

# THE CITY BELTON HOME PROGRAM

The City of Belton is pleased to announce the upcoming availability of HOME grant funds for the citizens of Belton.

The HOME Program provides funds to assist low income homeowners to replace their current home with a new house built on the same lot or, in some cases, to repair their existing home.

Assistance is provided by the HOME Program Grant.

Applications will be taken on **June 17, 2015 at 9:30AM at the Harris Community Center**, 401 N. Alexander, Belton, TX 76513. Doors open at 8:30 am. Anyone who shows up after 9:30 am will be added to a waiting list. Plan on spending 6 to 8 hours to complete the application. If you are physically unable to attend, contact Caley at 512-420-0303 ext. 306 and arrangements will be made to meet with you at your home. Arrangements must be made by June 16.

Call Caley at (512) 420-0303 ext 306 if you plan on attending, or email: [caley@grantworks.net](mailto:caley@grantworks.net).

**FOLLOWING IS A LIST OF DOCUMENTS THAT MUST BE PROVIDED IN ORDER TO QUALIFY FOR THE HOME PROGRAM. ADDITIONAL DOCUMENTS MAY ALSO BE REQUIRED DURING THE REVIEW PROCESS. EVERY EFFORT SHOULD BE MADE TO BRING COPIES OF ALL OF THE DOCUMENTS APPLICABLE TO THE APPLICATION INTAKE:**

## Income Documents

- Letter from employer stating **gross annual income** and the last six months' **pay stubs**. IRS 1099's will NOT be accepted.
- A copy of the letter from Social Security Administration stating 2015 SS and/or 2015 SSI benefits. IRS 1099's will NOT be accepted.
- A printout from the attorney general's office showing child support payments, or court order stating the amount.
- Pensions, Retirement, or Other Benefit letters **with the gross monthly or gross annual amount**. (Examples: VA, TRS, Insurance, Unemployment, etc.)
- Public Assistance benefit letter; with the **gross monthly amount**. (TANF, AFDC, etc., food stamps do not count)
- For all household members, if any have checking account(s), bring the most recent six months of bank statements showing an ending and beginning balances, bank name, and account number.
- For all household members, if any have, savings account(s), submit the most recent bank statement(s).
- CAD land appraisal on any other properties that you may own besides your residence and lease information if you rent or lease them out.
- Most recent statements for Pensions, Annuities, Interest/Dividends. Retirement Accounts, or 401(k)'s that you are not receiving payments from.

Total annual income for your household **cannot exceed** the following amounts by household size:

<b>1 Person</b>	<b>2 People</b>	<b>3 People</b>	<b>4 People</b>	<b>5 People</b>	<b>6 People</b>	<b>7 People</b>	<b>8 People</b>
\$33,150	\$37,850	\$42,600	\$47,300	\$51,100	\$54,900	\$58,700	\$62,450

## Ownership Information

- Bring a Copy of the filed Warranty Deed to the property and the home. A Contract for Deed (rent to own) is not acceptable.
- If you ever made payments for the house you will need to provide a filed copy of the Release of Lien.
- If you own a mobile home, you will need to provide a copy of the title, called a Statement of Location.

## Life Event Information

- Copies of Divorce Decrees for **ALL** dissolved marriages, for all household members, if applicable
- Copies of Death Certificates for **ALL** deceased spouses, for all household members, if applicable.
- Copies of all available Last Will and Testaments; that transfer ownership of the home, or are for deceased spouses.

## Property Tax Information

- Copy of the TAX RECEIPT(S) showing property taxes are paid and up to date for all taxing entities (City, County, ISD, etc.)
- If Taxes Are Not Paid In Full:** Tax Receipt or Statements and a signed tax agreement with each taxing entity (City, County, ISD, etc.) with receipts for each payment proving they are being made on time. Tax agreements must be paid on time and until the agreement is satisfied to receive assistance.
- Most recent County tax appraisal showing land and home's value.

## Identification Documents

- VALID** Driver's Licenses or photo ID's **with current physical address**, for all persons 18 years and older.
- One **VALID** voter registration card or utility bill **listing the physical address of the home and the applicant's name.**
- Copy of **social security cards** for all household members. (Medicare cards cannot be used in place of a SS card.)

IMPORTANT: You will need to be prepared to supply any additional information required by the City's grant administrator, the Title Company, and the Texas Department of Housing and Community Affairs. Any documentation requested by these entities must be turned in by the given deadline at the intake, or we will not be able to assist you.

An Affirmative Action/Equal Opportunity Program



(512) 420-0303 ext. 306

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www.grantworks.net