or comparable historical use for a particular month(s).

Sec. 23-171 **Sewer Rates** (Fee Ordinance #2015-44)

Class A	
0 – 2,000 gallons	$12.50 minimum
2,001 – 15,000 gallons	$4.50 per thousand gallons
Classes B, C & D	
0 – 2,000 gallons	$12.50 minimum
Over 2,000 gallons	$4.50 per thousand gallons

Sec. 23-186 **Late Fee** (Fee Ordinance #2014-39) $10.00

Sec. 23-187 **Returned Check Fee** (Fee Ordinance #2004-40) $30.00

Sec. 23-308 **Drainage Fee** (Ordinance #2012-42)

Residential Property
(1-4 dwelling units on one parcel)

# of Units	Monthly Fee
1	$3.00 per monthly billing cycle per single family dwelling

	unit
2	$3.00 per unit, $6.00 total per monthly billing cycle
3	$3.00 per unit, $9.00 total per monthly billing cycle
4	$3.00 per unit, $12.00 total per monthly billing cycle

Other Property

Non-residential and developed residential properties with more than four (4) dwelling units will be imposed a flat fee based on the impervious cover of the parcel, as follows:

Sq. Ft. Range of Impervious Cover	Monthly Fee
250,000 sq. ft. and over	$200.00
100,000 – 249,999 sq. ft.	$100.00
50,000 – 99,999 sq. ft.	$50.00
10,000 – 49,999 sq. ft.	$20.00
0 – 9,999 sq. ft.	$10.00

Sec. 23-337 **Irrigation System Permits** (Ordinance #2014-39)

Installation permit	$40.00 + fees below
Per sprinkler head	$1.00
Backflow prevention assembly	$10.00
Reinspection Fee	$35.00
Reschedule Inspection Fee	$35.00

Sec. 24-22 **Taxicab Permit Fees** (Ordinance #51348)

Annual license fee $20.00 per vehicle per year

Sec. 24-27 **Taxicab Fares and Charges** (Ordinance #21280-1)

Fares	$.90 first 1/16 mile and portion thereof $.10 per 1/16 mile and portion thereof additional
Airport Cab Service	Same basis except $.25 each added passenger

Sec. 24-76 **Emergency Medical Services Rates** (Fee Ordinance #2009-48)

EMS Transports:		
Service Level:	**City**	**Rural**
Basic Life Support (BLS): Emergency pre-hospital care that uses non-invasive medical acts.	$ 500.00	$ 800.00
Advanced Life Support 1 (ALS1): Emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen and EKG monitoring.	$ 600.00	$ 800.00
Advanced Life Support 2 (ALS2): Emergency pre-hospital care that uses invasive medical acts; includes IV, oxygen, EKG monitoring and drug therapy.	$ 700.00	$ 800.00
No Transport Calls:		
A call for EMS which may include BLS, ALS1 or ALS2 treatment and/or patient evaluation, but no transportation of the individual is made in a City of Belton ambulance.		
Service Level:	**City**	**Rural**
Non Transport Level 1: Calls which result in no BLS, ALS1 or ALS2 treatment other than patient evaluation and non-transportation. ** If in the opinion of the Fire Chief or his representative, the frequency of no transport calls constitutes an abuse of public service, the City reserves the right to charge the BLS rate for such service.*	No Charge *	$ 800.00
Non Transport Level 2: Calls which result in BLS treatment and non-transportation.	$ 500.00	$ 800.00
Non Transport Level 3: Calls which result in ALS1 or ALS2 treatment and non-transportation.	$ 600.00	$ 800.00
Mileage:		
City: Per mile beginning from where the EMS vehicle picks up the patient and ending at the point of patient delivery.	$ 10.00	
Rural: Per mile beginning from where the EMS vehicle leaves the City of Belton and ending where the EMS vehicle re-enters the City of Belton.		$ 10.00

Zoning (Fee Ordinance #2013-27)

Rezoning	$250.00
Specific use permit	$250.00
Variance request	$250.00

Subdivisions (Fee Ordinance #2015-44)

General Development Plan review	$200.00
Administrative plat	$200.00 + recording fees
Preliminary subdivision plat	$250.00 + $3.00 per lot + recording fees
Final subdivision plat	$250.00 + $3.00 per lot + recording fees
Preliminary 1-lot subdivision plat	$250.00 + $10.00 per acre + recording fees
Final 1-lot subdivision plat	$250.00 + $10.00 per acre+ recording fees
Placing traffic control devices and street name signs	$275.00 for each sign assembly (typically includes pole, stop or yield sign and street name sign). Also applies to replacement signs due to accidents or vandalism.
Inspection/Testing Fees	Actual Costs + 10%
Park Land Dedication (Ord. #2005-05)	$200 per dwelling unit, as provided for in Section 517.05 of the Subdivision Ordinance.
Tree Replacement Fee	$50 per caliper inch

Miscellaneous Fees

Bound Publications (Fee Ordinance #2014-39)

Budget	$20.00
CAFR	$15.00
Charter	$15.00

Public Information Requests (Fee Ordinance #2015-44)

Accident Reports	$5.00 per report

Other requests (in accordance with current guidelines adopted by the Attorney General's Office)

Standard copy (up to 8½x14)	
Black & white copies	$ .10 per page
Color copies	$ .25 per page
(each side that has recorded information is considered a page)	
Electronic Copies - No charge if document contains less than 100 pages	
Paper Copies - No charge if total amount is less than $1.00	
Nonstandard copy	
Oversized paper (11x17, greenbar, bluebar)	$ .50 per page
Color copies, oversized paper	$ .75 per page
CD ROM	$1.00 each
Magnetic tape	actual cost
Data cartridge	actual cost
Tape cartridge	actual cost
Digital video disc (DVD)	$3.00 each
Specialty paper (mylar, blueprint, blue line, map, photographic)	actual cost
Other electronic media	actual cost
Microfiche/microfilm	
Paper copy	$ .10 per page
Fiche or film copy	actual cost
Personnel charge	
Programming personnel	$28.50/hour
Other personnel (labor to locate, compile, and reproduce)	$15.00/hour (see City Clerk)
Overhead charge	20% of personnel charge (see City Clerk)
Computer resource charge	
Mainframe	$10.00 per CPU minute
Midsize	$1.50 per CPU minute
Client/server	$2.20/hour
PC or LAN	$1.00/hour
Miscellaneous supplies (labels, boxes, etc.)	actual cost
Remote document retrieval	actual cost
Postage/shipping(if applicable)	actual cost
Credit card transaction fee (if applicable)	actual cost
Fax	
Local	$.10/page
Long distance, same area code	$.15/page
Long distance, different area code	$.20/page

Court fees (amounts retained by City) (Fee Ordinance #2010-38)

Teen court fee	$50.00

Community service fee (adult/juvenile)	$50.00

Nuisance Abatement (Fee Ordinance #2012-17)

By City:

Grass mowing/lot cleanup (includes personnel)	$100.00/hour (2 hour minimum)
Debris removal/haul costs	$100.00/hour per piece of City equipment (includes operator) + disposal cost + 20% of disposal cost
Additional personnel	$25.00/hour

By Vendor:

Grass mowing, lot cleanup, and debris removal	Actual cost + 20%

Credit Card Payments (Fee Ordinance #2004-40)

Credit Card Payments	4%
Internet Payments	4%
Refused Credit Card	$30.00
Returned Check Fee	$30.00

Other (Fee Ordinance #2015-44)

Historic Preservation Certificate of Appropriateness Application	$ 50.00
Street Renaming Policy Application	$150.00
Right-of-Way Abandonment Application	$100.00
City Facility Naming Application	$ 75.00
Fingerprinting	$5.00 per card
Vehicle Title Inspections (68A)	$40.00 per vehicle
Vehicle Impound Fee	$10.00/day
*Off-Duty Police	$30.00 per hour (two hour minimum) or actual overtime rate if contracted through City

*Off-Duty Fire Fighters	$30.00 per hour (two hour minimum) or actual overtime rate if contracted through City
*Ambulance Standby	$100.00/hour
*Patrol Unit Escorts:	
Educational institutions domiciled in Belton	Per mile at prevailing City mileage rate
Other institutions and entities	$25.00/hour + actual personnel costs

*Employment and use of all off-duty public safety employees and vehicles shall be pursuant to the “Special Public Safety Services Policy” approved by the City Council.

RESOLUTION NO. 2015-08-R

A RESOLUTION ATTESTING TO CITY COUNCIL REVIEW AND RE-ADOPTION OF THE DEBT POLICY OF THE CITY OF BELTON, TEXAS.

WHEREAS, the City of Belton Debt Policy, requires the governing body review its debt policy not less than annually; and

WHEREAS, the City's debt policy is established to improve the quality of decisions in relation to the City's financing activities, to provide a comprehensive view of the City's long-term debt picture, and to make it easier for decision makers to understand issues concerning debt issuance and management; and

WHEREAS, the policy has been presented to and reviewed by the Council of the City of Belton at its regular meeting held this date.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

That the Debt Policy for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially reviewed and re-adopted.

PRESENTED AND ADOPTED on this the 24th day of February, 2015, by a vote of 6 ayes and 0 nays at a regular meeting of the City Council of the City of Belton, Texas.

Marion Grayson, Mayor

ATTEST:

Jana Lewellen, City Clerk

CITY OF BELTON, TEXAS
Debt Policy

The City of Belton establishes the following policy concerning the issue and management of debt. This debt policy, as approved by the City Council shall be reviewed and updated annually in conjunction with Council review and approval of the City's investment policy, and is established to improve the quality of decisions in relation to the City's financing activities, to provide a comprehensive view of the City's long-term debt picture, and to make it easier for decision makers to understand issues concerning debt issuance and management.

Conditions of Debt Issuance

- Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment, and for any purpose allowed under the City Charter and State law.
- All debt issuances shall be approved by the City Council.
- Long-term debt should only be issued to finance the acquisition and/or construction of capital improvements with an economic or useful life equal to or greater than the term of the debt.
- Long-term debt should not be used to finance current operations or normal maintenance.
- The debt financing structure which represents the most financially efficient source of funding should be utilized.
- Before any debt is issued, the City will conduct an analysis of the debt requirements to determine the impact on future budgets, the sufficiency of revenues to fund the debt service requirements, and additional operating costs of the capital asset acquired.
- Revenue sources used to pay the debt shall be conservatively projected to ensure sound-financing of the long-term debt.

Types of Debt

General Obligation Bonds (GO's): General Obligation bonds must be authorized by a vote of the citizens of Belton. GO's are used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. The full faith and credit of the City, as well as the City's ad valorem taxing authority, back GO bonds. The use of the proceeds from GO bonds is limited to the acquisition or improvement of real property and other uses allowed by State law, City Charter, and applicable bond ordinances. To the extent that property tax revenues are used to fund debt service, a separate property tax will be levied. Consideration for the issuance of GO debt include:

- When the proposed debt will have a significant impact on the tax rate;

- When the project may be controversial even though routine in nature; or
- When the project falls outside the typical range of projects the City has previously done in the past.

Revenue Bonds: Revenue Bonds are used to finance capital needs necessary for the continuation or expansion of a service which produces revenue, and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The Water/Sewer and Drainage utilities are examples of revenue producing enterprises within the City.

Certificates of Obligation (CO's): Certificates of Obligation may be used to fund any lawful purpose under State law and City Charter. Debt service for CO's may be funded either from general revenues (tax-supported), or from specific revenue streams, or a combination thereof. Consideration for the issuance of CO's include:

- When the proposed debt will have minimal impact on the tax rate;
- When projects lack significant controversy;
- When the project is within the typical range of the City's capital requirements, such as for roads, parks, utility and other infrastructure, and City facilities;
- When the average life of the obligation does not exceed the useful life of the projects and assets to be funded;
- When the project represents an emergency need for the community; or
- When a combination of debt repayment sources make a combined issue feasible and prudent, such as general revenues and TIRZ funds, or general revenues and utility revenues, or some other combination of City funds.

Refunding Obligations: Pursuant to State law, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. City staff and the City's financial advisors shall monitor the City's outstanding debt and the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. The City shall consider refunding debt when:

- An analysis indicates the potential for present value savings exceeds the costs of issuing the refunding debt;
- The bonds to be refunded have restrictive or outdated covenants; or
- Restructuring of debt service is desirable.

Tax Increment Financing Bonds: Proceeds from these bonds may be used to finance capital improvements within the Tax Increment Reinvestment Zone (TIRZ). Repayment is from property taxes generated within the zone, within the remaining life of the TIRZ.

Internal Borrowing between City Funds: The Council may authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan should be repaid within ten (10) years, and will be considered an investment of working capital reserves by the lending fund.

Leases: Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades, and large equipment purchases. The useful life of the asset should not exceed the term of the lease.

Other Obligations: There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to: tax anticipation notes, limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes, and judgment or settlement obligation bonds.

Debt Issuance Process

The City, with assistance from its financial advisors, shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

The City may utilize the services of independent financial advisors on debt financing when deemed prudent. Bond counsel will be used for each transaction. Professional services used in conjunction with a bond issuance may be obtained using a request for proposals (RFP). If an RFP is used, selection will be based on experience in the type of issuance and in municipal bond activities, the ability to perform needed services, proposed fees, and fee structure.

The City of Belton will strive to maintain an investment grade bond rating. The City will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full and ongoing disclosure. When issuing debt in the public markets, the City will seek a rating from at least one rating agency, as recommended by the City’s financial advisor. The City may not need a rating for direct placement with a bank.

The City will comply with all Federal tax law provisions, including arbitrage requirements and reporting thereon.

Bond Reimbursement Resolutions

The City may utilize bond reimbursements as a tool to manage its debt issues, due to project timing, arbitrage requirements, or other factors. In so doing, the City uses its capital reserves to delay bond issues until such time when issuance

is favorable and beneficial to the City. The City Council may authorize a bond reimbursement resolution within legislative limits.

Permitted Investments

All investments of debt proceeds shall adhere to the City's investment policy. Accordingly, the investment of proceeds is limited to:

- Securities guaranteed for both principal and interest by the Federal government;
- Collateralized certificates of deposit from banks whose collateral consists of securities of the United States or secured by a letter of credit from the Federal Home Loan Bank Board that guarantee both principal and interest; and
- Local government investments pools.

A financial advisor may be used to assist in investing bond proceeds. However, the advisor must be independent of the underwriter or financial advisor involved with the sale of the bonds. Bond proceeds shall be accounted for separately from operating funds. To ensure adequate liquidity and safety of principal, investment maturities shall precede debt service requirements.

Initial Adoption Date: June 25, 2013

Review Date: February 24, 2015

RESOLUTION NO. 2015-01-R

A RESOLUTION ATTESTING TO CITY COUNCIL REVIEW OF THE INVESTMENT POLICY OF THE CITY OF BELTON, TEXAS.

WHEREAS, the Public Funds Investment Act (PFIA), Chapter 2256 of the Texas Government Code, requires the governing body of an investing entity to review its investment policy and investment strategies not less than annually; and

WHEREAS, the policy has been presented to and reviewed by the Council of the City of Belton at its regular meeting held this date; and

WHEREAS, the City's investment policy conforms to the provisions of the PFIA and investment officers for the City have obtained the necessary training required under the PFIA.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELTON, TEXAS:

That the Investment Policy for the City of Belton, Texas, attached hereto at Exhibit "A" and incorporated herein for all intents and purposes, is hereby officially reviewed and readopted.

PRESENTED AND ADOPTED on this the 13th day of January, 2015, by a vote of 6 ayes and 0 nays at a regular meeting of the City Council of the City of Belton, Texas.

Marion Grayson, Mayor

ATTEST:

Jana Lewellen, City Clerk

INVESTMENT POLICY

I. POLICY

It is the policy of the City of Belton, Texas, that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City funds. The City's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal;
- Maintenance of sufficient **liquidity** to meet operating needs; and
- Optimization of **interest earnings** on the portfolio.

II. PURPOSE

The purpose of this investment policy is to comply with the City Charter, bond covenants, and Chapter 2256 of the Government Code ("Public Funds Investment Act"), which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. SCOPE

This Investment Policy shall govern the investment of all financial assets of the City. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund;
- Special Revenue Funds;
- Capital Projects Funds;
- Enterprise Funds;
- TIRZ Fund;
- Economic Development Fund;

- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately;
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately; and
- Any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law.

The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of the City by outside agencies under deferred compensation programs.

IV. INVESTMENT OBJECTIVES

The City shall manage and invest its cash with three primary objectives, listed in order of priority: **safety, liquidity, , and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety [*PFIA 2256.005(b)(2)*]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk – The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
  - Limiting investments to the safest types of investments;
  - Pre-qualifying the financial institutions and broker/dealers with which the City will do business; and
  - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.

- Interest Rate Risk – the City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
  - Investing operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.

Liquidity [*PFIA 2256.005(b)(2)*]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in local government investment pools that offer same-day liquidity.

Yield (Optimization of Interest Earnings) [*PFIA 2256.005(b)(3)*]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority [*PFIA 2256.005(f)*]

In accordance with the City Charter and the Public Funds Investment Act, the Belton City Council designates the City Manager, the Finance Director, and the Assistant Finance Director as the City's Investment Officers. An Investment Officer is authorized to execute investment transactions on behalf of the City. No person may engage in an investment transaction or the management of City funds except as provided under the terms of this Investment Policy as approved by the City Council. The investment authority granted to the investing officers is effective until rescinded by the City Council.

Quality and Capability of Investment Management [*PFIA 2256.005(b)(3)*]

The City shall provide periodic training in investments for the designated investment officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to ensure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirement [*PFIA 2256.008*]

In accordance with the City Charter and the Public Funds Investment Act, designated Investment Officers shall attend an investment training session no less often than once every two years commencing September 1, 1997 and shall receive not less than 10 hours of instruction relating to investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education, or any other sponsor other than a business organization with whom the City may engage in an investment transaction.

Internal Controls [*Best Practice*]

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Prudence [*PFIA 2256.006*]

The standard of prudence to be applied by the Investment Officers shall be the "prudent investor" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- Whether the investment decision was consistent with the written approved investment policy of the City.

Indemnification [*Best Practice*]

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [*PFIA 2256.005(i)*]

Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The City currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal; and/or
- Cash flow needs of the City require that the investment be liquidated.

Investments [*PFIA 2256.005(b)(4)(A)*]

City funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of City funds in any instrument or security not authorized for investment under the Act is prohibited. The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.*[PFIA 2256.017]*

I. **Authorized**

1. Obligations of the United States of America, its agencies and instrumentalities. *[PFIA 2256.009 (1)]*

2. Certificates of Deposit issued by a bank organized under Texas law, the laws of another state, or federal law, that has its main office or a branch office in Texas, or by a savings and loan association or a savings bank organized under Texas law, the laws of another state, or federal law, that has its main office or a branch office in Texas and that is guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations in a manner and amount provided by law for deposits of the City. *[PFIA 2256.010]*

3. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and 3) are authorized by resolution or ordinance by the City Council. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at $1.00 net asset value. *[PFIA 2256.016]*

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. [*PFIA 2256.021*]

II. **Not Authorized [*PFIA 2256.009(b)(1-4)*]**

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;

2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;

3. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and

4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

VII. INVESTMENT PARAMETERS

Maximum Maturities [*PFIA 2256.005(b)(4)(B)*]

The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

The City attempts to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than two (2) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. [PFIA 2256.005(b)(4)(C)]

Diversification [*PFIA 2256.005(b)(3)*]

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid overconcentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law);
- Limiting investment in investments that have higher credit risks (example: commercial paper);
- Investing in investments with varying maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIP's) to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

VIII. SELECTION OF BANKS AND DEALERS

Depository [*Section 8.13, City Charter*]

A Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive proposal and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law;

- The ability to provide requested information or financial statements for the periods specified;
- The ability to meet all requirements in the banking RFP;
- Complete response to all required items on the bid form; and
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.

Authorized Brokers/Dealers [*PFIA 2256.025*]

The City shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the City. Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation; and 2) a certification stating the firm has received, read, and understood the City's investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the City's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's policy. [*PFIA 2256.005*(*k-l*)]

Competitive Pricing [*Best Practice*]

It is the policy of the City to require at least three competitive offers, if available, for all individual security purchases and sales except for: a) transactions with local government investment pools and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution. The Finance Director shall develop and maintain procedures for ensuring competition in the investment of the City's funds.

Delivery vs. Payment [*PFIA 2256.005*(*b*)(*4*)(*E*)]

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools. Funds will be released after notification that the purchased security has been received.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements [*Best Practice*]

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by the City and pledged to the City as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or branch of a Federal Reserve bank, a Federal Home Loan Bank, or a third party bank approved by the City.

Collateral Policy [*PFCA 2257.023*]

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which the City has a current custodial agreement. The Finance Director is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least quarterly to assure that the market value of the pledged securities is adequate.

Collateral Defined *[PFCA 2257.002 (4)(A-F) and PFCA 2257.002(5)(A-C)]*

The City shall accept only eligible securities, under the PFCA 2257.002(4)(A-F) as collateral, defined as:

- A surety bond;
- An investment security, further defined as:
    - An obligation that in the opinion of the attorney general of the United States is a general obligation of the United States and backed by its full faith and credit;

    - a general or special obligation issued by a public agency that is payable from taxes, revenues, or a combination of taxes and revenues; or
    - a security in which a public entity may invest under Subchapter A, Chapter 2256.
- an ownership or beneficial interest in an investment security, other than an option contract to purchase or sell an investment security;
- a fixed-rate collateralized mortgage obligation that has an expected weighted average life of 10 years or less and does not constitute a high-risk mortgage security;
- a floating-rate collateralized mortgage obligation that does not constitute a high-risk mortgage security; or
- a letter of credit issued by a federal home loan bank.

While not mandated, the City prefers collateral to be kept in the form of:

- Direct obligations of the State of Texas or its agencies and instrumentalities;
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of ten (10) years or less;
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A; and
- A letter of credit issued to the City by the Federal Home Loan Bank.

Subject to Audit

All collateral shall be subject to inspection and audit by the Finance Director or the City's independent auditors.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark [*Best Practice*]

It is the policy of the City to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. The City's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to the City's weighted average maturity in days.

XI. REPORTING [*PFIA 2256.023*]

Methods

The Investment Officer shall prepare an investment report on a quarterly basis that describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council. The report will include, but is not limited to:

- A detailed description of the investment position for the City;
- A summary statement of each pooled investment fund group that states the beginning market value for the reporting period, additions and changes to the market value during the period, and the ending market value for the period;
- A statement of the book value and market value of each separately invested asset at the beginning and end of the reporting period by type of asset and fund type invested; and
- A statement of compliance with the investment policy.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [*PFIA 2256.023*(*d*)].

Monitoring Market Value [*PFIA 2256.005*(*b*)(*4*)(*D*)]

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION [*PFIA 2256.005*(*e*)]

The City's investment policy shall be adopted annually by resolution of the City Council. It is the City's intent to comply with state laws and regulations. The City's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of the City. The City Council shall adopt a resolution stating that it has reviewed the policy and investment strategies annually, approving any changes or modifications.

City of Belton, Texas
Fund Balance Policy

A. PURPOSE:

The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

B. DEFINITIONS:

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. These are classified into five categories:

1) **Nonspendable fund balance –** includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory and prepaid items.

2) **Restricted fund balance –** includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include TIRZ, Debt Service, and bond funds.

3) **Committed fund balance –** includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally. Examples include grant matches and special revenue funds not in the restricted category.

4) **Assigned fund balance –** comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. Examples include civil service sick pay and non-bond capital project funds.

5) **Unassigned fund balance –** is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

C. POLICY:

Committed Fund Balance

- The City Council is the City's highest level of decision-making authority. The formal action that is required to establish, modify, or rescind a fund balance commitment is an ordinance approved by the City Council, including budget ordinances. The action to constrain amounts in such a manner must occur prior to the last day of the fiscal year for which the commitment is made; however, the amount subject to the constraint may be determined in the subsequent period.

Assigned Fund Balance

- The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

Appropriate Size of Fund Balance

It is the goal of the City to achieve and maintain an unassigned fund balance in the General Fund, the Water & Sewer Fund, and the Drainage Fund equal to 25% of expenditures plus the annual debt service for any fund-supported borrowing from external creditors for the fiscal year. If unassigned fund balance falls below the goal or has a deficiency, the City will implement the following budget strategies until fund balance has been replenished to an acceptable level:

- Reduction of expenditures to minimum levels including, but not limited to:
    - Reduction in discretionary spending.
    - Implementation of a hiring freeze for non-essential positions**.**
- Increase revenues or pursue other funding sources.
- Or a combination of these two strategies.

Utilizing Unassigned Fund Balance

Unassigned fund balances may be used to meet capital needs, offset difficult economic times, stabilize fluctuations in cash flow requirements, and provide for emergency situations. Fund balance may be used for contingencies until the balance is nearing its minimum level. The City will adjust its expenditure level to incorporate any new economic reality that creates the need for use of fund balance as bridge financing. Authorization for utilizing fund balance is made by the City Council during the annual budget process or through amendment of the budget.

Order of Expenditure of Funds

When multiple categories of fund balance are available for expenditure (for example, a construction project is being funded partly by a grant, funds set aside by the City Council, and unassigned fund balance), the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

Adoption Date: March 25, 2014
Affirmed: April 28, 2015

BUDGET GLOSSARY

Account Number: A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accounting System: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable: A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable: An asset reflecting amounts due from other persons/organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the City.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real, and certain personal property according to the property's assessed value and the tax rate. Also known as property taxes.

Appropriation: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Arbitrage: The reinvestment of the proceeds of tax-exempt securities in materially higher-yielding taxable securities.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Belton are assessed by the Bell County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountant, concluding in a written report called the Comprehensive Annual Financial Report (CAFR).

Available Cash: Unobligated cash and cash equivalents.

Balanced Budget: A balanced budget occurs when the total sources of revenues a government collects in a year is equal to the amount it spends on goods, services, and debt service. In Texas, municipalities are allowed to use available fund balance as sources.

Basis of Accounting: Refers to when revenues, expenditures, expenses and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specified date or dates in the future (called the maturity dates), and carrying interest at a

specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Capital Improvements: Expenditures for the construction, purchase or renovation of City facilities or property.

CIP: Capital Improvement Plan. A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets.

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Cash: Currency on hand and demand deposits with banks or other financial institutions.

Cash Basis: A basis of accounting in which transactions are recorded on when cash is received or disbursed.

Cash Equivalents: Short-term, highly liquid investments that are readily convertible to known amounts of cash.

Certificate of Obligation (C.O.): Legal debt instruments used to finance capital improvement projects. Certificates of obligation are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. Certificates of obligation differ from general obligation debt in that they are approved by the City Council and are not voter approved.

Contingency: The appropriation of funds for future allocation in the event specified budget allocations are insufficient and additional funding is required.

Current Taxes: Taxes that are levied and due within the ensuing fiscal year.

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program.

Depreciation: The proration of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense.

Division: A grouping of related activities within a particular department. For example, Animal Control is a division of the Police Department.

Effective Tax Rate: The rate that produces the same effect in terms of the total amount of taxes as compared to the prior year. The computation of the effective rate is governed by the State of Texas.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received. After receipt, the commitment is referred to as an account payable.

Enterprise Fund: See Proprietary Fund.

Expenditure: If accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid. If they are kept on the cash basis, the term covers only actual disbursements for these purposes. (Note: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense: Charges incurred, whether paid or unpaid, for operation, maintenance, interest and other charges which are presumed to benefit the current fiscal period.

Equity: The difference between assets and liabilities of the fund.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording the financial transactions of the City. The City of Belton's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture and equipment.

Full Faith and Credit: A pledge of the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bond or tax-supported debt.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The difference between fund assets and fund liabilities of governmental & trust funds. Fund balance for general fund types using modified accrual accounting closely equates to available cash.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund contains the activities commonly associated with municipal government, such as police and fire protection, libraries, streets, and parks and recreation.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and capital improvements. The repayment of these bonds is usually made from the Debt Service Fund. They are backed by the full faith and credit of the City. Voter approved.

Goals: Department/division objectives intended to be accomplished or begun within the coming fiscal year.

Governmental Funds: Funds generally used to account for tax-supported activities. These include the General Fund, Debt Service Fund, and Capital Projects Funds.

Grant: Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

Infrastructure: Long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, drainage systems, and water and sewer systems.

Interest and Sinking Fund: See Debt Service Fund.

Interfund Transfers: Amount transferred from one fund to another.

Intergovernmental Revenue: Revenues received from another governmental entity, such as county, state or federal governments.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance; normal periodic repairs; part replacement and so forth needed to maintain the asset so that it continues to provide normal service.

Mission: The basic purpose of a department/division - the reason for its existence.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the Fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Paying Agent: An entity responsible for paying of bond principal and interest on behalf of the City.

Principal: The face value of a bond, payable on stated dates of maturity.

Property Taxes: See Ad Valorem Taxes.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges (e.g. water/sewer bills).

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt. The proceeds may be used immediately for this purpose (a current refunding), or they may be placed with an escrow agent and invested until they are used to pay principal and interest on the old debt at a future time (an advanced refunding).

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that properly apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earning of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Taxable Value: The assessed value of property less any exemptions available on that specific property. The tax rate is applied to the taxable value to arrive at a tax levy.

Tax Base: The total taxable value of all real and personal property in the City as of January 1st of each year, as certified by the Tax Appraisal District, less any exemptions.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: The amount of tax levied for each $100 of taxable value.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.

TML: The Texas Municipal League is a voluntary coalition of Texas municipalities created for the purpose of furthering and enhancing causes of mutual interest to Texas cities. The League offers educational and training opportunities, legislative activities and legal advisement to its members. Additionally, the League has intergovernmental risk pools that offer insurance coverage on an elective basis.

TMRS: The Texas Municipal Retirement System provides retirement plans to its member cities. Each city selects its own plan and its contributions are computed on each individual city's plan and actuarial information. The City of Belton currently offers its employees a retirement plan with 2:1 matching, 5 year vesting and retirement eligibility at age 60 with 10 years of service and at any age with 20 years of service.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service (e.g. water and sewer fees).

ACRONYMS:

AASHTO: American Association of State Highway and Transportation
AED: Automated External Defibrillator
AICP: American Institute of Certified Planners
AMI: Advanced Metering Infrastructure
ANSI: American National Standards Institute
AP: Accounts Payable
APA: American Planning Association
APWA: American Public Works Association
AR: Accounts Receivable
AUSA: Association of the United States Army
AWWA: American Water Works Association
BCCC: Bell County Communication Center
BCWCID: Bell County Water Control and Improvement District
BEDC: Belton Economic Development Corporation
BISD: Belton Independent School District
BOAT: Building Official Association of Texas
BPD: Belton Police Department
BRA: Brazos River Authority
CAFR: Comprehensive Annual Financial Report (audit)
CAPS: Community Awareness Policing Services (grant)
CDL: Commercial Driver License
CERT: Community Emergency Response Team
CHIPS: Citizens Helping in Police Service
CID: Criminal Investigation Division
CIP: Capital improvements Projects
CIS: Customer Information System
CL: Cash Collections
CM: City Manager
CM 457(f): City Manager Supplemental Retirement Plan
CPA: Certified Public Accountant
CPRP: Certified Park and Recreation Professional
COBRA: Consolidated Omnibus Budget Reconciliation Act
COPS: Community Oriented Policing Services (grant)
COSCOM: Combat Sustainment Command
COTCT: Christmas on the Chisholm Trail
CSS: Community Service Specialist
CTCOG: Central Texas Council of Governments
CTHRMA: Central Texas Human Resource Management Association
CTWSC: Central Texas Water Supply Corporation
CY: Cubic yard
EMS: Emergency Medical Services
FA: Fixed Assets
FICA: Federal Insurance Contribution Act (commonly referred to as Social Security)
FWHRMA: Fort Worth Human Resource Management Association
FTA: Failure to Appear
FY: Fiscal Year
GAAFR: Governmental Accounting, Auditing, and Financial Reporting
GAAP: Generally Accepted Accounting Procedures
GASB: Governmental Accounting Standards Board
GF: General Fund

GFOA: Government Finance Officers Association
GFOAT: Government Finance Officers Association of Texas
GIS: Geographic Information System
GL: General Ledger
HCFA: Health Care Financing Administration
HCL: Hydrochloric Acid
HIPAA: Health Insurance Portability and Accountability Act
HOT- Heart of Texas
HVAC: Heating, ventilation, and air conditioning
ICD: International Classification of Diseases
ICMA: International City/County Management Association
ICP: International Classification of Procedures
ICSC: International Council of Shopping Centers
IEDC: International Economic Development Council
IMC: Infrastructure Materials Contract
IPMA: International Public Management Association
ISO: International Organization for Standardization
KTMPO: Killen-Temple Metropolitan Planning Organization
LF: Linear foot
MDT: Mobile Data Terminal
M&O: Maintenance and Operation
NAIOP: National Association of Industrial & Office Properties
NFPA: National Fire Protection Association
NLC: National League of Cities
NTCAR: North Texas Commercial Association of Realtors
O&M: Operations and maintenance
OCOD: Office of Communication, Outreach, and Development
PHR: Professional in Human Resources
PFIA: Public Funds Investment Act
PO: Purchase Orders
PosPay: Positive Pay (system offered through local bank to deter check fraud)
PPFC: Public Property Finance Corporation
PRCA: Professional Rodeo Cowboys Association
PSO: Pubic Service Officer
PW: Public Works
P/Y: Payroll
P&Z: Planning and Zoning
R&M: Repair and maintenance
RMM: Remote Monitoring and Management
ROW: Right of way
SCBA: Self-Contained Breathing Apparatus
SHRM: Society for Human Resource Management
SIDC: Southern Industrial Development Council
SO: Service Order
SS: Social Signature
TAA: Texas Apartment Association
TABA: Temple Area Builders Association
TAGITM: Texas Association of Government IT Managers
TAMIO: Texas Association of Municipal Information Officers
TBWWTP: Temple-Belton Waste Water Treatment Plant
TBRSS: Temple-Belton Regional Sewerage System
TCEQ: Texas Commission on Environmental Quality

TCFP: Texas Commission on Fire Protection
TCLEDDS: Texas Commission on Law Enforcement Data Distributions System
TCMA: Texas City Managers Association
TDFA: Texas Dormitory Finance Authority
TEDC: Texas Economic Development Council
TIDC: Texas Industrial Development Council
TIRZ: Tax Increment Reinvestment Zone
TMCA: Texas Municipal Clerks Association
TMCCP: Texas Municipal Clerks Certification Program
TMHRA: Texas Municipal Human Resource Association
TML: Texas Municipal Leagues
TMPA: Texas Municipal Personnel Association
TMRS: Texas Municipal Retirement System
TOP: Forms Overlay
TPCA: Texas Police Chiefs Association
TPWA: Texas Public Works Association
TWC: Time Warner Cable
TWUA: Texas Water Utilities Association
TxCDBG: Texas Community Development Block Grant
TxDOT: Texas Department of Transportation
UB: Utility Billing
UMHB: University of Mary Hardin Baylor
WS: Water and Sewer
YAC: Youth Advisory Committee